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To John Leane	From J. Wendland	
Co. Co. Comm.	Co. W7AA	
Dept.	Phone #	
Fax # 244-1639	Fax # 241 9103	

MINUTE

Walker Field Airp  
 Regular Board Meeting  
 December 20, 1990

BOARD MEMBERS PRESENT: Chairman Elaine Ingvertsen, Directors Bill Love, Pierre Bettelli, Henry Faussone, John Leane, and Reford Theobold. Also present: Airport Manager Jeff Wendland, Operations Manager Mike Sutherland, and Airport Administrator/Clerk Corinne Nystrom.

GUESTS: Keith Koler of Armstrong Consultants, Inc., George Baker, Jim Over, Jim Wilds of the FAA Flight Service Station, Gene Burchett of APCOA, and Mike Mast and Bernie Buescher of West Star Aviation.

Meeting Called to Order

Chairman Ingvertsen called the meeting to order at 8:00 a.m.. A quorum was present.

Approval of Minutes Dated September 20 and September 24, 1990

Chairman Ingvertsen requested that the following changes be made: 1) The first sentence on the third page should be corrected to "Director Love stated that the Finance Committee had reviewed the financial statements for August." 2) The last sentence of the first paragraph of page 3 should be changed to "Overall, the financial situation of the airport is good." 3) On the continuation of the minutes, duplicative names should be deleted from the list of guests present.

Director Leane moved to approve the minutes with corrections as noted; seconded by Director Faussone. Unanimously carried.

1991 Operations Plan

Director Bettelli reported that the Planning Committee had reviewed the proposed 1991 Operations Plan and recommended it for approval.

Director Leane moved to approve the 1991 Operations Plan as submitted; seconded by Director Theobold. Unanimously carried.

Junction Jet Subleases

Director Leane and Manager Wendland provided background regarding the following proposed subleases: Buescher Family Limited Partnership and Junction Jet, Inc., Junction Jet, Inc. and Treece Land Sales, Ltd., Junction Jet, Inc. and Sprint Express, Inc., Junction Jet, Inc. and CRDR, Inc., Junction Jet, Inc. and

Elegance Catalog, Junction Jet, Inc. and Telenet Communications Corporation. Airport legal counsel noted on the Buescher Family Limited Partnership sublease to Junction Jet, Inc. that the insurance limits are lower than what the Airport Authority normally requires in a lease. Manager Wendland has already discussed this matter with Bernie Buescher of Buescher Family Limited Partnership, and Mr. Buescher has agreed to make the insurance requirements for Junction Jet, Inc. identical to those in the Buescher Family Limited Partnership lease.

Director Leane made a motion to approve the Buescher Family Limited Partnership sublease to Junction Jet, Inc. and to approve the various subleases of Junction Jet, Inc.; seconded by Director Faussonne.

The motion carried unanimously.

#### Rider Land Contract

Director Leane commented that the Contracts Committee had reviewed this contract and that Item #9 referencing environmental remediation measures needs to be reviewed. All other portions of the contract were acceptable to the committee. Discussion followed regarding Item #9.

Director Leane made a motion to pull this contract from the agenda for further review; seconded by Director Faussonne. Unanimously carried.

#### AIP-05 Amendment

Director Leane stated that this amendment, which amends and extends the original AIP-05 Grant Agreement, has been reviewed and approved by both Mesa County and the City of Grand Junction. Director Love made a motion to approve the amendment; seconded by Director Leane. Unanimously carried.

#### Engage Auditors

The proposed Engagement Letter for the 1990 audit from Dalby, Wendland & Co., P.C. was presented. The estimated fee to conduct the audit will be \$4,135. Director Leane made a motion to engage Dalby, Wendland & Co., P.C. to perform the 1990 audit; seconded by Director Love. Unanimously carried.

#### Hearing - 1991 Budget

Director Love moved the adoption of the proposed 1991 budget with the following amendments:

- a.) Reduction of the administrative budget by the

following amounts:

Professional Tuition and fees	\$ 9,465
Publications	1,225
Business trips	2,400
Meals and refreshments	1,650
Miscellaneous	<u>3,500</u>
	\$18,240
	=====

Proposed expenditures in these categories are to be approved by the Finance Committee.

- b.) Reduction of the administrative budget by the amount of proposed salary increases for the Airport Operations Manager and Airport Administrator and related increases in taxes and employee benefits.

The motion was seconded by Director Theobold. Chairman Ingvertsen asked for public comment on the budget. There was none.

The motion was carried with Director Leane opposed.

Director Theobold moved the adoption of the 1991 budget resolution (Resolution #1990-005) with the amendments noted above. Director Leane seconded. The resolution was adopted by roll call as follows: Aye: Directors Love, Bettelli, Faussone, Theobold and Chairman Ingvertsen; Nay: Director Leane.

#### Salary Committee Report

Director Love reported that the committee had reviewed staff's salary recommendations for 1991. The committee accepted the proposed merit increase pool for hourly employees in the amount of 4% of gross hourly wages with an eligibility cap of 5% for an individual employee. The committee requested additional information before making a recommendation on salaried employees.

#### Nominating Committee Report

Director Love stated that the committee would nominate Director Leane as Chairman and Director Bettelli as Vice Chairman for 1991.

#### Manager's Report

BLM Land Acquisition: Manager Wendland stated that Airport legal counsel was making considerable progress on preparing a memorandum of understanding which would be acceptable to the BLM.

Irrigation Water: Manager Wendland has had discussions with Bill Klapwyk of the Grand Valley Water Users Association regarding

adjourned at 7:40 a.m.

ADOPTED AND PASSED THIS 19<sup>th</sup> day of December,  
1990.

Elaine J. Jorgensen  
Chairman

ATTEST:

Connie C. Nyström  
Clerk