

MINUTES

Walker Field Airport Authority Regular Board Meeting March 21, 1995

BOARD MEMBERS PRESENT: Chairman Earl Payne, Commissioners John Crouch, Mariann Novack, Elaine Ingvertsen, and Larry Jokerst. Also present: Authority staff members Marcel Theberge and Corinne Nystrom.

GUESTS: Ron Rish of Armstrong Consultants, Sharyn Wizda of the Daily Sentinel, Leona Andrea (citizen), Louis Buescher, Diane Gibson, Bernie Buescher, and Doug Thompson of West Star Aviation, Joseph V. Marie II, City Council candidate, Kim Bang and Larry Gebhart of the Bureau of Land Management, Mike Sutherland (consultant), Ron Rouse of Colorado Airlines, and Frank Wagner (architect).

Regular Board Meeting Called to Order

Chairman Payne called the meeting to order at 5:25 p.m. A quorum was present.

Introductions, Presentations, and Public Comments

Guests introduced themselves. There were no public comments.

Approval of Minutes of February 21, 1995 Board Meeting

Commissioner Ingvertsen requested that on page 4, the words "member airports" be added in the 3rd sentence of the Attorney Selection Committee paragraph. She moved approval of the minutes with the change; seconded by Commissioner Novack. Unanimously carried.

BLM Phase I Improvements and Expansion Plans

Director Theberge read a letter of intent from the Bureau of Land Management relative to a proposed expansion of their current facilities on the airport. He introduced Larry Gebhart and Kim Bang of the BLM who then showed and explained drawings of the expansion project. Discussion followed. Commissioner Ingvertsen moved acceptance of a contract with the BLM which would allow them to construct a concrete pad for a retardant mixing operation and a containment basin to retain oil, gas, and retardant residues associated with fire retardant air operations; seconded by Commissioner Jokerst. Unanimously carried.

West Star Aviation Hangar Facility

Director Theberge presented and recommended Board approval of plans by West Star Aviation to construct a new hangar facility which would house the operations which were conducted in the hangar which

West Star recently sold to Mesa Airlines. Bernie Buescher of West Star Aviation described the proposed facility and presented layout plans for Board review. Discussion followed. Commissioner Crouch moved approval of the Board's intent to facilitate the building of a new hangar which will be "swapped" (between Mesa Airlines and West Star) with the West Star Completions hangar upon completion. This would be subject to approvals by the F.A.A., the City of Grand Junction, Mesa County and the Board working out details with West Star as the project progresses; seconded by Commissioner Ingvertsen. Unanimously carried.

GP-Express Proposal to Reduce Office and Operations Lease Space

Director Theberge presented a request by GP-Express to reduce the amount of space which they currently rent in the 2nd ATO of the terminal building. He recommended that the Board reduce the amount of space and then re-negotiate a lease agreement with them when all of the airline leases expire at the end of this year. Discussion followed. Commissioner Ingvertsen moved to enter into a Use and Lease Agreement with GP-Express, which would expire on December 31, 1995, authorizing them to rent approximately 766 square feet at the rental rate which currently applies to this area of the terminal building; seconded by Commissioner Crouch. Unanimously carried.

Relocation of Parking Meters Near Terminal Building

Director Theberge presented and outlined a proposal to relocate some of the parking meters to the front of the terminal building and to designate a fire lane at the west end of the building in the rental car parking lot. Discussion followed. The issue was tabled pending further review by staff of the advantages and disadvantages of this proposal.

January 31, 1995 Financial Statements

Corinne Nystrom presented the January 31, 1995 financial statements. Discussion followed. Commissioner Jokerst moved approval of the statements; seconded by Commissioner Crouch. Unanimously carried.

Colorado Department of Transportation, Division of Aeronautics Grant Agreement and Resolution 1995-005 to Accept the Grant Agreement

Director Theberge presented a CDOT grant agreement in the amount of \$49,480 to be used to acquire a runway sweeper. Discussion followed. Commissioner Crouch moved approval of the grant agreement; seconded by Commissioner Ingvertsen. Unanimously carried.

Commissioner Crouch moved to accept Resolution 1995-005 to accept the grant agreement; seconded by Commissioner Ingvertsen. A roll call vote approved the resolution unanimously.

February Reports of Passenger Traffic and Airfreight and January Report of Aircraft Operations

Director Theberge presented these reports for Board review. Discussion followed.

Terminal Radar Facility Task Force

Director Theberge provided an update on task force activities as well as a report on the meeting with the F.A.A. which was held last month.

Finance Committee

Commissioner Jokerst reported on the research which staff had done on the by-laws relative to the number of Board members who are to be appointed to serve on the Finance Committee. Following discussion, Chairman Payne appointed Commissioner Croker and Commissioner Crouch to serve on the committee along with Commissioner Jokerst.

Commercial Development Task Force

Commissioner Novack handed out copies of the first flier which the task force has printed to market the commercial development project. She provided an update on plans to attend the conference in Atlanta in April to begin marketing the project to prospective hotel developers. It was recommended and the Board came to a consensus that it would be appropriate for John Moss, who serves on the task force, to attend the conference along with Commissioner Novack and Director Theberge.

Attorney Selection Committee

Commissioner Ingvertsen reported that she, Commissioner Crouch, and Director Theberge met on March 3rd. As a result of the Authority's request in a recent AAAE newsletter, a packet was received from another airport regarding attorney bid specifications.

Airport Roundtable Luncheon

Commissioner Ingvertsen recommended that the spring roundtable luncheon be postponed until fall due to staff's current workload. The Board reached consensus to accept her recommendation.

CAOA Conference Committee

Commissioner Ingvertsen stated that the committee met on March 7th and discussed the sponsor list, the spouse's program, and items to be included in the guest packets. Locations for special events were also reviewed.

Airport Master Plan Update

Director Theberge noted that the first planning advisory committee meeting was held on March 10th. He also provided the Board with copies of the first publication which Coffman Associates has prepared regarding the Master Plan Update.

Reappointment of Commissioner John Crouch

Chairman Payne welcomed Commissioner Crouch who will continue to serve on the Authority Board pursuant to a letter from Doralyn Genova, Chair of the Mesa County Board of Commissioners.

Other Items

Director Theberge stated that the AIP-15 grant agreement has still not been received since discretionary funding for the project has not been released in Washington, D.C. The F.A.A. office in Denver is recommending that commencement of the project be postponed until fall. Since the construction bid awarded to Corn Construction expires at the end of March, the project will most likely be re-bid for the fall. ↙

Commissioner Novack requested that a "check-off" list be included on future Board meeting agendas so that items requested by the Board for staff to address may be reviewed and discussed at subsequent Board meetings.

Delinquent accounts receivable were presented and discussed.

Executive Session

At 7:30 p.m., Commissioner Crouch moved that the Board go into executive session to discuss personnel issues; seconded by Commissioner Novack. Unanimously carried.

At 7:50 p.m., Commissioner Crouch moved that the Board come out of executive session; seconded by Commissioner Jokerst. Unanimously carried.

There being no further business to come before the Board, Commissioner Crouch moved to adjourn the meeting at 7:51 p.m.; seconded by Commissioner Jokerst. Unanimously carried.

ADOPTED AND PASSED THIS 18TH DAY OF APRIL, 1995.

ATTEST:

Corinne C. Nystrom
Corinne C. Nystrom, Clerk

Earl F. Payne
Earl F. Payne, Chairman