

MINUTES
Regular Board Meeting
November 3, 1983

Members Present: Chairman Frank Dunn, Directors H.R. Barnett, Al Cornelison, Dave Humphries, Bill Love, and Janine Rider. Also present: Airport Manager Mike Boggs, Attorney Rich Hall, and Clerk Mary Ann Harms.

Guests: Mark Thompson of KQIL, Marion Bottinelli of Ski Country USA, Joe Bestgen of Avis, Mary Louise Giblin of the Daily Sentinel, and Mari Brown, Jerry Myers, Mary Kay Rath, and Jeff Wendland, Airport Staff.

Call To Order

Chairman Dunn called the meeting to order at 8:09 a.m.

Approval of Minutes

October 20, 1983: Director Love asked that Paragraph 1, page 3, be changed to read "...Mr. Boggs said the general organizational plan concept was being utilized in the preparation of the 1984 budget."

Motion: Director Rider moved the Minutes be approved as corrected. Director Cornelison seconded the motion which unanimously passed.

October 25, 1983 Special Meeting Minutes: Director Love asked for clarification and change of Air Travel Center, Paragraph 1, Line 5, to read "...and pay the rents current through September 30, 1983, and interest through December 30, 1983." Director Love also asked for spelling correction on page 2, line 2, and again on line 2 of the Resolution. Mr. Love also asked about "clean" versus an "irrevocable" letter of credit. Mr. Wendland said the mechanics are different, but the end result is the same.

Motion: Director White moved the Minutes be approved subject to the changes and corrections. Director Love seconded the motion which unanimously passed.

Management Report

1. Insurance Committee Report. Manager Boggs said this report had been received from Mr. Ron Ford. After some discussion, a meeting between the Insurance Committee, Director Barnett, Manager Boggs, and Accountant Wendland was to be set up. Director Barnett recommended the Hartford Fire and Extended Coverage policy be renewed until August of 1984.

MINUTES
November 3, 1983

Motion: Dir. Love moved the Hartford policy be extended to August of 1984. Dir. White seconded the motion, which passed unanimously.

Dir. Cornelison questioned the liability of the Board under the Bylaws, and Atty. Hall was requested to research the terms "misconduct" and "negligence" as used in the Bylaws.

2. Gala Ball. Dir. Barnett said Walt Smith will again be playing at the Ball and several types of art auctions will be held. He also had been in contact with Judy Moss regarding availability of State funds for acquiring art for the terminal. Dir. Barnett continued that two things were needed from the Authority: 1) a list of invitees; and 2) Board approval of the Art Committee's use of the terminal for the night of January 20, 1984.

Motion: Dir. Rider moved the date of January 20, 1984, be accepted for the Art Gala event and the Art Committee be authorized to use the Terminal Building for that evening. Dir. Love seconded the motion which unanimously passed.

3. Board Policy. Manager Boggs said four pieces of correspondence have been sent to the Board on this subject. Dir. Love said there are no philosophic differences between Dir. Cornelison's and his proposals. Dir. Love said as he sees it, the Manager runs the Airport and reports through the Chairman to the Board. Dir. Humphries said the Bylaw section on Board Officers needs to be clarified.

It was decided to hold a workshop session instead of the regular meeting on November 17th, to work on this item, airline contracts, and the budget. Dir. Cornelison asked that the Board Attorney be present at the workshop.

4. Ground Transportation Booth. Manager Boggs said the purpose of this booth is to control ground transportation activities during the ski season, and two Mesa College Tourism students would be hired to man the booth and to direct traffic and supervise the Sky Caps.

Mrs. Harms said two bids on the booth had been received, and the staff recommended that the low bid by Osburn Sons, Inc. be accepted in the amount of \$1,885.00. The Board agreed.

Manager Boggs said the bus holding area originally proposed was too costly and alternatives were being studied.

5. Financial Matters.

Accounts Payable.

Motion: Dir. White moved that the bills be paid. Dir. Barnett seconded the motion which unanimously passed.

Accounts Receivable. The Board requested the CCI bill be turned over to a collection agency.

Atty. Hall suggested three steps be taken regarding the Continental situation: 1) The Airport needs to receive the name and address from the Bankruptcy Court of who to contact; 2) we need to put pressure on Continental to reject the terminal lease space; and 3) if this does not work, than he suggested the Authority hire a bankruptcy lawyer. Manager Boggs said he was told by a Continental representative that he would receive a decision from Continental in two weeks.

Porter. Mr. Wendland said he has finished the Porter audit and has requested some information from Porter. Manager Boggs said Mr. Porter will be paid when his charges are verified. Mr. Boggs said in the meantime, we are moving ahead on the punch list and he was receiving full cooperation from the various contractors.

Budget. Manager Boggs said the Budget will be to the Board by November 15th, along with the staffing plan; and that we will have a balanced budget that will meet our bond required debt ratio.

Other Matters

1. Grandmet Lease. The Modified Lease for a two year relief period for Grandmet has been received. If an agreement cannot be reached with Grandmet, the lease will revert to the original agreement. Manager Boggs discussed Paragraph V. of the agreement regarding the parking lot agreement between APCOA and Grandmet.

Motion: Dir. Rider moved the Board accept the lease modification with Grandmet, with the exception of Paragraph V. which will be struck from the modified lease, and authorize the Airport Manager to modify the modification to include the new parking lease when it is entered into by Grandmet and APCOA, and authorize the Chairman to sign the Modified Lease. Dir. White seconded the motion. After some discussion, Dir. Rider amended her motion to read as follows: Dir. Rider moved the Board accept the lease modification with Grandmet, with the exception of Paragraph V., which will be struck from the modified lease, and

MINUTES
November 3, 1983

authorize the Airport Manager to modify the lease modification to include the new parking lease when it is entered into by Grandmet and APCOA, and authorize the Chairman to sign the modified lease upon receipt of the inventory list from Grandmet. The motion passed unanimously.

2. 1984 Ski Season. Manager Boggs said approximately 207 ski flights will be coming into Walker Field during the 1984 season. Manager Boggs said promotion of Walker Field needs to be done in a combined effort with the Chamber of Commerce, Club 20, the hotels and the motels, with the Airport as the catalyst.

3. Security Service and 8:00 p.m. Holding Room Closure. Manager Boggs said the cost of keeping this area open has precipitated his decision, which is based on normal Airport procedures. Some of the Board Members said they had received phone calls from unhappy people when this policy was previously in effect. Manager Boggs said he was going to put up a sign in the boarding area to explain the closure to the public and would also investigate using Airport staff for short term opening of the security area.

4. Airport Fire Station. Chairman Dunn said the City would do the design work in 1984, with construction anticipated for the Spring of 1985. Mr. Dunn said Manager Boggs needed to meet with City Manager Wysocki and Fire Chief Mantlo regarding a site.

5. Bylaw Amendments. Dir. Cornelison suggested our Attorney prepare a composite of his and Dir. Love's proposed changes and have it ready for the workshop on November 17th.

6. Thank you to Attorney Hall. The Board thanked Atty. Hall for his efforts these past months during the absence of his partner, Randy Pearce. Atty. Hall thanked the Board and said he would be keeping in touch with Airport matters through Mr. Pearce.

The meeting adjourned at 10:15 a.m.

ADOPTED AND PASSED this 15 day of December, 1983.



Frank Dunn, Chairman

ATTEST:

Mary Ann Harms, Clerk