

MINUTES
Regular Board Meeting
September 20, 1984

MEMBERS PRESENT: Chairman Bill Love; Directors Maxine Albers, Frank Dunn, Dave Humphries and Janine Rider. MEMBERS ABSENT: M.A. Cornelison and Ron Gibbs. Also Present: Manager Mike Boggs, Airport Administrator Jeff Wendland, and Clerk Mary Kay Rath.

GUESTS: Jean Rhodes of the League of Women Voters, Tim Shay of the Aspen Tree Restaurant, Jim Bernath of the Daily Sentinel, A. H. Elmore of Continental Air Lines, Walter Thoms of the West Side Deli, Jim Holmes of Rocky Mountain Airways, Attorney Randy Pearce, Attorneys Maurice Harmon and Harry Griff, Marilyn Anderson of Dalby, Wendland & Co., Airport employees Ted Balbier and Jerry Myers, and past Board Member George White.

Chairman Love called the Board meeting to order at 8:10 a.m. on September 20, 1984 and noted that a quorum of the Board was present.

Before moving on to the regular Agenda of the meeting, Chairman Love asked Director Dunn for a report on the progress of choosing a member to replace Director Humphries. Director Dunn stated he would have a report at the next meeting as to the City Council's selection.

Approval of 8/16/84 Minutes

Chairman Love called for any corrections of the August 16, 1984 Minutes. There being no corrections or additions, Director Albers made a motion to approve the Minutes as printed, seconded by Director Dunn. Unanimously passed.

OLD BUSINESS

Airport Attorney Selection

Chairman Love updated the Board on the progress of choosing a new legal firm to represent the Airport. After reviewing and interviewing the applicants, Administrator Wendland, at the direction of the Selection Committee, met with the firm of Harmon & Griff and negotiated the terms of the working agreement. Mr. Wendland reviewed said terms with the Board and some discussion followed. The firm of Harmon & Griff has agreed to represent the Airport, and the selection committee recommended retaining them. Attorney Randy Pearce, the Authority's past Attorney, has agreed to assist Harmon & Griff in becoming familiar with all matters. Director Rider made a motion that the Authority retain the services of Harmon & Griff, seconded by Director Dunn. Unanimously passed.

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Air Travel Center Update

Chairman Love asked Manager Boggs to update the Board on this matter. Nothing new has developed. After June 30th, a 45-date letter was issued. That payment has still not been received, and the next payment is due September 30th. Questions and discussion followed. The Board recommended that the staff meet with legal counsel and begin legal proceedings to collect the rent due. Director Humphries made a motion as stated above, seconded by Director Dunn. Unanimously passed.

Restaurant Proposals

Chairman Love asked Administrator Wendland to update the Board on this matter. Mr. Wendland reviewed the summary comparison with the Board of the two restaurant operators that had responded - West Side Deli and Air Host. Mr. Walt Thoms of West Side Deli was introduced. Mr. Thoms reviewed his proposal with the Board and expressed his desire to be awarded the operation at the Airport. Discussion followed regarding the possibility of West Side Deli negotiating to fund the improvements at the Airport rather than the Authority. Director Humphries made a motion to table this matter until Tuesday, September 25th to enable discussions between the Airport staff and West Side Deli. If a satisfactory arrangement cannot be worked out with West Side Deli, then the staff is to negotiate with Air Hosts. Director Rider seconded the motion; unanimously passed.

4/22 Project Update

Manager Boggs reviewed this matter with the Board. The project is ahead of schedule approximately 15 days, and the contractors have produced more cut material than had been originally estimated. The project will not go beyond the October 31, 1984 estimated completion date. Discussion followed.

NEW BUSINESS

Audit Engagement Letter

Administrator Wendland introduced Marilyn Anderson of Dalby, Wendland & Co., and then reviewed the engagement letter with the Board. The only change over the 1983 engagement letter was the fee. The fee is slightly higher this year to allow for some additionally required work. Discussion followed. The Audit Committee had reviewed the letter and recommended accepting it. Director Humphries so moved, seconded by Director Albers. Unanimously passed.

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Continental Air Line Agreement

Manager Boggs introduced A.H. (Hugo) Elmore of Continental Air Lines and brought the Board up-to-date on Continental's proposal. Questions and discussion followed. The staff asked the Board for authorization for Chairman Love to sign the Continental Air Lines contract, subject to staff review and Attorney approval. Director Rider made said motion, seconded by Director Humphries. Unanimously passed.

COMMITTEE REPORTS

Action Committee

Director Dunn had no report. The Committee is still awaiting J.R. Haney's report. It was decided that if the report is not received soon, the Committee will schedule a meeting without it.

Art Committee

Director Rider and Mary Kay Rath updated the Board on the outcome of the Committee's concessions at the Air Show. Discussion followed.

Finance/Audit Committee

Director Humphries reported that the Committee had met on September 18th to review the Airport's financial reports for August. The Authority is doing well, and is right on target with the Budget. The Committee foresees no major problems, provided the rent is collected from Air Travel Center. The staff will be preparing additional reports for the Board to break down the Budget, making it easier to review.

Director Rider commented that the staff should be complimented on the letter received from Coughlin & Co. Chairman Love read the letter to the Board and the Public.

Insurance Committee

No Report.

Planning Committee

Director Rider reported that the Committee had made substantial progress recently, and requested that another meeting be scheduled. Meeting date: Thursday, Oct. 4, 1984 at 7:30 a.m.

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OTHER MATTERS

Workshop

Chairman Love requested that a workshop be scheduled to work on the strategic plan and the 1985 operating plan. Meeting date: Thursday, October 11, 1984 at 7:00 a.m.

Briefing Center

Chairman Love asked Manager Boggs to review the status of this matter with the Board.

Director Dunn's Trip to Washington

Director Dunn briefed the Board on his trip to Washington and what had been accomplished.

Plaques Presented to Directors

Chairman Love expressed his regret at losing them from the Authority Board, and presented Director Dave Humphries and Director George White with plaques of appreciation for their services to the Airport. Discussion and comments followed from the Board members and the staff.

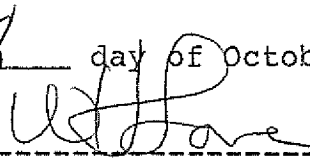
PUBLIC COMMENTS

There were no public comments.

Meeting Adjourned

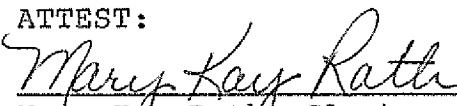
Director Humphries made a motion to adjourn the Board meeting at 9:40 a.m.; seconded by Director Dunn. Unanimously passed.

ADOPTED AND PASSED this 18 day of October, 1984.



W.H. Love, Chairman

ATTEST:



Mary Kay Rath, Clerk