Walker Field Airport Authority

Minutes of the Regular Board Meeting

April 18, 2006

BOARD COMMISSIONERS PRESENT:

F. Roger Little

Doug Simons

Gregg Palmer

John Stevens

Tom LaCroix

Craig Springer

AIRPORT STAFF PRESENT:

Rex Tippetts, A.A.E.

Charles S. Novinskie

Edie Storer

John Thomas

ALSO PRESENT:

Mike Boggs of Mead & Hunt, Inc.; Bob Kretschman of

The Daily Sentinel; Tony Ori of Carter Burgess

I. CALL TO ORDER

The meeting was called to order at 5:15 p.m.

II. APPROVAL OF AGENDA

Commissioner Springer moved to approve the Agenda. Commissioner LaCroix seconded. Voice vote: all ayes. Motion carried.

III. PUBLIC COMMENTS AND COMMUNICATIONS

On behalf of the Board and Airport Authority, Chairman Little presented Commissioner Springer with a plaque in appreciation for his service as Chairman of the Board during the past year.

Manager Tippetts reported that an offer had been received from Hill and Homes to purchase a corner piece of Airport property located close to the intersection of H Road and Walker Field Drive. He explained that it would be necessary to obtain FAA permission to release the property for sale for non-aeronautical purposes. He added that certain FAA procedures would need to be followed if it was decided to release the property, which would include an appraisal of the property to determine the fair market value. He asked for direction from the Board as to whether or not sale of this property should be pursued.

Commissioner Simons moved to authorize Staff to proceed with the procedures to explore the sale of the piece of ground. Commissioner Stevens seconded. Voice vote: all ayes. Motion carried.

IV. CONSENT AGENDA

A. Minutes: March 21, 2006 Regular Board Meeting

Charles Novinskie pointed out that the Minutes approved at the March 21, 2006 regular Board Meeting were in fact the Minutes from the February 21, 2006 regular Board Meeting. He added that the record would reflect the correct date.

Commissioner Springer moved to approve the Consent Agenda as amended. Commissioner LaCroix seconded. Voice vote: all ayes. Motion carried.

V. ACTION ITEMS

A. <u>Airport Parking Plan</u>

The Airport's parking lots are in extremely poor condition. A large portion of the paid parking is gravel surface. The remaining paved surface is showing signs of failure. As part of developing a maintenance and replacement plan for the next 10 years, airport staff has looked at the needs of the paid parking areas. We have looked at two possible replacement plans. The first would pave or replace the existing lot as it is currently laid out. First estimates for this project are about 2.2 million dollars. The attached proposal and estimate is 5.2 million dollars. The actual design and traffic flows will be developed as part of the Walker Field Drive design. It has become evident that for any maintenance or replacement to occur the project will need to be phased and additional revenue will need to be generated.

Staff contacted Republic parking about how different parking rates would affect overall airport revenue. Their analysis of \$1.00 and \$2.00 increases and their recommendation is attached.

Staff recommended that:

- The Board adopt the following parking lot rates effective May 1st, 2006:
- 0-30 minutes \$.50
- Each additional 30 minutes \$1.00
- Daily Maximum \$7.00
- Staff is directed to set aside any new revenue generated by these increases for the sole purpose of parking lot improvement and replacement.

Chairman Tippetts stated that Staff would like to change the original recommendation in the Board packet to recommend that the 0-30 minute parking rate be "free" rather than \$0.50.

Commissioner Simons moved to approve Staff's edited recommendation to adopt the following parking rates effective May 1st, 2006, Commissioner Palmer seconded. Voice vote: all ayes. Motion carries.

New Parking Rate Structure

- 0-30 minutes Free
- Each additional 30 minutes \$1.00
- Daily Maximum \$7.00
- Staff is directed to set aside any new revenue generated by these increases for the sole purpose of parking lot improvement and replacement.

VI. DISCUSSION ITEMS

A. Presentation by Mead & Hunt: Air Service

Mike Boggs of Mead & Hunt presented an in-depth PowerPoint report on his perspective of the airline industry, air service development in small communities, Grand Junction's market performance, and Walker Field Airport opportunities.

B. Projects Update

Staff provided an update on the Airport asphalt project, indicating that the job is going very smoothly and is approximately 22% complete.

Manager Tippetts offered an update on the Airport Layout Plan (ALP). Special areas of interest include Walker Field Drive, the parking lot layout, and 29 Road Interchange.

C. Manager's Report

Manager Tippetts reported that he met with U.S. Airways in Phoenix recently to develop a relationship with the airlines. He stated that they view Grand Junction as a good market and that there may be a possible opportunity at Walker Field.

Manager Tippetts announced that he attended the annual FAA conference in Seattle and gleaned considerable information about ASR and concrete.

Manager Tippetts stated he learned that the Airport would be required to develop a Wildlife Management Plan. He added that work on the management plan could possibly require a one-half to three-quarter staff position.

Manager Tippets informed the Board that Staff has begun work on redrafting the Airport Personnel Policy and Procedures Manual and would soon be presenting the draft to the Board for consideration.

VII. OTHER ITEMS

A. May Board Workshop

Manager Tippetts stated he had not determined what items would be addressed at the May 2, 2006 Board Workshop.

Commissioner Springer asked the Board for their approval to recommend to Staff to research the possibility of offering free wireless Internet at Walker Field.

Manager Tippetts responded that Staff has already looked into this prospect.

VIII. ADJOURNMENT

Commissioner LaCroix moved to adjourn the meeting. Commissioner Springer seconded. Voice vote: all ayes. Motion carried.

The meeting adjourned at 7:09 p.m.

APPROVED AND ADOPTED THE

DAY OF

2006.

Chairman F. Roger Little

ATTEST:

Charles S. Novinskie, Clerk