

MINUTES

Walker Field Airport Authority Regular Board Meeting December 21, 1989

BOARD MEMBERS PRESENT: Chairman Reford Theobald, Directors Pierre Bettelli, Elaine Ingvertsen, John Leane, and Henry Fausson. Also present: Airport Operations Manager Mike Sutherland, Clerk Corinne Nystrom, and Deputy Clerk Tess Sullivan.

GUESTS: Jim Over, Gene Burchett of APCOA, Inc., Keith Koler of Armstrong Consultants, Inc., Dick Witsken and Donna Sanford of West Star Aviation.

Meeting Called to Order

Chairman Theobald called the meeting to order at 8:00 a.m. A quorum was present.

Approval of Minutes Dated November 16, 1989

Director Ingvertsen made a motion to approve the minutes as submitted; seconded by Director Leane. Unanimously carried.

1990- 1992 Strategic Plan, 1990 Operations Plan, 1990 Marketing Plan

Discussion was held regarding the wording and content of Item No. 8 on the proposed Strategic Plan Objectives. The Board agreed that this item should also reflect that specific action will be taken to attract an air freight operator to Grand Junction, as well as taking action to attract other aircraft related industries. In addition, the plan should reflect that a quarterly report shall be made to the Board by the staff to apprise them of the progress being made relative thereto.

Director Leane made a motion to approve the 1990- 1992 Strategic Plan, the 1990 Operations Plan, and the 1990 Marketing Plan as submitted with the understanding that requested revisions (pertaining to the Strategic Plan) will be forthcoming; seconded by Director Fausson. Unanimously carried.

Street Names

General discussion was held regarding the Planning Committee's selection of street names. Director Leane made a motion to approve the names of the streets as submitted by the Planning Committee; seconded by Director Bettelli. Unanimously carried.

CONTRACTS COMMITTEE

Thrifty Non-Compliance

Chairman Theobald informed the Board that Westrac, Inc. provided the Airport Authority with a check yesterday which brought their account current, with the exception of remaining outstanding arrearage amounts which are being paid off on a monthly basis at \$1,000 per month.

Director Ingvertsen made a motion to instruct staff to pursue the terms of the Airport Authority's contract with Westrac, Inc. up to and including suspension or termination of service when there is a contractual default. Furthermore, legal counsel shall be directed to draw up a statement to that effect regarding this Board action, and shall ensure that Westrac, Inc. receives a copy of this statement via certified mail; seconded by Director Leane. Unanimously carried.

Staff was directed to continue to keep the Board informed regarding any action taken pertaining to Westrac, Inc.

SALARY COMMITTEE

1990 Staff Salaries

Director Ingvertsen made the following recommendations in behalf of the Salary Committee:

1) A merit increase pool equalling 4% of hourly employees' wages shall be established for hourly employees salary increases. Eligible hourly employees may receive up to a 5% merit increase within the monetary constraints set forth in the 4% pool.

2) A salary survey shall be conducted early in 1990.

3) The committee felt that the salaries of the management personnel were comparable to those in the market and recommended that no salary increases be granted to them.

4) The Board will be preparing a performance evaluation on the Airport Manager and will also review performance evaluations prepared by the Airport Manager on the Airport Administrator and the Airport Operations Manager.

Director Ingvertsen made a motion to approve the recommendations of the Salary Committee; seconded by Director Bettelli. Unanimously carried.

FINANCE COMMITTEE

1990 Budget

General discussion was held regarding the budget. Director Leane made a motion to approve the 1990 budget as submitted; seconded by Director Ingvertsen. Unanimously carried.

Director Ingvertsen expressed thanks to the staff on behalf of the Board for the time and effort which staff put forth in preparing the 1990 budget.

NOMINATING COMMITTEE

Director Faussonne, as Chairman of the Nominating Committee, made a motion to nominate the following as 1990 Officers for the Airport Authority Board:

Elaine Ingvertsen - Chairman
John Leane - Vice Chairman
Jeff Wendland - Treasurer
Corinne Nystrom - Secretary

Seconded by Director Leane. Unanimously carried.

MANAGER'S REPORT

Operations Manager Sutherland provided the following report:

Land Acquisition: Director Ingvertsen, Manager Wendland, and Operations Manager Sutherland met with Bob Burford and John Singlaub of the Bureau of Land Management and Christine Mulick of Kogovsek & Associates to discuss the proposed BLM land transfer. Three options are now available to the Board:

- 1) Wait until the BLM updates its land use plan, which would include an environmental impact statement regarding the subject property.
- 2) Conduct an environmental impact statement now at the Airport Authority's expense.
- 3) Begin work to initiate an act of Congress to transfer the land.

The general consensus of the Board was to pursue the third option, as well as commencing with the preparation of a memorandum of understanding between the Airport Authority and the BLM pursuant to the land transfer.

Marketing Update

The Club 20 Aviation Committee is working with Dennis Roberts, Director of the State Division of Aviation, in an effort to secure FAA funds to conduct an air traffic and facilities study of Western Slope airports. In the event FAA will not commit funds to this project, the airports may have to consider funding the study jointly.

The committee and Mr. Roberts are also having discussions with the FAA regarding the construction of a regional firefighting

training facility to which Western Slope airports would contribute.

Other

Airport counsel has received the signed documents which finalize the Horizon View easement acquisition and is in the process of recording them.

The Air Show Committee has tentatively committed a donation of \$10,000 (generated from Air Show proceeds) to the Aviators Memorial Park. They are considering making an additional \$5,000 donation.

Remodeling of the Board room, as approved in the 1989 budget, will be commencing, and the MCEDC meeting room will probably be utilized for future Board meetings.

OTHER MATTERS

None

PUBLIC COMMENT

Donna Sanford and Dick Witsken inquired about the status of the aviation fuel tax refunds. They were advised that the Board had received copies of a staff memo pertaining to the disbursement of these refunds, that the Board would be reviewing their options, and that this topic is tentatively scheduled to appear on next month's Board meeting agenda.

Jim Over inquired about the selection of the Airport street names. The names were given as follows:

Landing View Lane	(BLM access road)
Falcon Way	(Rental car return road)
Walker Field Drive	(Main terminal road)
Eagle Drive	(Tower access road)
Aviator's Way	(Memorial Park- Western Aviators)
Heritage Way	(West Star - C.A.F.)
Blue Angel Lane	(Freight gate - Kempton)

There being no further business to come before the Board, Director Leane made a motion to adjourn the meeting at 8:47 a.m.; seconded by Director Bettelli. Unanimously carried.

ADOPTED AND PASSED this 18th of 

ATTEST:

Courie C. Nepton
Clerk