

## MINUTES

### Walker Field Airport Authority Regular Board Meeting December 20, 1994

BOARD MEMBERS PRESENT: Chairman C. Joseph Croker, Commissioners Elaine Ingvertsen, Larry Jokerst, John Crouch, Mariann Novack, Earl Payne, and Reford Theobald. Also present: Authority staff members Marcel Theberge, Mike Sutherland, Corinne Nystrom, Leona Andrea, Tess Sullivan, and Leonardo Guillermo.

GUESTS: Donna Sanford and Diane Gibson of West Star Aviation, Ed Armstrong of Armstrong Consultants, Inc., Miles C. McCormack of the Confederate Air Force, Joseph V. Marie II of Mesa County Citizen's Forum, and Steve Costello of Costello, Allyn & Co. P.C.

#### Regular Board Meeting Called to Order

Chairman Croker called the meeting to order at 5:27 p.m. A quorum was present.

#### Introductions & Public Comment

Guests were asked to introduce themselves.

#### Minutes of November 22, 1994 Board Meeting

Commissioner Ingvertsen noted that she was not present at the November meeting and requested that her name be removed as having been in attendance. Commissioner Jokerst moved approval of the minutes as corrected; seconded by Commissioner Payne. The motion carried. Director Ingvertsen voted "no," stating that she was voting as such only because she had not been present at the meeting and, therefore, could not vouch for the accuracy and completeness of the minutes.

#### CONTRACTS:

Director Theberge presented the following documents for consideration by the Board:

- 1) Sublease Agreement between Buescher Family Limited Partnership and West Star Aviation
- 2) Assignment of Lease Between Buescher Family Limited Partnership and Colorado National Bank
- 3) Assignment of Sublease Between Buescher Family Limited Partnership and West Star Aviation to Colorado National Bank

- 4) Mortgage, Security Agreement and Financing Statement Between Buescher Family Limited Partnership and Colorado National Bank

Director Theberge recommended the Board approve documents #1 - 3 and that they review document #4 for informational purposes (no Board action required). Discussion followed. Commissioner Theobald moved approval of documents #1 - 3; seconded by Commissioner Novack. Unanimously carried.

FINANCE:

1994 Audit Engagement Letter

The Board discussed in length with Steve Costello the proposed 1994 Audit Engagement Letter. Discussion was also held regarding putting the audit out to bid again next year, as the 1994 audit completes the third year of a three-year agreement with Costello, Allyn & Co., P.C.

An amendment to the letter was recommended to state that a rate should be established and agreed to beforehand in the event the audit exceeds the \$5,900 stated in the engagement letter. Commissioner Jokerst moved to approve the audit engagement letter with the amendment; seconded by Commissioner Ingvertsen. Unanimously carried.

GRANT AGREEMENTS:

Grant Agreement and Resolution For An Aviation Management Internship With the Colorado Department of Transportation, Division of Aeronautics

Operations Manager Sutherland presented and summarized the proposed grant agreement which would enable the Authority to hire a second intern through the State internship program. Discussion followed. Commissioner Ingvertsen moved to approve the grant agreement (Resolution 1994-008) and to authorize the Airport Director to sign the documents related thereto; seconded by Commissioner Theobald. A roll call vote carried the resolution unanimously.

Grant Agreement For Runway 11/29 Rehabilitation and Runway 11 Safety Area Improvements

Director Theberge presented a proposal to sign a grant agreement with the Federal Aviation Administration for the upcoming airport improvement project (AIP-15). He requested Board approval to proceed with preparing the grant and the supplemental co-sponsorship agreements with Mesa County and the City of Grand Junction and also requested the authority to sign documents related to the project. Discussion followed.

Commissioner Ingvertsen moved to proceed with the grant

agreement and to authorize the Airport Director to sign documents on behalf of the Authority during the project; seconded by Commissioner Theobald. Unanimously carried.

FINANCE:

November 30, 1994 Financial Statements

Administrator Nystrom presented the November, 1994 financial statements and also discussed the status of delinquent accounts receivable. Commissioner Payne moved approval of the November, 1994 financial statements as presented; seconded by Commissioner Jokerst. Unanimously carried.

1994 Budget Amendment Resolution and Public Hearing

Administrator Nystrom presented the proposed 1994 Budget Amendment for Board consideration. Discussion followed. There were no public comments.

Commissioner Ingvertsen moved the Board approve Resolution 1994-007 and accept the 1994 Budget Amendment as presented; seconded by Commissioner Payne. A roll call vote carried the resolution. (Commissioner Jokerst was not present when the vote was taken).

STAFF/COMMITTEE REPORTS

Nominations and Election of 1995 Officers

Commissioner Jokerst (chairman of the ad hoc committee to nominate 1995 officers), asked ad hoc committee member Commissioner Novack to report on the status of the nominations. She reported that the following nominations were being made:

Chairman:	Earl Payne
Vice Chairman:	Reford Theobald and Larry Jokerst
Treasurer:	Marcel Theberge
Clerk:	Corinne Nystrom
Deputy Clerk:	The Administrative Assistant (position not yet filled)

Commissioner Theobald moved to adopt all of the named nominations with the exception of the Vice Chairman position and to vote to approve all nominees except the Vice Chairman; seconded by Commissioner Jokerst. Discussion followed. Unanimously carried.

Further discussion was held regarding the nominations for Vice Chairman, resulting in John Crouch's nomination for the position along with Commissioner Theobald and Commissioner Jokerst. Following the closing of nominations, Commissioner Theobald moved to appoint Commissioner Crouch as Vice Chairman; seconded by Commissioner Jokerst. Unanimously carried.

RFP/RFO For Airport Attorney

Chairman Croker appointed Commissioners Crouch and Ingvertsen to serve on an ad hoc committee with Director Theberge to prepare requests for proposals and qualifications for the Airport Attorney contract.

Terminal Radar Facility Update

Director Theberge reported that the F.A.A. has determined to remote the operation of the proposed radar to Denver. A meeting of local representatives from interested agencies was held yesterday in an effort to reverse this decision. A task force was developed. Discussion followed. Commissioner Crouch agreed to send a letter to the F.A.A. on behalf of Mesa County asking them to reverse their decision and operate the radar locally. Commissioner Theobald agreed to do the same on behalf of the City of Grand Junction.

There being no further business to come before the Board, Commissioner Theobald moved to adjourn the meeting at 7:22 p.m; seconded by Commissioner Jokerst. Unanimously carried.

ADOPTED AND PASSED THIS 24<sup>th</sup> DAY OF January, 1995.

  
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Earl F. Payne, Chairman

ATTEST:

  
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Corinne C. Nystrom, Clerk