

MINUTES

Walker Field Airport Authority Regular Board Meeting July 20, 1993

BOARD MEMBERS PRESENT: Chairman Larry Jokerst, Directors Earl Payne, John Crouch, Elaine Ingvertsen, Joe Croker, and Dan Rosenthal. Also present: Airport Authority staff members Corinne Nystrom, Mike Sutherland, Tess Sullivan, Kathie Laurin, David Anderson, Todd Watkins, Bob McDonald and Leona Andrea.

GUESTS: Ed Armstrong of Armstrong Consultants, Inc., Larry Kempton of Kempton Air Service, Bernie Buescher and Louis Buescher of West Star Aviation, Jim Elwood representing the International Airport Facilities Conference, Peg Wallace, Eleanor Muhr and Marilyn Petek of Thunder Mountain Ground Service, Inc., JoAnn Smith of Open Range Gift Shop, Ron Rouse of Colorado Airlines, Don Bramer, R. D. Cyr of Canyon Run, Harold Oliver of Horizon Towers, Rick Fowler of Western Aviators, Ginger Rice of the Daily Sentinel, Steve Robertson of Skys Restaurant, Sheryl Van Dyke, Ron Rozga and Dan and Janet Loggains.

Regular Board Meeting Called to Order

Chairman Jokerst called the meeting to order at 5:45 p.m. A quorum was present.

Approval of Minutes of a Board Meeting dated June 10, 1993

Director Croker moved the Board accept the minutes as presented. The motion was seconded by Director Ingvertsen and unanimously carried.

Approval of Minutes of a Regular Board Meeting dated June 15, 1993

Director Payne moved the Board accept the minutes as presented. The motion was seconded by Director Ingvertsen and unanimously carried.

Approval of Minutes of a Special Board Meeting dated June 21, 1993

Director Ingvertsen moved the Board accept the minutes as presented. The motion was seconded by Director Payne and unanimously carried.

Special Presentation

A special presentation of a plaque was made to former Board member, Pierre Bettelli. Mr. Bettelli was not present and requested the plaque be delivered to his home.

CONTRACTS COMMITTEE:

Thunder Mountain Ground Services Lease

Director Payne stated the lease had been reviewed by airport counsel resulting in minor changes which were individually addressed by Corinne Nystrom. Director Croker moved the Board accept the Thunder Mountain Ground Services Lease as amended and subject to the receipt of a corporate resolution that the signatories are authorized to execute said lease. Director Rosenthal seconded the motion, and the motion carried, with Director Crouch opposed.

A T & T Contract

Director Payne, noting that this was merely a one year extension of the contract we presently have with AT&T, moved the AT&T extension be accepted by the Board. Director Croker seconded the motion. The motion unanimously carried.

Updates:

Kempton Air Service Lease

Corinne Nystrom stated that staff had proceeded with discussions on the proposed ground and hangar lease with Kempton Air Service. Discussion followed. No Board action was taken.

Colorado Airlines

Corinne Nystrom, Mike Sutherland and Ron Rouse of Colorado Airlines presented a proposed site plan for the Colorado Airlines hangar building. After review, staff was directed to submit notice of approval of the plan to the City Planning Department.

PLANNING COMMITTEE:

Strategic Plan

Director Ingvertsen stated the Strategic Plan had previously been submitted by staff with changes in dates for project completion. She recommended the Board accept the same. No further action was necessary.

FINANCE COMMITTEE:

June, 1993 Financial Statements

Director Croker presented and recommended the Board accept the June financial statements. Director Rosenthal moved the Board adopt and accept the June financial statements. Director Ingvertsen seconded the motion, and the motion unanimously carried.

Accounts Receivable Update

Director Croker updated the Board on the status of delinquent accounts. Discussion followed.

Retriever Air Freight

Director Crouch moved that the staff request payment of amounts due over 90 days within 14 days and that the account be brought current within 90 days. Director Ingvertsen seconded the motion, and the motion unanimously carried.

Western Aviators

Director Ingvertsen moved that Western Aviators be directed to pay \$1600.00 within 14 days and to have the account brought current within 90 days. Director Payne seconded the motion. The motion unanimously carried.

STAFF REPORTS:

Mike Sutherland gave status reports on the following projects: the Army Corps of Engineers, the restaurant remodel, airport signage, the Stapleton surplus and the Colorado Dept. of Transportation grant application.

Corinne Nystrom reported on the upcoming Rocky Mountain Air Fair. It was the consensus of the Board not to provide a Walker Field Airport exhibit at the fair.

Kathie Laurin reported on the status of the Continental Airlines bankruptcy.

Mike Sutherland and Corinne Nystrom spoke regarding the AIP project and the Master Plan update.

Corinne Nystrom discussed options for the Board to consider regarding meeting with the Jefferson County Airport Authority Board and attending the Denver Air Show on September 25-26.

Corinne Nystrom discussed the possibility of submitting an invitation to the Colorado Airport Operators Assn. to hold the 1995 spring conference in Grand Junction. Director Ingvertsen moved that a letter be written to the CAO A inviting them to hold their conference in Grand Junction. Director Payne seconded the motion. The motion unanimously carried.

Corinne Nystrom brought the Board up to date on the new user-friendly items including the Kodak kiosk which markets Walker Field, Grand Junction and Western Colorado, and the new phone transfer capabilities in the administration office.

Corinne Nystrom commented on the June enplanements, noting that year-to-date enplanements exceed 1992 year-to-date by 11.7% and the June, 1993 enplanements exceeded June, 1992 by 1.2%.

OTHER MATTERS:

Director Ingvertsen reported on the progress of the Search Committee. Director Rosenthal was appointed to chair the Board/tenant relations project, and Director Payne and Director Crouch are addressing development issues. A letter of thanks and pictures from Mesa View Elementary School regarding the "Adopt a School" program were presented.

Corinne Nystrom discussed the Airport Authority personnel manual and suggested that it be revised by section and that the manual be changed to conform with the Colorado Statute regarding employment at will.

Jim Elwood spoke briefly on the International NWAAAE Facilities Conference to be held next week in Colorado Springs.

PUBLIC COMMENT: None

Director Payne moved the Board go into Executive Session to discuss real estate matters. Director Crouch seconded the motion. The motion unanimously carried. The Board went into Executive Session at 8:00 P.M.

The Board ended the Executive Session at 9:05 P.M. and resumed the regular meeting.

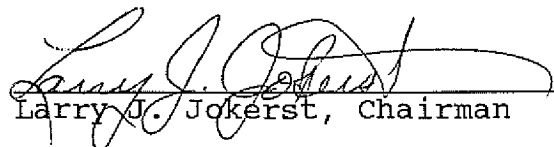
Chairman Jokerst called upon Director Croker to give a statement as a result of the Executive Session regarding real estate.

Public comment regarding the real estate matter was made by Don Bramer, Harold Oliver, Sheryl Van Dyke, Ron Rozga, and Dan & Janet Loggains.

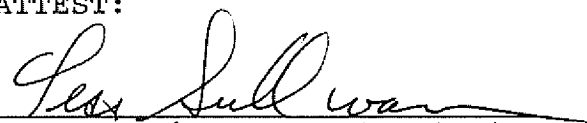
Adjournment

There being no further business to come before the Board, Director Croker moved to adjourn the meeting at 9:15 p.m.; seconded by Director Payne. Unanimously carried.

ADOPTED AND PASSED THIS 17th DAY OF August, 1993.


Larry J. Jokerst, Chairman

ATTEST:


Tess Sullivan, Deputy Clerk