

MINUTES

Walker Field Airport Authority Regular Board Meeting February 21, 1991

BOARD MEMBERS PRESENT: Chairman John Leane, Directors Elaine Ingvertsen, Pierre Bettelli, Larry Jokerst and C. Joseph Croker. Also present: Airport Manager Jeff Wendland and Airport Operations Manager Mike Sutherland, and Deputy Clerk, Tess Sullivan.

GUESTS: Dick Witsken and Donna Sanford of West Star Aviation; Jim Wilds, FAA Flight Service Station; Keith Koler of Armstrong Consultants, Inc.; Juli Cogdill of Visitors and Convention Bureau Board; and Pam Baumgartle of Dalby, Wendland & Associates.

Meeting Called to Order

Chairman Leane called the meeting to order at 8:00 a.m. A quorum was present.

Approval of Minutes Dated January 31, 1991

There being no changes or corrections, a motion was made by Director Ingvertsen and seconded by Director Jokerst, to approve the minutes of the meeting of January 31, 1991. The motion unanimously carried.

CONTRACTS COMMITTEE

Rider Land Contract:

A motion was made by Director Ingvertsen that the Board forego environmental testing and authorize the Chairman to sign the purchase contract as originally proposed and authorize staff to close the purchase for \$23,000 plus the taxes involved on 35 acres. Director Bettelli seconded the motion. The motion unanimously carried.

FINANCE COMMITTEE

1990 Audit Report:

Pam Baumgartle of Dalby, Wendland & Co., C.P.A.s, stated the financial report had been presented to the Finance Committee. This included several government required reports. There were no problems with compliance and no problems with internal control. The report is a "clean" report with no areas of concern.

1991 Supplemental Budget Resolution:

Chairman Leane requested \$1,000 be added to the budget for trips, meals and refreshments until certain budget items can be further

reviewed. Director Jokerst so moved. Director Ingvertsen seconded the motion. The motion unanimously carried.

Amended Banking Resolution 1991-003:

Not ready for action at this time.

Revision in Parking Contract:

A revision has been agreed to by APCOA to grant 20 minutes of free parking in the public parking area. A motion was made by Director Ingvertsen that the Board accept this revision for 20 minutes free parking in the long term lot. Director Bettelli seconded the motion. Unanimously carried.

Insurance Bidding Process:

A motion was made by Director Croker that the Board accept another two years coverage with our current liability and property insurance agent. Director Jokerst seconded the motion. Unanimously carried.

1991 Committee Appointments: Chairman Leane made the following committee appointments for 1991:

Finance Committee:	Reford Theobold, Joe Croker, Henry Faussonne and Pierre Bettelli
Planning Committee:	Reford Theobold, Henry Faussonne, Elaine Ingvertsen and Larry Jokerst
Contracts Committee:	Joe Croker, Pierre Bettelli, Larry Jokerst and Elaine Ingvertsen

MANAGER'S REPORT

Land Acquisition:	Memorandum of Understanding has been sent to the BLM for review.
Irrigation Water:	Airport counsel is drafting an agreement with Bureau of Reclamation to divert Highline water to the airport.
Terminal Radar:	Staff will be going to Denver and Seattle to discuss radar and FAA's security costs.
AIP-10 Construction:	Bids have been opened. By the March meeting Staff should have a proposed contract, notice of awards, notice to proceed and grant offer from the FAA.

Board Member Manuals: Upon return of all Board Member Manuals the same will be updated.

AAAE Conference: Reduced fare tickets have been purchased for the Airport Manager and Vice Chairman to attend the AAAE Conference in Phoenix May 12 to the 15.

Security Costs: Staff is requesting that FAA reduce security costs and staff is reviewing all options including approaching airlines for financial assistance as long as tightened security exists.

Discussion was held regarding setting meetings approximately every two weeks and requesting Staff to furnish the Finance Committee an update on the security costs on the Friday prior to these meetings. The next meeting was set for March 5, Tuesday at 5:00 P.M.

Crash One: Staff advised that Pitkin County Airport (Sardy Field) has borrowed our small fire truck on a short term basis.

OTHER MATTERS

None

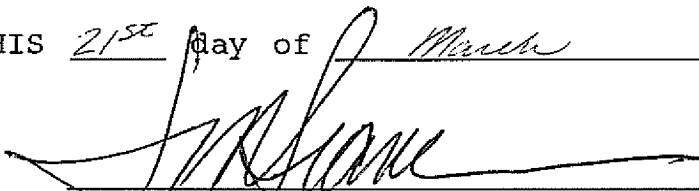
PUBLIC COMMENT

None

ADJOURNMENT

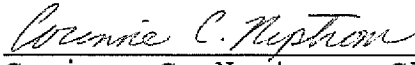
There being no further business to come before the Board, Chairman Leane made a motion to adjourn the meeting at 8:36 A.M., seconded by Director Bettelli. Unanimously carried.

ADOPTED AND PASSED THIS 21st day of March, 1991.



J. M. Leane, Chairman

ATTEST:



Corinne C. Nystrom, Clerk