

**GRAND JUNCTION CITY COUNCIL
WORKSHOP AGENDA**

**MONDAY, JULY 16, 2001, 7:00 P.M.
CITY HALL AUDITORIUM, 250 N. 5TH STREET**

MAYOR'S INTRODUCTION AND WELCOME

7:00 COUNCILMEMBER REPORTS

7:10 CITY MANAGER'S REPORT

7:15 REVIEW OF FUTURE WORKSHOP AGENDAS [Attach W-1](#)

7:20 REVIEW WEDNESDAY COUNCIL AGENDA

7:30 NEW STATUTES REGARDING EXECUTIVE SESSIONS: Staff will update Council on this new law. [Attach W-2](#)

7:55 DOWNTOWN PARKING: The Downtown Development Authority will present their recommendations for parking fees and fines in the downtown area. [Attach W-3](#)

8:45 COMMUNICATIONS AUDIT: Consultant Jim Beaver will present the results of the recently completed communications audit. [Attach W-4](#)

9:15 EXECUTIVE SESSION to discuss property negotiations.

9:30 ADJOURN

This agenda is intended as a guideline for the City Council. Items on the agenda are subject to change as is the order of the agenda.

Attach W-1
Future Workshop Agenda

FUTURE CC WORKSHOP AGENDAS

JULY 18, WEDNESDAY 3:00-6:30 PM:

*SPECIAL WORKSHOP PRIOR TO THE COUNCIL MEETING TO DISCUSS
THE CITY'S CAPITAL IMPROVEMENT PROGRAM*

JULY 30, MONDAY 7:00 PM:

*SPECIAL JOINT WORKSHOP WITH THE PLANNING COMMISSION
FOR THE ONE YEAR REVIEW OF THE ZONING & DEVELOPMENT CODE*

AUGUST 13, MONDAY 7:00 PM:

- 7:00 COUNCIL REPORTS, REVIEW WEDNESDAY AGENDA &
REVIEW FUTURE WORKSHOP AGENDAS
- 7:25 CITY MANAGER'S REPORT
- 7:30 DDA TIF UPDATE AND FINANCING OPTIONS (this item may
be moved to a later date)
- 8:05 MUNICIPAL COURT OPERATIONS: Ron Lappi and Jodi Romero will
update Council on the activities in this division.
- 8:40 TRAFFIC STANDARDS: Mark Relph will make a presentation
about changing the City's approach to level of service standards for
traffic.

~~SEPTEMBER 3, MONDAY 7:00 PM:~~ CANCELED LABOR DAY

SEPTEMBER 5, WEDNESDAY 6:00 PM:

- 6:00 GRAND MESA SLOPES UPDATE AND POLICY DISCUSSION:

SEPTEMBER 17, MONDAY 7:00 PM:

- 7:00 ANNUAL JOINT PERSIGO POLICY MEETING WITH THE
MESA COUNTY BOARD OF COMMISSIONERS
- 8:00 CELL TOWERS UPDATE: (*TENTATIVE*)

OCTOBER 1, MONDAY 7:00 PM:

- 7:00 COUNCIL REPORTS, REVIEW WEDNESDAY AGENDA &
REVIEW FUTURE WORKSHOP AGENDAS
- 7:25 CITY MANAGER'S REPORT
- 7:30 OPEN

FUTURE WORKSHOP ITEMS

1. WATER PRESENTATION BY JIM LOCHHEAD: October
2. BOTANICAL SOCIETY MASTER PLAN
3. DARE & SCHOOL RESOURCE PROGRAMS
4. HAZARDOUS DEVICE TEAM
5. FORESTRY OPERATIONS
6. PARKS/SCHOOLS COOPERATIVE AGREEMENTS
7. ELECTRONIC RECORDS MANAGEMENT SYSTEM:
8. LIQUOR LICENSING PROCEDURES
9. TOUR OF NATURAL GAS FACILITIES: (After GMS overview)
10. SOLID WASTE COLLECTION IN NEWLY ANNEXED AREAS
11. CRIME LAB
12. HAZMAT
13. GOLF OPERATIONS
14. CODE ENFORCEMENT OPERATIONS
15. CELL TOWER ISSUES UPDATE: September 17?
16. CABLE TELEVISION FRANCHISE

Attach W-2
 New Law on Executive Sessions

**CITY COUNCIL AGENDA
 CITY OF GRAND JUNCTION**

CITY COUNCIL			
Subject:		Open Records/Meetings	
Meeting Date:		July 16, 2001	
Date Prepared:		July 11, 2001	
Author:		Stephanie Rubinstein	Staff City Attorney
Presenter Name:		John Shaver/Stephanie Rubinstein	Assistant and Staff City Attorney
xx	Workshop		Formal Agenda

Subject: Open Records/Meetings Legislative Changes

Summary/Background Information: House Bill 01-1359 will take effect on August 8, 2001. This bill changes portions of the law relating to the Open Records and Open Meetings Acts. City Attorney Dan Wilson will update the council on the status of these changes.

Budget: None.

Action Requested/Recommendation: Update by City Attorney as to status of new law.

Citizen Presentation:	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes	If Yes,	
Name:						
Purpose:						
Report results back to Council:	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>	Yes	When:	
Placement on Agenda:	<input checked="" type="checkbox"/>	Consent	<input type="checkbox"/>	Indiv. Consideration	<input type="checkbox"/>	Workshop

**Attach W-3
Downtown Parking**

**CITY COUNCIL AGENDA
CITY OF GRAND JUNCTION**

<i>CITY COUNCIL</i>			
Subject:		Resolution on Parking Fees and Fines	
Meeting Date:		July 18, 2001	
Date Prepared:		July 6, 2001	
Author:		Ron Lappi	Title: Admin. Srvs. Director
		John Shaver	Title: Assistant City Attorney
Presenter Name:		Ron Lappi	Title: Admin. Srvs. Director
X	Workshop	X	Formal Agenda

Subject: A Resolution Adopting the Municipal Court Fine Schedule for Overtime Parking and Restricted Parking Violations and Setting Meter Rates.

Summary: The attached Resolution of the City of Grand Junction authorizes and directs staff to purchase and install 139 additional meters and change the time limits of other meters as requested by the DDA. Change the one and two hour meters from 25 cents an hour to 50 cents, the four and ten hour meters to 10 cents per hour from 5 cents per hour. Additionally they recommend the formal adoption of an annual parking pass program at \$360 a year, to be restricted to use at four and ten hour meters. Fines for overtime parking to be increased from \$3 to \$10 and other restricted parking from \$5 to \$15. The only other change is a recommendation to increase all fines by \$10 per week the violation remains unpaid instead of the past practice of all fines doubling each week. With the higher proposed fines to start with staff believes this change is appropriate. All changes in fines and fees are to become effective no earlier than 1/01/02, to allow time for education and implementation. Meters will have to be modified over a period of time, creating some inconsistencies during the implementation months of January and February 2002.

Background Information: The City Staff and the DDA were requested by the City Council to analyze and make recommendations to increase revenues to the Parking Fund by increasing both parking violation fines and meter rates throughout the City. Most restricted city parking is in the downtown area with some around Mesa State College. Based on a report presented to the City Council and the DDA board in August 2000, and subsequent discussions between the City Council and the DDA board recommendations for additional meters, fine increases and meter rates are now being presented to the City Council for adoption and implementation. The annual pass program was implemented on a limited basis some years ago, but the new more formal option should be attractive to downtown workers and owners for its convenience; while

encouraging their use of the long-term parking now available in and around the downtown.

Budget: The net increase in revenues to the Parking Fund from all the proposed changes are estimated to be close to \$100,000 the second year of implementation. We have estimated the cost the first year to purchase and install additional new meters at approximately \$50,000.

Action Requested/Recommendation: Approve the Resolution and direct staff to implement the changes to fines and fees, and further direct staff to modify the Parking budget to accommodate the purchase in 2001 of the 139 additional meters.

Citizen Presentation:	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes	If Yes,
Name:	DDA Board and Staff				
Purpose:	To present their recommendations to the City Council				

Report results back to Council:	<input type="checkbox"/>	No	<input checked="" type="checkbox"/>	Yes	When:	Jan 2003
--	--------------------------	-----------	-------------------------------------	------------	--------------	-----------------

Placement on Agenda:	<input type="checkbox"/>	Consent	<input checked="" type="checkbox"/>	Indiv. Consideration	<input checked="" type="checkbox"/>	Workshop
-----------------------------	--------------------------	----------------	-------------------------------------	-----------------------------	-------------------------------------	-----------------

RESOLUTION NO. _____

A RESOLUTION ADOPTING THE MUNICIPAL COURT FINE SCHEDULE FOR OVERTIME PARKING, RESTRICTED PARKING AND HANDICAPPED PARKING VIOLATIONS, SETTING METER RATES AND DIRECTING THE INSTALLATION OF 139 METERS

Recitals:

The City Council recently adopted the 1995 Model Traffic Code for Municipalities. As part of the process that led up to the adoption of that Code various interested persons and entities discussed regulation of parking and the associated fees, fines and charges.

Consistent with the City's law the City Council has established a range of fines for municipal offenses and the Judge sets, for the convenience of the Court, a fine schedule for violations. Penalties for parking violations are fines, which if unpaid increase and if unpaid beyond 30 days, a warrant issues and the automobile may be booted. All as determined by the Judge of the municipal court, according to Section 1-9 of the City of Grand Junction Code of Ordinances. The Court does not set parking fees/meter rates.

Because parking, especially in the Downtown area is a concern of many interested citizens, the Downtown Development Authority, the Downtown Association and the City Council, the Council agreed to review parking meter placement, parking fines and meter rates. This Resolution confirms and adopts as appropriate the Court's established penalties for parking violations and sets meter rates. This Resolution further directs the placement of additional meters as more particularly described in the attached exhibit.

To the extent that this resolution conflicts with an existing resolution, this resolution shall control.

It is a further purpose of this resolution that the Council expresses its policy that:

- (a) any person violating any parking law, ordinance or regulation shall be prosecuted to the fullest extent of the law; and
- (b) every person convicted of a violation shall be punished pursuant to and not in excess of the penalties specified herein, unless and until the fine schedule is amended by the Court or as otherwise determined in the sound discretion of the Court or the municipal prosecutor.

This resolution shall be interpreted and construed so as to effectuate the general purpose of the parking and traffic Code as adopted by the City, consistent with law and authority of the Court and City Council as provided by Charter and Ordinance. This

resolution shall not be deemed to govern, limit, modify or in any manner affect the scope, meaning or jurisdiction of any article or section thereof.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAND JUNCTION, COLORADO:

THAT the FINES for:

Overtime parking is \$10.00 for each violation;

Restricted parking is \$15.00 for each violation; and

Handicapped parking is \$50.00 for each violation.

Overtime and restricted parking violations increase by \$10.00 each week that the violation remains unpaid up to 30 days at which time the Court may issue a warrant and/or immobilize the vehicle consistent with existing law and as determined in the sound discretion of the Court.

BE IT FURTHER RESOLVED THAT the HOURLY RATE for all meters, including those to be placed by and as a result of the adoption of this Resolution:

One and two hour metered parking is \$.50 per hour; and

Four and ten hour metered parking is \$.10 per hour; and that

An annual parking pass for 4 and 10 hour meters be offered at \$360 annually.

The fines and fees listed above will not become effective prior to 1/01/02.

PASSED and ADOPTED this __th day of July 2001.

President of the Council

Attest:

City Clerk

DDA Suggestion	Eliminate 2 hour free	Eliminate Unlimited Free	Add 10 hour	Add 4 hour	Add 2 hour
Keep all 4 hour meters					
2 nd Street Ute-Colorado		-14	14		
3 rd Street Ute-Colorado			11		
200 Block of Colorado	-3	-11	17		12
4 th Street Ute-Colorado	-14		7		7
5 th Street-Museum (west)	-12			12	
7 th Street-Enstroms (west)		-8	8		
200 Block of Rood		-12	12		
White 1 st -3 rd		-30	30		
2 nd Street White-Grand		-9	9		
	-29	-84	108	12	19
					139

To: Grand Junction City Council

From: Downtown Development Authority
Board of Directors

Date: July 10, 2001

Subject: Parking Recommendations

In its mission to coordinate, facilitate and implement public projects and programs that attract private investment, the Downtown Development Authority (DDA) Board of Directors has focused on a solution to the inadequate supply of parking in downtown Grand Junction. Based on its resulting conclusions, the DDA is requesting that the Grand Junction City Council adopt and implement changes to the existing downtown parking capacity and parking rate structure, with revenue increases to be earmarked in the Parking Fund for the specific purpose of constructing a parking structure in downtown Grand Junction.

If implemented, these changes would constitute what the DDA Board considers "Phase I" of proactively increasing parking availability in the downtown area. Following are the specific recommendations of the DDA, with a suggested test period of one year beginning January 1, 2001. This test period will allow for further project development including design options (number of levels, the potential for retail/office space) and construction alternatives.

Meter Rates:

- Increase 1 and 2-hour meter rates from \$.25 to \$.50 per hour
- Increase 4 and 10-hour meter rates from \$.05 to \$.10 per hour (\$.80 per day)

Parking pass:

- Offer a new option of a \$30.00 monthly pass (\$340.00 annual) for downtown parking useable at all 4 and 10 hour meters.

Additional Meters:

- Install 139 new parking meters downtown on street segments that currently do not have meters. (Please see map.)

Parking Fines:

- Increase overtime parking fines for all meters and time-restricted parking from \$3.00 to \$10.00.
- Increase fines for other parking violations from \$5.00 to \$15.00.

Establish a Reserve in the Parking Fund:

- Earmark excess revenue generated in the parking fund during the test period for the specific purpose of building a parking structure in downtown Grand Junction.

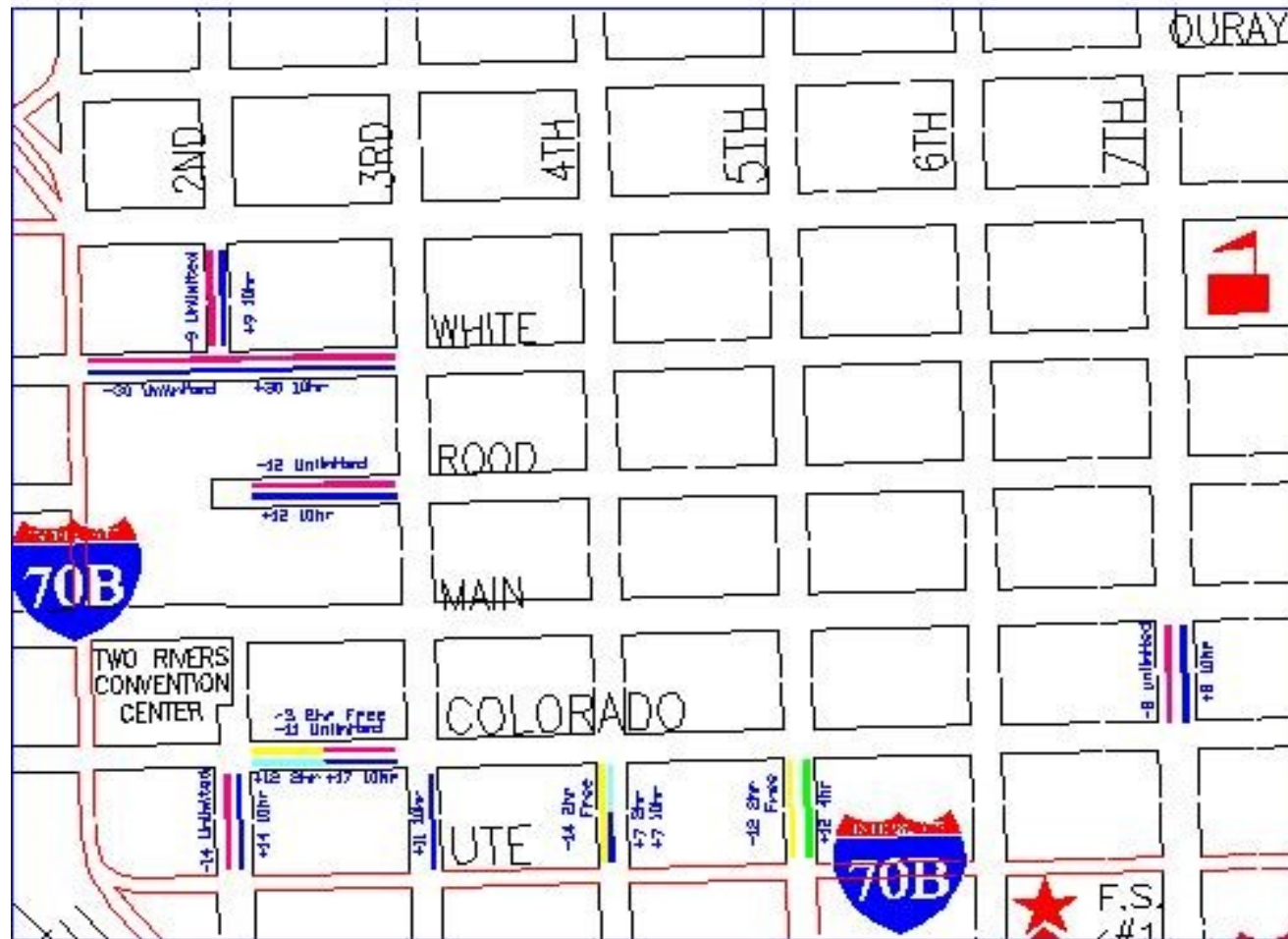
During the feasibility process, it was determined that the funding source for both operations and debt service would be generated through the parking fund. Conservative estimates by the DDA Board of Directors as well as City Staff (study conducted by Ron Lappi) regarding the potential revenue stream generated by the proposed changes approximate \$125,000 annually.

The proposed “Reserve Fund” established for the parking proposal test period would provide a track record from which to evaluate the viability of these projections and, therefore, the parking structure. “Phase II” of the DDA’s plan would utilize 1) the cash flow generated from increased parking rates/fines and for operations and debt service, 2) seed capital from the DDA to bond and subsequently fund a two-level, 270-space parking structure.

Importantly, seventy-eight downtown business and property owners have demonstrated their support and commitment for the above recommendations by evidence of their signatures on the DDA’s parking rate increase proposal this year. Please see attached.

Moreover, it is the position of the DDA that for continued investment, development and economic viability in downtown Grand Junction you’re talking about nothing more significant than supply. That supply could be in the form of retail spaces, office spaces, and something new: living spaces. However, that supply with its aforementioned definition will not increase without its necessary fuel... and that is demand. Demand will not come to downtown without effective parking.

In summary, a parking structure in downtown Grand Junction would increase the level of service to its patrons, increase the vitality of downtown and eliminate the community’s perception problem with regard to parking. If built on the Woolworth lot between 4th and 5th on Colorado in a phased format, paid for with a down payment from the DDA and debt service covered by the general parking fund, it would be something that we could all be proud of.



- ELIMINATE 2 HOUR FREE
- ELIMINATE UNLIMITED FREE
- ADD 10HR METER
- ADD 4HR METER
- ADD 2HR METER

**Attach W-4
Communications Audit**

**CITY COUNCIL AGENDA
CITY OF GRAND JUNCTION**

<i>CITY COUNCIL</i>			
Subject:		Communications Audit	
Meeting Date:		July 16, 2001	
Date Prepared:		July 11, 2001	
Author:		David Varley	ACM
Presenter Name:		Jim Beaver	The Communications Group
Yes	Workshop	No	Formal Agenda

Subject: City Communications Audit

Summary: Jim Beaver, of The Communications Group, was hired to conduct a communications audit for the City. Mr. Beaver will present a summary of this audit.

Background Information: The purpose of the communications audit is to look at our current communications and identify where we can make improvements. Specifically, the audit looks at how we communicate with the public, what tools we use and how we can do better. The audit also looks at how we communicate with our employees.

The purpose of Jim's presentation is to share this information with the Council and staff. This is our first chance to see this information and we are presenting it now to help us meet our budget timetable. After we receive this information we will use it to help us develop a communications plan.

In addition to the audit, a copy of our Mission and Values Statement is attached to this report. An Employee Involvement Team, a group of supervisors and department heads and additional employee input, developed this statement. We would now like to begin incorporating this Mission and Values Statement. This statement will be like a launching point for part of our communications plan.

Action Requested/Recommendation: Presentation and discussion of the Communications Audit and the Grand Junction Mission and Values Statement.

CITY OF GRAND JUNCTION
MISSION AND VALUES STATEMENT

Mission Statement

We are united in providing exceptional service that improves the quality of life for our citizens.

Motto

“United in service to our community”

Our Core Values

Integrity	Professionalism
Teamwork	Honesty
Creativity	Fairness
Respect	Customer Service

Our Action Statements (What we need to succeed)

Integrity: We hold ourselves accountable to the highest level of honesty, truthfulness and ethical conduct.

Professionalism: We are committed to the highest level of professional standards by recruiting and developing highly trained, skilled and motivated employees.

Teamwork: We embrace a spirit of teamwork, empowerment, cooperation, collaboration, communication and community involvement.

Honesty: We are truthful and open in our interactions with each other and with citizens of our community.

Creativity: We encourage innovative and creative approaches to problem solving.

Fairness: We treat everyone and all situations in an impartial, equitable, sensitive and ethical manner.

Respect: We believe that all people deserve to be treated with respect, sensitivity and compassion by showing understanding and appreciation for our similarities and differences.

Customer Service: We strive to gain the public’s confidence and trust by providing friendly, efficient and effective service.

The Executive Summary

from the Consultant

will be distributed later