

MINUTES

Walker Field Airport Authority Regular Board Meeting April 19, 1990

BOARD MEMBERS PRESENT: Chairman Elaine Ingvertsen, Directors Bill Love, Pierre Bettelli, Henry Faussone, Reford Theobold, and Larry Jokerst. Also present: Airport Manager Jeff Wendland, Airport Operations Manager Mike Sutherland, and Airport Administrator/Clerk Corinne Nystrom.

GUESTS: Ginger Rice of The Daily Sentinel, Gene Burchett of Apcoa, Inc., Ed Staats and Barney Barnett of the Valley Insurance Agency, Loree Badger of Alexander & Alexander, and Keith Koler of Armstrong Consultants, Inc.

Meeting Called to Order

Chairman Ingvertsen called the meeting to order at 8:08 a.m. A quorum was present.

Approval of Minutes Dated March 15, 1990

Director Ingvertsen noted a spelling and a punctuation correction and also requested that the word "managerial" be deleted from the paragraph referring to the salary survey. Director Theobold made a motion to approve the minutes with the corrections noted; seconded by Director Love. Unanimously carried.

PLANNING COMMITTEE

Report on Quarterly Review of Planning Documents

Director Jokerst provided a brief summary of the quarterly review, stating that progress has been made in almost all areas of the strategic, operations, and marketing plans.

Review of AIP-09 Project

Operations Manager Sutherland provided an overview of the plans for AIP-09 which include rehabilitation and strengthening of the Junction Jet Center apron, widening and strengthening the connector taxiway from the apron, and the roadway extension on Aviator's Way.

CONTRACTS COMMITTEE

Retirement Plan

Director Theobold stated that the Finance Committee reviewed the proposed Walker Field Airport Authority Money Purchase Pension

Plan and recommended its approval.

The Board appointed trustees for the plan as follows:

- Vice Chairman of the Board
- Chairman of the Board's Finance Committee
- Airport Manager
- A non-exempt Airport Authority employee nominated by the employees and ratified by the other three trustees

Director Theobold made a motion to approve Resolution No. 1990-003 to approve and adopt the Walker Field, Colorado Public Airport Authority Money Purchase Pension Plan and Trust Agreement; seconded by Director Jokerst. A roll call vote carried the resolution unanimously.

Section 125 "Cafeteria" Plan

Director Theobold stated that the Finance Committee had reviewed the proposed Section 125 plan and made a motion to approve it; seconded by Director Jokerst.

Airport Administrator Nystrom noted that paragraph 7.07 of the plan document is being re-drafted pursuant to Airport legal counsel's recommendation that any refunded premiums be disbursed between the employer and employees in the same ratio as they had contributed to the previous insurance coverages involved, and that typographical errors are being corrected on the final document.

Director Ingvertsen noted that the plan was budgeted for 1990 and also requested that employees who opt for the dependent care provision be fully informed about the potential forfeiture of their monies if they fail to expend the full amount which they commit to for dependent care.

The motion was unanimously carried.

C-130 Training Operations Agreement - Peterson AFB

Manager Wendland provided the Board with an overview of the proposed C-130 Training Operations Agreement with the 302 Tactical Airlift Wing's Flying Unit, the 731 Tactical Airlift Squadron at Peterson Air Force Base.

Director Faussone made a motion to approve the agreement; seconded by Director Love.

Discussion was held regarding this agreement as it pertains to the Airport Authority's Strategic Plan. The issue of claims resolution was also addressed. Unanimously carried.

FAA Grant Agreement - AIP-09

The Board considered the proposed FAA Grant Agreement for Airport Improvement Project No. 3-08-0027-09. The FAA has committed to pay for \$817,630 of the project, which is 90% of the projected total cost.

Director Jokerst made a motion to accept the grant offer as submitted; seconded by Director Bettelli. Unanimously carried.

Award Construction Contract - AIP - 09

Bids were opened recently for the AIP - 09 project. United Companies of Mesa County, Inc. submitted the lowest bid at \$798,739.30. Director Theobold made a motion to award the construction contract as outlined to United Companies; seconded by Director Fausone. Unanimously carried.

Second Amendment to Engineering Contract - Armstrong Consultants, Inc. - AIP- 09

Director Theobold made a motion to accept the Second Amendment to the engineering contract with Armstrong Consultants, Inc. for the AIP- 09 project; seconded by Director Jokerst.

Discussion was held regarding the cost of this contract, and Keith Koler of Armstrong Consultants was asked to provide the Board with documentation outlining the basis on which these fees are based.

The motion carried; Director Love opposed.

Supplemental Co-Sponsorship Agreements

Manager Wendland requested that the Board authorize the Chairman to execute the supplemental co-sponsorship agreements with both Mesa County and the City of Grand Junction with reference to the AIP- 09 project. Director Love made a motion to approve this authorization; seconded by Director Jokerst. Unanimously carried.

FAA Supplemental Lease - LORAN C Monitor Site

Manager Wendland requested that the Board approve Supplement No. 1 to License No. DTFA13-80-L-00249 which would amend the legal description to allow for inclusion of a LORAN-C Monitor. Director Love made a motion to approve Supplement No. 1; seconded by Director Bettelli. Unanimously carried.

BFLP Sublease to West Star Engine Corp.

Manager Wendland provided the Board with background regarding the proposed sublease. Director Bettelli made a motion to approve the BFLP Sublease to West Star Engine Corp.; seconded by Director Theobold. Unanimously carried.

FINANCE COMMITTEE

Review of March, 1990 Financial Results

Director Love commented that March was a good month financially for the Airport Authority. Expenses were down, revenues were up, and a profit was realized in the first quarter of 1990.

Authorize Placing Insurance Policies

Director Theobald stated that the Finance Committee reviewed the bid proposals which were submitted for the Airport Authority's insurance policies. He made a motion to delete the flood and earthquake insurance from the bids, that the Airport Authority self-insure these hazards, that the options be comprehensive general liability for \$5,000,000, auto for \$500,000, directors and officials for \$1,000,000, and that the bid of \$28,106.00 be awarded to The Valley Agency; seconded by Director Love. Unanimously carried.

MANAGER'S REPORT

Club 20 Aviation Committee: The FAA grant for the Western Colorado regional air traffic and facilities study has been received, and the committee is preparing to compile the request for bids on the project.

Freight Hubber: Manager Wendland and Rick Leech of the Mesa County Economic Development Council discussed the prospect of Federal Express selecting Walker Field as the location for a regional hubbing facility.

Airline Service: Staff is waiting to receive a confirmation from Mesa Airlines that they will commence service to Grand Junction on June 1st.

Land Acquisition: The Board was given an update on the land purchase contract with Mr. and Mrs. Rider, as well as an update on a proposal made to staff to sell property, owned by Bruce Currier, to the Airport Authority.

Disaster Drill: Operations Manager Sutherland provided the Board with a brief description of the full-scale disaster drill which was conducted on Tuesday, April 17.

BLM Land Request: Director Love requested an update on the status of Ray Kogovsek's progress in negotiating the BLM land transfer. Manager Wendland stated that Mr. Kogovsek has had discussions with Cy Jamison of the BLM regarding alternatives for conducting an environmental impact study on the property. He has also approached the Colorado Congressional delegations regarding the matter and is preparing to draft proposed legislation to transfer the property

to the Airport Authority. The Board requested that the monthly status report prepared by Mr. Kogovsek be provided to the Board prior to Board meetings.

OTHER MATTERS

None

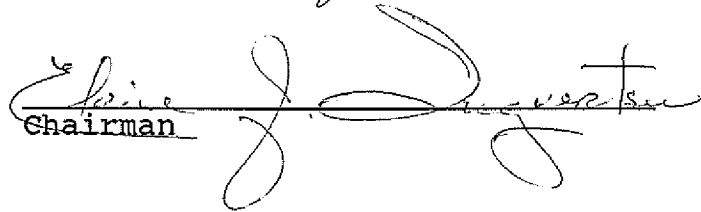
PUBLIC COMMENT

Loree Badger of Alexander & Alexander submitted comments regarding the awarding of the insurance policies.


ADJOURNMENT

There being no further business to come before the Board, Director Bettelli made a motion to adjourn the meeting at 9:16 a.m.; seconded by Director Love. Unanimously carried.

ADOPTED AND PASSED THIS 21st day of June, 1990.


Chairman

ATTEST:


Clerk