

MINUTES

Walker Field Airport Authority
Regular Board Meeting
February 19, 1987

BOARD MEMBERS PRESENT: Chairman Ron Gibbs, Directors Bill Love, Reford Theobold, Janine Rider and Henry Faussone. ABSENT: Director Maxine Albers. Also Present: Manager Frank Miller, Administrator Jeff Wendland, Clerk Tracy Peeples and Deputy Clerk Corinne Nystrom.

GUESTS: Tari Folkestad of Hertz, Tower Chief Bill Hill, Doug Clayton of the FAA, Marilyn Anderson of Dalby Wendland & Co., Deanna Strand of Strand Aviation, John Linke of Redstone Aero Service, Jim Mullins of Mile Hi Aviation, Shirley Howard of National, Ed Berger of Monarch and Gary Massaro of the Daily Sentinel.

Meeting Called to Order

Chairman Gibbs called the Board meeting to order at 8:01 a.m. The Clerk noted that a quorum of the Board was present.

Approval of January 15, 1987 Minutes

There being no corrections to the January 15, 1987 Minutes, Director Theobold made a motion to approve them as written; seconded by Director Rider. Unanimously carried.

SPECIAL ORDER OF BUSINESS

Letter of Resignation, M.A. Cornelison - Resolution of Appreciation

Chairman Gibbs informed the Board that Director M.A. Cornelison had submitted his letter of resignation to the Walker Field Airport Board of Directors. Chairman Gibbs thanked Director Cornelison for all of his time and effort dedicated to serving the community. Director Theobold then made a motion that the Board accept Director Cornelison's letter of resignation; seconded by Director Faussone. Unanimously carried. Chairman Gibbs then read Resolution #1987-007 - Resolution of Appreciation, which is attached to these minutes. Director Theobold then made a motion to approve Resolution #1987-007; seconded by Director Love. Roll call vote was taken as follows:

Director Love	Aye
Director Rider	Aye
Director Theobold	Aye
Director Faussone	Aye
Chairman Gibbs	Aye

Appointing Resolution and Oath of Office - John Collier

Chairman Gibbs informed the Board that Mr. John Collier had been appointed by the Board of County Commissioners to serve the remainder of Director Cornelison's term. Chairman Gibbs then read "Resolution Concerning Appointment of a Board Member." Director

MINUTES

February 19, 1987

Theobold then made a motion that the Board approve the Resolution Concerning Appointment of a Board Member; seconded by Director Rider. Roll call vote was taken as follows:

Director Love	Aye
Director Rider	Aye
Director Theobold	Aye
Director Faussone	Aye
Chairman Gibbs	Aye

Chairman Gibbs welcomed Director Collier to the Board of Directors of the Walker Field Airport Authority and administered the Oath of Office.

Re-appointing Resolution and Oath of Office - W. H. Love

Chairman Gibbs informed the Board that the Board of County Commissioners had reappointed Director Love to serve an additional term on the Walker Field Airport Authority Board of Directors. Chairman Gibbs then read the "Resolution Concerning Re-appointment of Board Member, which is attached to these minutes. Director Rider then made a motion that the Board approve said Resolution; seconded by Director Theobold. Roll call vote was taken as follows:

Director Rider	Aye
Director Theobold	Aye
Director Faussone	Aye
Director Collier	Aye
Chairman Gibbs	Aye

Chairman Gibbs then administered the Oath of Office to Director Love.

OLD BUSINESS

None.

NEW BUSINESS

Amendment to Resolution No. 1987-001

Chairman Gibbs informed the Board that an amendment to Resolution No. 1987-001, Resolution Concerning Execution of Documents Pertaining to Bank Accounts, was needed to replace Director Cornelison with Director Collier. Chairman Gibbs then read Resolution No. 1987-008, of which a copy is attached to these minutes. Director Theobold then made a motion that the Board approve the Resolution; seconded by Director Rider. Roll call vote was taken as follows:

Director Love	Aye
Director Rider	Aye

Director Theobald	Aye
Director Faussonne	Aye
Chairman Gibbs	Aye

Contract Amendment - Motel Telephone Board

Manager Miller informed the Board that the Amendment to the Motel Telephone Board Contract with Cowden Associates would allow off-airport businesses to advertise on the Motel Telephone Board and have telephone service at Walker Field. Manager Miller informed the Board that the amendment was reviewed by the Contracts Committee. Chairman Gibbs then discussed with the Board the review of the Contracts Committee. Chairman Gibbs informed the Board that the recommendation of the Contracts Committee was not to adopt the Contract Amendment due to the date of expiration on the current contract which will be in December of 1987. Discussion followed with the Board deciding not to amend the contract for the Motel Telephone Board.

Fees and Charges Amendment - Crediting Fuel Flowage Fees

Manager Miller informed the Board that staff was recommending an amendment to the Airport Fees and Charges that would indicate that Specialized FBO's operating on the airport would have fuel flowage fees credited against monies owed to the Authority. Manager Miller informed the Board that the Contracts Committee did review the amendment. Chairman Gibbs contributed to the discussion on the amendment with the Board and recommended that the Board not amend the Fees and Charges document. Chairman Gibbs agreed with Director Love that the Fees and Charges Policy should not be amended which would compromise the intent of the policy document. The recommendation of Chairman Gibbs was for the Board to review each Specialized FBO document to determine whether any credits would be authorized. Discussion included comments that future credits may not be in the best interest of the Airport and should be taken up individually. The amendment to the Fees and Charges failed to pass the Board.

Kempton Air Service

Manager Miller informed the Board that Larry Kempton had submitted an application to operate a Specialized FBO at Walker Field. Manager Miller informed the Board that all necessary credit checks were completed and satisfied and that all insurance requirements were met. Manager Miller stated that rents under the agreement with Mr. Kempton would be a minimum monthly guarantee of \$75.00 or 1 1/2 percent of gross revenues generated on the airport in excess of \$10,500.00 a month. Monthly fuel flowage fees will also be credited against monies owed to the Authority. Manager Miller recommended adoption of the Specialized FBO Agreement with Kempton Air Service. Chairman Gibbs informed the Board that the Contracts Committee did meet to review the Agreement and recommended adoption subject to staff obtaining the required Performance Bond and the Certificate of Insurance. Director Love then made a motion that the Board approve the Specialized FBO

MINUTES
February 19, 1987

Agreement with Larry Kempton; seconded by Director Theobald.
Unanimously carried.

COMMITTEE REPORTS

Finance Committee

Director Love informed the Board that the Finance Committee did meet and review the 1986 results. Director Love reported a loss of \$19,000 after depreciation of \$306,000 for 1986. Director Love informed the Board the Authority had \$80,000 worth of write-offs for 1986. Director Love then introduced Marilyn Anderson of Dalby, Wendland & Co. Ms. Anderson reviewed with the Board the findings of the 1986 audit and thanked the Board for allowing Dalby, Wendland to perform the audit. Director Love informed the Board that January results were typical.

Contracts Committee

Chairman Gibbs stated that the Contracts Committee did meet and that the reviews were discussed previously in the meeting.

Planning Committee

No report.

Insurance Committee

Director Rider informed the Board that the Insurance Committee had met twice in January to review the limits of insurance that the Walker Field Airport Authority would need to acquire. Director Rider also informed the Board that staff is waiting to receive bids for this year's coverage. Discussion.

Art Committee

Manager Miller reported that the new artists had been selected for the next hanging and that an Art Reception is scheduled for March 4.

COMMITTEE APPOINTMENTS FOR 1987

Chairman Gibbs appointed the 1987 Standing Committees as follows:

Finance/Audit Committee

Director Bill Love - Chairman
Director Maxine Albers
Director Henry Faussone

Planning Committee

Director Janine Rider - Chairman
Director Reford Theobald
Director Maxine Albers
Director John Collier

MINUTES
February 19, 1987

Contracts Committee

Director Henry Faussone - Chairman
Director Bill Love
Director Janine Rider

Art Committee

Director Reford Theobald

Insurance Committee (Non-standing Committee)

Director Janine Rider - Chairman
Director Henry Faussone
Director Maxine Albers

No appointment of Compensation Committee at this time.

MANAGER'S REPORT

The items discussed by Manager Miller were as follows:

1. Hilton Hotel - Walker Field Promotion
2. Airline Pilot Training
3. Air Freight Operator

OTHER MATTERS

Manager Miller scheduled a Contracts Committee Meeting for Wednesday, February 25th at 7:00 a.m. to discuss the CAP (Civil Air Patrol) Agreement.

PUBLIC COMMENT

Tower Chief Bill Hill reported to the Board that the TVOR may go in as early as July. Bill Hill also reported that he was working on getting the RVR (Runway Visual Range) replaced. Mr. Hill also updated the Board on the proto-type of a glider for an aviation display in the terminal building.


Deanna Strand of Strand Aviation discussed with the Board the difference between Strand Aviation and Kempton Air Service.

MINUTES
February 19, 1987

Meeting Adjourned


There being no further business to come before the Board, Director Theobald made a motion to adjourn the meeting at 8:47 a.m.; seconded by Director Rider. Unanimously carried.

ADOPTED AND PASSED this 26th day of March, 1987.



Ronald W. Gibbs, Chairman

ATTEST:



Tracy Peeples, Clerk