



Grand Junction Regional Airport Authority Board

Meeting Minutes

March 15, 2011

Opening:

Mr. Dan Lacy, Board Chairman, called the regular meeting of the Grand Junction Regional Airport Authority Board to order at 5:15 PM on March 15, 2011 in Grand Junction, Colorado and in the County of Mesa.

Present:

Commissioners:

Dan Lacy, Chairman
Tom LaCroix, Vice Chairman
John Stevens
Doug Simons
Roger Little
Gregg Palmer

Other:

Mike Garcia, Armstrong Consulting
Justin Pietz, Armstrong Consulting
Shannon Kinslow, TOIL

Airport Staff:

Rex Tippetts, Director of Aviation
Ed Storer
Amy Jordan
Gary Schroen

I. Approval of Agenda

Chairman Lacy moved to approve the agenda. Commissioner LaCroix also moved, Commissioner Stevens seconded. Voice vote: All Ayes. The agenda was approved as distributed.

II. Public Comments and Communications

None

III. Consent Agenda

A. Minutes: February 2011 Regular Board Meeting

B. Financials: January 2010

Commissioner Palmer moved to approve the consent agenda. Commissioner Stevens seconded. Voice vote: All Ayes. The consent agenda was approved as distributed.

IV. Action Items

A. Resolution No. 2011-005 Amendment to PFC No. 06-07-C-00-GJT

Director Tippetts told the Board that The Grand Junction Regional Airport Authority received approval from the FAA to “impose and use” PFCs for four (4) projects at Grand Junction Regional on March 22, 2006, PFC number: 06-07-C-00-GJT. The Airport Authority is requesting to amend the Total Estimated PFC Revenue by Level for both the “impose” and the “use” categories. The projects included in PFC #06-07-C-00-GJT changed significantly, for various reasons.

This PFC included four (4) projects:

Project 001: The Baggage Carousel Replacement, this project was never scoped, bid, or constructed.

Project 002: The Baggage Belt Improvements and Associated Ticketing Renovation, this project was initially estimated at \$300,000.00 total project cost. The scope of the original project was to replace the baggage carousels in the Terminal Building. Prior to construction, it was identified that the project needed to be expanded to include inline baggage conveyors at each Airline ticket Counter, which would allow the accommodation of the TSA CT-80 Reveal machines. This increased the total project cost.

Project 003: Airport Access Road Reconstruction, the original PFC application was submitted prior to project design, the scope of the project altered significantly, causing the total project cost to increase.

Project 004: PFC Application and Administrative Fees, this item will remain unchanged.

The Airport would like to amend the total PFC revenue by level for both the “impose” and “use” categories from **\$6,355,297.00** to **\$15,857,760.00**. These changes are necessary due to the change in the scope of work for the projects. There are no new projects in the proposed amendments.

Notices of the proposed amendments were sent to all airlines that reported enplanements in the last 4 years and to all airlines that remitted PFC's to the Authority in the last 4 years. As required by the FAA, these notices also provided an invitation to all of the airlines to attend a meeting that was scheduled on Thursday, February 10, 2011 at 10:00 a.m. at which they can pose questions regarding the proposed amendment.

Individual airlines then have 30 days from the date of the meeting to certify agreement or disagreement with the proposed amendments. Upon

conclusion of the 30-day waiting period, the Authority can submit its applications to amend Applications No. 06-07-C-00-GJT to the FAA.

Approval of the Resolution would provide authorization to the Director of Aviation to execute and submit the amendment application to the FAA.

Commissioner Simons moved approve Resolution 2011-005: Amendment to PFC No. 06-07-C-00-GJT. Commissioner Little seconded. Roll call vote: All Ayes. Resolution 2011-005 was approved as distributed.

B. Xcel Energy Utility Easement

Director Tippetts discussed that Airport Staff has asked Xcel to remove overhead power lines on Blue Angle Lane and place them underground. Tippetts stated that the project will remove several poles from Memorial Park to the Federal Express building and back to the airport runway lighting vault. This easement will provide a pathway for the underground utilities.

Tippetts recommended that the Board approve the Xcel Easement to facilitate the installation of the Gate #1 and accompanying road work associated with the fence project and authorize the Chairman to sign the easement documents.

Commissioner Palmer asked approximately how much it would cost to have the power lines placed underground. Director Tippetts said it would cost approximately \$35,000.00 and would be a part of the perimeter fence project.

Commissioner Simons moved to approve the Xcel Energy Utility Easement and allow the Chairman to sign the easement documents. Commissioner LaCroix seconded. Voice vote: All Ayes. The Xcel Energy Utility Easement was approved as distributed.

V. Discussion Items

A. Manager's Update

Director Tippetts updated the Board on the Runway 11/29 White Paper and the AIP Funding and FAA Reauthorization. Tippetts discussed the airline meetings he attended at the Network Conference a few weeks prior. Tippetts also discussed the Environmental Assessment and the BLM Land Transfer and notified the Board that there will be a public scoping meeting in coordination with the BLM on April 6th at 6:00pm that he would like the Board to attend.

B. Construction Update

Construction Manager Storer updated the Board on the fence project.

VI. Adjourn into Executive Session

A. Possible Litigation

Discussion Item: Gift Shop RFP

Commissioner Stevens moved to adjourn into an executive session at 6:05 p.m., Commissioner Simons seconded.

VII. Adjournment

The Board adjourned from executive session at 6:20 p.m. The next meeting of the Airport Authority Board will be at 5:15 PM on April 14, 2011 in the Grand Junction Regional Airport Terminal Building.

Dan Lacy, Board Chairman

ATTEST:

Amy Jordan, Clerk to the Board