

MINUTES

Walker Field Airport Authority Regular Board Meeting January 19, 1989

BOARD MEMBERS PRESENT: Chairman Bill Love, Directors Bob VanHouten, Elaine Ingvertsen, Reford Theobold, Henry Faussone, and Ron Gibbs. Also present: Airport Manager Jeff Wendland, Clerk Corinne Nystrom, and Acting Deputy Clerk Tess Sullivan.

GUESTS: Mike Sutherland of the City Planning Dept., Keith Koler of Armstrong Consultants, Inc., Maxine Albers, Warren McKay and Valorie Briggs of Powderhorn Resort Corp., and Ted Balbier of the Walker Field Airport Authority.

Meeting Called to Order

Chairman Love called the meeting to order at 8:00 a.m. A quorum was present.

Approval of Minutes Dated December 15, 1988 and Minutes Dated December 23, 1988

There being no changes or corrections to the December 15, 1988 minutes, Director Ingvertsen moved approval of the minutes as presented; seconded by Director Theobold. Unanimously carried. There being no changes or corrections to the December 23, 1988 minutes, Director Ingvertsen moved approval of the minutes as presented; seconded by Director Faussone. Unanimously carried.

OLD BUSINESS

None

NEW BUSINESS

Hold Harmless Agreement for City of Grand Junction

Manager Wendland provided background regarding the City's request that the Airport Authority indemnify and hold the City harmless in regard to the termination of Gerald Myers. Director Gibbs stated that the Contracts Committee had discussed the City's request and would not recommend signing a hold harmless agreement in their behalf. No motion was presented on this matter.

Election of Board Officers

Director Faussone reiterated the nominations made previously by the Nominating Committee: Director Theobold for Chairman, Director Ingvertsen for Vice Chairman, Jeff Wendland for

Treasurer, Corinne Nystrom for Clerk, and Tess Sullivan for Deputy Clerk. Director Gibbs moved the acceptance of the recommendations of the Nominating Committee for the offices mentioned and those people nominated; seconded by Director Fausone. Unanimously carried.

Banking Resolution

Manager Wendland explained the banking resolution and that it is needed whenever the Board's officers change. In addition, Airport Administrator Corinne Nystrom was added to the names on the resolution. Director Gibbs moved the adoption of Resolution No. 1989-001 concerning banking; seconded by Director Fausone. A roll call vote carried the resolution unanimously.

Assignment of Junction Jet Center Lease

Manager Wendland provided background regarding Junction Jet Center's request to assign its lease to Aspen Base Operations, Inc. Director Gibbs stated that the Contracts Committee had reviewed the proposed assignment agreement and recommended its approval contingent upon Dr. Charles J. Howard continuing to personally guarantee Junction Jet Center's F.B.O. agreement with the Airport Authority.

Director Gibbs moved the approval of the assignment of the Junction Jet Center lease and general FBO agreement to Aspen Base Operations, Inc. with the contingency that prior to the effective date of the assignment, Dr. Howard sign the agreement agreeing to continue his personal guarantee; seconded by Director Love.

Discussion followed regarding requesting a financial statement from Dr. Howard. Director Gibbs amended his motion to incorporate requesting a current financial statement from Dr. Howard; seconded by Director Fausone. The motion as amended was carried unanimously.

Western Colorado Shrine Club Circus Agreement

Manager Wendland summarized the Western Colorado Shrine Club's proposal to hold the June, 1989 circus at the airport. Discussion followed regarding hazard insurance. Director Gibbs stated that the Contracts Committee had reviewed the Right of Use Agreement. The net proceeds from the circus will be applied to charitable purposes, and, therefore, the circus is not simply a fund raiser that will be held here at the airport. Discussion followed regarding insurance and indemnification of the Airport Authority. Director Gibbs recommended that \$1,000,000 Combined Single Limit insurance be required. He also recommended that paragraph 11 be amended to state that any litter be picked up by the Shrine Club following the circus. With these changes, Director Gibbs stated that the Contracts Committee would recommend approval of the Right of Use Agreement.

Discussion followed regarding traffic control.

Director Gibbs moved to adopt the Right of Use Agreement with the Shrine Club in the form drafted by counsel with the requirement of \$1,000,000 Combined Single Limit comprehensive general liability policy, a broad form endorsement as explained in the contract and also with a \$1,000,000 hazard insurance policy if this is necessary; seconded by Director Love. Unanimously carried.

Discuss Board Member Recruitment

Director Gibbs has indicated that he will not seek another term on the Board. Discussion followed regarding notification to the public of a recruitment for a new at-large member. Manager Wendland was directed to publish a notice of recruitment with a deadline of February 15, 1989 for submitting letters of interest and resumes to the Board.

Committee Appointments/Set Standard Meetings

Chairman Theobald made the following committee appointments:

Finance Committee: Director Love (chairman), Directors John Leane and Van Houten.

Director VanHouten submitted a verbal resignation to the Board for health reasons to become effective when a replacement can be found for him. He complimented the Board on operating a very good operation.

Contracts Committee: Director Ingvertsen (chairman), Directors Gibbs and Love.

Planning Committee: Director Faussonne (chairman), Directors Ingvertsen and Leane.

Terminal Action Committee: Director Faussonne

The Board will discuss at a later date the possibility of setting standard meeting times for Board committees.

Board Member Seminar

Director Ingvertsen stated that on February 13 and 14, AAAE will be conducting a seminar in Scottsdale, Az specifically designed for Airport Board members. Discussion was held regarding sending Board members to the seminar.

Director Love moved to authorize the expenditure of funds to send a maximum of two Board members to the seminar; seconded by Director Faussonne. Unanimously carried.

Finance and Contracts Committees

No further reports

Planning Committee

Director Faussone stated that the Planning Committee had met and discussed the following issues: a proposed location for the t-hangar for the Confederate Air Force, the relocation of Public Service power lines over at the tower and old terminal site, the status of the Benchmark land acquisition, and a proposed advertising concession agreement.

Terminal Action Committee

A report from Armstrong Consultants, Inc. on the terminal canopy is expected soon.

Nominating Committee

This committee was discontinued.

MANAGER'S REPORT

Irrigation Water: The final report from Westwater Engineering has been submitted. Staff anticipates discussing the matter with the Grand Valley Water Users Association again soon.

Lodging Tax: Manager Wendland requested permission to gather petitions on his own time as a member of the Grand Junction Visitors and Convention Bureau Board in an effort to persuade the City Council to reconsider a lodging tax. It was the consensus of the Board to allow him to work on this endeavor as an individual and not as a representative of the Airport Authority.

Auditors: The auditors will be in the office later today and for the next week to conduct the annual audit.

Manager Wendland will be on vacation February 6- 10.

Discussion was held regarding the status of the recruitment for an Airport Operations Manager.

OTHER MATTERS

Special Presentation to Maxine Albers

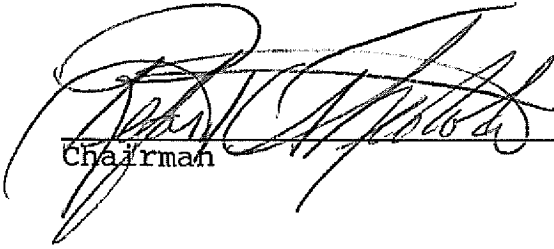
Director Love presented Maxine Albers with a plaque and expressed appreciation for the time and effort she spent while serving as a member of the Airport Authority Board. Mrs. Albers expressed her appreciation, in return, to the Board.

PUBLIC COMMENT

Mike Sutherland commented that the City Planning Department is reviewing its zoning and development code and asked the Board and Manager Wendland to provide any input they may have regarding changes to the code as it pertains to airports.

There being no further business to come before the Board, Director Gibbs moved to adjourn the meeting; seconded by Director Love. The meeting was adjourned at 8:51 a.m.

ADOPTED AND PASSED this 24th day of February, 1989.


Chairman

ATTEST:

Connie C. Nepton
Clerk