

# Grand Junction Regional Airport

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## Minutes of the Special Board Meeting

June 17, 2008

**BOARD COMMISSIONERS PRESENT:** John Stevens Tom LaCroix  
Dan Lacy F. Roger Little  
Jim Doody

**AIRPORT STAFF PRESENT:** Rex Tippetts, A.A.E.  
Eddie Storer  
Amy Jordan

**Also Present:** Janice Hart Becky Hart  
Mike Nelson Bruce Verstraete  
Bill Pitts Dana Brewer

### I. CALL TO ORDER

The meeting was called to order at 5:15 p.m.

### II. APPROVAL OF AGENDA

Commissioner LaCroix moved to approve the agenda. Commissioner Lacy seconded. Voice vote: all ayes. Motion carried.

### III. PUBLIC COMMENTS AND COMMUNICATIONS

A. Janice Hart addressed the Board about her daughter's work key that was allegedly stolen from their vehicle one evening. Hart stated that by charging employees for the felony theft of another person is setting a bad precedence. She stated that "the key agreement she (her daughter) signed... was unclear." Hart also stated that although it (the key agreement) says if the key is lost or stolen you may be charged for the cost of the key and the cost of re-keying what is necessary, it is very vague, and most people could never fathom paying over \$3,000.00 for a key. Hart stated that she spoke with her insurance company and that they would only cover the cost of the key, not the cost of the re-keying. Hart's first request was that the charges for her daughter's key be waived or paid for another way and her second request was that the key agreement be made clearer.

Airport Manager, Tippetts, stated that the Airport cannot issue a key to a business; the key must be issued to an individual for accountability reasons. Tippetts also stated that taking a key from the Airport is optional, and that the Airport does not require any airline employee to have a key, this is a requirement of the employer.

After some discussion, the Board decided that this concern is not an issue between the Board of Commissioners and the employee that lost their key. This is an issue between the employee and the employer.

Dana Brewer asked to have a discussion about the Ground Lease Agreement. The Board asked that Brewer write a letter of request to Manager Tippetts to be put on the agenda for a workshop session.

#### **IV. CONSENT AGENDA**

- A. Minutes: May 22, 2008 Special Board Meeting**
- B. Financials: May 2008**

Commissioner Lacy moved to approve the Consent Agenda. Commissioner LaCroix seconded. Voice vote: all ayes. Motion carried.

#### **IV. ACTION ITEMS**

##### **A. Audit 2007**

Mike Nelson with CSD, presented the 2007 Audit. Nelson stated that the Audit only required one journal entry, which was a big improvement. In 2007 the Airport received approximately \$2.2 million dollars in federal monies. Nelson said that the majority of the Audit was on the bond issues. He stated that the expenditures were within the budget and that the Airport increased its financial position by about \$2 million dollars.

Nelson stated that the PFC issue has been corrected, and that the PFC's will be handled by the financial department now, which should eliminate most of the errors. The problem was that the money was not being reported correctly, however, the money was being spent appropriately.

Commissioner Little moved to approve the 2007 Audit. Commissioner LaCroix seconded. Voice vote: all ayes. Motion carried.

#### **VI. DISCUSSION ITEMS**

##### **A. Manager's Update**

Manager Rex Tippetts briefed the Board about his recent trip to the AAAE annual conference. Tippetts also stated that the Airport staff is making progress on the terminal building restaurant and the Request for Proposal is currently being advertised. Manager Tippetts also addressed the Board about a letter that was published in the Daily Sentinel from sub-tenant, Dana Brewer. The Board decided that a formal response is appropriate.

**VII. ADJOURNMENT INTO EXECUTIVE SESSION**

- A. Personnel Issues
- B. Property Purchase

Commissioner Lacy moved to adjourn the regular meeting and proceed into the executive session. Commissioner Doody seconded. Voice vote: all ayes. Motion carried.

The meeting adjourned at 6:55 p.m.

APPROVED AND ADOPTED THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2008.

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Chairman Doug Simmons

ATTEST:

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Amy Jordan, Clerk