

Ordinances of the City of Grand Junction, Colorado

ORDINANCE NO. 207.

AN ORDINANCE IN RELATION TO MUNICIPAL CIVIL SERVICE.

Be it Ordained by the City Council of the City of Grand Junction, Colorado:

Section 1. The members of the first civil service commission shall be appointed by the City Council, one for the term of two years, one for the term of four years, and one for the term of six years. Bi-annually thereafter one member shall be appointed by the City Council to take the place of the member whose term shall next expire, so that one member shall be appointed every two years to serve for a period of six years. If a vacancy shall occur in the commission, it shall be filled by appointment by the Council for the unexpired term.

Sec. 2. The commission shall have authority to make investigations either sitting as a body or through a single commissioner appointed by the commission for that purpose concerning all matters touching the enforcement and effect of the civil service provisions, of the charter, of this ordinance, and of the rules prescribed by the commission. In the course of such investigations, the commission shall have power to subpoena and require the attendance of witnesses and the production of books and papers pertinent to the investigation, to administer oaths and affirmations, and to take testimony relative to any matter which it has authority to investigate.

Sec. 3. The civil service of the City of Grand Junction shall extend to and include all salaried employes of the city except the city attorney, the city engineer, the city physician, and the chief of police.

Sec. 4. All appointments included within the civil service shall be made in accordance with the charter, this ordinance and the rules hereunder, and not otherwise.

Sec. 5. To prevent the stoppage of public business or to meet extraordinary exigencies, any appointing officer or board may, subject to the approval of the commission, make temporary appointments in the civil service, only until regular appointments under the provisions of this ordinance and the rules thereunder can be made, but no such temporary appointment shall remain in force for more than sixty days, nor shall successive temporary appointments to the same position or the same person be made.

Sec. 6. Whenever there is an appointment to be made in the civil service class, the commission or head of the appropriate department or board shall make requisitions on the commission for the names of eligible persons in such manner as may be required by the rules hereunder. Upon receipt of such requisition, the commission shall certify the names of three persons standing highest upon the most appropriate list with the rating of such persons and such other information as may be provided by the rules. From the list of names so certified, appointment shall be made.

Sec. 7. Examinations, promotions, transfers, suspensions, re-instatements and dismissals without fault of the employe in the civil service, shall be appropriately provided for in the rules hereunder to be made by the civil service commission.

Sec. 8. Discharge of employes under civil service or reduction in grade may be made for any cause not political or religious which may promote the efficiency of the service, but the person, council or board making such discharge or reduction shall, at the request of the commission, file with its secretary a specific statement of the causes therefor within such reasonable time as the commission may designate.

Sec. 9. All employes subject to the civil service, regularly employed at the time this ordinance takes effect, shall continue in their respective employments without examination or further appointment. In all other respects said employes shall be subject to the provisions of this ordinance and the rules hereunder, and the Commissioner of Health and Civic Beauty shall forthwith certify to the commission the names, duties, compensation and date of employment of all such employes.

Sec. 10. No person shall wilfully or corruptly by himself, or

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in co-operation with one or many persons, defeat, deceive or obstruct any person in respect to his or her right to examination, or falsely mark, grade, estimate or report upon the examination or proper standing of any person examined or registered hereunder, or aid in so doing, or make any false representations concerning the same or concerning the persons examined or registered, or furnish to any person any special or secret information whatever for the purpose of improving or injuring the prospects of any person so examined or registered, or to be examined or registered, or impersonate any person, or aid another person to impersonate himself in any application, examination or registration.

Sec. 11. Any person violating any of the provisions of this ordinance, or any rule hereunder, shall be deemed guilty of a misdemeanor, and for each and every offense shall upon conviction thereof be punished by a fine of not less than \$10 nor more than \$200, and may be recommended by the commission for suspension, dismissal or reduction in grade.

Passed and adopted this 14th day of January, A. D. 1913.

John M. Ford
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Mayor.

Attest:

Charles K. Holmberg
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City Clerk.

I HEREBY CERTIFY, that the foregoing ordinance, entitled "An Ordinance in Relation to Municipal Civil Service," was introduced and read at a regular meeting of the City Council of the City of Grand Junction, held the 31st day of December, A. D. 1912, and that the same was published in full in the Daily News, a daily newspaper published and in general circulation in said city, at least ten days before its passage.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of said city, this 14th day of January, A. D. 1913.

Charles K. Holmberg
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City Clerk.

Final publication, January 16, 1913.