

# **Grand Junction Regional Airport**

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## **Minutes of the Regular Board Meeting**

**December 16, 2008**

**BOARD COMMISSIONERS PRESENT:** Doug Simons                      Denny Granum  
John Stevens    Jim Doody  
F. Roger Little    Dan Lacy  
Tom LaCroix

**AIRPORT STAFF PRESENT:** Rex Tippetts                      Amy Jordan  
Ed Storer

**ALSO PRESENT:** Phil Smith of Aero GJT, Shana Kinslor of Twin Otter, Charles Pabst and Kevin Sidener of Dollar, Dave Sparn of Hertz, Bradley Sullivan of Colorado Flight Center, Anna Bussiger, Daily Sentinel

### **I. CALL TO ORDER**

The meeting was called to order at 5:15 p.m.

### **II. APPROVAL OF AGENDA**

Commissioner Little moved to approve the Agenda. Commissioner Lacy seconded. Voice vote: all ayes. Motion carried.

### **III. PUBLIC COMMENTS AND COMMUNICATIONS**

Phil Smith of Aero GJT distributed copies of a proposal for the Board to review concerning a request for self-serve fuel that will be presented for consideration at the January 13<sup>th</sup> Regular Board Meeting.

### **IV. CONSENT AGENDA**

#### **A. Minutes: November 2008 Regular Board Meeting**

Commissioner Doody moved to approve the Consent Agenda. Commissioner Lacy seconded. Voice vote: all ayes. Motion carried.

### **V. ACTION ITEMS**

#### **A. 2009 Board Workshop/Meeting Calendar**

Manager Tippetts reviewed with the Board the 2009 Board Workshop/Meeting Calendar.

**B. Oxford Access Easement**

Manager Tippetts reported that he was removing this item from the Agenda in order to gather additional information to be presented at a future Board meeting.

**C. Revisions to Employee Handbook**

In October of 2007, the Board adopted the Grand Junction Regional Airport Employee Handbook. The Grand Junction Regional Airport is required to provide employees with a handbook outlining and describing the Airport's employment policies. Airport staff reviews the contents of the Employee Handbook on an annual basis. The Employee Handbook has been updated and revised. There have been limited changes, as well as additions to policies. The Employee Handbook will become effective immediately.

Staff recommended the Board adopt the revisions to the Employee Handbook.

Manager Tippetts briefed the Board on the changes and additions made to the Employee Handbook.

Vice Chairman Stevens moved to adopt the revisions to the Employee Handbook. Commissioner LaCroix seconded. Voice vote: all ayes. Motion carried.

**VI. DISCUSSION ITEMS**

**A. Advantage Rental Car**

Manager Tippetts reported that Advantage Rental Car filed Chapter 11 Bankruptcy for reorganization. He commented that when the lease space is free it will be necessary to decide whether or not to (1) award the lease to the next bidder in line (Enterprise); (2) re-bid; or (3) leave the space vacant. He added that the Airport Attorney is negotiating with Advantage's attorneys.

**B. Manager's Update**

Manager Tippetts announced that details on a new security directive would be provided at the next Board meeting.

Manager Tippetts discussed a list of items that he and Staff are working on.

**C. Construction Update**

Assistant Manager Storer reported that the contractor is closing up trenches that had been dug prior to the snow storm.

**VII. Miscellaneous Information**

**A. November 2008 Articles**

Commissioner LaCroix recommended the appointment of Commissioner Simons to another term on the Board. Commissioner Lacy seconded. Voice vote: all ayes. Motion carried.

**VIII. Recess into Executive Session**

Commissioner Granum moved to recess the regular Board Meeting into Executive Session to discuss personnel issues and possible land purchase. Vice Chairman Stevens seconded. Voice vote: all ayes. Motion carried.

The meeting recessed into Executive Session at 5:51 pm.

**IX. Executive Session**

**A. Approval of Resolution 2008-010**

Resolution to purchase 40 acres of land

Vice Chairman Stevens moved to approve Resolution 2008-010. Commissioner LaCroix seconded. Roll call vote: all ayes. Motion carried.

Commissioner LaCroix moved to adjourn the meeting. Commissioner Little seconded. Voice vote: all ayes. Motion carried. The meeting adjourned at 6:25 pm.

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Chairman Doug Simons

ATTEST:

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Amy Jordan, Clerk