

**GRAND JUNCTION CITY COUNCIL
WORKSHOP AGENDA**

**MONDAY, APRIL 17, 2006, 7:00 P.M.
CITY HALL AUDITORIUM
250 N. 5TH STREET**

MAYOR'S INTRODUCTION AND WELCOME

7:00 COUNCILMEMBER REPORTS

7:10 CITY MANAGER'S REPORT

7:15 REVIEW FUTURE WORKSHOP AGENDAS [Attach W-1](#)

7:20 REVIEW WEDNESDAY COUNCIL AGENDA

7:30 INSURANCE SERVICES OFFICE (ISO): 10 Year Review Update
by Dennis Parshley. [Attach W-2](#)

8:00 METH STREET CRIMES UNIT: The GJPD proposes the creation
of a uniformed police unit dedicated to law enforcement intervention
to attack methamphetamine distribution, addiction and related
crimes. [Attach W-3](#)

8:35 APPOINTMENTS TO BOARDS & COMMISSIONS: A review of
the upcoming vacancies and time frames for scheduling interviews.
[Attach W-4](#)

ADJOURN

FUTURE CITY COUNCIL WORKSHOP AGENDAS

(12 April 2006)

MAY 2006

↳ **MAY 1, MONDAY 11:30 AM in the Administration Conference Room**
11:30 STRATEGIC PLAN: Discuss update process, format and timetable.

↳ **MAY 1, MONDAY 7:00PM**
7:00 COUNCIL REPORTS, REVIEW WEDNESDAY AGENDA AND FUTURE WORKSHOP AGENDAS
7:25 CITY MANAGER'S REPORT
7:30 24 ROAD PLAN: Discuss Possible Changes

↳ **MAY 8, MONDAY 11:30 AM in the Administration Conference Room**
11:30 Special meeting to Review CDBG Applications

↳ **MAY 15, MONDAY 11:30 AM in the Cemetery Office Building on Orchard Mesa**
11:30 PARKS & RECREATION DEPARTMENT PRESENTATION: City Cemeteries



↳ **MAY 15, MONDAY 7:00PM**
7:00 COUNCIL REPORTS, REVIEW WEDNESDAY AGENDA AND FUTURE WORKSHOP AGENDAS
7:25 CITY MANAGER'S REPORT
7:30 APPOINTMENTS TO BOARDS & COMMISSIONS
7:35 OPEN

JUNE 2006

↳ **JUNE 5, MONDAY 11:30 AM in the Administration Conference Room**
11:30 OPEN

↳ **JUNE 5, MONDAY 7:00PM**
7:00 COUNCIL REPORTS, REVIEW WEDNESDAY AGENDA AND FUTURE WORKSHOP AGENDAS
7:25 CITY MANAGER'S REPORT
7:30 OPEN

↪ **JUNE 19, MONDAY 11:30 AM**

11:30 VISIT/TOUR THE CITY'S WATER TREATMENT PLANT



↪ **JUNE 19, MONDAY 7:00PM**

7:00 COUNCIL REPORTS, REVIEW WEDNESDAY AGENDA AND FUTURE WORKSHOP AGENDAS

7:25 CITY MANAGER'S REPORT

7:30 APPOINTMENTS TO BOARDS & COMMISSIONS

7:35 OPEN

↪ **?JULY 3, MONDAY 11:30 AM** in the Administration Conference Room

11:30 OPEN

↪ **?JULY 3, MONDAY 7:00PM**

7:00 COUNCIL REPORTS, REVIEW WEDNESDAY AGENDA AND FUTURE WORKSHOP AGENDAS

7:25 CITY MANAGER'S REPORT

7:30 OPEN

↪ **JULY 17, MONDAY 11:30 AM** in the Administration Conference Room

11:30 OPEN

↪ **JULY 17, MONDAY 7:00PM**

7:00 COUNCIL REPORTS, REVIEW WEDNESDAY AGENDA AND FUTURE WORKSHOP AGENDAS

7:25 CITY MANAGER'S REPORT

7:30 APPOINTMENTS TO BOARDS & COMMISSIONS

7:35 OPEN

↪ **BIN LIST** ↪

1. Strategic Plan Update Report from Team #1: (Evaluate zoning & infrastructure as tools to encourage development along major corridors)
2. Request from the new hire/fire retirement board
3. Discuss City purchasing policy
4. Discussion of TABOR policy
5. Meeting with the Visitor & Convention Bureau Board of Directors (August)
6. Meeting with the U.S. Bureau of Land Management to discuss the process of oil and gas leases.



2006 Department Presentations to City Council

1. Administrative Services? (GIS) *Geographic Information System* _____

**Attach W-2
ISO Update**

CITY OF GRAND JUNCTION

CITY COUNCIL AGENDA						
Subject	Insurance Service Office (ISO) Evaluation					
Meeting Date	April 17, 2006					
Date Prepared	April 12, 2006				File #	
Author	Jim Bright			Interim Chief		
Presenter Name	Jim Bright			Interim Chief		
Report results back to Council	X	No		Yes	When	
Citizen Presentation	X	Yes		No	Name	Dennis Parshley
X	Workshop		Formal Agenda		Consent	Individual Consideration

Summary: The Insurance Service Office will be conducting an evaluation of the fire service in Grand Junction the week of April 17. This evaluation includes an assessment of the fire department, emergency notification and communication system, and the water system. From this evaluation a rating is established. Currently Grand Junction has a rating of 4.

Budget: This evaluation will have no impact on the current budget.

Action Requested/Recommendation: No action is requested; this item is for information only.

Attachments: None

Background Information: The last ISO evaluation for Grand Junction was conducted in 1997. Cities are typically rated every 10 years but because of the growth in the Grand Junction area, this evaluation is being conducted a year early. Much has changed in the 9 years since the last evaluation with the addition of the Redlands fire station, replacement of all of the frontline fire apparatus, upgrades in the water distribution system, and installation of advanced technology in the 911 dispatch center. The ISO rating for a community factors into the cost of property insurance for homeowners and businesses.

**Attach W-3
Meth Street Crimes Unit**

CITY OF GRAND JUNCTION

CITY COUNCIL AGENDA							
Subject	A Methamphetamine and Related Crimes Intervention Strategy: The Grand Junction Police Department Street Crimes Unit (SCU)						
Meeting Date	April 17, 2006						
Date Prepared	April 11, 2006				File #		
Author	Bill Gardner		Interim Chief of Police				
Presenter Name	Bill Gardner		Interim Chief of Police				
Report results back to Council		No	X	Yes	When	TBD by City Manager	
Citizen Presentation		Yes	X	No	Name		
X	Workshop		Formal Agenda			Consent	Individual Consideration

Summary: The GJPD proposes the creation of a uniformed police unit dedicated to law enforcement intervention to attack methamphetamine distribution, addiction and related crimes. This unit would be distinct from the DEA Drug Task Force in that it would target local offenders in neighborhoods in and immediately near the City of Grand Junction. This unit has been recommended by and is highly supported by the Mesa County Methamphetamine Task Force. This law enforcement component will support Mesa County's new treatment facility and the Fast-Track adjudication program implemented by the 21st Judicial District Attorney's Office.

Budget: The proposal included in the attached report, requires additional funding in 2006 of \$210,000, to fund the cost of 4 additional police officers by July 1, 2006, the promotion of one current police officer to Sergeant, purchase of two additional police vehicles and related equipment and uniforms. The impact of this change on 2007 is estimated at \$306,000. As detailed in the attached report on page 2, the proposal is to fund these budget changes by updating the Sales Tax dollar projection for 2006 to the original growth rate of 5.75%, and is recommended by the City Finance Director.

Action Requested/Recommendation: Approve this proposal and direct staff to include this budget change in the 1st Supplemental Appropriation Ordinance scheduled for first reading and introduction on May 3, 2006.

Attachments: Proposal from Interim Police Chief Bill Gardner

Background Information: This proposal is part of a combined strategy and allocation of resources with Mesa County. It is only one part of a broader community strategy of Prevention, Enforcement and Treatment targeted at methamphetamine addiction. IC

Gardner is currently working with Sheriff Stan Hilkey to combine MCSO Deputies as part of the unit.

Proposal: A Methamphetamine and Related Crimes Intervention Strategy – The Grand Junction Police Department Street Crimes Unit (SCU)

Problem Overview:

In the fall of 2004 local political leaders, law enforcement administrators, corrections managers, human service providers, health professionals, and business representatives formed the Mesa County Meth Task Force. The Task Force adopted the following Mission:

“... to implement the best practices of prevention, law enforcement and treatment leading to reductions of [meth] addiction and its destructive consequences.”

In pursuit of that Mission, the Task Force conducted a year long science-based research project whose goal was “... to develop a countywide strategic plan to address the problems associated with the use, sale and manufacturing of methamphetamine.” In January of 2006 the results of that research project were published – The Meth Task Force White Paper. Significant findings included:

- ✓ *A majority of the serious (felony) crime that is adjudicated in Mesa County District Courts is either directly or indirectly linked to meth addiction.*
- ✓ *A majority of inmates in the Mesa County Jail surveyed through both quantitative and qualitative research were found to have been directly or indirectly involved in meth prior to their arrest.*
- ✓ *Most families with children in the custody of the Department of Human Services (DHS) have adults who use methamphetamine.*
- ✓ *Finally, use of meth is a community problem that requires community based solutions. (Meth White Paper, p. 2)*

Meth Task Force Recommendation:

Strategy #1 of the White Paper calls for one overarching objective with 2 goals:

- I. Make the product as difficult as possible to sell [through]:
 - a. Increasing the number of arrests of local meth dealers;
 - b. And, target supply of meth coming into Mesa County.
- II. To achieve goal I. a. the White Paper “*encourages allocation of existing resources toward law enforcement officers who can focus all of their attention on targeting local dealers.*”

Law Enforcement Intervention Best Practices

Policing subject matter experts who have extensive experience in addressing the narcotics dealing, addiction and the crimes associated with this social problem recommend two (2) enforcement strategies:

- (1) Organized Multi-Jurisdictional Drug Task Forces: Currently, the City of Grand Junction participates in the Western Colorado DEA Drug Task Force. This unit is composed of peace officers from the Grand Junction Police Department (GJPD), the Mesa County Sheriff's Office (MCSO) and federal agents with the Drug Enforcement Administration (DEA).
- NOTE: The purpose and scope of this regional task force is to identify criminal organizations (and their agents) who sell and distribute illegal drugs with a nexus to Mesa County. Thus, this mission leads to complex and time-consuming investigations which involve criminal conspiracies in American and Mexican locations far distant from our community.
- (2) Neighborhood Direct Impact Policing Teams: These teams have a different mission than a Drug Task Force. Their Mission is to respond to local reports of drug dealing in a timely manner, using lawful and constitutional means to quickly respond to illegal activities.
- NOTE: These teams of peace officers are composed of local officers who are familiar with the neighborhoods and their problems. These officers work in concert with the intelligence provided by the Drug Task Force, but do NOT conduct long-term complex undercover investigations. Rather, they work as uniformed patrol officers who interdict drug crimes law enforcement at the street level.

Proposal for the GJPD Street Crimes Unit (SCU)

The GJPD requests the following additional resources to staff the SCU:

Four (4) police officers

One (1) reclassification of existing police officer to Sergeant

Two (2) police vehicles and required emergency / communication equipment

Equipment and uniforms for the officers

The current request is to move the three Police Officers already approved in the 2007 budget and one PST approved in the 2007 budget to 2006, and the hiring of the four proposed police officers as soon as possible. The budget impact on 2006 of implementing this change and all required equipment etc by July 1, 2006 is \$210,000, with the full year impact estimated for 2007 of \$306,000.

Funding for this budget change is available now, by updating our 2 and $\frac{3}{4}$ % Sales Tax projections for 2006 to the original expected 5.75% growth in 2006. We usually do not change the actual dollar budget for a year, after the dollar amount has actually been calculated, 2005 came in higher than the base used last fall for the revenue calculation, so there is really no fiscal risk in making

this adjustment now to fund this needed Street Crimes Unit. Therefore the City Finance Director supports this request and budget change. If directed by the City Council the change will be incorporated into the 2006 1st Supplemental Appropriation Ordinance being prepared for first reading on May 3, 2006.

The decision on whether these original positions will still be requested in 2007 will be made in the late fall of 2006. The request for 2007 originally included funding of two additional traffic officers, the cost of which is covered by additional revenues from enforcement in 2007.

Deployment:

These officers would be projected to start in the Street Crimes Unit permanently in January, 2007 after appropriate training. They would be deployed primarily in the evening and early morning hours, OR as dictated by criminal activity. Their vehicles would be low profile emergency vehicles (unmarked), but they would be uniformed officers. They would NOT respond to 911 calls for service.

Mission:

The Mission of the GJPD Street Crimes Unit is to work with our law enforcement colleagues, the City of Grand Junction, and our citizens to interdict local drug dealing, addiction and related crimes. Such related crimes are property crimes including burglaries, robberies, fraud, check fraud, identity theft; and, crimes of violence (intimidation, harassment, assault and homicide) related to the drug trade.

Summer of 2006 Trial Period:

Currently, the GJPD does not have the human resources to staff this unit. However, in an effort to begin this strategy AND to demonstrate to the community such a project's effectiveness, we are prepared to launch a summer experiment during July and August of 2006. We can staff this trial period by utilizing our officers dedicated to our schools to backfill these temporary positions.

Selected Performance Measures for Test & Evaluation Period

Goal 1

Preserve and protect the constitutional rights of the citizens of our community.

Objective 1: Minimize sustained citizen complaints against members of the Street Crimes Unit, while engaging in aggressive enforcement strategies.

Objective 2: Use force and authority fairly, efficiently and effectively.

Performance Measurements: Audit of complaints, and commendations, stemming from these operations by our Professional Standards Unit.

Goal 2

Increase the Police Department's responsiveness to citizen complaints and concerns, related to methamphetamine distribution, manufacture and use.

Objective 1: Deliver high quality customer service by aggressively following up on information provided to Law Enforcement about methamphetamine related criminal activity.

Objective 2: Develop relationships with community members that are productive in gaining criminal intelligence information related to methamphetamine and related crime.

Performance Measurements: (1) Track numbers of Crime Stoppers reports which are responded to, and time required to do so. (2) Track numbers of new leads and relationships developed through unit for such investigations.

Goal 3

Hold Offenders Accountable.

Objective 1: Increase seizures of methamphetamine.

Objective 2: Reduce criminal victimization by engaging communities/community members in problem solving methamphetamine related criminal activity within individual neighborhoods.

Performance Measurements: (1) Document drug quantities, paraphernalia, manufacturing and distributing supplies seized by SCU. (2) Document neighborhood problem solving efforts by officers and neighborhood groups.

Conclusion:

This is a daunting project. It will require hard work, critical thinking and community support. However, given the seriousness of this problem, to not focus our efforts on this tragic issue would be less than responsible. We will commit ourselves to managing these resources in the most efficient and effective manner possible.

**Attach W-4
Upcoming Board Vacancies
CITY OF GRAND JUNCTION**

CITY COUNCIL AGENDA							
Subject	Upcoming Appointments to Boards & Commissions						
Meeting Date	April 17, 2006						
Date Prepared	December 19, 2011				File # NA		
Author	Stephanie Tuin			City Clerk			
Presenter Name	Stephanie Tuin			City Clerk			
Report results back to Council	X	No		Yes	When		
Citizen Presentation		Yes	X	No	Name		
X	Workshop		Formal Agenda			Consent	Individual Consideration

Summary: A review of the upcoming vacancies on the various boards and a discussion on the timing for interviews and appointments.

The City is currently advertising for applications for the following boards: the Avalon Theatre Advisory Committee, the Downtown Development Authority/Downtown Grand Junction Business Improvement District, the Parks and Recreation Advisory Board, the Ridges Architectural Control Committee, the Riverfront Commission and the Urban Trails Committee.

Budget: NA

Action Requested/Recommendation: Please encourage qualified applicants to apply!

Attachments:

1. Resolution No. 27-06 - Creating the ATAC
2. The current membership roster for both boards being discussed
3. Ethical Standards Resolution No. 84-02, adopted on 9-4-02

Background Information:

AVALON THEATRE ADVISORY COMMITTEE: This is a newly created volunteer board that will act to enhance and further the functional, aesthetic and cultural value of the Avalon Theatre. One of its principal missions will be the coordination of key stakeholders and Theatre user groups. The Committee will strive to direct

the operations of the Theatre so that it functions in a financially responsible way and continues to meet the needs of the users and the City. The membership shall consist of four at-large members along with representatives from the Downtown Development Authority, the Avalon Foundation Board and the Cinema at the Avalon Board. The City Council will be looking for expertise for the at-large members in the following areas: Marketing/Business Management/Tourism/Event Management, Fund Raising/Capital Improvement Management/Grant Writing, Arts Community/Historic Preservation/Cultural Influences or a Citizen/Avalon Patron. Terms are for one to three years to be determined by blind draw. The newly appointed board will determine meetings days and times. The deadline to apply for this committee is May 15, 2006.

Letters have been sent to the three entities asking for them to submit a recommendation for their representative to the board and applications for the at-large members are being solicited.

It is problematic to have varying terms for board members so it is requested that the terms be amended to be a standard term for all board members. Also applicants will want to know what they are committing to when they apply. Please see the highlighted section in the attached resolution creating the board. Making the term vary initially makes sense to create staggered terms but following the initial term period, all terms should be uniform.

DOWNTOWN DEVELOPMENT AUTHORITY/DOWNTOWN GRAND JUNCTION BUSINESS IMPROVEMENT DISTRICT: The DDA's primary purpose is to facilitate the reinvestment in and the redevelopment of downtown Grand Junction. The function of the Board of Directors is to establish policy and direct the Authority in its efforts. The meetings are held the 2nd and 4th Thursday of each month; at 7:30 a.m. Applicants must be a resident, business lessee or property owner within the DDA boundaries. DDA Board members also serve as the board for the Downtown Grand Junction Business Improvement District (DGJBID). The DGJBID Board provides a continuity of effort in the promotion and revitalization of the business activities in the District by improving the economic vitality and overall commercial appeal of the Downtown area. The DGJBID board meets quarterly, the fourth Thursday at 7:30 a.m. The deadline for applications is May 15, 2006.

The time commitment for these boards is about 12 hours per month, which includes two 1.5 hour meetings per month and a quarterly meeting for the DGJBID.

The DDA has been involved in a number of programs this past year. The creation of the Business Improvement District and the passage of the Special Assessment was a significant event for the marketing functions of the downtown. The DGJBID will now coordinate such successful events as the Farmer's Market and the Art Hop. Additional eating facilities have expanded their premises to include outdoor dining areas and that has been well received. The 7th Street Improvements Project and new parking garage are two big projects that involve the DDA.

There are two upcoming vacancies and both incumbents are eligible for reappointment (PJ McGovern and Mike Mast).

PARKS AND RECREATION ADVISORY BOARD: The Board assists in the planning of recreation activities, and it helps to promote a long range program for the development of the City's park system. The Board meets the 3rd Thursday of each month at 12:00 noon at Two Rivers Convention Center. In addition, the Chairman of the Board may schedule periodic study sessions to review special projects and various other items of concern to the Board and the Staff. Applicants must reside in the City limits. The deadline for applications is May 15, 2006.

Several activities are underway that were on the drawing board last year when appointments came up. The dog park is open and has been very popular. The two partnership efforts with the School District on Activity Centers are under construction.

There are two terms expiring. The chair Bernie Goss is term limited but the other appointee, Reford Theobald, is eligible for reappointment.

RIDGES ARCHITECTURAL CONTROL COMMITTEE: The Committee's role is to ensure that all construction meets the requirements of the Ridges Protective Covenants for the type of building material, color, height and other structural and architectural requirements. The ACC meets the last Monday of each month. The City continues to solicit for applicants for this board but have not had much interest. There are three active members and three vacancies.

A transition of this board into a homeowners' association has been discussed in the past. Perhaps this can be completed in the near future.

RIVERFRONT COMMISSION: The Riverfront Commission is charged with planning, advocating and implementing a multifaceted program to redevelop and reclaim the riverfront within the County. The members may also be required to meet informally for up to 5 hours per month in study sessions. Members represent residents from Fruita, Palisade, Grand Junction, and unincorporated Mesa County. The meetings are held on the 3rd Tuesday of each month, at 7:30 p.m. Applications will be accepted until June 1, 2006.

An update of the Riverfront's current projects was not available at press time and will be presented verbally at the meeting.

There are four terms expiring. Since this is a jointly appointed board with Fruita, Palisade and Mesa County, the City's term limits are not imposed. The four incumbents whose terms are expiring are Michael Kuzimski, Lesley Blumberg, Dustin Dunbar and Dennis DeVore.

URBAN TRAILS: The purpose of this board is to promote and facilitate trail design and construction within the City of Grand Junction, and to plan for integration with trails in areas which will be annexed. The Committee meets the 2nd Tuesday of each month at 5:30 p.m. Applications are being accepted until May 15, 2006.

The time commitment for this board is about 10-15 hours a month, which includes a two hour monthly meeting and special projects outside the regular meeting.

The UTC is working on updating the Trails Master Plan relative to areas around schools and parks which encompasses about 15-18 areas in the City. They continue to work on developing a trail along No-Thoroughfare Wash which will connect with Monument Road. There was a hold-up due to a denial by CDOT to cross their property in order to establish a link to Highway 340 but that has now been resolved with access across City property. The Committee must now complete the design and budget in order to start raising funds. They have a short time frame on this because the County wants to coordinate this link with the construction of the pedestrian/bike path along Monument Road which is scheduled to begin this summer.

The canal bank recreation trail issue is still ongoing as the UTC attempts to find ways to satisfy the public and the canal owners, but they seem to be at an impasse. Lastly, their ongoing charge is to continually update the Urban Trails Master Plan.

There are four terms expiring with two eligible for reappointment and two term-limited. Robert Traylor and Janet Hollingsworth have both served two terms and Craig Parker and Kent Leinbach are eligible for another term. The Riverfront Commission conducts interviews for this board and makes a recommendation to the City Council.

Resolution No. 27-06

A RESOLUTION CREATING THE AVALON THEATRE ADVISORY COMMITTEE

Recitals:

The City, as owner of the historic Avalon Theatre, has determined that it would benefit from the formation of a single advisory board. That board, which shall be known as the Avalon Advisory Committee, together with the cooperation of City staff, shall act to enhance and further the functional, aesthetic and cultural value of the Avalon Theatre. The committee shall have, as one of its principal missions the coordination of key stakeholders and Theatre user groups. The committee shall strive to direct the operations of the Theatre such that the Theatre will function in a financially responsible manner and continue to meet the needs of the users and the City.

To those ends the City Council has determined that a seven (7) member committee shall be appointed. The structure and composition of the committee shall be as follows:

- One member recommended by the Downtown Development Authority and confirmed by City Council;
- One member recommended by the Avalon Foundation Board, Inc. and confirmed by City Council;
- One member recommended by the Cinema At The Avalon Board and confirmed by City Council;
- Four at large members to be confirmed by City Council with one member representing one or more of the following desirable disciplines to the satisfaction of a majority of the City Council :

Marketing/Business Management/Tourism/Event Management – This member should exhibit marketing creativity, have a strong business operations sense, understand the concept and value of tourism to Grand Junction and most importantly, have an understanding of event promotions/management, possibly a representative of Sandstone Entertainment or the VCB staff or board.

Fund Raising/Capital Improvement Management/Grant Writing – This member shall have a thorough knowledge of fundraising strategy and execution. He/she will understand capital improvement project management and be familiar with capital improvement logistics. He/she will also understand the value of grant writing with the knowledge to tap this fund raising resource.

Arts Community/Historic Preservation/Cultural Influences – This member shall be involved with and be an advocate for the arts community, as well as be in tune with historic issues and values. He/she will have connections in cultural circles; keeping in touch with the opinions and values of such influences.

Citizen/Avalon Patron – This member shall represent the citizens of the City and preferably be a patron of the Avalon /represent a consumer of Avalon Theatre services.

The committee shall develop by laws, which shall provide for a Chair and a Vice-Chair to each serve a one year term beginning July 1, 2006 and ending on June 30, 2007. The Chair and Vice-Chair may serve more than one term subject to annual confirmation by a majority of the committee of the whole. Two members will serve a one year term, two members will serve two year terms and three members will serve three year terms.

The City Council will determine (by blind draw) which members will serve which terms.

One and two year members may serve three uninterrupted terms; three year members shall may serve two uninterrupted terms.

The committee by and through its Chair shall on or before March 30 of each year, submit an annual written report to the City Council documenting fund raising efforts and recommended capital improvement projects for the Avalon Theatre. Unless reauthorized by City Council, the committee will sunset and cease to exist on June 30, 2012.

The Director of Parks & Recreation or his/her designee will serve as an ex-officio member of the committee and shall be responsible for record keeping.

The Avalon Foundation, DDA and Cinema at the Avalon committee members shall provide any and all written material or information reasonably necessary or required by the committee to evaluate budget(s), fund raising activities, capital contribution, operating revenues and losses and anticipated usage. Those members shall regularly report to and from the body from which those members are appointed.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Grand Junction that:

There is hereby created the Avalon Theatre Advisory Committee which shall be duly constituted as a board of the City until June 30, 2012. Members of the committee shall be separately designated by further action of the City Council.

PASSED and ADOPTED this 5th day of April 2006.

/s/ Bruce Hill
Bruce Hill,
President of the City Council

ATTEST:

/s/ Stephanie Tuin
Stephanie Tuin
City Clerk

AVALON THEATRE ADVISORY COMMITTEE

One, Two and Three year Terms
Seven Member Board

NAME	APPTED	REAPPT'D	EXP	OCC'N
			7/07	
			7/07	
			7/08	
			7/08	
			7/09	
			7/09	
			7/09	

Created in 2006 by Resolution No. 27-06

Board consists of a representative from DDA, CAI and the Avalon Foundation Board as well as 4 at large members.

DOWNTOWN DEVELOPMENT AUTHORITY

Four-Year Term
Nine-Member Board

NAME	APPTED	REAPPT'D	EXP	OCC'PN
Doug Simons	08-04-99	07-02-03	06-30-03 06-30-07	Enstrom Candies - President
P.J. McGovern	04-05-00	07-17-02	06-30-02 06-30-06	Pizza hut owner, owns other property downtown
Mike Mast	5-19-04		06-30-06	VP Commercial Lending, Bank of Colorado
Scott Howard	07-02-03		6-30-09	Part Owner, Rockslide Brew Pub
Bill Wagner	5-19-04		6-30-08	Metro Brokers
Karen Vogel (Chair)	07-02-03		06-30-07	Chief Fin. Officer/Treas .
Harry Griff	05-01-02	5-19-04	6-30-08	Attorney, Partner in law firm
Peggy Page	6-15-05		6-30-09	Owner President
Jim Doody	05/05		05-06	

Nine member board appointed by the Grand Junction City Council. Each of the eight members must be a resident, business lessee or own real property within the boundaries of the DDA. One member shall be appointed from the City Council and is exempt from the above qualifications.

Created: 1976

Meetings: Second and Fourth Thursdays starting July 14, 2005, 7:30 a.m.,
Whitman Education Center, 248 S. 4th Street

DOWNTOWN GRAND JUNCTION BUSINESS IMPROVEMENT DISTRICT

(DGJBID)

Four-Year Term
Nine-Member Board

NAME	APPTED	REAPPT'D	EXP	OCC'PN
Doug Simons	08-04-99	07-02-03	06-30-03 06-30-07	Enstrom Candies - President
P.J. McGovern	04-05-00	07-17-02	06-30-02 06-30-06	Pizza hut owner, owns other property downtown
Mike Mast	5-21-04		06-30-06	VP Commercial Lending, Bank of Colorado
Scott Howard DTA Rep.	07-02-03		6-30-09	Part Owner, Rockslide Brew Pub
Bill Wagner	5-21-04		6-30-08	Metro Brokers
Karen Vogel DTA Rep.	07-02-03		06-30-07	Chief Fin. Officer/Treas .
Harry Griff	05-01-02	5-21-04	6-30-08	Attorney, Partner in law firm
Peggy Page	6-15-05		6-30-09	Owner President
Jim Doody	05/05		05-06	

Nine member board appointed by the Grand Junction City Council. Each of the eight members must be a resident, business lessee or own real property within the boundaries of the BID. One member shall be appointed from the City Council and is exempt from the above qualifications.

Created: 2006

Meetings: Quarterly, the fourth Thursday, 7:30 a.m., (January, April, July, October)
Whitman Education Center, 248 S. 4th Street

PARKS AND RECREATION ADVISORY BOARD

Three-Year Terms
Seven Member Board

NAME	APPT	REAPPT	EXP	OCC'N
Jack Neckels	01-19-05	6-15-05	06-30-08	Retired
Bernie Goss (Chair)	07-19-00	07-02-03	06-30-03 06-30-06	Athletic Trainer/ Counselor-St. Mary's
Dennis Teeters	6-15-05		06-30-08	Retired
Dennis Derrieux	08-01-01	6-04	06-30-07	Home Loan & Investment
Reford Theobold	07-02-03		06-30-06	Owner – TNT Promotions
David Detwiler	10-02-02	5/21/04	06-30-07	Director of Pre- Construction Services
Tom Dixon	5-21-04		06-03-07	Planning & Dev. Manager
Doug Thomason	05-05		05-06	Ex-officio Member

Seven members are appointed by the Grand Junction City Council. Members must be a citizen of the City.

Created: December, 1984, By-Laws: February, 1985

Meetings: Third Thursday, 12 noon, Two Rivers Convention Center

RIDGES ARCHITECTURAL CONTROL COMMITTEE

Five Members
4 year terms

NAME	APPTED	REAPPTED	EXP	OCC'N
Tom Tetting	07-16-03		06-30-07	
Ted Munkres		6-03	06-30-07	
Vacant	07-18-01		06-30-05	
Cynthia Adair			06-30-04	
Frank Rinaldi	07-18-01		06-30-05	
(alternate)			06-30-08	

Meetings: last Monday

Contact: Ted Munkres – 243-0929

RIVERFRONT COMMISSION
 Three Year Terms
 Eleven Member Board

NAME	APPTED	REAPPTED	EXP	Occupation
Marianne Tilden	07-07-04		07-07	Bray & Company
David Ludlam	07-07-04		07-07	Western Area Director – EIS Solutions
John Gormley	08-07-02	08-17-05	07-05 07-08	Attorney
Michael A. Kuzminski	08-06-03		07-06	Attorney
Lesley Blumberg	08-17-05		07-06	St. Mary's Pavilion Imaging Mgr.
Dustin Dunbar	08-06-97	08-02-00 08-06-03	07-00 07-03 07-06	Planner in New Castle
David Soker	08-17-05		07-08	Stained Glass and Photography
Dennis DeVore	08-06-03		07-06	ROW Manager CDOT
Kathy Herzog	08-17-05		07-08	V. Pres. & Asset Mgr. Alpine Trust & Asset Mgmt.
Dennis Pretti	07-07-04		07-07	Regional Purchasing Mgr – Dahl, Inc.
Deb McCoy	07-07-04		07-07	Owner of Filter Tech Systems

Eleven member board. Members jointly appointed by Grand Junction City Council, Fruita City Council, Palisade Town Board and the Mesa County Commissioners. (Term limits do not apply because board members are jointly appointed.)

Created: 1987

Meetings: Third Tuesday, 7:00 p.m. at the Public Meeting Room in the old courthouse at 544 Road.

Staff: Michele Rohrbach, phone/fax 683-4333

Office: 3rd Floor, Old County Courthouse, Monday through Thursday (9 am to 2 pm)

Mail: Box 2477, Grand Junction, Co. 81502

URBAN TRAILS COMMITTEE

Three Year Terms
Seven to Eleven Members

NAME	APPTED	REAPPTED	EXP	OCCUPATION
Paul Darr	07-04	9-21-05	06-30-05 06-30-08	Technical Manager
Craig Parker	08-06-03		06-30-06	Civil engineer
Robert Traylor Co-Chair	11-12-98	10-18-00 08-06-03	06-30-00 06-30-03 06-30-06	Attorney
Janet Hollingsworth	10-18-00	08-06-03	06-30-03 06-30-06	Hilltop Community Resources
Lydia Reynolds	07-04		06-30-07	Admin. Asst.
Robert Tallarico	07-04		06-30-07	Retired Structural Eng.
Judy Craddock	10-18-00	09-05-01 06-30-04	06-30-07	Researcher & Teaching Asst-MSC
Ken Lane, M.D.	9-21-05		06-30-08	Physician; Anesthesiolo- gist
Timothy Fry Co-Chair	10-18-00	06-30-02 09-21-05	06-30-02 06-30-05 06-30-08	Business Owner
Denise McGinnis	07-04	09-21-05	06-30-05 06-30-08	Retired
Kent Leinbach	08-06-03		06-30-06	Computer system administrator for the BLM

Created: 6-15-94, first appointments made January, 1995

Appointed by Riverfront Commission with the concurrence of the City Council

Meetings: 2nd Tuesday of month at the Public Meeting Room in the old courthouse
at 544 Rood, 5:30 pm

Staff contact: Michele Rohrbach, 683-4333

CITY OF GRAND JUNCTION, COLORADO

RESOLUTION NO. 84-02

A RESOLUTION CLARIFYING THE ETHICAL STANDARDS FOR MEMBERS OF THE CITY'S BOARDS, COMMISSIONS AND SIMILAR GROUPS

Recitals.

- A. The various City boards, committees, commissions and other groups are similar in that: the members are typically appointed by the City Council; the mission of each is somehow supportive of the City; and from the perspective of the citizen, the actions and pronouncements of the members of such boards and commissions may be viewed as being the act or pronouncement of the City.
- B. The power and legal responsibilities of several of such City groups rise to the level that the City Council should provide additional guidance and rules, pursuant to the City charter, state and other law.
- C. Members of entities/boards who have one or more of the following powers, duties or opportunities, should be subject to higher scrutiny and care, and will be termed "Authoritative":
- spend money,
 - adopt a budget,
 - buy or sell property,
 - act for or bind the City,
 - sue and be sued,
 - hire/fire and supervise employee(s),
 - make land use decisions, including zoning and/or variances;
 - issue and regulate City licenses, including the power to suspend or revoke a right or privilege to do business with or within the City.
- D. The following are Authoritative:
- Grand Junction Downtown Development Authority
Walker Field Public Airport Authority (only for the three City appointees)
Grand Junction Housing Authority
Grand Junction Planning Commission
Grand Junction Planning Commission Board of Appeals
Building & Fire Code Board of Appeals
Contractor's Licensing Board
Parks Improvement Advisory Board (only for the City's appointee)
Public Finance Corporation
Riverview Technology Corporation
Grand Junction Forestry Board
Ridges Architectural Control Committee

- E. A member of a body with advisory powers and duties only could normally not make a decision that is an actual conflict of interest, although a question of appearance of impropriety might arise. Such groups that are normally acting through a City employee or another City group will be termed “Advisory” for this resolution. The following groups and boards are Advisory:

Commission on Arts and Culture
Parks and Recreation Advisory Board
Urban Trails Committee
Riverfront Commission
Historic Preservation Board
Growth Plan members
Study groups
Transit Committees/groups
Visitor & Convention Bureau Board of Directors
Other *Ad Hoc* Committees

- F. All members City’s boards and groups are encouraged to discuss such matters with the City Attorney or the Mayor as soon as the member determines that a situation or circumstances has arisen or is likely to.
- G. Some court cases from other jurisdictions have suggested that the ethical and conflict rules for Authoritative groups should be the same as the rules for the City Council. Based on those cases, initial drafts of these rules treated all members of Authoritative groups as being equivalent as members of the City Council.

While having one rule for the Council and all Authoritative groups has the benefit of simplicity, there are quite real and significant limitations. Namely such a rule would mean, for example, that the spouse of an appointee to a City board would be prohibited from bidding on a City job, even though the particular board has no other connection with the bid.

- H. Having considered the benefits and practical impacts of the earlier draft, the Council determines that the earlier draft rule should apply to the members of the Council. For authoritative boards, the rule should be to view each such board on its own, and not act as though totally unrelated boards and groups are the same for these purposes.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GRAND JUNCTION:

1. These rules supplement state and other applicable law, especially including §101 of the City charter.
2. The recitals are a substantive part of these rules.
3. A member of an Authoritative board is subject to the same rules as is a Council person, but only with regard to the particular board or group on which the member serves.

4. Rules for members of an Authoritative board are:
 - (a) With regard to the board or group on which the member serves, it is not allowed for the member, or immediate family or business associates of the member, to contract with or have a business relationship with such member's board or group.
 - (b) It is not allowed for a member to act or be involved in a decision or situation in which it could reasonably be perceived that the member's personal or financial interests could influence the decision-making.
 - (c) Regarding the board or group on which a member serves, such member shall not act, influence or be involved in a decision or situation in which the member's immediate family or business associate is involved.
 - (d) Regarding the board or group on which the member serves, it is not allowed for a member's immediate family or business associate to do business with the board or group.
 - (e) Each member must disclose the conflict or appearance of impropriety (including the potential of either) as soon as possible.
 - (f) If a conflict exists, the member must remove him or herself from further involvement in the decision or the process. If an appearance of impropriety exists, the member may remove him/herself or may seek the guidance of the other members of the board or group. In addition, if either a conflict or the appearance thereof reasonably exists, the member must avoid exercise of any attempt to influence any decision-maker.
5. Advisory boards and members are not subject to the rules that apply to Authoritative boards or groups, except that:
 - (a) A member of an advisory board or group must: as soon as possible disclose the conflict, appearance of impropriety, or potential thereof; and such member must absent him/herself from participation or influence regarding the matter.
6. There is no conflict, nor impropriety, for any member of any City Authoritative or Advisory board or group if the matter does not involve the board or group on which the member serves.
7. Some explanatory situations are described on the attached "Ethical Situations and Recommended Actions."

For this resolution:

- (a) "disclosure" or "disclose" means to write or email each member of the respective board or group, and to send a copy to the Mayor and to the City Attorney. The City Attorney shall deliver a copy of all such disclosures, along with any legal opinion that is made available to the public, to the City Clerk who will keep a public record of all such disclosures;
- (b) "immediate family" means a person's spouse/partner and the person's children, siblings and others living together as a family unit. Cousins, aunts, uncles, and parents would not be deemed "immediate family" unless living with the person as a part of the same family unit;

(c) “business associate(s)” means a person who is:

- (i) an owner of ten percent (10%) or more of a firm, corporation, limited liability company, partnership or other legal entity; and/or
- (ii) an officer or director of a corporation; a manager or general manager of a member of a limited liability company; a partner of a partnership or a similar position of authority in another entity.

PASSED and ADOPTED this 4th day of September, 2002.

/s/ Cindy Enos-Martinez
President of the Council

ATTEST:

/s/ Stephanie Tuin
Stephanie Tuin
City Clerk

Memo

To: City Council
From: Dan Wilson, City Attorney
CC: Law, Kelly Arnold, David Varley
Date: July, 2002
Re: Ethical Rules Scenarios

Scenario #1: An applicant for an authoritative board is the owner of a firm and routinely does business for the City, but not for the board for which he is applying. The historical sales to the City by the applicant have all been pursuant to public bid process.

Answer: The applicant would be able to do business with the City and with any board other than the authoritative board to which appointed.

Scenario #2: An applicant for an authoritative board is not the owner, but is the number three person in a ten person firm that routinely does business with the City, but not for the board for which he is applying. The sales to the City by the applicant's firm are pursuant to public bid process.

Answer: If the #3 person is not an owner of the firm nor an officer, manager or member of the firm but is in a support role to the CEO/owner, then there is no conflict of interest.

Does this second scenario involve an appearance of impropriety? Stated another way, would a member of the public view the connection of the applicant to the firm as being identical as that of the owner? If so, the #3 person should disclose his/her relationship with the firm during the application process.

Scenario #3 – If the applicant for the authoritative board was one of the primary workers for the ten person firm, but not in a management or supervisory role, would the result change?

Answer: The resolution would allow the arrangement. The person can serve because the person is not exercising decision making authority for the firm.

Scenario #4: – If an applicant for an authoritative board is the owner of a firm that provides services to another City authoritative board (rather than directly to the City), should the result change?

Answer: Because each authoritative board is viewed separately from other City authoritative boards, the applicant would be able to do business with the City and with any authoritative board except the one to which the person was appointed.

Scenario #5: If an applicant for an authoritative board is the husband of an owner of a firm that provides services to another City authoritative board, should the result change?

Answer: The owner/wife would only be barred from doing business with the particular authoritative board on which the husband served.

Scenario #6 – If an applicant for an authoritative board is the sibling of an owner of a firm that provides services to another City authoritative board, should the result change?

Answer: This depends on the relationship between the siblings. Unless the sibling was living in the same house as the owner of the firm, there is no conflict.

An individual applicant or board member might still recuse in a particular instance regarding other members of one's extended family if the relationship is such that it would be difficult to make an independent and objective decision.

Scenario #7: If an applicant's best friend does business with the City, but does not do business with the authoritative board itself, is that a problem?

Answer: No conflict exists. Nevertheless, because the public could reasonably perceive that the close personal relationship would influence decision-making, recusal is appropriate.

Scenario #8: If an applicant's ex-spouse is one of the prime contractors for the City from time to time, but not at the time that the applicant would be appointed, would the applicant's appointment bar another contract during his or her term?

Answer: No, because the "ex-spouse" does not fit within the definition of family or close business associate.

Scenario #9: May the child of a member of an advisory board bid on a City Public Works Department contract authorized by the City Council?

Answer: Because the requirement for members of advisory boards is disclosure, once that has been completed, there is no other bar to such a bid.

Scenario #10: Assume that the Arts Commission was expected to recommend to the Parks Director regarding the Director's purchase of a piece of art. If one of the members of the Commission was close friends with the creator of one of the pieces of art, the member should disclose the relationship and avoid further involvement with the process of making recommendations and acquiring the artwork.

-end-