

Parks and Recreation Advisory Board Minutes Regular Meeting – December 5, 2013

Item 1: Meeting Called to Order by Scott McBrayer at 12:02 p.m.

Meeting Location: Parks & Recreation Operations Conference Room

Roll Call

Board Members Present: David McInay
Dr. Scott McBrayer
Gary Schroen
Kristy Emerson
Bob Wiig
Scott Coleman
Jim Doody (Ex-Officio)

Board Members Absent: Marc Litzen

Parks & Recreation Staff Present: Rob Schoeber, Director
Tressa Fisher, Administration Specialist
Traci Wieland, Recreation Superintendent
Emily Krause, Recreation Supervisor
Mike Vendegna, Parks Superintendent

Item 2: Approval of Minutes

Bob Wiig moved to approve the November 7, 2013 Parks and Recreation Advisory Board minutes. David McInay seconded. The minutes were approved unanimously.

Motion adopted by the Parks and Recreation Advisory Board: Yes 7 No 0

Item 3: Private Contractors

Rob Schoeber briefly discussed the Downtown Development Authority's intentions of working to improve Whitman Park in order to draw more visitors and families to the park. The possibility of installing outdoor hydraulic fitness equipment is being considered, which has been determined to be reasonably priced (\$30,000-\$50,000). It was suggested the Police Department and/or Fire Department consider assisting in the funding, as it would send a nice message to the public. The Board members expressed they would like to encourage these two departments to be the "champions" of the park improvements, to use the equipment, and to publicly publically support the project.

Emily Wright presented the revised commercial use permit for private vendors (see attached) , stating the proposed plan includes four tiers: 1) non-profit groups, 2) five or less participants, 3) six or more participants, and 4) Downtown permit for use of Emerson, Hawthorne, and Whitman Parks only. The process is primarily focused on permitting those vendors who are open to the public on park properties. The permits will not allow for any storage of equipment or supplies, and all permitted businesses will be

expected to work around scheduled activities/usage. Parks staff is currently attempting to identify which vendors are operating in the parks and what type of business they are operating. The Board members expressed the revised “first come first serve” process appears to be much more flexible, and suggested charging a minimal \$10 fee for the nonprofit organizations. The process will be implemented with a “soft” rollout, as staff intends to work directly with the vendors to encourage participation, while asking the vendors to self-police one another while in the parks.

Item 4: Matchett Park Update

Traci Wieland reported the Matchett Park Master Plan schedule has been completed and there will be a mass media push in the near future. The first community meeting is scheduled for Thursday, January 9, 2014, which will be a combination of dedication presentation time and open house for public feedback. The goal is to provide an opportunity for the consultants and staff to share the information, while also taking the time to “listen” to the surrounding area residents. Additional public meetings will be held in February and March. All three public meetings will be held at the Faith Heights Church. The Board members were encouraged to attend the meetings if available.

Item 5: Project Updates

Traci Wieland reported the City had not been successful in obtaining the Las Colonias GOCO grant. It was a very competitive process, with 48 applications for \$11 million of funding, of which the City of Grand Junction just missed it by a couple of very small points, placing 15th. It was reported two of the 10 award winners were on their third submittal. There will be a Las Colonias stakeholder’s meeting on December 18, 2013 for the group to decide how they would like to move forward at this point. The good news is that the City has been awarded a \$14,600 grant from the Colorado Garden Foundation to complete the native arboretum at Las Colonias Park, and US Fish and Wildlife has finally given approval for the backwater area test channels. This process will be completed later this year or early next year to provide US Fish and Wildlife with the years’ worth of water quality testing they required to hopefully prove no impact to endangered species.

The STARS program will be discussed in detail at the December 16, 2013 City Council workshop. The State of Colorado recently reclassified STARS as a “summer camp” versus a daycare facility, due to the numerous locations of drop off and pick-up, it is a mobile summer only program, and there are no daycare amenities provided.

Rob Schoeber reported Lincoln Park Golf Course is pursuing the purchase of a covered driving range in hopes of generating additional revenue in the winter months. Additional information will be provided in the near future.

Rob Schoeber reported the City recently hired a consultant to put together a feasibility study for a proposed whitewater park in the Redlands Tailrace.

Mike Vendegna reported the City’s Forestry Division recently won the 2013 Gold Leaf Award from the International Society of Horticulture for their outstanding Arbor Day celebrations. This award covers the Rocky Mountain Chapter, including seven states, and received over 40 applications for 2013.

Traci Wieland reported there will be a grand re-opening/birthday party at Orchard Mesa Community Center Pool on January 10, 2014. The Board members were encouraged to attend this overdue celebration.

Item 6: For the Good of the Community

Scott Coleman encouraged staff to learn about a new CMMS (computerized maintenance management system) he recently read about. The system is reported to improve efficiency in parks maintenance, operations, and scheduling.

Rob Schoeber reported the January 2, 2014 PRAB meeting will be held in the stadium hospitality suite and that there will be a follow-up presentation on the North Avenue renovation plan.

Item 7: Adjourn

Meeting adjourned at 1:23 p.m.

Respectfully submitted,

Tressa Fisher
Administrative Specialist



Commercial Use Permit Application

1340 Gunnison Ave., Grand Junction, CO 81501 • 970-254-3866 • Fax 970-242-1637

| | | | |
|-----------------|----------|-------------------|--|
| Today's Date | | Organization Name | |
| Contact Name | | Email | |
| Mailing Address | | | |
| Phone #1 | Phone #2 | Fax | |

What type of service will you providing or what class(es) will you be teaching?

In which park(s) would you like to perform this service?

- | | | | |
|--|---|--|---|
| <input type="checkbox"/> Canyon View | <input type="checkbox"/> Eagle Rim | <input type="checkbox"/> Lincoln | <input type="checkbox"/> Tabeguache Trailhead |
| <input type="checkbox"/> Columbine | <input type="checkbox"/> Emerson (See Tier 4) | <input type="checkbox"/> Matchett | <input type="checkbox"/> Rocket |
| <input type="checkbox"/> Dixon | <input type="checkbox"/> Hawthorne (See Tier 4) | <input type="checkbox"/> Pomona | <input type="checkbox"/> Sherwood |
| <input type="checkbox"/> Duck Pond (OM) | <input type="checkbox"/> Las Colonias | <input type="checkbox"/> Riverfront Trails | <input type="checkbox"/> Westlake |
| <input type="checkbox"/> Lincoln Park Golf | <input type="checkbox"/> Tiara Rado Golf | <input type="checkbox"/> Riverside | <input type="checkbox"/> Whitman (See Tier 4) |

How many hours per week would you use the park(s)?

How many clients per day or students per class do you expect?

| Tier | Daily Fee | Annual Fee (Calendar Year) |
|--|-----------|----------------------------|
| Tier 1: Non-profit groups, no fee to participate | \$0 | \$0 |
| Tier 2: 5 or less participants, Bike rentals, Personal Trainers, Photographers, Instructors | \$25 | \$300 |
| Tier 3: Classes of 6 or more students, | \$40 | \$500 |
| Tier 4: "Downtown" Permit for use of Emerson, Hawthorne and Whitman only | n/a | \$25 |

By signing below, I verify that all of the above information is true. I have also read and agree to comply with the following terms and conditions:

- Liability Insurance:** Supply the City of Grand Junction with a proof of insurance certificate naming the City as an additional insured on the policy. Coverage must be Comprehensive General Liability insurance coverage with unimpaired combined single limits of at least \$1,000,000 per person and \$1,000,000 in the aggregate. The certificate must be received once the application is approved and before the permit is issued. The issuance of a proof of insurance certificate is a formal process on the part of the Lessee's insurance company, and must be sent directly from the insurer to the Grand Junction Parks and Recreation Department. Copies made by the Lessee are not valid.
- Payment:** Once the application is approved the full fee is to be paid before the permit is issued.
- The permit must be with you at all times.
- The Commercial Use Permit does not entitle you to exclusive use of any facility. If exclusive use is needed a separate facility use permit must be obtained from Grand Junction Parks and Recreation. Fees may apply.

Signature:

Date: