

MINUTES  
Regular Board Meeting  
August 16, 1984

MEMBERS PRESENT: Chairman Love; Directors M.A. Cornelison, Frank Dunn, Ron Gibbs, Dave Humphries and Janine Rider. Also Present: Newly Appointed Board Member Maxine Albers. Also Present: Manager Mike Boggs, Airport Administrator Jeff Wendland, and Clerk Mary Kay Rath.

GUESTS: Chris Gray and Chuck Brenner of Gray-Brenner Architects and PLanners, Kenneth Cox of National Rent A Car, Daren Cyphers of Hertz Rent A Car, Bill Miears of Budget Rent A Car, James Bernath of the Daily Sentinel, Bill Carr of KREX, Duane Phelps of Frontier Airlines, Jim Holmes of Rocky Mountain Airways, Neil Allen of the Public Service Co. of Colorado, and Airfield Maintenance Chief Jerry Myers.

Chairman Love opened the meeting of the Board at 8:05 a.m. on August 16, 1984. The first topic addressed was the appointment of Maxine Albers to replace the term of George White on the Board. Chairman Love welcomed Mrs. Albers and then read Board Resolution No. 1-84-11, appointing Maxine Albers to the Walker Field Airport Authority Board of Directors. Director Dunn made a motion to adopt the resolution, seconded by Director Gibbs. A roll call vote was taken as follows:

Chairman W.H. Love	- Aye
Director M.A. Cornelison	- Aye
Director Frank Dunn	- Aye
Director Ron Gibbs	- Aye
Director Dave Humphries	- Aye
Director Janine Rider	- Aye

Resolution No. 1-84-11 Unanimously Passed.

Approval of 7/12/84 Minutes

Chairman Love called for any corrections of the July 12, 1984 Minutes. There being no corrections or additions, Director Dunn made a motion to approve the Minutes as printed, seconded by Director Rider. Unanimously passed.

OLD BUSINESS

Rental Car Update

Manager Boggs brought the Board up-to-date on the Rental Car status. Much discussion has been held on this matter. The staff and the Board have agreed to uphold the terms of the contracts signed with each tenant. Discussion followed commending the

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staff on their efforts in this matter.

Air Travel Center Update

Manager Boggs brought the Board up-to-date on the Air Travel Center Hotel. He informed the Board the staff had met with Norm Frantz earlier in the week and had been informed that Air Travel Center expected to know by the end of the current week whether or not they could obtain financing. ATC was very optimistic and stated if financing were obtained, construction will commence in October, 1984. Discussion followed.

Airport Minimum Standards

Chairman Love reminded the Board that a Public Meeting had been held on July 12, 1984 regarding this matter. Manager Boggs informed the Board that Monarch had approached the staff regarding these minimum standards. Manager Boggs made a note to the record that Monarch had opposed the requirement on page 10 regarding fueling facilities which reads, in part, as follows:

"The operator shall have (1) adequate underground storage facility and suitable pumping equipment for each type of fuel offered -- such fueling facilities to be located in the airport fuel farm area unless otherwise authorized by the Airport Authority; ..."

At this time, the Authority will not require Monarch Aviation or Horizon Aviation to comply with this standard, as they already have fuel facilities established. This matter is subject to review at a later date. Chairman Love asked Manager Boggs to explain the benefits of having such a centrally located underground fuel facility. Discussion followed.

Chairman Love then read Resolution No. 1-84-10, adopting the Minimum Standards. Director Dunn made a motion to adopt the resolution, seconded by Director Gibbs. A roll call vote was taken as follows:

Chairman W.H. Love	- Aye
Director Maxine Albers	- Aye
Director M.A. Cornelison	- Aye
Director Frank Dunn	- Aye
Director Ron Gibbs	- Aye
Director Dave Humphries	- Aye
Director Janine Rider	- Aye

Resolution No. 1-84-10 unanimously passed.

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Restaurant Status Report

Manager Boggs updated the Board on the restaurant status, and informed the Board of the suggestions received from Grandmet as to modifications and changes in the restaurant operation. Several other restaurant operators had been approached for their recommendations in this matter. Air Host expressed an interest in taking over the restaurant operation at Walker Field. Grandmet has been approached regarding Air Host's offer, and the staff feel arrangements can be made for the changeover. The Air Host company is accustomed to working in airports and is suggesting a change in the type of service offered at Walker Field. Discussion followed. It was decided that the staff will advertise locally for interest in bidding on the restaurant operation. The staff will then report to the Board.

Westcom Update

Administrator Wendland advised the Board on the status of the Westcom lawsuit. Discussion followed.

NEW BUSINESS

Western Slope Briefing Center

Chairman Love informed the Board that the staff had been contacted by the Public Service Co. of Colorado to locate a Briefing Center at the airport. Manager Boggs introduced Neil Allen of the PSC of Colo. to address the Board as to their plans and ambitions. Mr. Allen gave the background of the Briefing Center and explained the ambitions of the company in locating such a facility in Grand Junction, specifically at Walker Field. After compiling extensive information in their center's system, the purpose of this center would be to assist the Western Slope areas in their economic development by having a facility to inform the public what is available here.

The PSC of Colo. is committed to the cost of the design, the construction and the operation of this facility, with the support of many local entities. The PSC of Colo. asked the Airport Board for a commitment of space at Walker Field for this facility. Questions and discussion followed. Chairman Love asked for a motion regarding this matter. Director Rider made a motion to approve the concept of the Briefing Center and to give the PSC of Colo. the authority to use the discussed space on the third floor for this facility; and to give the staff authority to continue negotiations with all entities concerned, with the proposal that all entities work together and when decisions have been made a plan will be presented to the Board for approval. Director

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Humphries seconded this motion; unanimously passed.

#### Old Terminal Building Evaluation

Chairman Love asked Administrator Wendland to update the Board and review the history of this matter. Administrator Wendland then introduced Chris Gray of Gray-Brenner Architects and Planners to address the Board on their findings and recommendations according to their studies of the old terminal building. Discussion followed.

#### 1984 Airshow - August 25th & 26th

Manager Boggs brought the Board up-to-date on the Air Show. The staff is working on establishing a VIP Section on the flight line for all Board members and their families, along with other local officials. More information will be passed on to the Board as the arrangements are finalized.

### COMMITTEE REPORTS

#### Action Committee

Chairman Love requested that a final meeting of this Committee be scheduled. Manager Boggs stated he would first like to have J.R. Haney's report in hand; the staff expects to receive the report by September.

#### Art Committee

Director Rider asked Clerk Mary Kay Rath to update the Board on the Air Show plans. Discussion followed.

#### Finance/Audit Committee

Director Humphries informed the Board that this Committee had met on August 15th and had reviewed the July financial reports. All financial matters are in order. Director Humphries also reported that the Committee has discussed the selection of an auditing firm for Walker Field. Administrator Wendland reviewed what the Committee had discussed. It was decided by the Committee that using Dalby, Wendland & Co. would be most cost effective this year. The Committee directed the staff to negotiate with the auditing firm on a price and to bring the bid

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back to the Board for their authorization of an engagement letter.

#### Insurance Committee

Director Humphries reported that the Finance/Audit Committee had discussed the insurance coverages at Walker Field. Walker Field presently has a \$5 million general liability policy and a \$1 million auto liability policy. Because a \$5 million umbrella policy for both cannot be obtained, the Committee recommended increasing the general liability insurance coverage to \$10 million at a cost of \$3,500 to the Airport Authority. Discussion followed.

#### Planning Committee

No Report. Director Rider scheduled a meeting for Tuesday, August 21st at 8:00 a.m.

### OTHER MATTERS

#### 4/22 Project

Chairman Love asked Manager Boggs to update the Board on the 4/22 project. Discussion followed.

#### Board Workshop

Manager Boggs requested a workshop be scheduled. Date set for Friday, August 31st at 7:00 a.m. The staff is to mail all materials and an Agenda of the topics to be discussed.

#### Resignation of Director Humphries

Chairman Love informed the Board that Director Humphries had submitted his resignation from the Board, effective September 28, 1984. Director Humphries has accepted a job position in Delta, and will be relocating there. Discussion and comments followed.

#### Airport Parking Cards

Manager Boggs explained the new APCOA parking cards which had been previously distributed to the Board members.

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PUBLIC COMMENTS

There were no public comments.

Meeting Adjourned

Director Humphries made a motion to adjourn the Board meeting at 10:20 a.m.; seconded by Director Albers. Unanimously passed.

ADOPTED AND PASSED this 20 day of September, 1984.



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W.H. Love, Chairman

ATTEST:

  
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Mary Kay Rath, Clerk