

**THE COUNCIL OF THE CITY OF GRAND JUNCTION
WORKSHOP AGENDA**

**Wednesday, February 16, 2000, 6:00 p.m.
Two Rivers Convention Center, 159 Main Street**

*****NOTE DATE AND TIME*****

6:00 MAYOR'S INTRODUCTION AND WELCOME

6:05 COUNCILMEMBER REPORTS AND COMMENTS

WRITTEN REPORTS

TWO RIVERS CONVENTION CENTER BUILDING COMMITTEE: Council will receive a written report from this committee which updates the status of the TRCC remodel project. If additional information or Council discussion is desired, this can be scheduled for a future Council workshop. [Attach W-1](#)

TRAFFIC SAFETY IMPROVEMENTS: At the request of City Council, staff is providing feedback on the following traffic safety improvements: The Roundabout, 1st Street Improvements and 12th Street from Ute to Gunnison. [Attach W-2](#)

PRESENTATIONS

6:10 24 ROAD CORRIDOR STUDY: Presentation and discussion of the final plan developed by the committee. [Attach W-3](#)

7:00 CITY COMMUNICATION STRATEGIES: Kristin Winn will present ideas to help increase communication with our citizens. [Attach W-4](#)

7:20 REVIEW WEDNESDAY COUNCIL AGENDA

7:25 ADJOURN TO REGULAR MEETING

Attach W-1

CITY COUNCIL AGENDA CITY OF GRAND JUNCTION

City Council
 Workshop
 Formal Agenda
Meeting Date: 2/16/00

Date Prepared: 2/10/00
Author: Michael Varnum
Title: Manager, Two Rivers
Presenter Name: Michael Varnum
Title: Manager, Two Rivers

This written report is to update Council on the progress of the renovation and expansion plans for TRCC and to solicit questions and/or input from Council.

Studies commissioned by the Grand Junction Parks and Recreation Department and the Downtown Development Authority have identified specific needs to be accommodated by the renovation of Two Rivers Convention Center. It has been determined through various citizen and staff forums and discussions that meeting room space is no longer sufficient to meet community needs, kitchen facilities are undersized and not equipped to meet facility demands and accessibility no longer meets industry standards and current building codes. By expanding current square footage and increasing breakout space within the facility, simultaneous meetings & training sessions can more easily be accommodated. - Minutes from meetings with users and staff are attached.

Funding was approved as part of the 2000-2002 City of Grand Junction Budget for renovation and expansion of Two Rivers Convention Center. The Downtown Development Authority pledged \$750,000 toward the upgrade of Two Rivers. This donation supplements \$2,250,000 appropriated by City Council for the upgrade and expansion of the center. The building committee is hopeful that additional funding can be identified through grants and public donations. Staff is exploring additional funding options.

Request for Qualifications for architectural services were prepared in July of 1999 with seven firms responding. A committee representing the Parks and Recreation Advisory Board, Downtown Development Authority and Two Rivers Convention Center staff was formed to select an architect and ensure community, business and operational needs were included in plan development. The Two Rivers Building Committee is composed of Parks and Recreation members Tilman Bishop and Lena Elliott, and additionally DDA Executive Director Barbara Creasman, and DDA Board member Bruce Hill. City staff includes Parks Planner Shawn Cooper, TRCC Manager Michael Varnum, Parks & Recreation Director Joe Stevens, and Recreation Superintendent Mari Steinbach. Sink, Combs, Dethlefs of Denver was selected to oversee the renovation and expansion project. Sink, Combs, Dethlefs will validate program elements, develop conceptual and schematic designs and assist in project management during facility renovation and expansion.

Two Rivers Convention Center Renovation and Expansion Goals as identified by the building committee include:

- To use the facility in best way that benefits the community.
- To develop a facility that complements and enhances the community in the areas of:
 - Economics
 - Utilization
 - Curb Appeal
- To develop a facility that accommodates necessary level of service in the areas of:
 - Quality
 - Cost Effectiveness
 - Function
- To develop a design for the facility that reconciles community and convention conflicts in space and operations.
- To make Two Rivers more user friendly by creating pleasing aesthetics, interior design and expanding the quantity and quality of art.

Conceptual designs were prepared for the renovation and expansion of Two Rivers Convention Center based on need assessment and public input. The architectural firm of Sink, Combs, Dethlefs is currently working to determine accurate cost estimates for renovation and expansion projects as directed by the Two Rivers Building Committee. The committee reviewed four initial floor plan options based on varied priorities. See attached diagrams.

Option number one shows an emphasis on creating additional and functional meeting rooms. This option did not address needs in the kitchen area. Storage and loading dock areas were also not improved.

Option number two outlines a balanced approach to renovation and expansion of the convention center. Funds are divided between updating meeting rooms and improving kitchen facilities. Storage and loading dock areas are not addressed.

Option number three shows funding being used to improve the kitchen area with minimal improvement made to meeting rooms. This option does include additional storage space to the west of the exhibit hall. This area would also provide improved service access to the exhibit hall during banquets.

An ideal floor plan, addressing all needs identified by users and staff, as well as needs outlined in reports commissioned by the Downtown Development Authority and Park and Recreation Department, was additionally prepared. The cost for completing this level of renovation and expansion is beyond the budgeted funding.

The building committee and staff reviewed initial conceptual designs and requested an additional option be prepared based on priorities of the committee.

Priorities include:

1. Expand and improve meeting rooms.

2. Expand kitchen space to at least 3000 square feet and add additional equipment, as funding becomes available.
3. Construct new restrooms to current code and facility requirements.
4. Enlarge lobby and pre-function area. This area would incorporate space for the Junior College World Series Hall of Fame.
5. Provide entrances to the facility from both Main Street and the parking area south of the convention center.

The Phase One diagram shows an effort to meet the priorities of the committee and staff. This balanced approach to expansion includes expanded and improved meeting space and restrooms. The footprint of the kitchen is expanded to meet future needs with plans for equipment to be enhanced in future years.

The Phase Two diagram shows future renovation that would meet all needs identified in the architectural program development. Storage is moved from the parking garage, the loading dock is expanded and a service corridor is added to the exhibit hall.

Andrew Barnard, Two Rivers project architect, will present information to the Downtown Development Authority at their annual meeting on March 9. The information to be provided during that meeting will be conceptual. Emphasis will be placed on explaining that final designs and costs will not be available until schematic design work and further costing efforts are developed.

It is requested the Council review this report and attachments and forward any questions to staff. Additionally, staff would like the City Council to consider scheduling a study session. This study session would provide the Council an opportunity to review design concepts and provide input before schematic design work begins.

Two Rivers Convention Center

Focus Session

Ideas from Customers

What should Two Rivers be known for?

October 12, 1999

- TRCC is the place to meet in Western Colorado
- Focal point for Community Activities
- Safety
- Good Food
- Good Service
- High quality Regional Center
- Very accommodating / user friendly
- A make-things happen kind of place
- A reason to promote Grand Junction
- A center to be proud of
- A regional convention center
- Aesthetically pleasing, inviting, unique, beauty, significant public building
- Includes Art-On-The-Corner
- Quality-service, staff first class
- Centerpiece of the community
- Community Event Center (multi-functional)
- Can accommodate small groups to large groups
- Multiple functions simultaneously
- Ability to separate groups
- Hi-tech Audio/Visual
- High quality banquet facility
- Additional expansion, needs to be bigger
- Flexible space
- Improved acoustics
- Improved sound system
- State-of-the-art Technology
- Sound / Acoustics
- Better convention floor access for load-in
- Lighting
- Better Food
- Sound proofing
- Better trained staff / more outgoing
- More inviting to park downstairs - improved lighting
- Well researched fee structure

December 15, 1999

MEETING MINUTES

Project Kick-off Meeting with Staff

Two Rivers Convention Center Improvements
Grand Junction, Colorado

10:30 am

Attendees: Joe Stevens, GJ Mari Steinbach, GJP&R, Michael Varnum, GJ Shawn Cooper, GJ
Bruce Hill, DDA Bob Cron, Parks Board
Andy Barnard, SCD

I. Introduction

Shawn : 9:30 tomorrow at Two Rivers for the Building Committee. Site visit today.

During design, Michael and Shawn will work together closely. Shawn as primary contact.. Building Committee will be involved in periodic updates.

Andy to identify critical decision points. Building Committee will be the primary advisory body. Michael and Shawn will make most decisions, but committee should be involved whenever appropriate. The decisions do come through the department.

DDA: From a community aspect, the design decisions need to have a public emphasis in terms of direction from the Building Committee.

Possibly use e-mail to keep all stakeholders informed.

Stakeholders must be involved to set goals. Downtown Development Authority, Visitor & Conventions Bureau, Downtown Association all need to be included. Horizon Drive entities will be very important. DDA has contributed to funding. VCB is part of the City and represents the entire community as well as Horizon Drive.

Michael to develop a newsletter to keep Parks Board et al involved and a second one geared to users. Also work with Kristin Wynn for media information.

Andy reviewed proposed process. City Council will merit a presentation during the concept design phase (perhaps trip #4).

Schedule: Andy to provide updated overall schedule tomorrow. Do we need to do any public workshops? Incorporate into trip #4 as an information/input session prior to Council involvement.

Michael is concerned about quick timeline. Perhaps delay next meeting to maximize attendance. Andy recommended once the process starts that it should proceed on a quick, set schedule.

Other stakeholders: JUCO ad their interest in the Hall of Fame, the Arts Commission for 1% for the arts, and the architects for the hotel across the street.

Parking is a big issue downtown and is being impacted by new hotel—we must plan to deal with parking during construction. Shawn is investigating shared-use parking with the Justice Center immediately west. Publicize lot south of Colorado as the first choice for overflow parking. This lot is not well-used due to site design considerations. The City Market office parking lot is another viable opportunity.

II. Review of Goals

Circulation in and out of the building with further parking will be an important issue, especially getting people across the highway. Information for the public to find their meeting rooms is important.

Staff circulation inside the building is a big issue—inconspicuous, dedicated service circulation.

A/V Needs are a big issue.

III. **Administrative Issues**

CM/GC process will need to begin fairly soon.

What other materials will be needed?

Contact list is in progress.

1:30 pm

Attendees: Mari Steinbach, GJP&R, Michael Varnum, GJ Shawn Cooper, GJ
Andy Barnard, SCD

IV. **Staff Input**

Serving Staff

Break Room/Lunch Room: Lockers plus toilets plus smoking area. Hanging space for jackets, etc. Lockers for valuables, coats, make-up, etc. Employee restroom including a shower. 30 lockers—double tier. Break area for up to 16 people.

Easy access to items needed by servers—kitchen layout issue.

Separate area for linens and skirts only. Same size as new decorations room.

Large room for decorating supplies only. 3x current size.

Larger prep area for deserts/salads, etc. Compliant with health codes. Dedicated sink. Space for dishes in or nearby. Also need dish carts with dishwasher racks.

Walk-in cooler at Prep Area. Also possibly a walk-in freezer.

Service corridors/private access.

Cart storage.

Employee parking area.

More public restrooms!!!!!! Add doors for privacy/isolation. Better signage.

First aid station; possibly related to the employee locker room.

Bartenders: currently using portable bars. Add a permanent bar into the large banquet room with a rolling rill, sink, ice, drain, etc. Coolers for beer on back side. 3 serving stations, each with dedicated drink storage. Possibly design it to open into corridor also. The same principle applies to concessions also. Locate permanent bars appropriately.

Incorporate a lounge/sitting area to accommodate people who arrive before events begin. Possibly enclose front patio.

Kitchen Staff

Need good storage/staging for food deliveries.

Prepare meals for up to 1,200-seat banquets. Buffets, carry-outs for other events, box lunches, etc. Three meals per day.

They get deliveries now several times per day because of lack of storage space. Pastry freezer, storage for plates already loaded. Another fryer. Three to seven staff persons typically in the cooking area.

Dedicated kitchen loading area. Include a freezer for immediate cold storage off the truck.

They don't have enough warmers for JUCO banquet (1,200 plates). Entire concourse becomes a prep area during large banquets. Provide a separate multi-use area that can be used for prep in these instances.

Some events bring in their own dishes in boxes. Get washed here and then re-boxed.

Current prep area is part of the concourse/emergency exit.

Add an office in the kitchen.

Administration

Need staff offices: One enclosed office plus four people in an open office environment. At the front of the building. An executive office environment with a glass wall to encourage people to come in.

Ticket office would be good with an outdoor window for buying tickets.

Add an office for maintenance personnel.

Public Spaces

Coat check room that might double as the decoration room. A staffed function 6x/year. Or it might be a conference room that isn't rented on those nights.

Conference Room—see above. Seat 20.

Additional meeting rooms. A new suite of four or six rooms that could be opened up into one large room for a 300-seat banquet. Dedicated service corridor is preferred. Also a higher ceiling. Could possibly tie into existing rooms if possible.

Need to look at rigging capacities in exhibit hall.

New ETC dimmer lighting rack w/200? circuits in it. Move dimmers around as you need them.

Reviewed Schedule: To give better notice to participating groups, it was agreed to delay the schedule with the following general time frames:

Programming Complete	End of March
Schematic Design Complete	May
Design Development Complete	July
Construction Documents Complete	September
Construction Begins	Mid-October
Construction Complete	November 2001

The group established the following goals for the project:

CREATE PERCEPTIBLE VALUE IN THE IMPROVEMENTS

- Ensure dominant users' needs are met
- Marketing base

TO USE THE FACILITY BEST

COMPLEMENT/ENHANCE COMMUNITY

- Economics – Facilities (hotels, etc.)
- Utilization
- Curb appeal

ACCOMMODATE NECESSARY FUNCTION!

Level of service

- *Quality
- *Cost effectiveness

RECONCILE COMMUNITY/CONVENTION CONFLICTS

- Space
- Operations

MAKE MORE USER FRIENDLY

- Aesthetics
- Interior
- Arts

Discussions with Individual User Groups

The following notes represent the key issues discussed by each group.

ARTS EXPO

Allison Sarno, Commission on Arts & Culture

CURRENT USES

- * 2/3 OF East Hall
- Same day as ski swap > limits expansion
- * 2,000 + - attendees
- * 40 10 x 10 booths
- * 2 stages/performing groups

DESIRES

- ◆ Enlarge lobby
- ◆ Distinguish between events - signage
- ◆ Provide dressing rooms (green rooms)

- ◆ Natural light without glare
- ◆ Improve lighting in areas (even lighting)
- ◆ Power, etc. for booths
- ◆ Improve site loading access
- ◆ 1% for Arts

HAWTHORN SUITES

Steve Reimer, Kevin Reimer

- Complementary to one another
- Phase II – Undefined
 - Hotel No Rooms on street level**
 - Retail
 - Office
- 2nd Street vacation?
 - Shared space/Amenity
 - Cocktail parties/events
 - Performances/Amphitheater
- Parking Needs
- Shared signage/image?
- Utility Coordination
 - Overhead
 - Underground

CHAMBER OF COMMERCE

Connie Sheehy

DESIRES

- Bus & Tech showcase
 - 95 Booths 1 Day**
 - Limited food service
- Annual Banquet - 700 – could grow!
 - Food Service intensive!**
 - Casino night, etc. – social space
- Improve food service cap's
 - Timing/Non-warm meals
- Improve lighting & electrical
 - power grid, telecommunication
 - stage lighting
 - dropped ceiling elements/rigging
- Increase lobby space
- Parking?

CITY EVENTS

Stephanie Nye, City Hall

DESIRES

- Workshops – 40 people
10-12 @ Head table with theatre seating
- Annual employee meetings
Exhibit hall 200 x 2
- Christmas party
 - 200-250
 - Dinner, dancing, buffet
 - Stage with emcee
- Benefits Fair
 - HMO, HR, etc. benefits information
 - Booths on perimeter (16)
 - Open/tables in center
 - Cookies, tea, water
- Training Seminars
 - 30 People
 - Lunch/buffet
- Dinner Meetings
- Open Houses in meeting rooms
- Sound System – Meeting rooms
 - Isolation between rooms/wiring
- HVAC Systems
- Noisy Fans
- Separation for Meetings/Parties
- Technology Updates
 - AV
 - Telecommunication
 - Power
 - Broadcasts including lighting improvements
 - Electronic Marquee
Shared with Reimer/DDA?
 - Overhead Projection/Video
- Improve Multimedia Event Cap's
- Eliminate distraction of windows
- Maintain front loading access
- Lighting – Interiors & Site

CONCERTS

Ron Wilson, Sandstone Entertainment

1-2 Year

- Scheduling Issues (could grow to 5-6)

DESIRES

1. Improve Acoustics
 - Standing waves < geometry, surfaces
 - Limits show types

2. Stage 60 x 40 , 5' + 1
 - + Sound Wings
 - + Rigging
 - + Power

3. Dressing Rooms/Toilet
 - 3 rooms > 15 x 15, 15 x 15 with shower, toilet, 15 x 20

4. Box office with exterior window

5. Risers/Bowl Seating

6. Barricade for front of stage

7. Improve loading – room, # of trucks

SHARON'S CRAFT SHOW

Liz Crawford

- 25 year history
- Sat., Sun. of Thanksgiving
- October – 2 days

126 Booths – 70% Return/14 States

- Could sell 2 x the #

Parking/Access Issues

- More! - Loading/Ramp Access-Multi
- Impact On Sales –Remote Parking Ok
 - Traffic Flow
- Add Undergrown With Deck Above
- Make User Friendly
- Ada Mod's
- Kitchen Offices
- Minimize Construction Impacts
- Public Access!

TOUR O' THE VALLEY EVENT AT A/M NOW

In park like setting

Food service

Outdoor concerts

COMMUNITY HOSPITAL

Gail, Becky

1/20/00

TO MAINTAIN EXISTING LEVEL OF SERVICE:

Prepared by TRCC kitchen staff

Wolf Combination oven and grill

1- burners

1- grill

Additional Rotating Oven

Additional Slicer

Additional Mixer

Larger Deep Fryer

Additional walk-in or replace existing with larger

Receiving area for food deliveries

Additional ice maker and bin

Additional freezer space

2 - additional reach-ins for waitstaff use

2 – additional food warmers (large)

alarm for walk-ins and freezers

Larger broiler for use indoor

Emergency exit from kitchen

4- additional large carts

Better lighting

Additional speed racks

Bun warmer

Way to keep plates warm but not hot

Carving cart

Spring loaded plate cart

Additional sneeze guards – taller than existing

Better way to transport carryout orders

Additional hand sink for maintenance, dishwashers, and waitstaff

Office and filing space

1/20/00

TO ENHANCE SERVICE:

Prepared by TRCC kitchen staff

Additional work tables

Increased work space

Sink area for waitstaff

Baker and proofing oven

Steam table with conveyer belt

Additional space for enhancing dinners

Room to work and additional kitchen staff

Plates (not institutional looking)

Automatic in out doors to kitchen

Trays for coffee service – (glass)

Storage for:

- Chafing dishes

- Trays

- Glassware

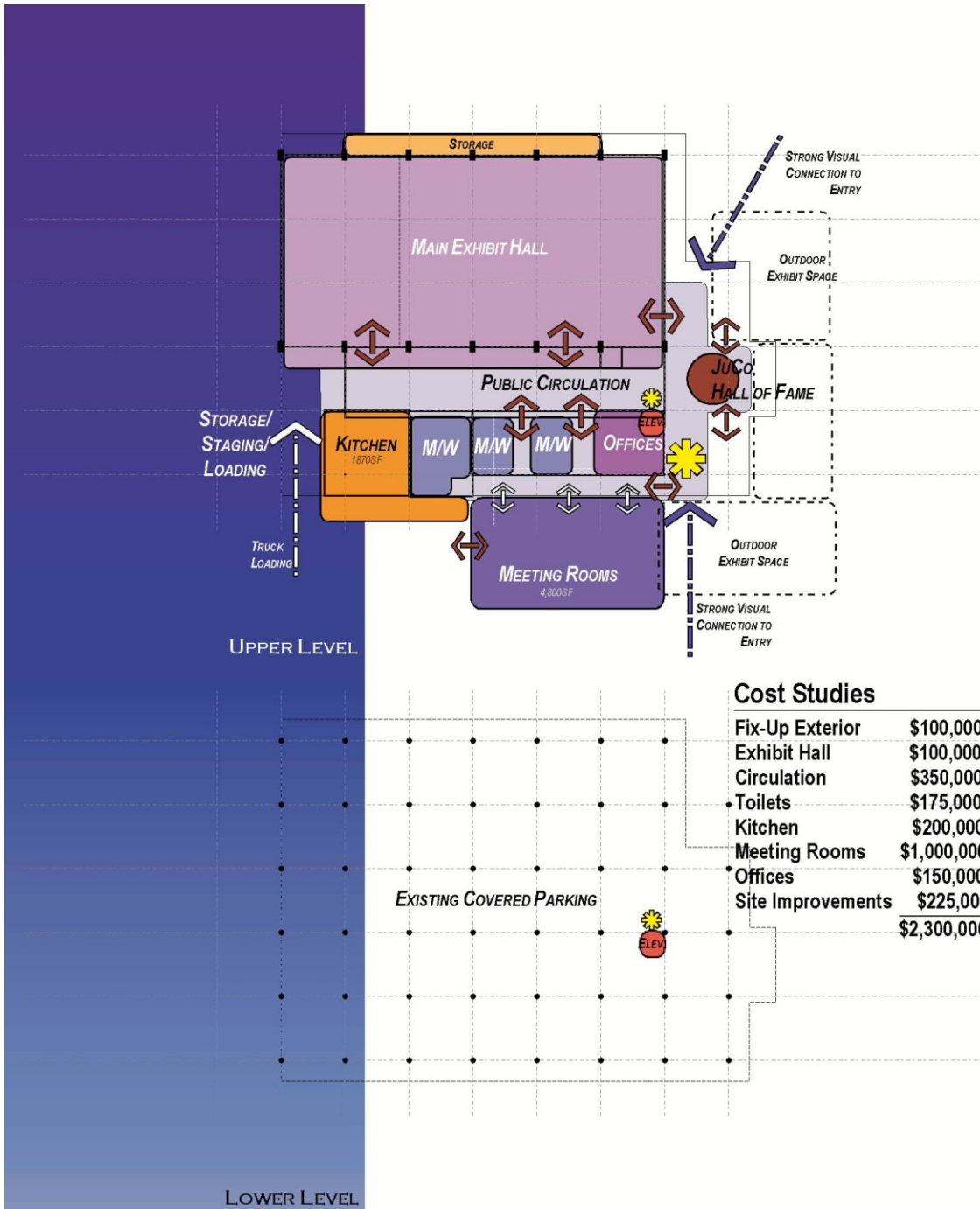
- Carryout equipment

Bars separate from kitchen

Liquor storage

Concession equipment storage in area away from kitchen

Music/radio system that doesn't interfere with public space



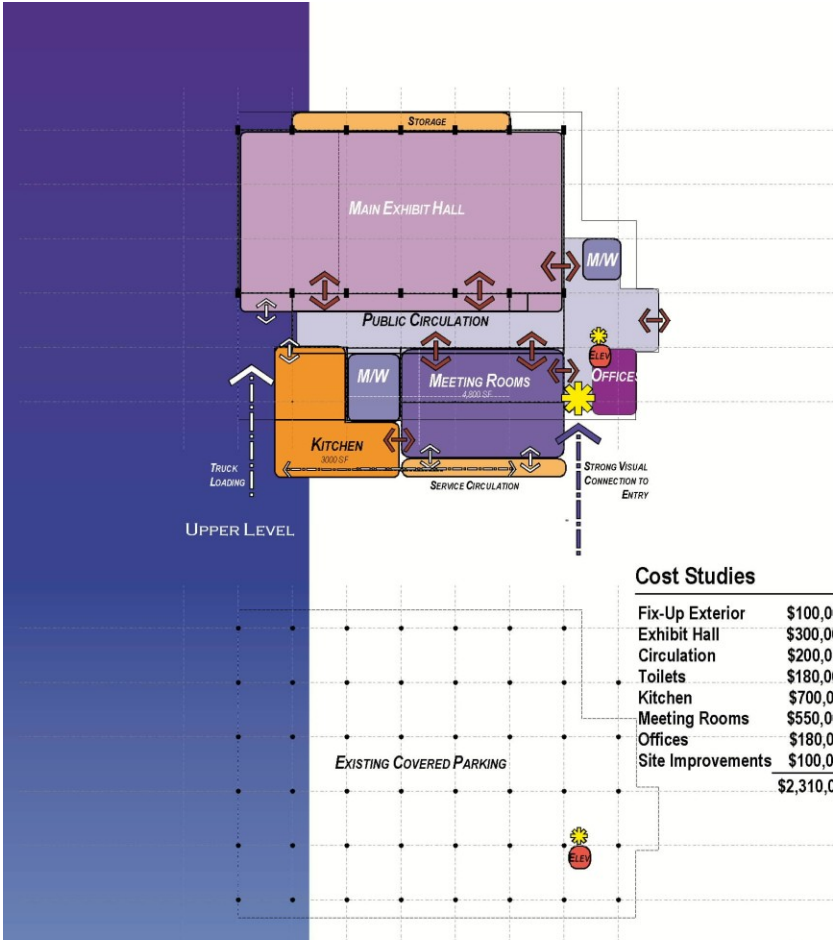
Cost Studies

Fix-Up Exterior	\$100,000
Exhibit Hall	\$100,000
Circulation	\$350,000
Toilets	\$175,000
Kitchen	\$200,000
Meeting Rooms	\$1,000,000
Offices	\$150,000
Site Improvements	\$225,000
Total	\$2,300,000

THE CITY OF GRAND JUNCTION
TWO RIVERS CONVENTION CENTER IMPROVEMENTS

OPTION No. 1
BIG MEETING ROOMS

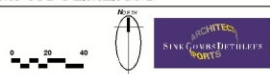
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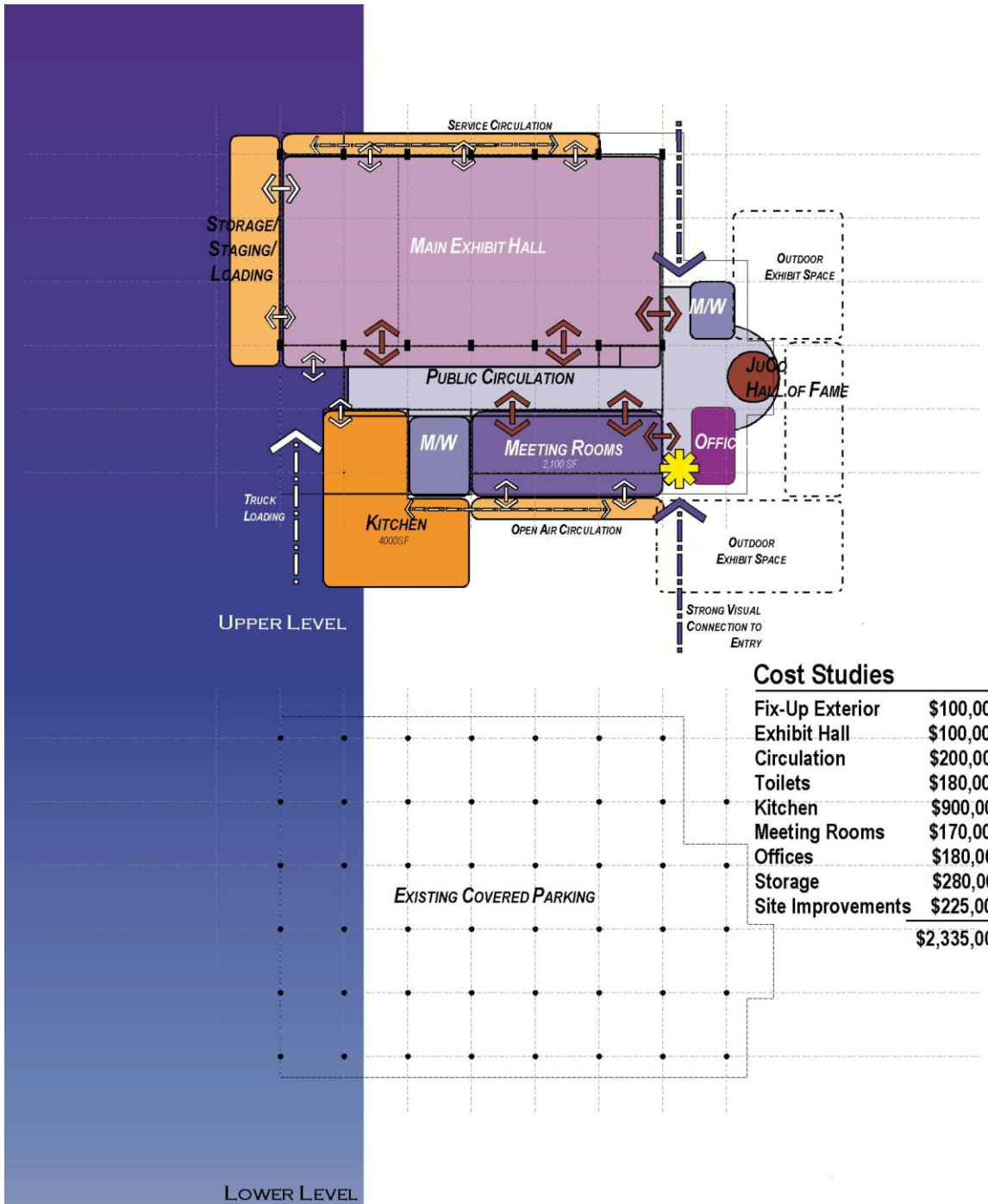
Cost Studies

Fix-Up Exterior	\$100,000
Exhibit Hall	\$300,000
Circulation	\$200,000
Toilets	\$180,000
Kitchen	\$700,000
Meeting Rooms	\$550,000
Offices	\$180,000
Site Improvements	\$100,000
Total	\$2,310,000

THE CITY OF GRAND JUNCTION
TWO RIVERS CONVENTION CENTER IMPROVEMENTS



OPTION No 2
BALANCED SOLUTION



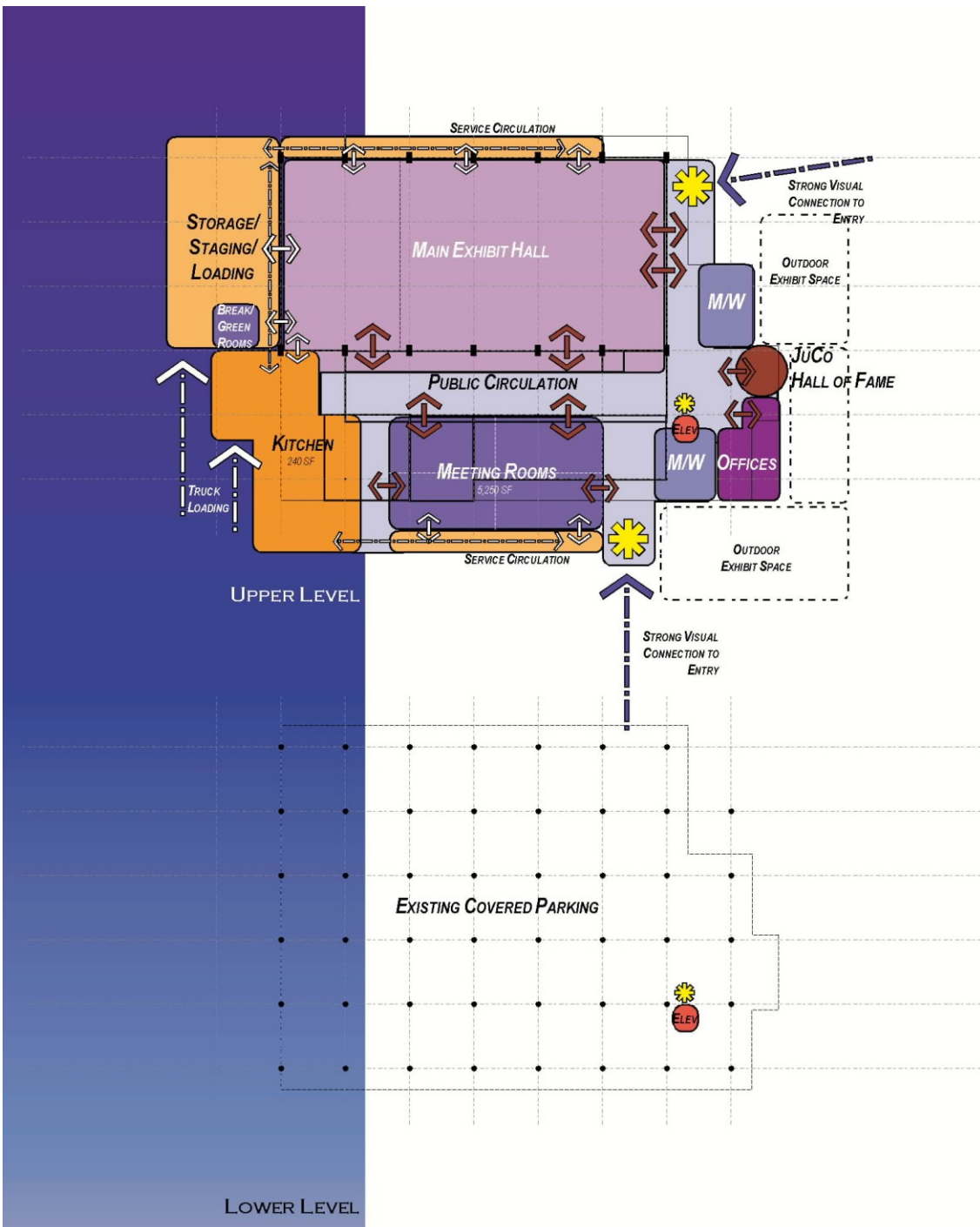
Cost Studies

Fix-Up Exterior	\$100,000
Exhibit Hall	\$100,000
Circulation	\$200,000
Toilets	\$180,000
Kitchen	\$900,000
Meeting Rooms	\$170,000
Offices	\$180,000
Storage	\$280,000
Site Improvements	\$225,000
Total	\$2,335,000

THE CITY OF GRAND JUNCTION
TWO RIVERS CONVENTION CENTER IMPROVEMENTS

**OPTION No 3
BIG KITCHEN**



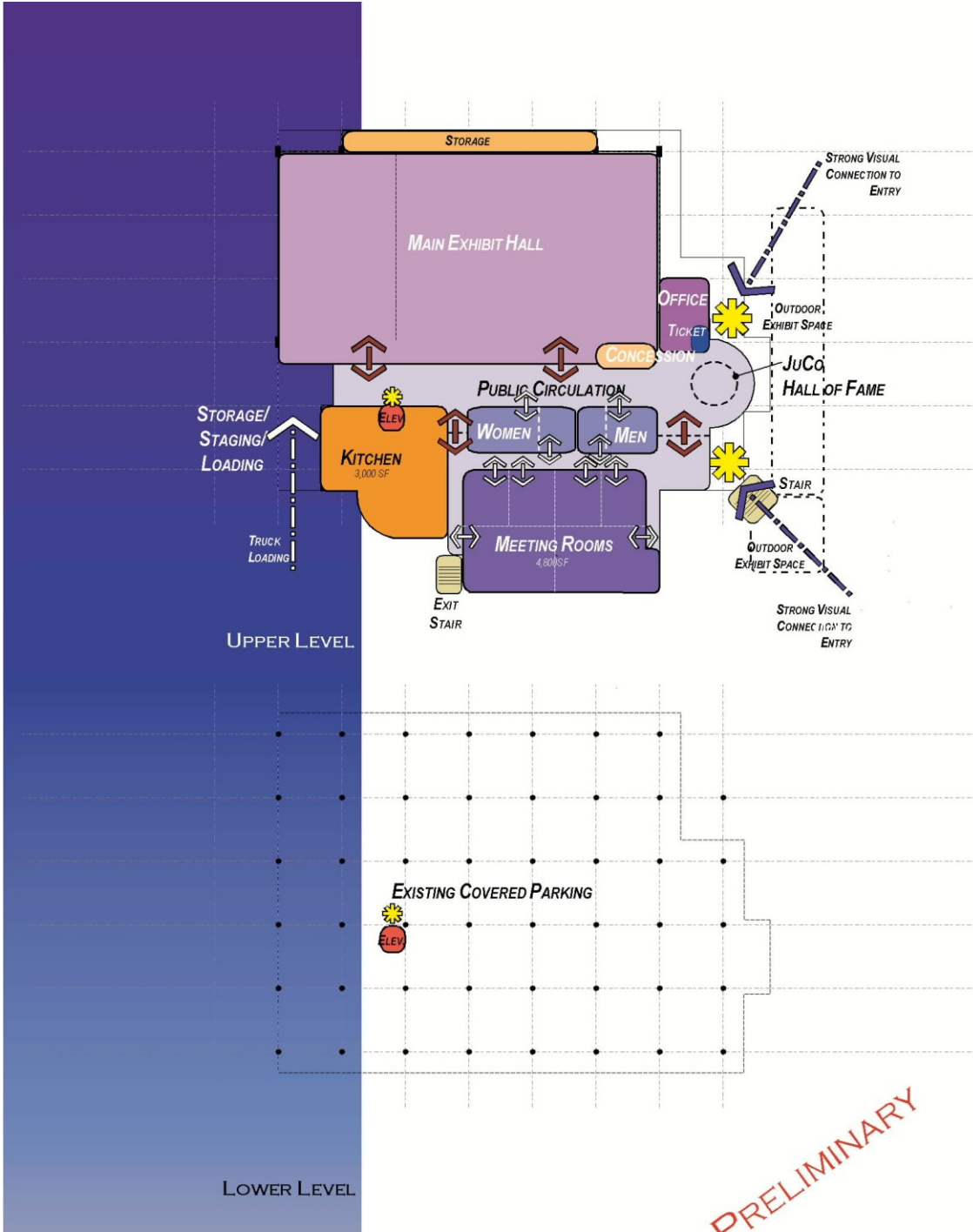


THE CITY OF GRAND JUNCTION
TWO RIVERS CONVENTION CENTER IMPROVEMENTS

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ARCHITECTS
SINK GOVRS DE THELES
SPORTS

IDEAL DIAGRAM

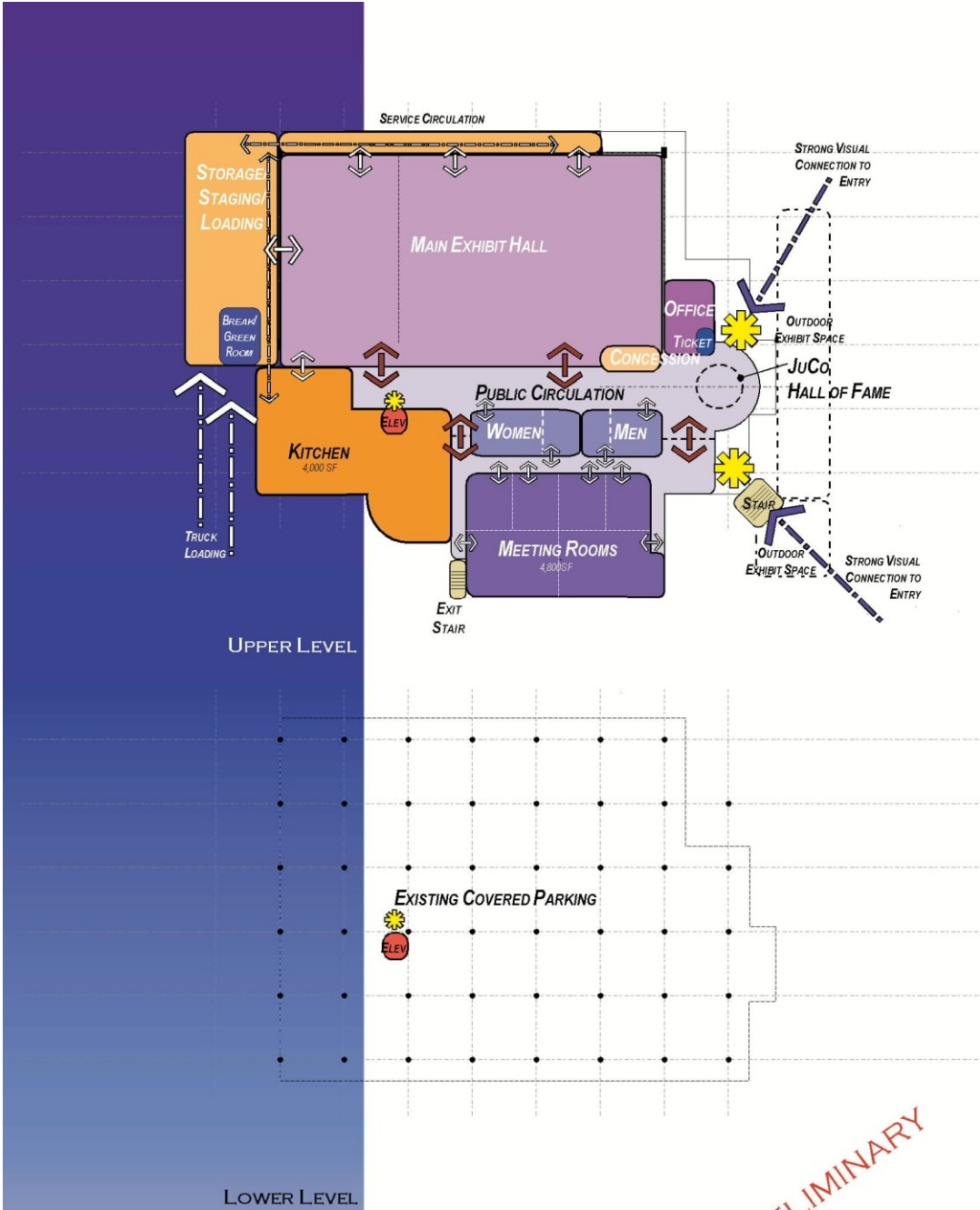


THE CITY OF GRAND JUNCTION
 TWO RIVERS CONVENTION CENTER IMPROVEMENTS

0 20 40

ARCHITECT
 SINK COMBS DETLEFS
 PORTS

PHASE 1 IMPROVEMENTS



THE CITY OF GRAND JUNCTION
TWO RIVERS CONVENTION CENTER IMPROVEMENTS

0 20 40

North

ARCHITECT
SINK GOUBS BETHLE'S
PORTS

PHASE 2 IMPROVEMENTS

Memorandum

To: City Council
CC: Mark Achen, Mark Relph
From: Jody Kliska, Transportation Engineer
Date: 12/16/2011
Re: Feedback on Traffic Safety Improvements

Summary: At the request of City Council, staff is providing feedback on the following traffic safety improvements:

- The Roundabout
- 1st Street Improvements
- 12th Street from Ute to Gunnison

The Roundabout:

The roundabout was chosen as the form of intersection control that would be safer, move traffic expediently, and to serve as an aesthetically pleasing gateway to the city from the north. After 14 months of operation, the roundabout continues to meet these goals.

From July through November, 1999 27 ½ Road was closed to traffic for construction. With 12th Street as the alternative route, the roundabout handled a 52% increase in entering volumes. The volumes climbed from 15300 to 23146 vehicles in a 24-hour period, a volume that is projected to be seen in 20 years. Measurements taken in January, 2000 indicate the volumes are back to the 15,300 vehicles per day.

A summary of accidents at the intersection reveals that safety appears to be improved since the construction.

1996	9 accidents
1997	6 accidents
1998	7 accidents through August
1998	1 accident after construction
1999	3 accidents

The roundabout is designed with a truck apron to accommodate larger vehicles, but continuing comments from citizens indicate that this is not commonly understood. The lane approaching the roundabout is 12 feet wide. The paved circulating lane is 15 feet wide (standard lanes widths in the city vary between 10' and 12'), and the exposed aggregate truck apron is 15 feet wide. The apron is designed for trucks to climb up on to be able to circulate. To show how this works, Transportation Engineering staff asked a school bus, fire trucks, and a truck from Sage Trucking school to drive the roundabout for a videotaped demonstration. **The tape is available to view** (contact Jody Kliska), and it shows that the school bus and the fire trucks do not use the apron at all. Smaller delivery vehicles also do not use the apron. The truck from Sage Trucking has a 48' long trailer, and the driver moved the tandems back so that it would drive the same as a truck with a 53' trailer for the demonstration. The legal limit for a semi-trailer is 57'4". In the video, the truck is driven completely around the roundabout, then exits on 7th Street and comes back northbound on 12th Street to Horizon Drive. The most dramatic use of the apron is shown on the 12th Street to Horizon maneuver.

While critics maintain that we have diverted trucks by the construction of the roundabout, the before and after data shows that we have about the same number of trucks using the streets now as we had before. Classification data collected on 12th Street south of the roundabout in October, 1998 showed 364 trucks of various sizes traveled the street during a 24-hour period. That same data was collected in January, 2000 and shows that truck usage varies by day, but on average, truck usage has remained the same. Very few large trucks use the corridor. The data is broken down as follows:

Vehicle Type	1998 Volume	2000 Volume
Buses	15	17
Step Van, RV	169	257
3-Axle Delivery	14	29
4-Axle Tractor*	25	25
5-Axle Tractor*	11	16

*These trucks need to use the truck apron, and represent less than 0.5% of the total volume of traffic on the street.

The efficiency of the roundabout under normal traffic conditions was measured by a delay study before and after the construction. When the intersection was a four-way stop, delay on the westbound Horizon Drive leg (the heaviest movement during peak hour) was measured at an average of 12.9 seconds of delay. After construction, that same measurement was taken and the result was an average 2.77 seconds of delay.

1st Street Improvements

The 1st Street improvements were completed in November, 1997 and incorporated traffic calming features of three speed tables, raised medians, landscaping, decorative lighting, sidewalks and bike lanes. The speed tables continue to be effective in keeping

traffic speeds lower than they were prior to construction, with an average 5 MPH in each direction from 39 MPH to 34 MPH after construction.

In the report to council in June, 1999, staff noted that four accidents had involved collisions with the median. Since January, 1999 no collisions with the medians have occurred. City crews installed raised pavement markers on the ends of all medians to improve night visibility and this seems to be working. In addition to the collision with the median in January, 1999, there have been three accidents in the corridor during 1999. Two accidents occurred at Lorey Drive in December involving vehicles turning from Lorey Drive onto 1st Street. One accident occurred at Hillcrest in July, when a bicyclist traveling against traffic was struck by a right turning vehicle.

Volumes on the corridor have increased from 10,372 in February, 1997 to 12313 in April, 1999.

12th Street Ute to Gunnison

In August, 1997 this segment of street was re-striped to a three-lane section from four-lanes, with the goal of reducing accidents and better adherence to the posted speed limit of 35 MPH. Speeds have decreased from 40.2 MPH to 36.4 MPH after the striping change.

A summary of the accidents in the corridor shows a decrease of about 40% in the total number of accidents since the striping change.

1996	22 accidents
1997	13 accidents
1998	11 accidents
1999	19 accidents

The accident data indicates that a high number of the accidents occur at the signalized intersections of Main and Grand, with quite a few broadside-type accidents.

Transportation Engineering staff will be collecting turning movement counts and re-timing the signals along the 12th Street corridor during 2000, and this may have some positive effect on the numbers and types of accidents.

Traffic volumes were measured at 13072 vehicles per day in February, 2000. In April, 1999 volumes were measured at 12287. Volumes measured in September, 1996 were measured at 13661.

Attach W-3

**CITY COUNCIL AGENDA
CITY OF GRAND JUNCTION**

City Council

Workshop

Formal Agenda

Meeting Date: February 16, 2000

Date Prepared: February 10, 2000

Author: Kathy Portner

Title: Planning Manager

Presenter Names:

Kathy Portner, Planning Manager

Mark Relph, Public Works/Utilities Director

Subject: Update on draft 24 Road Corridor Plan and amending the 24 Road Construction Schedule.

Subject:

- Update of the draft 24 Road Corridor Plan; and
- Amending the 24 Road Construction Schedule.

Summary: See Attached

Background Information: See Attached

Budget: N/A

Action Requested/Recommendation: City Council direction on proceeding with draft 24 Road Plan.

Citizen Presentation: Yes **No. If yes,**

Name

Purpose

Report results back to Council? **No** **Yes, When** _____

Placement on agenda: **Consent** **Individual Consideration** **Workshop**

MEMORANDUM

To: City Council

From: Mark Relph, Public Works/Utilities Director

Subject: Amending 24 Road Construction Schedule

Date: February 14, 2000

Summary: Based on recommendations of the 24 Road Corridor Steering Committee, staff has revised the street improvement cost estimate to include a raised center median and reviewed scheduling changes necessary to purchase right-of-way for the project in 2000 and move up the road widening project from 2009 to 2006. This would coincide with reconstruction of the 24 Road/I-70 Interchange.

Background Information: A Steering Committee was formed in 1999 to review land uses, road improvements and other issues pertaining the development of the 24 Road Corridor. One of the recommendations of the Steering Committee was:

“Expand 24 Road to a five-lane parkway (with landscaped median) as soon as possible to “set the tone” in the area for high quality development and accommodate future traffic needs. Design of the five lane section and acquisition of right-or-way should occur immediately so the vision for the street section as a parkway is not prohibited in the future”.

Staff has revised costs estimates to purchase the right-of-way for the five-lane road in 2000 and to construct the 5-lane street section with a landscaped median in 2006. It has been suggested that the road widening be concurrent with reconstruction of the 24 Road/I-70 Interchange in 2006.

The original design concept and cost estimate was based on a 5-lane roadway with an attached sidewalk on the west side of the road and a center turn lane with no raised median. Assuming that a detached sidewalk is being suggested, an additional 10.5 feet of right-of-way will be required north of F ½ Road. From Patterson Road to F ½ Road, existing development precludes the construction of a detached sidewalk.

Costs to widen 24 Rd from 3 lanes to 5 lanes in 2006:

Road Widening (with street lighting & traffic signal at G Rd-----\$1,039,000

Landscaped median -----\$571,000

Engineering and administration-----	\$90,000
Subtotal (24 Road improvements)-----	\$1,700,000
Cost to acquire right-of-way in 2000-----	\$380,000
Additional right-of-way for detached sidewalk north of F ½ Rd-----	\$48,500
Subtotal (right-of-way)-----	\$428,500

Options for Funding:

The 24 Road widening project is currently budgeted from 2007 through 2009 at \$1,065,430. This cost assumes that the majority of right-of-way would be dedicated to the City through the development process prior to 2009.

In order to fund the right-of-way acquisition in 2000, a project would need to be postponed or new funds would need to be appropriated. Two projects that could be postponed are the 27 ½ Road realignment (Cortland Avenue to Horizon Drive) budgeted at \$750,000 or the Horizon Drive Improvements (12th Street to G Road) budgeted at \$500,000. However, the Horizon Drive project has been timed to coincide with the development of Horizon Park Meadows. Under the proposed improvements agreement the developer will add approximately \$200,000 to the City’s budgeted amount (\$500,000) to complete this \$700,000 project.

To fund the widening of 24 Road from 3-lanes to 5-lanes in 2006, one or more of the following projects would need to be delayed:

2006 Budgeted Projects:

Riverside Park/West Ave Realignment-----	\$2,000,000
25 ½ Rd Reconstruction F ¾ to G Rd-----	\$559,000
Monument Rd Improvements-----	\$906,000
G Rd and 26 Rd Intersection Improvements-----	\$391,000
H Rd and 26 ½ Rd Intersection improvements-----	\$391,000
B ½ Rd from 28 Rd to 28 ½ Rd-----	\$675,000
Horizon Dr./I-70 Interchange Improvements-----	\$555,000
Subtotal-----	\$5,477,000

Action Requested/Recommendation:

If Council chooses to fund the purchase of right-of-way for the 24 Road Widening Project in 2000, the 27 ½ Road Realignment Project could be postponed until 2001. However, other projects would also need to be rescheduled in later years to balance the CIP.

Assuming Council’s desire to accelerate the right-of-way acquisition, staff’s recommendation would be to complete the 5-lane design in 2001 and purchase right-of-way over a two to three year period beginning in 2001. To accommodate this additional cost to the CIP, either additional

funds would have to be appropriated or other capital projects would be delayed. Spreading out the right-of-way acquisition over multiple years provides more flexibility in balancing the CIP. Possible projects to delay are Traffic Signal Interconnection System (F33800 & F33900) currently scheduled from 2000 to 2009; various Intersection Improvements (F35000) currently scheduled from 2000 through 2003; handicap ramp improvements (F02000) currently scheduled from 2000 through 2007.

If it is Council's desire to reschedule the widening of 24 Road in 2006, staff recommends that the Riverside Park Drive/West Avenue Realignment Project be delayed for one year. This would result in completion of the Riverside Drive Realignment in 2008 instead of 2007. To accommodate this change, other projects would also need to be delayed to rebalance the CIP. Possible projects to delay include B ½ Road (Highway 50 to 28 Road) (F15500) and River Road Widening (Highway 340 to 25 Road) (F41800).

Attach W-4

CITY COUNCIL AGENDA CITY OF GRAND JUNCTION

City Council

Workshop

Formal Agenda

Meeting Date: 2/16/2000

Coordinator

Date Prepared:

Author: Kristin Winn

Title: Communications Strategies

Presenter Name: Kristin Winn

Title: Public Communications

Subject: Communicating with Citizens

Summary: A follow-up to discussions at the City Council retreat on ways to increase two-way communications with citizens.

Background Information:

See attached report

Budget:

N/A

Action Requested/Recommendation:

Council is presented with five options to increase two-way communications with citizens.

Citizen Presentation: Yes X No. If yes,

Name:

Purpose:

Report results back to Council? No Yes, When_____

Placement on agenda: <input type="checkbox"/> Consent <input type="checkbox"/> Individual Consideration <input checked="" type="checkbox"/> Workshop

Memorandum

TO: City Council
FROM: Kristin Winn, Public Communications Coordinator
RE: Communicating with Citizens
DATE: February 16, 2000

At the last City Council retreat, there was discussion among members of City Council on increasing our efforts to communicate with citizens. People have definite preferences on how they communicate. Some citizens will read every printed piece we send, while others will throw them all away. More people get their information from television, and may not have time to read the newspaper. Other citizens tend to prefer the written word and the depth provided by newspapers and magazines. The current generation of children is computer literate, and many will get their information off the Internet. If we develop a wide range of communication tools to reach citizens, we have the best chance of reaching a broad audience.

What follows is a list of suggestions on additional tools we can use to accomplish Council's goal:

New Projects:

The following Communications projects are currently underway or are being planned:

City Calendar

The City calendar was distributed to 23,000 households in late December via direct mail, and the response has been extremely positive. The calendar allowed us to get City information directly into the hands of residents. It highlighted important City boards and commissions and their meeting dates, and information about departments, City services, and the budget.

City Website

Council has approved the funds in the 2000-2001 budget to hire a webmaster and develop a City website. I will be working to develop content for the site based on input from City Council, the management team, employees, and the public. Some of the uses can include:

- Information and photos of individual City Council members and the City Manager
- Maps of voting districts and Council members representing each district
- City Council and Planning Commission agendas
- Minutes of City Council and Planning Commission meetings
- Schedule of upcoming public meetings
- City contacts and phone numbers
- City calendar
- Press releases
- Board and Commissions – meeting dates, vacancies

- City budget information
- Links to other community and government organizations
- City codes and ordinances
- Zoning and Development Code

All the information that is included in our 250 messages on the CityDIAL system can be included in the website. A copy of the CityDIAL brochure will give you an idea of the scope of information that currently exists on City services. All of this information could be made available to citizens through the website.

A wonderful example of a very extensive website for the city of Austin, TX can be found at <http://www.ci.austin.tx.us/> It's a great resource for ideas on what could be included in Grand Junction's site. As use of the Internet expands, the public will expect the convenience of paying their bills online, applying for permits, and communicating with employees without making the drive to City Hall. The Internet offers a fantastic opportunity for us to communicate with our citizens.

City Hall Open House

We plan to use the opening of the new City Hall as an opportunity for face-to-face contact with the public. We should make this a celebration for the City and its residents. Have a formal dedication ceremony. Give out the bricks that we saved from the old building to former and present City council members. Invite the general public for tours of the facility. Have City information flyers available to hand out from each City department, (including those not housed in City Hall) with personnel on hand to answer questions. Organize some fun activities for kids, such as the hands-on "Build a City" program Community Development did for kids at Wingate Elementary on World Town Planning Day. Do a treasure hunt to encourage people to visit each department in the building and get a stamp, and then draw for prizes from among the completed forms. Offer refreshments. Involve employees. Make it fun.

Celebrate Our Successes

Just as we need to celebrate the opening of the new City Hall, we need to take greater advantage of opportunities to celebrate other successes. We have done that with several projects, such as opening of the Roundabout, 12th Street, and the Old Mill pedestrian bridge over the Colorado River. I hope to continue these events to celebrate such things as the reconstruction of 27 ½ Road, the opening of Eagle Rim Park, the completion of work on 24 Road, and the final passage of a new Zoning and Development Code.

There are many ways to do this including: signage on these projects (Your Tax Dollars at Work—and a listing of the costs and contributors); opening ceremonies; public celebrations and block parties to thank neighbors for their patience during construction; or a swim party at Orchard Mesa pool. We can involve the local media and invite their sponsorship. We could hand out cookies to the first 500 cars that drive down the new street. Give away a Christmas tree ornament with the City's logo and the date of the special event. These events make people aware of the improvements going on in their City, and make them feel proud of these accomplishments.

Communications Survey

I am planning to insert a self-mailer into the City newsletter to conduct a communications survey on how effective our current communications are with

residents and businesses. We can ask them how they currently get their information, and how they prefer to hear about city issues. I want to find out what information they would like to receive. Ask them to prioritize the information they need. Ask if they have access to the Internet. Find out what they would like to see on a website. Use that information to make decisions on where we put additional communications efforts.

Government Access Television

Television is by far the most cost-effective way to reach the largest number of citizens. We currently have access to cable through the franchise agreement between Mesa County and AT&T.

Since we have access to the cable channel, we can tell our own story much more effectively than relying on the media to tell the story for us. The more communication tools we use to reach our audience, the broader our reach will be. Television is one of the most powerful communication tools available to us to educate and inform citizens. We currently televise City Council and City Planning Commission meetings, and special public meetings such as the Zoning and Development Code meetings. Once in the new City Hall, we will have better facilities for those broadcasts. We tentatively plan to expand the number of meetings we broadcast to also include City Council workshops, the Planning Board of Appeal meetings, and the Parks Board meetings.

Produce more public service announcements

Another way to expand programming is to run public service announcements (PSA's) that have been produced for us by one of the local TV stations. For instance, the Fire Department just had KREX produce a public service piece reminding people to check their smoke detectors. We had KKCO produce the PSA on "How to Drive a Roundabout". We have a piece on "Sharing the Road" and "Backflow Prevention" that are still current. With advance planning, the local TV stations are willing to produce these PSA's for us on a broad range of topics. We can run these spots prior and following the live broadcasts of Council and Planning Commission meetings once we move back into the new City Hall. We can also pay for additional placement of PSA's. Television advertising prices in this market are very reasonable. We can reach a very wide audience for a very low cost.

New Options to Consider

The following are new ideas that the Council may consider adding to our list of communications tools:

Option 1

Broadcast additional public meetings

The easiest way to add additional TV cable programming is to expand the number of meetings we televise. Other meetings that Council may wish to broadcast in the future can include the Riverfront Commission, Forestry Board, Historic Preservation Board, Arts Commission, Visitor and Convention Bureau Board, Urban Trails Committee, Housing Authority, and Downtown Development Authority meetings.

Option 2

City Page

Run a half-page vertical section in the Daily Sentinel once each quarter with City information. This could include a guest editorial from a member of Council on any

subject of interest to the public and the Council. It could include an in-depth look at an issue, an update on our accomplishments, or information on upcoming public meetings. It would also give Council an opportunity to get City information out to non-residents, who are often our harshest critics.

Option 3

Community breakfasts

Conduct a community breakfast on a bi-monthly basis. The purpose of these breakfasts would be to encourage two-way communication with the public, and listen to their concerns. We can invite 20 people to attend from the community, along with at least three City Council members. Keep the group small enough that there can be a lot of one-on-one discussion. The City would pick up the cost for the breakfast, and host it at different restaurants around the city. This would be an opportunity for the public to have informal discussions with their elected officials.

Option 4

Professionally produced video

The next option involves producing informational videotapes. Public Works has several issues on which they want to inform and educate the public. They are interested in producing separate videotapes on our Comprehensive Transportation Plan and our Master Storm Water Plan. These could be fairly short in duration—10 minutes would be ideal to run prior to the televised meetings. Individual departments can budget for this. We can either contract with an outside video company for these, or look at using interns or students.

Option 5

Use interns and college students to produce programming

The final option would be to explore the possibilities of cooperative efforts with the Communications Department at Mesa State College. This would involve using college students majoring in Broadcast Communications to produce some low-cost programming using a combination of the college facilities and our equipment and facilities at the new City Hall. One way to expand programming would be a monthly interview show with a panel of speakers exploring topics of local interest. Many communities have shows of this type, and they are fairly simple to set up and videotape for rebroadcast throughout the month. This option would probably require one additional part-time staff person or a paid college intern to administer.

Here is a list of the ways in which the City of Grand Junction currently communicates with the public:

- City newsletter, distributed through the mail to 23,000 households
- Utility bill stuffers, distributed on a monthly basis to 23,000 households
- Televised City Council and City Planning meetings
- City calendar/annual report for 2000
- News releases
- CityDIAL automated information system
- Public Service announcements on TV
- Televised special meetings:
 - Budget
- Roundabout consultant

Zoning & Development Code

Open House meetings for street projects

Newsletters to property owners affected by street projects

Newsletters from contractors during street construction

Weekly Public Works project listing in the Saturday Daily Sentinel

Staff and Council presentations before service clubs (Kiwanis, Rotary, Lion's, etc.)

Special events: Home & Garden Show, Arborfest, Touch a Truck, National Night Out, and the Arts Expo

Public meetings:

Development of the Growth Plan

Adoption of new Zoning and Development Code

Persigo 201 Agreement

North/South Transportation Corridor

West Metro Transportation Study

Persigo 201 Boundary Changes

Special brochures from each department:

3x yearly Parks and Recreation brochure

Cultural Events Calendar (quarterly)

Two Rivers Convention Center sales brochure

Homeowners Guide to Choosing Street Trees

Golf Ball Damage

Grand Junction Cemeteries and Columbarium

Budget in Brief

Code Enforcement flyers

Police and Fire safety messages

Police Annual Report

Backflow Prevention

Spring Clean Up

Fall Leaf Pick Up

Historic Preservation

Annexation flyer, "What it Means to Live in the City of Grand Junction"

1999 Water Quality Report (printed as an insert into Daily Sentinel)