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## Grand Junction Regional Airport Authority Board

Meeting Minutes

February 2, 2010

### Opening:

Mr. Denny Granum, Board Chairman, called the regular meeting of the Grand Junction Regional Airport Authority Board to order at 5:15 PM on February 2, 2010 in Grand Junction, Colorado and in the County of Mesa.

### Present:

#### *Commissioners:*

Denny Granum, Chairman

Dan Lacy, Vice Chairman

Doug Simons

John Stevens

Tom LaCroix

#### *Other:*

John Fox, Foxhaven Video

Shannon Kinslow, TOIL

Dwain Watson, Citizen

Colin and Marisa Fay, CO Flight Center

#### *Airport Staff:*

Rex Tippetts, Director of Aviation

Ed Storer, Amy Jordan, Gary Schroen

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### I. Approval of Agenda

*Commissioner LaCroix moved to approve the agenda. Commissioner Stevens seconded. Voice vote: All Ayes. The agenda was approved as distributed.*

### II. Consent Agenda

A. Minutes: December 2009 Regular Board Meeting

B. November 2009 Financial Statements

*Commissioner LaCroix moved to approve the agenda. Commissioner Stevens seconded. Voice vote: All Ayes. The consent agenda was approved as distributed.*

### III. Action Items

A. *Election of 2010 Officers*

The Grand Junction Regional Airport Authority By-Laws requires that the election of officers for a new year be held at the first regular board meeting in

January, there was not a quorum for the scheduled January meeting, so the Election of Officers was postponed to this next meeting.

The positions for election include, Chairman (Board Member), Vice Chairman (Board Member), Treasurer (Historically, the Airport Manager), Clerk (Airport Staff Member), and Deputy Clerk (Airport Staff Member).

Staff recommends the following individuals to serve in the 2009 Officer position:

Treasurer: Rex A. Tippetts

Clerk: Amy Jordan

Deputy Clerk: Lindsay Holman

The Board of Commissioners elected Chairman of the Board Denny Granum and Vice Chairman of the Board Dan Lacy in June, 2009. These positions remain through 2010.

*Vice Chairman Lacy moved to approve the Election of 2010 Officers of Treasurer, Clerk, and Deputy Clerk, Commissioner Stevens seconded. Voice vote: All Ayes.*

*B. Adoption of Resolution No. 2010-001: Resolution Concerning Execution of Documents Pertaining to Bank Accounts*

Each year, the Board adopts a new Banking resolution. The resolution is sent to all financial institutions with which the Authority conducts business. The resolution is follows:

1. Operating Expenses- Checks less than \$25,000 for invoices pertaining to regular business of the Authority- One staff signature.
2. Operating Expenses- Checks equal to or greater than \$25,000 for invoices pertaining to regular business of the Authority- One staff signature and one signature of either the board Chairman or Vice Chairman.
3. Board approved 2010 budgeted debt service payments (currently a bond for the Walker Field Drive Improvement and a promissory note to the Colorado State Infrastructure Bank)- One staff signature.
4. Board approved 2010 budgeted payments to vendors constructing Walker Field Drive Improvements- One staff signature.

Items 1 through 4 are consistent with 2009

*Commissioner Stevens moved to adopt resolution no. 2010-001. Commissioner LaCroix seconded. Roll call vote: All Ayes. Motion Carried.*

*C. Adoption of Resolution No. 2010-002: Resolution of the Board of Commissioners Regarding Authority to Execute Standardized Agreements for the Grand Junction Regional Airport Authority*

The “Standardized Agreements” include the following:

- Ground Leases
- Building Use and Lease Agreement
- Sublease Agreement
- Easement Deed and Agreement
- Independent Contractor Agreement
- Loan of Property Agreement
- Community Exhibit and Display Agreement
- Off-Airport Rental Car Agreement
- Off-Airport Parking Agreement
- Licensing Agreement
- Termination Agreement
- Landlord’s Consent to Lease Assignment
- Airline Lease

Resolution 2010-002 renews the authority granted previously to the Director of Aviation to execute Standardized Agreements including certain amendments thereto, assignments thereof, and terminations thereof (unless such documents contain additional provisions that have not been previously approved by the Board) on behalf of the Authority. The Director of Aviation will continue to apprise the Board of any such Standardized Agreement signed during the previous month. This resolution will expire on January 31, 2011 unless renewed by the Board.

*Commissioner Stevens moved to adopt resolution no. 2010-002. Vice Chairman Lacy seconded. Roll call vote: All Ayes. Motion Carried.*

Director of Aviation, Rex Tippetts, reminded the Board that a Master Plan Open House will take place Wednesday February 10, 2010 at 6pm.

**IV. Adjournment:**

Commissioner LaCroix moved to adjourn the board meeting into a Workshop at 5:25 PM, Commissioner Simons seconded. The next meeting of the Airport Authority Board will be at 5:15 PM on February 16, 2010 in the Grand Junction Regional Airport Terminal Building.

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Denny Granum, Board Chairman

***ATTEST:***

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Amy Jordan, Clerk to the Board