

ALKER FIELD AIRPORT AUTHORITY  
REGULAR MEETING 2/10/83

Members Present: Chairman Frank Dunn, Commissioners H.R. Barnett, Louie Brach, Betsy Clark, Dick Pond, and George White. Also present Clerk M.A. Harms and Attorney Randy Pearce. Guests: Art Moss, Chamber Aviation Subcommittee; Gene Harrison; Jim Niehues, Cowden/Niehues Advertising; John Caldwell, Monarch Aviation; Jerry White, League of Women Voters; Joe Bestgen, Avis; Jerry Wyman, Wyman Sign Company; Media reporters Mark Thompson and Jim Bernath.

Premeeting Comments from Chairman Dunn

1) The Authority had received the final payment from the Oil Shale Trust Fund for the new terminal in the amount of \$198,000.00.

2) The Penner/Franz financial institution providing funding for the Ramada Renaissance had been in touch with Attorney Pearce and a firm letter of commitment will be forthcoming.

3) Copy of letter from Senator William Armstrong to FAA Administrator Helms in support of funding for runway 4/22 with accompanying "News Release" was distributed to Board Members.

Meeting to Order and Approval of Minutes

Meeting was called to order by Chairman Dunn at 7:10 a.m. Commissioner Brach made a motion that the Minutes of the January 6, January 27 and February 4 meeting be approved. Commissioner Barnett requested two changes be made to the February 27, 1983 Minutes, page 7, D.O. Insurance and Conflict of Interest, line 9 "City's" changed to "County's" and paragraph 2, line 9, "non-instate tax" to read "non-admitted carrier tax". Commissioner White seconded the motion to approve the Minutes as corrected. The motion unanimously passed.

Cowden/Niehues Advertising Agency Hotel/Motel Board Contract

Mr. Niehues said all available room on the current motel/hotel board has been leased and he requested an additional unit and new shelf be purchased. He had researched such acquisition and the best price was \$651.00. Attorney Pearce said the original contract had the airport receive \$12.50/mo./leased space and Cowden/Niehues had been able to get better phone rates so the amount to the airport is \$20/mo./space. Cowden/Niehues manages, maintains, leases, and bills as part of their contract.

Commissioner Barnett asked that on the Motel Board Agreement Paragraph III.a. be changed to "a reasonable location with airport manager's approval". Commissioner Barnett made a motion that the Motel Board Agreement, with the change in Paragraph III.a. be approved. Commissioner Clark seconded the motion which was unanimously approved. Commissioner Brach made a motion to approve expenditure of \$651.00 for an additional unit, shelf, and phone. Commissioner Clark seconded the motion which unanimously passed.

Airport Master Plan Update

Chairman Dunn had spoken with Greg Isbill regarding a meeting to discuss the scope of the planning project, Wednesday, February 23, 7:30 p.m. in the Airport Authority meeting room, meeting is open to the public. Mr. Isbill will be available during that day to discuss FAA funding for the runways, give some guidelines and discuss on-going projects. This meeting will be advertised in the press.

Landscape Committee for Walker Memorial Sculpture Site

Chairman Dunn said the landscaping for the new terminal is now in progress and planning for the sculpture site needs to be done. It was decided that Maxine Albers, Betsy Clark, and a member from the Airport Art Committee handle the planning and coordinate with Clarke and Younger.

By-Law Revision

There were some questions regarding Article II, Section I, Designation. Commissioner Barnett said as its now worded you could have three members from the City Council and one member from the County Commissioners and in the interest of parity the wording should be changed. Mr. Art Moss asked the Board to give serious consideration for optional terminology, Commissioner Clark said she didn't see any problem as it is worded and Attorney Pearce said the Board has the option to change it. After further discussion, Commissioner Barnett made a motion to change the wording as follows: "one of whom shall be a County Commissioner," "one of whom shall be a City Councilmen", "remainder of Board appointed from general public". Commissioner White seconded the motion which unanimously passed.

In answer to a question from the press, Commissioner Dunn said this change over would be done as existing Board member terms expire. Commissioner Barnett asked about the possibility of cutting the Board back to five rather than seven members, the idea was discussed and it was informally decided to leave the Board at seven members. Commissioner Clark asked about Article II, p. 9, Compensation and Attorney Pearce said no board member can receive over \$60/year/person and this compensation applies only to employees.

Question was raised as to the majority of the Board in Article IX. Attorney Pearce said a majority would be four members. However, Attorney Pearce said there are two instances when an affirmative vote of five is required: on expenditures exceeding \$10,000.00 and exclusion of a municipality.

Monarch Old Terminal Contract Update

Chairman Dunn said a survey team had been out February and when at his request Isbill engineer Murphy and Mrs. Harms met with Mr. Pabst there appeared to be a misunderstanding. John

Caldwell, Monarch Vice President, said he was not sure it was a misunderstanding as Monarch was not sure of the ramp dimensions and their concept was not a change from something previously established. The request for the ramp area to the east edge of the Wegner hangar was to assure this area was proprietary ramp space. Monarch would allow this lease strip to continue to be used for overflow and air freight traffic. Monarch would "police" this ramp and assure no unauthorized use would occur. Chairman Dunn said the Authority has not been as diligent about this as they could be and would adopt a policy to assure this doesn't continue to happen. Commissioner Barnett asked if Monarch intended to pay for this additional space and Mr. Caldwell said no that Monarch just didn't want a neglected area. Mr. Barnett asked if Monarch had previously charged their customers for use of this area and Mr. Caldwell said he didn't think so and Mr. Barnett said Monarch has sold fuel and charged tie down fees in that area. Mr. Barnett said the airport manager will control this area and keep it sterile.

Mr. Caldwell raised several other points regarding the contract and the Board appointed a subcommittee composed of Commissioner White, Brach, and Barnett and along with Attorney Pearce will meet with Monarch when the land survey is completed.

#### Silver Eagle Service, Inc. d/b/a Mesa Cab Service

Mesa Cab Service has applied for P.U.C. authority and has requested a letter of support from the Airport Authority. The company is owned by Marilyn and Sterling Bittle and their transportation manager will be Wade Conwell. After brief discussion, Commissioner White made a motion that the Airport Authority support the application of Silver Eagle Services, Inc.; Commssioner Brach seconded the motion. The motion passed with Commissioners White, Brach, and Clark voting in favor and Commissioners Pond and Barnett against.

#### General Discussion Items

##### 1. Furniture Disposal

Airport and restaurant furniture and restaurant equipment needs to be disposed of and it was informally decided to take sealed bids or conduct an auction.

##### 2. Additional Seating in Terminal

This is still needed and is being pursued by Manager Bowers.

##### 3. Terminal Roof Leaks

Miracle Roofing has fixed several leaks but exterior drainage still needs to be addressed with Mr. Porter.

4. Signage

Chairman Dunn had asked Mr. Wyman to attend the meeting to discuss airport signage. Mr. Wyman said initially exterior signage was not sufficient and the three large signs you now have are only one aspect of a proper approach system. The rent a car exit is extremely dangerous. Also easements need to be obtained for the generic information signs regarding the terminal which are not located on airport property. It was suggested that City Traffic Engineer Jim Bragdon attend the Master Plan meeting to address these problems.

Mr. Bestgen from Avis said there needs to be street lighting on the Horizon Aviation, rent a car roads. Mr. Wyman said power is not out to these remote locations and signage in these areas are reflective.

Commissioner Clark said the "no parking" on the entry signs is not clear in reference to 20 minutes "free" parking and suggests there be 20 minutes "free" parking in the public parking lot as well.

5. Clarke/Younger

Mike Clarke addressed the Board regarding placement of a 2" tap. If he taps where originally planned it will cost a \$9200 tap fee or he can tap on the airport side of the meter but there will be a problem getting pressure in the line.

Mr. Clarke asked the Board to approve a \$2320 change order for two things:

- 1) \$1300 for tap placement change and 250' of 260 p.s.i. pipe and
  - 2) \$1020 toro part to change flow to 2 1/2 gal/min (this is to accommodate change in tap location).
- Commissioner Brach made a motion to approve the \$2320 change order as stated above and Commissioner Pond seconded the motion which passed unanimously (Commissioner Barnett left the meeting just prior to this vote).

Meeting adjourned at 9:07 a.m.

Minutes approved as stated herein this 24<sup>th</sup> day of February, 1983.

Frank Dunn  
Frank Dunn, Chairman

Mary Ann Harms  
Mary Ann Harms, Clerk