

# To Define the Duties of Town Officers

An Ordinance Entitled an Ordinance to define the duties of Town Officers.

Be it ordained by the Board of Trustees of Grand Junction.

Sec 1 That it shall be the duty of the Town Engineer, from time to time to make all necessary surveys of streets - alleys - avenues - public squares and all other surveys required in the Town and also when required by the Town Board to mark the line of any lot, or any public or private property - and the grade of any street - alley or avenue, and mark the same in some substantial and permanent manner - Make correct levelings of the streets - alleys or avenues, the grade whereof is not yet established, and report plans and estimates of any street, alley or avenue the grading whereof shall be changed or altered - making such landmarks either by surveying or leveling - by planting stones, or otherwise - as he shall deem necessary or useful - Superintend all surveys, authorized by Ordinances of the Town - mark out all streets, alleys or avenues - authorized by Ordinances to be opened - Construct and keep in his office a correct map of the Town showing thereon the several additions thereto, the

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streets, alleys, avenues, public squares, public buildings and city property, bridges, and generally, all such conspicuous and permanent topographical objects as he shall deem necessary; and from time to time correct and alter the same, as circumstances may require. Shall furnish the Town Board with all plans and specifications for laying out grading and regulating streets and public ways, and for bridges and culverts, and the location of inlets, or other improvements, and shall superintend the erection or construction of the same. Shall keep in his office certified copies of all the records and plans relating to the surveys, sewerage, buildings &c connected with the Town of Grand Junction and an accurate record of all surveys and adjustments or party lines and also such plans of such such parts of said city, and in such forms, and with such details as shall from time to time be required for official purposes, and all of which shall be the property of the Town of Grand Junction. And he shall at the expiration of his term of office deliver to his successor in office, all property belonging to said Town.

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Sec 2 Before any person shall commence the erection or construction of building or fence upon the line of any street, alley or public way, such person or persons shall notify the Town Engineer to survey the premises upon which such building or fence is about to be constructed, and it shall be the duty of the Town Engineer to furnish such person or persons with the lines upon which such building or fence is to be constructed, and if any person shall violate the provisions of this section he shall upon conviction be fined not less than five nor more than fifty dollars.

Sec 3 Before any person or persons shall commence the erection of any building upon the line of any street, or public highway within the Town of Grand Junction, when the grade shall then be established, he or they, shall apply to the Town Engineer for the grade of such streets, and thereupon it is made the duty of the Town Engineer to furnish to such person or persons the grade of such street or public highway. And if any person shall violate the provisions of this section, he shall upon conviction be fined not less than five nor more than twenty dollars.

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Sec 4 The Town Engineer shall be allowed to charge and demand in advance the following fees from the owners of property ordering the work to be performed, or against whom the same is properly chargeable—  
 For surveying any one lot \$2.50  
 For surveying each additional lot at the same time and owned by the same persons \$1.50

Sec 5 The Town Engineer while incumbent in such office shall not become interested in any contract for the public improvement of any street lane alley, market place or common, or be securities for any contractor for the same. And if the Town Engineer shall violate this section he shall on conviction thereof before the Police Magistrate of Grand Junction be fined in any sum not less than Twenty Five nor more than One Hundred dollars and shall be subject to dismissal from office.

Sec 6 If any person shall wilfully interrupt or molest the Town Engineer while engaged in his official duty by riding or driving any horse or animal, or vehicle of any kind against his person or any of his professional attendants or assistants, or by throwing or changing any stone or landmass

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find or determined by him or his assistants, or by doing, causing or allowing any kind of conjugal injury, or any hindrance, such person so offending, shall upon conviction thereof, be fined in any sum not less than twenty five dollars.

### Article 2<sup>nd</sup>

Sec 1 The Street Commissioner shall superintend any and all work upon the streets, lanes-avenues and alleys of the Town - and shall regulate and determine the supply of water in all the ditches within the Corporate limits of the Town. He shall also superintend the planting of all trees upon the streets and all public grounds within the Town - and shall see that such trees are properly irrigated and cared for - and shall do all other works required by the Board of Trustees. He shall at all times be under the supervision and control of the Mayor.

### Art. 3

Sec 1 That it shall be the duty of the Police Magistrate of the Town of Grand Junction on the 1<sup>st</sup> Monday of each month to make a detailed report in writing, to the Town Board, giving the name, residence, and occupation, if known, of each

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 person tried before him, and  
 adjudged guilty of a violation  
 of the provisions of any Ordinance  
 of the Town during the preced-  
 ing month, setting forth the nature  
 of the offense of which each person  
 had been found guilty, the amount  
 of fine or penalty imposed, whether  
 such fine had been paid, or the  
 offender committed in default

Sec 2 That it shall be the duty of the  
 Town Recorder to furnish the  
 necessary blanks to the police  
 Magistrate to carry out the pro-  
 visions of the preceding section

Sec 3 That the reports mentioned in the  
 first section shall be published  
 in full from time to time by  
 the Town Printer as the Town  
 Board may direct.

Approved April 19<sup>th</sup> 1883

W. P. Coghill  
 Recorder

W. J. Miller  
 Mayor