



Purchasing Division

ADDENDUM NO. 1

DATE: January 12, 2015
FROM: City of Grand Junction Purchasing Division
TO: All Offerors
RE: RFP-3958-15-DH Food & Alcohol Concessionaire Service Selection for Mesa County Fairgrounds Grandstand Complex and/or Equestrian Event Concessions

Offerors responding to the above referenced solicitation are hereby instructed that the requirements have been clarified, modified, superseded and supplemented as to this date as hereinafter described.

Please make note of the following clarifications:

1. Q. If awarded the contract for Equestrian Event Concessions. Would it be possible if I installed my commercial ice machine near the equestrian complex for my food trailer menu item requests.
 - A. Accommodations could be made; however there would be no guarantee against vandalism or damage to the machine.
2. Q. Is there to be a small designated area near the equestrian complex where supplies can be stored?
 - A. Accommodations could be made; however there would be no guarantee against vandalism or damage to the supplies.
3. Q. Would there be availability to properly discard "gray" water /and or grease?
 - A. The Fairgrounds can properly discard gray water, but the contractor will need to deal with grease another way.
4. Q. If the Grandstand Concessionaire needed help with a large event, would they be allowed to ask for help from the equestrian concession and/or outside vendor?
 - A. We are open to sub-contracting or partnership arrangements for either/both grandstands and equestrian service, as long as those are pre-approved with the Fairgrounds staff.
5. Q. Large events that are scheduled within the equestrian complex. Would the equestrian concessionaire be allowed to set up a satellite food concessions in order to serve the guests effectively?

- A. For large equestrian events, the concessionaire may set up in more than one location if they choose to do so.
6. Q. What is list of events at the complex?
- A. Lists are attached for both equestrian events and grandstands events; as of 1/8/15. We continue to schedule additional events.
7. Q. What events are exclusive and non-exclusive?
- A. The Mesa County Fair and the Western Slope on Tap are both non-exclusive.
8. Q. What is estimated attendance at each event?
- A. Equestrian events vary greatly: 50-500. Grandstands events vary also: 150-3,000.
9. Q. May plastic bottles/cans of wine/beer and spirit be sold in the permitted area?
- A. We prefer cups, although some exceptions may be granted for special circumstances.
10. Q. May "hawkers" be used to sell wine/beer and spirits?
- A. Yes
11. Q. May contractor have contact with event promoters?
- A. Yes
12. Q. How many times has the previous contract been awarded the contract?
- A. We have never had a contract with an equestrian vendor.
This year is the first time in several years that the contract in the grandstands will include both food and liquor concessions. Prior to this, the food contractor was engaged for the past 2 years, and the liquor contractor was engaged/renewed each year since 2008.
13. Q. May food carts be left at complex in a secure area when not in use?
- A. A limited number of food carts may be left when the event schedule allows; however there is no guarantee of security, and the Fairgrounds will not be responsible for damage or vandalism.
14. Q. Is there garden space available for contract to grow fresh produce?
- A. This could be arranged on a trial basis.
15. Q. Is there is a preference for a contractor to use "Colorado Made" and/or 'Mesa County Made" products?
- A. We always hope to support local; however this is not a requirement.

16.Q. Will contractor have access to the facility when not in use?

A. The contractor will have access at any time, and the grandstands kitchen is for the exclusive use of the contractor; however the RFP stipulates the kitchen is to be used only for serving events on site. (Section 4.4.17)

17.Q. May contractor do promotional events with vendors and suppliers of food and beverage?

A. Yes

18.Q. May the contractor rent space from the fair grounds to host private events?

A. Yes; per rates published in the Event Holder's Guide.

19.Q. Are all events rain or shine?

A. All rentals (fees) are rain or shine; however some events have been forced to cancel due to serious weather from time to time.

20.Q. I saw the 2014 gross food and alcohol sales for the fairgrounds listed on page 14. But can you please provide the same figure for the 2014 Equestrian Events?

A. We have never done it before, so I do not have a number. The best we can do is predict the number of participants, which is included in the RFP. In the past there have been a variety of vendors; ie a different vendor each week, and the individual promoters engaged them. We collected a flat fee and never requested records of sales.

21. See attached Site Visit Sign In Sheet.

The original solicitation for the project noted above is amended as noted.

All other conditions of subject remain the same.

Respectfully,



Duane Hoff Jr., Senior Buyer
City of Grand Junction, Colorado

Solicitation Name:	Food & Alcohol Concessionaire Service Selection for MC Fairgrounds Grandstand Complex and/or Equestrian Event Concessions
Solicitation #:	RFP-3958-15-DH
Date:	1/9/2015
Time:	10:30am

SIGN-IN SHEET



	Company Name	Representative Name	Phone	Email
1	Debonair Fun Food	Deb Gallo	(516) 233-0433	Deb-gallo@hotmail.com
2	Marge's Mobile	Marge Hood	858-9469 470-361-8961	margesmobile@email.com
3	Med Mike's Food	Michael Mathisen	503-889-2220	Mike@MedmikesFood.com
4	RAP	PEGGY/CATHY	970-261-1595	PJL@Gull.net
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				



2015
Mesa County Fairgrounds
Grandstand Events

Date	Event	Gates Open	Start Time
April 10	Colorado Mesa University Rodeo	6:00pm	7:00 pm
April 11	Colorado Mesa University Rodeo	6:00pm	7:00pm
July 14	Fair	TBD	
July 15	Fair	TBD	
July 16	Fair/PBR Bull Ride	6:00 pm	7:00 pm
July 17	Fair	TBD	
July 18	Fair	TBD	
September 18	Colorado Pro Rodeo Finals	6:00 pm	7:00 pm
September 19	Colorado Pro Rodeo Finals	6:00 pm	7:00 pm
September 20	Colorado Pro Rodeo Finals	12:00 pm	1:00 pm



Fairgrounds at Veterans Memorial Park

Event Hotline 970.255.7100 -- Office 970.255.7107

EQUESTRIAN EVENTS CALENDAR - 2015

<u>Date</u>	<u>Start Time</u>	<u>Event Name</u>	<u>Fairgrounds Location</u>	<u>Free - Public Mtg or Admission Fee</u>
FEBRUARY				
7	8:00am	Barrel Race	Covered Arena 2	Free
21	8:00am	Barrel Race	Covered Arena 2	Free
MARCH				
14		(Western Slope On Tap)	Pending	
21-22	8:00am	Colorado West Paint Horse Show	Covered Arena	Free
APRIL				
4	8:00am	Grand Junction Horse Show	Covered Arena	Free
18-19	8:00am	Racing in the Rockies/barrel race	Covered Arena 2	Free
19	8:00am	Colorado West Paint Horse Club Show	Covered Arena	Free
MAY				
2-3	8:00am	Grand Valley Dressage Horse Show	Covered Arena	Free
9-10	8:00am	Grand Valley Pony Club Horse Show	Covered Arena	Free
16-17	8:00am	4-H Spring Gather	Rodeo Arena	Free
15-17	8:00am	Grand Mesa Llama Sow	Covered Arena	Free
JUNE				
5-6	8:00am	Rope The Rockies/ Team Roping	Covered Arena	Free
13-14	8:00am	Grand Valley Dressage Show	Covered Arena 2	Free
20	8:00am	CWBRA barrel race	Covered Arena 2	Free
27	8:00am	Grand Junction Horse Show	Covered Arena	Free
28	8:00am	Colorado West Paint Horse Club Show	Covered Arena	Free
JULY				
11-12	8:00am	Mesa County Fair 4-H Horse Show	Covered Arena	Free
14-18		Mesa County Fair		
25-26	8:00am	Frontier Belles Horse Show	Covered Arena	Free
AUGUST				
1	8:00am	CWBRA/barrel race	Covered Arena 2	Free
8	8:00am	Grand Junction Horse Show	Covered Arena	Free
9	8:00am	Colorado West Paint Horse Club Show	Covered Arena	Free
13-16	8:00am	Western Slope Reining Horse Association Show	Covered Arena	Free
23	8:00am	Colorado West Paint Horse Club Show	Covered Arena	Free
28	8:00am	CWBRA barrel race	Covered Arena 2	Free
29-30	8:00am	Racing in the Rockies barrel race	Covered Arena 2	Free
SEPTEMBER				
4-6	8:00am	Grand Valley Dressage Horse Show	Covered Arena 2	Free
13	8:00am	Grand Junction Horse Show	Covered Arena	Free
24-27	8:00am	Grand Valley Kennel Club/AKC Dog Show	Entire Campus	TBD
OCTOBER				
11-12	8:00am	Grand Valley Dressage Society Horse Show	Covered Arena	Free
17-19	8:00am	Western Slope Reining Horse Association Shows	Covered Arena	Free
25	8:00am	Colorado West Paint Horse Club Show	Covered Arena	Free
26	8:00am	Grand Valley Pony Club Horse Show	Covered Arena	Free

For more information or prices, call the Fairgrounds Event Hot Line at: 970.255.7100

All dates, times, and events are subject to change.

MESA COUNTY FAIRGROUNDS AT VETERANS MEMORIAL PARK

2785 Highway 50 - Grand Junction, CO 81503

970-255-7107 Office • 970-255-7100 Event Line

www.mesacounty.us/fairgrounds