

## MINUTES

Walker Field Airport Authority  
Regular Board Meeting  
April 21, 1992

BOARD MEMBERS PRESENT: Chairman Pierre Bettelli, Directors John Leane, Larry Jokerst, Earl Payne, John Bennett, Elaine Ingvertsen, and Joe Croker. Also present: Airport Manager Jeff Wendland, Airport Operations Manager Mike Sutherland, and Airport Administrator Corinne Nystrom.

Guests: Brad Christopher of the Colorado Division of Aviation, Dick Witsken of West Star Aviation, Keith Koler of Armstrong Consultants, Inc., and Jim Ford of Friendship Tours.

### Regular Board Meeting Called To Order

Chairman Bettelli called the meeting to order at 5:30 p.m. A quorum was present.

### Approval of Minutes Dated February 18, 1992

Director Ingvertsen moved to accept the minutes of the February 18, 1992 Board meeting as submitted; seconded by Director Payne. Unanimously carried.

### Friendship Tours Sublease

Manager Wendland introduced Jim Ford of Friendship Tours. Mr. Ford introduced the Board to Friendship Tours' operations.

Director Croker moved to accept the sublease as proposed as well as the two amendments noted by Manager Wendland; seconded by Director Leane. Unanimously carried.

### Shoeshine Concession Agreement

Director Payne moved to accept the lease agreement with Sam Hudson; seconded by Director Leane. Unanimously carried.

### Board Airport Tour

On April 14, 1992, the Board toured the airport to get an update on airport operations and tenant operations. The board asked that tours of this nature be held at least annually.

### Staff Accountability Standards

Director Jokerst provided copies of preliminary standards for staff accountability. He suggested that the Board review this draft at the next Board meeting and adopt the standards as airport policy.

March, 1992 Financial Statements

Director Croker presented the March financial statements. He then moved approval and acceptance; seconded by Director Leane. Unanimously carried.

February, 1992 Financial Statements

Director Croker presented the February financial statements. He moved approval and acceptance; seconded by Director Jokerst. Unanimously carried.

Irrigation and Landscaping

Director Croker presented a proposal for the appropriation of \$30,000 for the irrigation system and landscaping. After discussion, Director Croker moved that the Board reallocate from otherwise-budgeted funds the sum of \$30,000; seconded by Director Leane. A roll call vote carried the motion unanimously.

Manager's Report

Manager Wendland provided an update on the Club 20 regional aviation study.

Other Matters

Director Ingvertsen and Administrator Nystrom provided an update on their plans to attend the upcoming NWAAAE Conference.

Staff provided an update on the Grand Valley Protective Services security contract.

Public Comment

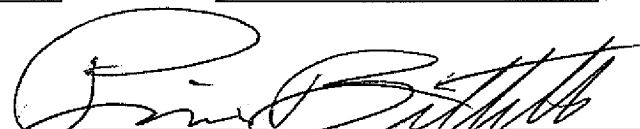
Dick Witsken of West Star Aviation invited Board members to tour an aircraft parked at West Star.

Mr. Witsken invited Board members and staff to a barbecue celebrating West Star's 5th year in business, to be held on Friday, May 1st at 4:30 p.m.

Adjournment

There being no further business to come before the Board, Director Leane made a motion to adjourn the meeting at 6:20 p.m.; seconded by Director Payne. Unanimously carried.

ADOPTED AND PASSED THIS 16<sup>th</sup> DAY OF June, 1992.

  
\_\_\_\_\_  
Pierre Bettelli, Chairman

ATTEST:

Corinne C. Nystrom  
Corinne C. Nystrom, Clerk