

Walker Field Airport Authority

Minutes of the Special Board Meeting

October 29, 2002

BOARD COMMISSIONERS PRESENT: Miles McCormack Steve Ammentorp
Karen Berryman Dennis Kirtland
Craig Springer Jim Gardner
Bob McCormick

AIRPORT STAFF PRESENT: Corinne Nystrom David Anderson
Dan Reynolds Ted Balbier

ALSO PRESENT: There were no other attendees.

I. CALL TO ORDER

The meeting was called to order at 5:20pm. There were no changes to the Agenda.

II. REQUEST FOR APPROPRIATION OF FUNDS, BID AWARDS, AND APPROVAL OF CONTRACT AGREEMENTS FOR TERMINAL BUILDING SECURITY MODIFICATIONS

Staff presented the Board with an update regarding proposed security modifications within the passenger terminal building. Manager Nystrom stated that Staff has been working diligently with Boeing, the Transportation Security Administration (TSA), and the incumbent airlines to obtain the appropriate level of check-in baggage screening equipment to ensure the secure and efficient processing of passengers and to install the equipment in optimum locations.

Manager Nystrom highlighted the timeline pertaining to the installation of the equipment. She noted that Boeing's general contractor, Turner Construction, and Turner's subcontractor have commenced electrical work necessary to install explosive trace detection (ETD) check-in baggage screening equipment behind the airline ticket counters on the 1st floor of the terminal building. Originally, Boeing planned to install two (2) ETD units in the public lobby area on the 1st floor of the terminal building.

Because of the unique characteristics of passenger traffic and lobby space within the terminal building, Staff, TSA, and the incumbent airlines were successful in convincing Boeing of Walker Field Airport's need for four (4) ETD units, three (3) of which will be located behind the airline ticket counters and the fourth (4th) ETD unit will be located at the passenger security screening checkpoint.

To accommodate these units, the Authority will need to modify the airline ticket counter areas. Two (2) bids were received for the proposed modifications— J. Dyer Construction, Inc. and K&G Enterprises, Inc. Both entities indicated that they could commence the modifications immediately.

Commissioner McCormack inquired if the ETD units will be integrated with the existing airline ticket counter baggage belts. Manager Nystrom commented that because the ETD units will be located behind the airline ticket counters instead of in the passenger lobby area, the baggage will be placed on the existing baggage belt units and transferred to the baggage makeup areas in the back of the airline ticket office areas after the baggage has been screened and cleared.

Commissioner Springer asked if the TSA will be reimbursing the Authority for the proposed modifications. Manager Nystrom responded that because the Authority requested that the ETD units be placed behind the airline ticket counters instead of in the middle of the public lobby area, the TSA will not pay for the associated modifications. Commissioner Berryman inquired that if either of the bidding contractors are selected for this project, would this project interfere with the completion of their other projects in the terminal building. Manager Nystrom commented that both contractors indicated that they would use separate work crews for this project. Thus this project would not curtail the progress of the other projects.

Vice Chairman McCormick inquired about the timeframe in which TSA anticipates having the ETD units fully operational. Manager Nystrom responded that the deadline for 100% check-in baggage screening is December 31, 2002. Although it's anticipated that the ETD units will be fully operational prior to that time, the TSA has not set a specific date. Commissioner Gardner recommended that the installation and start-up of the ETD units should be coordinated with the upcoming holiday travel periods.

Staff recommended that the Board award the bid to and approve the Contract Agreement with J. Dyer Construction, Inc. for the terminal building security modifications in an amount not to exceed \$15,000, and authorize the Chairman to sign the Contract Agreement on behalf of the Authority.

Commissioner Kirtland moved to award the bid to and approve the Contract Agreement with J. Dyer Construction, Inc. for the terminal building security modifications in an amount not to exceed \$15,000, and to authorize the Chairman to sign the Contract Agreement on behalf of the Authority. Commissioner McCormack seconded. Voice vote: all ayes. Motion carried.

Vice Chairman McCormick recommended that the Authority continue to work with the TSA to ensure consistency and good customer service in the passenger security screening process. Manager Nystrom commented that Staff will continue its efforts in working with the TSA to provide good customer service to the traveling public.

III. EXECUTIVE SESSION- TERMINAL BUILDING LEASEHOLD INTERESTS AND NEGOTIATIONS

Chairman Ammentorp opened the meeting for a motion for the Board to enter into executive session to discuss "the [possible] purchase, acquisition, lease, transfer, or sale of

any real, personal, or other property interest” as outlined in Colorado Revised Statutes § 24-6-402(4)(a) and to “determine positions relative to matters that may be subject to negotiations or developing strategy for negotiations” as outlined in Colorado Revised Statutes § 24-6-402(4)(e). Without compromising the purpose for which the executive session was requested, Chairman Ammentorp noted that the requested topic of discussion pertains to “terminal building leasehold interests and negotiations.

Commissioner McCormack moved to enter into executive session to discuss the items as delineated by Chairman Ammentorp. Commissioner Berryman seconded. Voice vote: all ayes.

Chairman Ammentorp noted that the time was 6:00pm and the Board was entering into executive session to discuss “terminal building leasehold interests and negotiations.” He stated that the executive session would be recorded in the same manner as the recording of the open portion of the Board Meeting and that no formal action would be taken during the executive session.

Vice Chairman moved to exit executive session. Commissioner Berryman seconded. Voice vote: all ayes. Motion carried.

The Board exited executive session at 7:40pm.

III. ADJOURNMENT

There being no further business to come before the Board, Vice Chairman McCormick moved to adjourn the meeting. Commissioner Berryman seconded. Unanimously carried.

The meeting was adjourned at 7:40 pm.

APPROVED AND ADOPTED THE 29th DAY OF November, 2002.

Signature On-File

Steve Ammentorp, Chairman

ATTEST:

Signature On-File

David J. Anderson, Clerk