

AIRPORT AUTHORITY MINUTES

January 27, 1977 as reconvened February 1, 1977

Members Present: Chairman pro tem Larry Brown; Members Howard Roland, Robert Van Houten, Harry Colescott, Errol Snider, Airport Manager Jim Spelman, Acting Clerk Mary Ann Harms

Meeting was reconvened at 7:30 p.m., February 1, 1977 (having been recess to this time and date for lack of quorum on January 27, 1977 by Chairman pro tem Brown) by Chairman pro tem Brown. Minutes of the December 30th meeting were approved as mailed on a motion by Comm. Van Houten, seconded by Comm. Roland and unanimous vote.

Mr. Spelman gave the Treasurer's Report for 1976 noting that it did not include final adjustments but appeared to have about \$28,000 cash accumulated with about \$22,000 in non-reimbursable capital expenditures. The Accounts Receivable show the FAA owing \$214,908.93 from the 01 project noting the auditor for the FAA had found about \$8,000 without backup. The ADAP 02 project with the FAA shows \$6,253.94. Western Air Stages is subletting under a temporary agreement to Western Air Lines, West Air endorses the check to us so we are reducing our claim by a small amount. We currently have a Judgment against the corporation. There was a brief discussion on the accounts receivable and Mr. Spelman noted they do fluctuate depending on the time frame and most are short term. It was informally recommended by the Commissioners that the two year old account with Transamerica Title Insurance Company be dropped from the accounts receivable and Mr. Spelman suggested it be done with the year end adjustments.

The matter of the Chairmanship of the Board was discussed. Chairman pro tem Brown gave a brief explanation and Mr. Spelman gave the history to date. After some discussion it was decided to wait until the March meeting and then make the selection in accordance with the Bylaws.

The matter of the presentation and pending negotiations with the Bureau of Land Management was discussed. Comm. Van Houten moved and Comm. Colescott seconded the motion that the Airport Manager be authorized to continue the negotiations on the basis of the following minimums: Term no longer than 20 years; secure an annual income from the property; provide for rental adjustments if the term is longer than 10 years; and limit fuel purchases to airport authorized distributors. The motion passed unanimously. Chairman Brown asked for some investigation into the BLM Organic Act and Mr. Spelman said the research would be done.

Mr. Spelman said three letters were received from accounting firms interested in handling the airport audit. Mr. Toft was present and gave a brief resume of his and his firms background. After some discussion Comm. Van Houten moved that the accounting firm of Toft, DeGrassi and Company be appointed auditor for 1976 airport audit and that the Chairman of the Authority be authorized to sign the Letter of Agreement when it is presented for signature. The motion was seconded by Comm. Snider and passed unanimously.

Mr. Spelman presented a brief resume of the ADAP 03 Grant Agreement and why the need for the Resolution, which Mr. Spelman read in its entirety and is attached hereto. Comm. Roland moved the ratification of the Grant Agreement and instructed the appropriate officers to sign it. Comm. Van Houten seconded the motion which passed unanimously.

Mr. Spelman presented the Jurgens Inc. d/b/a Taylor Fence Co. of Pueblo Contract for execution. Comm. Snider moved the Chairman be authorized to execute the contract, Comm. Roland seconded the motion which passed unanimously.

A brief discussion was initiated by Chairman Brown regarding the

signature of the Chairman of the Authority in relationship to the integrity of the Board and the personal liability of the Chairman. Comm. Snider suggested emergency meetings be called if immediate action of the Board was needed inbetween meetings and Comm. Van Houten suggested that future motions by the Commissioners be worded more carefully so as to encompass whatever future actions would be necessary to insure the completion of a particular project.

Mr. Spelman presented the Account Payable for signature. The Commissioners asked for explanation regarding the \$14,209.50 Isbill payment, EMC payment, TNT business machines, Custom Music, Red Crawford and Dover Elevator. Comm. Colescott moved that the bills be paid and Comm. Roland seconded the motion which passed unanimously.

Comm. Van Houten suggested the establishment of a petty cash fund rather than having the Airport Manager pay out of pocket to be later reimbursed by the Authority. After some discussion it was informally decided that some sort of system regarding this matter would be presented by the Airport Manager at the next meeting.

Mr. Spelman asked for approval and signature on the Application for Reimbursement for ADAP 03 Engineering expenses incurred so far by Isbill. After brief discussion Comm. Van Houten moved that the Chairman be authorized to sign such documents as pertained to the three projects (ADAP -03, Parts I., II., III.) which the Authority had already accepted and approved in the past. Comm. Snider seconded the motion which passed unanimously. Mr. Spelman noted one exception included in the contract terms is that the Airport Manager signs the Notice to Proceed.

The Resolution of Sympathy for Lloyd Heely was read aloud by Chairman Brown, motion for approval by Comm. Van Houten was seconded

by Comm. Colescott and passed unanimously. The Clerk was directed to make the Resolution part of the official record of the Authority and it is attached hereto.

There was a discussion of the Chamber's desire to reorganize the Airport Board. It was basically felt that Walker Field is regional in concept and those that use it should pay for it and that aviation interest alone isn't a broad enough basis for membership on the Board of one of the most important assets Grand Junction has. There followed a reaffirmation of the Authority's pay as you go philosophy and a motion to that effect by Comm. Van Houten was made as follows: "That the Airport Manager be directed to continue to follow the approach that the Airport stay on a pay as you go basis to the best of its ability." The motion was seconded by Comm. Snider and passed unanimously.

The Board discussed the need for more seats on the late night Frontier flight. It was decided no Board action would be taken but that the Chamber of Commerce might best spearhead such action.

Mr. Spelman said the bid for oil shale funds for a water system had been given no priority in the Legislature and we would try again next year. The Cost Centers for 1976 were presented and it was noted that the terminal and the land was carrying the rest of the Airport, a situation that would be brought out in airline and fixed base operator negotiations. The FAA had neglected to note the need for more ramp in its new NASP and a letter was written that this 1977 ramp development should be included in the revised NASP.

Chairman Brown gave a brief resume of the three projects that were to be undertaken in the ADAP 03 Project, noting they had all been given equal status and that there had been a great deal of pressure

exerted for some additional ramp for the coming year. Mr. Spelman said we already have a contract with the engineers to do the preliminary work but need to have a definition of what we are going to build before we can apply for aid on this project which would probably be sometime between now and spring.

Mr. Spelman said the rent a car negotiations are currently stagnated and after brief discussion no decisions would be made on them until next meeting. The Pond Agreement has been written, incorporating the Rules and Regulations and Airline Catering into it but Mr. Pond had not come to pick it up. The Hall 1968 Lease needs to be reworked to include full FBO operations which Larry Kempton would like to obtain as he is currently operating out of the Hall Hangar and under the Hall Lease. It was the general concensus that such an FBO and sale of fuel permit be allowed by amending the Hall Lease and renegotiate it later.

Chairman Brown commended the Airport employees on the much improved public parking situation.

The meeting was adjourned at 9:30 p.m.

RESOLUTION

RESOLUTION RATIFYING THE ACCEPTANCE OF A GRANT OFFER
FROM THE UNITED STATES RELATING TO THE DEVELOPMENT OF THE

WALKER FIELD

BE IT RESOLVED by the Board of Commissioners, Walker Field,
Colorado, Public Airport Authority:

Section 1. That the Walker Field, Colorado, Public
Airport Authority shall, as sponsor, accept the Grant Offer
from the Federal Aviation Administration dated January 4,
1977, for the purpose of obtaining federal aid in the develop-
ment of the Walker Field Airport and that such Grant Offer
shall be as set forth hereinbelow.

Section 2. That the Walker Field, Colorado, Public Air-
port Authority does hereby ratify and adopt all statements,
representations, warrantees, covenants, and agreements con-
tained in the Project Application, which is incorporated by
reference in the said Grant Offer.

Section 3. That the Chairman of the Walker Field, Colorado,
Public Airport Authority has by Resolution of the Authority of
September 23, 1976 been authorized to execute said Grant Offer
on behalf of the Walker Field, Colorado, Public Airport Authority
and the Clerk of the Walker Field, Colorado, Public Airport
Authority was thereby authorized to impress thereon the official
seal of the Walker Field, Colorado, Public Airport Authority
and to attest said execution and their respective actions are
hereby affirmed and ratified.

Section 4. That the Grant Offer referred to hereinabove
shall be as follows:

IN MEMORY OF
LLOYD HEELY

The Board of Commissioners of the Walker Field, Colorado, Public Airport Authority notes with sadness the passing of their loyal employee, Lloyd Heely, on January 25, 1977. Lloyd had been a good and faithful custodian and maintenanceman at Walker Field since January 1 of 1967. For many years his work had been an example for his fellow employees and he will be missed by all his many friends and acquaintances at the airport. Each member of the Board wishes to express their deepest sympathy to Lloyd's wife, Georgia, daughter, Linda, and son Richard and direct the Clerk of the Commission to make this Resolution a part of the permanent record of the Airport Authority.

Resolved by unanimous vote this 1st day of February, 1977.

ATTEST:

J. R. Land
Clerk

By Jan Brun
Chairman Pro Tem
By Maxine Albers
Commissioner Maxine Albers
By Harry O. Colescott
Commissioner Harry Colescott
By Howard Roland
Commissioner Howard Roland
By Errol Snider
Commissioner Errol Snider
By Robert Van Houten
Commissioner Robert Van Houten