

MINUTES

Walker Field Airport Authority Regular Board Meeting November 19, 1991

BOARD MEMBERS PRESENT: Chairman John Leane, Directors Joe Croker, John Bennett, Earl Payne, Pierre Bettelli, and Elaine Ingvertsen. Also present Airport Manager Jeff Wendland, Airport Administrator/Clerk Corinne Nystrom, and Airport Operations Manager Mike Sutherland.

GUESTS: Keith Koler of Armstrong Consultants, Inc., Ginger Rice of the Daily Sentinel, Bernie Buescher of West Star Aviation, and Bill Love.

Meeting Called To Order

Chairman Leane called the meeting to order at 5:30 p.m. A quorum was present.

Approval of Minutes Dated October 15, 1991 and October 23, 1991

Director Bettelli made a motion to approve the minutes of the October 15, 1991 Board meeting as submitted; seconded by Director Payne. Unanimously carried.

Director Ingvertsen made a motion to approve the minutes of the October 23, 1991 Special Board meeting as submitted; seconded by Director Bettelli. Unanimously carried.

Policy for Aircraft Display

Director Ingvertsen suggested that Item B. in the proposed policy be changed to read: "The proposed sources of funding for construction, maintenance, and ownership of the exhibit." An additional Item "F" was included to state that military display requirements will be provided to anyone seeking this policy.

With these changes included, Director Ingvertsen made a motion to adopt the Walker Field Airport Authority Policy For Aircraft Display; seconded by Director Bettelli. Unanimously carried.

Engagement of Auditors for Year Ending December 31, 1991

Director Bettelli made a motion to accept the engagement letter from Dalby, Wendland & Co., P.C. to conduct the audit for the year ending December 31, 1991 as submitted; seconded by Director Bennett. Unanimously carried.

Following discussion, Director Ingvertsen made a motion that staff be instructed to publish a request for proposals for conducting the annual audit for another three-year term and that the request for proposals be published by August 1, 1992; seconded by Director

Bennett. Unanimously carried.

Review of Financial Statements Dated October 31, 1991

Director Croker presented the financial statements and made a motion to adopt and approve the October, 1991 financial statements as presented; seconded by Director Bettelli. Unanimously carried.

Public Hearing: 1992 Budget

A public hearing was held regarding the proposed 1992 budget. Members of the public who voiced opinions were Bill Love and Bernie Buescher.

Consideration of 1992 Budget

Director Croker made a motion to adopt Resolution No. 1991-006 - Adopting the Annual Budget for the Fiscal Year Beginning January 1, 1992 and Ending December 31, 1992; seconded by Director Payne. Following discussion, a roll call vote was held. The resolution was approved; Director Ingvertsen opposed.

Selection of Bond Underwriters/Advisors

Manager Wendland provided the Board with an update on the possibility of re-issuing the 1988 bonds. No Board action was required.

Appointment of Nominating Committee

Chairman Leane appointed Directors Ingvertsen, Bennett, and Payne to the Nominating Committee to consider nominations for the 1992 Board officers. They scheduled a meeting for Friday, November 22, 1991, and a notice to the public regarding the meeting will be posted.

Manager's Report

Manager Wendland informed the Board that the County Commissioners recently authorized \$5,600 of Colorado lottery money to be applied towards completion of the Aviators Memorial Park.

Bids were opened today for the 1992 Airport Improvement Project. Keith Koler of Armstrong Consultants, Inc. commented on the bids and summarized the proposed project.

Manager Wendland commented that Operations Manager Sutherland has been working on storm water drainage issues.

Other Matters

Director Ingvertsen informed the Board that she has been appointed by the City Council for a second term on the Authority Board.

Public Comment

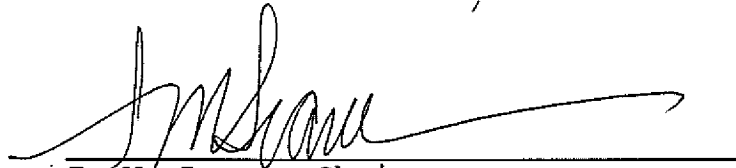
Bernie Buescher commented on the proposed Airport Improvement Project and the DC-8 incident on West Star's ramp. He also requested an update on the status of radar installation.

Operations Manager Sutherland commented that he is making headway on establishing an internship program at the airport through the college.

Adjournment

There being no further business to come before the Board, Director Bennett made a motion to adjourn the meeting at 6:30 p.m.; seconded by Director Payne. Unanimously carried.

ADOPTED AND PASSED THIS 17th day of December, 1991,
1991.



J. M. Leane, Chairman

ATTEST:



Corinne C. Nystrom, Clerk