

MINUTES
Regular Board Meeting
January 19, 1984

Members Present: Chairman Bill Love, Directors H.R. Barnett, Frank Dunn, Dave Humphries, and Janine Rider. Members Absent: Al Cornelison and George White. Also present: Airport Manager Mike Boggs, Airport Attorney Randy Pearce and Clerk Mary Kay Rath.

Guests: Airport Staff Members: Ted Balbier, Jerry Myers, and Mari Brown. Airport Staff Accountant, Jeff Wendland. Joe Bestgen of Avis, Attorney John Groves, and Peggy Wallace of Horizon Air.

Meeting Called to Order

Chairman Love called the meeting to order at 8:00 a.m. on January 19, 1984.

Approval of Minutes

There were some corrections to the Minutes dated January 5, 1984. Attorney Pearce pointed out that he was not present as stated in paragraph one under Rental Car Status. There were also two typographical errors noted in said Minutes: in paragraph one of page 3 - should read "as an executive committee" instead of "as and executive committee"; and in the last paragraph on page 3, the first sentence should read "for their excellent job." instead of "for their excellent jo." Also, on page 5 under "Resolution of Appreciation", Dir. Rider stated that she had also voted aye, but had not been included as such. Chairman Love then corrected the listing of the Insurance Committee to include: H.R. Barnett, Dave Humphries and Frank Dunn.

Dave Humphries then moved that the January 5, 1984 Minutes be approved as corrected; Frank Dunn seconded. Motion unanimously passed.

OLD BUSINESS

Air Travel Center

Dave Humphries, Chairman of the Finance/Audit Committee, reported on the meeting held to discuss Air Travel Center. After discussion by the Committee, it was decided to issue a 45-day notice letter to Air Travel Center. Attorney Pearce read the Resolution regarding the same. Manager Mike Boggs added that Attorney Nelson had been in touch with Norm Frantz and was advised that they planned to have the rent and construction financing by the second week of February.

MINUTES
January 19, 1984

Director Dunn moved to adopt the Resolution as read by Attorney Pearce; seconded by Director Barnett. Roll call vote was taken as follows:

Chairman Bill Love - Aye	Directors George White
Director H.R. Barnett - Aye	and Al Cornelison,
Director Dave Humphries - Aye	Absent
Director Janine Rider - Aye	
Director Frank Dunn - Aye	

Motion Unanimously Passed.

NOAA Lease Agreement

Manager Boggs reported on the NOAA lease. He apologized for this item being on the Agenda. There had only been a question as to the correct square footage in the lease agreement. This matter did not require a vote, as it had already been voted upon by the Board some time ago.

Rental Car Status Report

Manager Boggs reported on this matter. At the Board's direction, Attorney Pearce has asked the Court to set a date for a hearing regarding Avis' Motion to Dismiss; said hearing date is March 8, 1984. In the meantime, the rental cars that have not been complying with the terms of the agreement will be notified to correct said defaults. Some discussion followed regarding this matter.

Rocky Mountain Airlines Lease Agreement

Manager Boggs stated that we have a tentative agreement with Rocky Mountain Airlines. We have not had time to put the lease together, due to the recent time-consuming audit. The staff plans to work on this matter and carry on at the next meeting as "old business". Chairman Love stated that he felt these agreements are important and would like all Board members to approve said agreements prior to final signing. Discussion followed by the Board as to the status of Rocky Mountain Airlines since beginning service in December 1983.

Director Humphries inquired as to when the Rocky Mountain area flight was to be rescheduled. Manager Boggs informed the Board that Rocky Mountain had offered the Board and Authority

MINUTES
January 19, 1984

Staff free flights for all traveling to Denver on Airport business. Manager Boggs asked the Board how they felt about this matter. Discussion followed. It was then decided by the Board that this offer should not be accepted at this time due to a conflict in ethics and in fairness to the other Airlines.

Director Barnett brought up a similar subject and suggested that the Chairman and the Airport Manager attend the FAA Fall Meeting to be held in Norman, Oklahoma. Discussion followed. Director Barnett also suggested that, if possible, it would be good for all new Board Members to attend this meeting.

NEW BUSINESS

Airport Authority Meeting Schedule

Manager Boggs stated that the staff recommended the Board meet on a one-meeting-per-month basis, with workshops planned in between as needed. Also, the staff would compile a one-page newsletter on a weekly basis to bring the Board up-to-date on happenings at the Airport. The newsletter would also include any matters discussed at Committee meetings during said week. Discussion followed. The reaction of the Board was favorable to these recommendations. The next meeting will then be held on February 16, 1984 and one per month thereafter.

Financial Matters

Staff Accountant, Jeff Wendland, stated that the Airport Authority was in the audit process and informed the Board that we are on schedule and have not had any problems or surprises. The staff hoped to be back on regular schedule the following week.

Director Humphries inquired as to how the actual snow removal costs compared to the budgeted amount. Jeff explained we were on budget.

Other matters prior to the Committee Reports:

Manager Boggs explained that the staff has been spending some time on Crash/Fire/Rescue training. A qualified instructor would be training them later in the month, and hoped to have all employees qualified under this program at that time.

COMMITTEE REPORTS

Action Committee

Director Frank Dunn reported on the Airport Action Committee

MINUTES
January 19, 1984

meeting held on January 18, 1984. Every item on the punchlist was discussed during the meeting, including louvres, air infiltration in the building, and the heat problem. A report from Lambert & Associates regarding the terminal building was to be received by the staff within the next week. In general, every item on the punchlist is now being taken care of, with all contractors cooperating.

Art Committee

Director Barnett stated that all invitations had been mailed out for the 2nd Annual Art Gala. Plans are going well for the auction, with very good cooperation from the local artists. He informed the Board that the Committee is meeting weekly until the night of the Gala, February 3, 1984.

Finance/Audit Committee

Director Humphries had nothing to report to the Board on behalf of this Committee.

Insurance Committee

Director Barnett asked if Ron Ford had responded to our proposal yet. Manager Boggs stated that he had not.

Planning Committee

Director Rider informed the Board that she had met with Manager Boggs and Chairman Love to discuss the goals of the Planning Committee. Dir. Rider will be sending questionnaires to each Board member for their viewpoint as to what each member hoped to accomplish in the next year and beyond. A meeting for the second week in February will be scheduled.

OTHER MATTERS

Chairman Love asked for comments on the Agenda form, which has been changed. Generally, all reactions were positive.

Chairman Love asked Manager Boggs to comment on the enplanements. Manager Boggs stated that the enplanements for 1984 were down from 1983, but that this was a direct reflection on the economy. He felt the business travel was down, but that recreational travel was up.

Chairman Love called for any other matters to be discussed. As Mary Ann Harms will be leaving the Airport on January 20th,

MINUTES
January 19, 1984

Director Dunn expressed the Board's appreciation for Mary Ann's work and contribution to the Airport during her service here. Dir. Dunn then read a Resolution expressing the Board's gratitude to Mary Ann.

Mrs. Harms stated that the Airport had come a long way since being 1 desk, 1 typewriter, and 1 file cabinet. She had enjoyed her employment here.

PUBLIC COMMENTS

None.

Meeting Adjournment

Director Rider made a motion that the meeting be adjourned at 9:00 a.m. Director Humphries seconded said motion; unanimously passed.

ADOPTED AND PASSED this 21st day of February, 1984.



Bill Love, Chairman

ATTEST:



Mary Kay Rath, Clerk