

AIRPORT AUTHORITY MINUTES

September 22, 1977

Members Present: Chairman Larry Brown, Members Howard Roland, Robert Holmes, Larry Kozisek, Errol Snider
Airport Manager Jim Spelman also acting as Clerk

Minutes of the August 25, 1977 meeting were adopted as written by motion of Mr. Roland..

Mr. Drew DeGrassi of Toft and De Grassi presented to the Board his request for a \$1,300.00 addition to the amount allowed for payment for services in connection with the Authority's audit of 1976. He explained that there actual time and expenses were more like \$4,600 and apologized for having to make the request. Mr. Kozisek, Mr. Brown and Mr. Holmes questioned the propriety giving the Authority notice after the fact. After discussion and Mr. Spelman's comments that the overrun had first been mentioned to him about two weeks ago and that Mr. DeGrassi was following his recommendation about billing up to the budgeted amount and making presentation for the Board's consideration pro or con, each member present expressed that this should be a lesson for both the Board and the auditor for the future, the Board voted unanimously on the motion of Mr. Snider to add \$1,300 to the appropriate budget account (333.21.042.01) and will accept Toft and DeGrassi's billing accordingly.

Mr. DeGrassi in the course of the above discussion presented the management letter of September 22, 1977 and commented critically on the system of having a ledger based upon distribution from an unrestricted account and having the detailed computer accounting paralleling it. Mr. Spelman explained this was the system set

up by the previous accounting firm to meet special needs and legal requirements of the airport, primarily in relationship to meeting obligations under bond indentures. Mr. DeGrassi indicated that minor adjustments might be made if they were permitted to do a survey of the system which would make it easier to work with. Mr. DeGrassi also presented copies of the audit report to each of the Commissioners for the year ending December 31, 1976 and upon the concurrence of the Board as a whole agreed to give a full presentation at the next meeting.

A list of Accounts Payable were distributed and reviewed by the Board whereupon the Chairman was authorized by unanimous vote to sign the warrants to pay each of the items on the attached list as presented.

The enplaned passenger report was given by Mr. Spelman noting the substantial increase of this August over last August. Chairman Brown commented that the increase throughout the community seems to be general and broad based and noted the economic impact of the Bendix operations alone upon the Community were leading to an illustration of energy industry's impact that all branches of government were going to have to deal with.

Resolution authorizing the execution of Amendment #3 to the Grant Agreement for project #8-08-0027-01 from \$1,856,562 to \$1,891,687.79 was presented and upon roll call vote, was adopted by yeas of all members present and the Chairman was further authorized to execute on behalf of the Airport Authority, Application for Reimbursement #7, (as revised) in the amount of \$35,125.79. This represented a reduction over the amount originally claimed in January of 1976 of \$12,804.89, the bulk of which Mr. Spelman ex-

directed to offer to the Smiths a lease providing for this condition and further allowing no pre-approval of assignment, and for a one year term with the holding over provisions.

Treasurer's Report was presented by the Manager. Mr. Brown noted that the decrease of accumulated cash needed versus the net cash in, had dropped because of reduced receipts in August which was explained as probably being made up in the present month's receipts. Accounts Receivable had an obvious error in addition noted, which will be corrected.

Mr. Spelman reported that Tom Fisk of APCOA had called during the day and had drawings for the proposed frontside alterations which he would give to Mr. Spelman at the A.A.A.E. Conference in Norman, Oklahoma next week.

Mr. Spelman gave a report on vandalism control noting that the District Attorney, Terrence Ferrina, had indicated to him maximum support in prosecution. Further noted that the appropriate complaints in reference to cutting of fences would be handled through the procedures of the Mesa County Sheriff's Office under charges of Criminal Mischief in the amount of under \$100 (12 months + \$1,000) C.R.S. 73, 18-4-501, or Second Degree Trespass to the fenced property (6 months + \$750) C.R.S. 73, 18-4-503 and noted the security and ramp control situation might rely upon a charge of Entering or Remaining Unlawfully (petty offense of 6 months - \$500) C.R.S. 73, 18-4-504.

Meeting was adjourned at about 9:30 p.m.

Amendment: Motion of Larry Kozisek seconded by Larry Brown to instruct Manager to develop a space through the rent a cars for a pedestrian passageway.

plained was due to the fact that reduction of the total project cost in the amount of sales tax paid for the original construction had not been credited from the cost of construction. Mr. Spelman explained there was no way to tell if the airport ever received this refund or not but assumed it was in the original sums transferred from the general City Treasury to the Airport in 1974.

A new Gift Shop Agreement, which had been negotiated with Attorney Gregory Hoskin on behalf of Richard A. Smith and finally drafted by Mr. Hoskin, was presented to the Board by Mr. Spelman, with the recommendations for changes to include the addition of the address for Mr. Smith and striking of the consent of the Authority to cosignment to Larry Bradley and Mary C. Bradley from the body of the lease (with subsequent formal assignment form being given for the Board's approval), that with these changes, Mr. Spelman recommended the Concession Agreement be accepted. Mr. Spelman's recommendation was based on the fact he believed the three year term was the maximum that should be allowed despite the request for five years and recommendation for caution concerning rights of first refusal in a new terminal building but, in this case, would not create difficulties in the next three years. The Board studied and discussed at length the situation noting in particular that a prime consideration for the terminal is improvement and possible expansion of the restrooms and in view of the fact the current Agreement is out of term and the Smiths were leaving the business, that the provisions concerning the airport paying for new additions to replace space be struck and the area across the aisleway should be made available as the Gift Shop area in the event that their area was taken for restrooms. After further discussion the Manager was