

MINUTES

Walker Field Airport Authority Regular Board Meeting January 19, 1993

BOARD MEMBERS PRESENT: Chairman Pierre Bettelli, Directors Earl Payne, Joe Croker, Elaine Ingvertsen, Larry Jokerst, John Crouch, and John Bennett. Also present: Airport Manager Jeff Wendland, Airport Administrator Corinne Nystrom, and Airport Operations Manager Mike Sutherland.

GUESTS: Ginger Rice of The Daily Sentinel, Leona Andrea and Kathie Laurin of the Airport Authority, Stephen Robertson (food operator), Dick Witsken of West Star Aviation, Steven Rich of Bell Aviation West, and Keith Koler of Armstrong Consultants, Inc.

Regular Board Meeting Called to Order

Chairman Bettelli called the meeting to order at 5:20 p.m. A quorum was present.

Approval of Minutes Dated December 15, 1992

Director Ingvertsen moved to approve the minutes as submitted; seconded by Director Croker. Unanimously carried.

Oath of Office - John Crouch

The oath of office for the position of Airport Authority Board member - Mesa County appointee was given to John Crouch by Clerk Nystrom.

Transfer of Officers

Chairman Bettelli thanked the Board and the staff for their efforts in making 1992 a successful year for the Airport Authority. Larry Jokerst then assumed the duties of chairman for 1993.

Special Presentation - John Leane

Director Bettelli presented a plaque to John Leane and thanked him for serving on the Airport Authority Board from 1989 - 1992.

Construction Contract - AIP Project 3-08-0027-12

Manager Wendland presented the bids which were received for the AIP 12 project. Francis Constructors, Inc. was the lowest bidder, having submitted a bid at \$673,539.16. Director Croker moved to accept a proposed contract with Francis Constructors, Inc.; seconded by Director Payne. Unanimously carried.

Amendment No. Three to Armstrong Consultants Contract

Manager Wendland presented and recommended approval of an amendment to the Armstrong Consultants contract. Director Ingvertsen moved to accept Amendment No. Three to the contract dated June 11, 1991 between Armstrong Consultants, Inc. and the Walker Field Public Airport Authority; seconded by Director Bettelli. Unanimously carried.

Supplemental Co-Sponsorship Agreement

Director Croker presented the proposed agreements between the Airport Authority and the City of Grand Junction and the Airport Authority and Mesa County relative to the AIP-12 project. He moved to accept the supplemental co-sponsorship agreements and moved to submit them to the City and the County for consideration; seconded by Director Payne. Unanimously carried.

Sublease- Buescher Family Limited Partnership/Bell Aviation, Inc.

Director Croker presented and moved to approve a proposed sublease agreement between BFLP and Bell Aviation, Inc.; seconded by Director Bettelli. Discussion followed. Unanimously carried.

Collection Action - Restaurant

Manager Wendland updated the Board on the status of the collection action being taken by the Airport Authority against Ron Young of Dutch's Cafe.

Restaurant Operator Proposals

Director Croker presented two bids which were received for the restaurant operation following the advertisement of the request for bid proposals. Cognitive Systems Computers and Stephen R. Robertson were the two bidders. Director Croker moved to acknowledge receipt of the proposals and recommended that discussions be tabled until the next Board meeting and after the Board has had an opportunity to review the proposals.

Discussion was held regarding accepting and considering additional proposals which may be submitted. Director Croker withdrew his motion. He then moved that the two proposals which were submitted be reviewed by the staff and the Board for comment before the next Board meeting so that further action can be taken at that meeting. He also moved that negotiations with the two bidders be commenced; seconded by Director Ingvertsen. Discussion followed. Unanimously carried.

Board Retreat

Director Ingvertsen stated that a Board retreat has been scheduled at Battlement Mesa on April 16 and 17 to discuss strategic planning.

Audit Update

Manager Wendland noted that the auditors have begun the audit of the 1992 financial statements and that they are scheduled to make their report at the February Board meeting.

Accounts Receivable Policy

Director Croker presented and moved to approve and adopt a policy for the collection of outstanding accounts receivable; seconded by Director Ingvertsen. Unanimously carried.

Banking Resolution - 1993-001

Manager Wendland presented the 1993 banking resolution which updates the signatory authorities for the Airport Authority in concurrence with the appointment of new Board officers. Director Bettelli moved that the resolution be accepted as submitted; seconded by Director Payne. A roll call vote approved the resolution unanimously.

Manager's Report

Manager Wendland reported the following:

Continental Bankruptcy: Paperwork is being signed and processed in anticipation of finalizing the Chapter 11 bankruptcy proceedings and receiving payment from Continental Airlines for past due amounts which were tied up in the proceedings.

User-Friendly: Community Hospital has donated a large plant to the airport, and it has been placed on the second floor between the gift shop and the restaurant.

Enplanements: Enplanements figures are continuing to increase and hold promise of a continued strong air traffic market out of Walker Field.

PFC Application: The F.A.A. has approved the Authority's application to collect a passenger facility charge. It is anticipated that collection may commence approximately April 1st.

Other Matters

Director Payne requested and received an update from staff on the landscaping project on the front side of the terminal building.

Public Comment

None

Adjournment

There being no further business to come before the Board, Director

Bettelli moved to adjourn the meeting at 6:25 p.m.; seconded by Director Payne. Unanimously carried.

ADOPTED AND PASSED THIS 16th DAY OF February, 1993.

Lawrence J. Jokerst
Lawrence Jokerst, Chairman

ATTEST:

Corinne C. Nystrom
Corinne C. Nystrom, Clerk