

## MINUTES

### Walker Field Airport Authority Regular Board Meeting April 18, 1995

BOARD MEMBERS PRESENT: Chairman Earl Payne, Commissioners Reford Theobald, John Crouch, Elaine Ingvertsen, and Joe Croker. Also present: Authority staff members Marcel Theberge, Corinne Nystrom, and Susan Stokes.

GUESTS: Ed Armstrong of Armstrong Consultants, Karen Berryman of VCB, Peg Wallace of Thunder Mountain, Jo Ann Smith of Open Range Gift Shop, Miles McCormack of the Confederate Air Force, and Leonardo Guillermo, Authority intern.

#### Regular Board Meeting Called to Order

Chairman Payne called the meeting to order at 5:25 p.m. A quorum was present.

#### Introductions, Presentations, and Public Comments

Guests introduced themselves. There were no public comments.

#### Approval of Minutes of March 21, 1995 Board Meeting

Commissioner Ingvertsen moved to accept minutes; seconded by Commissioner Crouch. Unanimously carried.

#### FAA AIP-15 Construction Contract

Director Theberge explained that no grant had been received from the FAA yet because the monies had not been released by Washington, DC. He noted that this was a nationwide issue, not one focused on WFAA specifically. However, Walker Field Airport was on the top of the list to receive funds when the funds are released. Director Theberge stated that WFAA had entered into an agreement with Corn Construction and recommended the contract be subject to expiration of the grant; i.e., no grant, no contract.

Construction is tentatively set to begin after Labor Day and to finish within 75 days from start.

Commissioner Croker moved that Director Theberge enter into negotiations with Corn according to the terms of the letter from airport attorney Harry Griff. Commissioner Crouch seconded.

Commissioner Ingvertsen asked for clarification of wording in the contract. Discussion followed. Unanimously carried.

### Amendment of Republic Parking's Operating Agreement

Director Theberge presented and recommended Board approval of additional 3-year contract to extend to 2000 A.D. and for the monthly collection of revenues owed rather than yearly collection as is the provision now.

Commissioner Croker asked if an incremental increase in revenue was provided for in the contract. Discussion followed.

Commissioner Ingvertsen presented a motion to accept Amendment #1 to the Operating Agreement with Republic Parking, with a stipulation that the minimum annual guarantee amount continue to increase in \$5,000 increments each year. Commissioner Invertsen moved to accept the resolution. Commissioner Crouch seconded. Unanimously approved.

### February 28, 1995 Financial Statements

Corinne Nystrom presented the February 1995 financial statements. Discussion followed.

Commissioner Theobald moved approval of the statements; seconded by Commissioner Ingvertsen. Unanimously carried.

### Airport Ground Lease Agreement with Mesa Air Group, Inc.

Director Theberge presented the contract draft and requested approval as is. Discussion followed. Director Theberge requested a "nod" of approval from the Board to proceed. "Nod" granted.

### March Reports of Passenger Traffic and Air Freight, February Report of Aircraft Operations, and Updated Airline Flight Schedules

Director Theberge provided an overview of the reports and flight schedules for Board review. Discussion followed.

### Terminal Radar Facility Task Force

Director Theberge reported on the task force activities and explained that no word had been received from the FAA relative to a final decision being made regarding the location of its operation. Discussion followed. Commissioner Theobald stated that he had personally discussed the issue with both FAA Administrator David Hinson and Secretary of Transportation Federico Pena during his recent visit to Washington, DC.

### Finance Committee

Commissioner Croker distributed a memorandum (copy attached) from Finance Committee Chairman Larry Jokerst summarizing the committee's efforts at their last meeting. Discussion followed.

Director Theberge organized the selection of a rental car company for audit. The names of the companies (except Emergency because it has been operating for only a few months) were put into a hat and Hertz was drawn by Karen Berryman, a member of the public, for audit.

#### Commercial Development Task Force

Commissioner Crouch presented a report on the progress of the task force and showed samples of the folders and gift packages that will be presented to prospective investors at the AH&MA conference in Atlanta on April 27-29.

Director Theberge noted that WFAA will send a representative to the Investors's Conference in New York in June.

#### CAOA Conference Committee

Commissioner Ingvertsen offered a report and asked for help contacting potential sponsors and garnering door prizes.

#### Other Items

Chairman Payne reported on the Benson Ranch vote at the County Commissioners' meeting on April 4, 1995. Discussion followed. Commissioner Theobold suggested WFAA initiate the process for acquisition of BLM lands to the north in anticipation of having to build a second runway that would be located further away from encroaching development.

Commissioner Theobold asked about possibility of E-mail hook-up between WFAA and the City. Director Theberge will investigate.

The Board was in consensus on reaching a settlement with America West Airlines regarding amounts owed to WFAA as a result of their Chapter 11 bankruptcy.

Director Theberge updated the Board on Budget Rent-a-Car accounts receivable delinquency. Discussion followed. The Board directed Director Theberge to call Challenger, Inc. regarding the past due amount and to follow the call with a formal letter notifying them that they are delinquent according to the lease agreement terms. If the delinquency for the past due 1994 revenue is not remedied within 30 days of the letter being written, he is to pursue collection through the Letter of Credit on file for Challenger, Inc.

Having received payment in full from the US Forest Service on the principal owed for Private Jet's landing fees from last summer, staff was directed by the Board to write a letter to Private Jet requesting payment of the late charges.


Director Theberge presented a report on the reduced space request from GP Express, and explained that he has not received a response from them. Discussion followed.

There being no further business to come before the Board, Commissioner Croker moved to adjourn the meeting at 7:29 p.m.; seconded by Commissioner Thebold. Unanimously carried.

ADOPTED AND PASSED THIS 16TH DAY OF MAY, 1995.

ATTEST:

  
Earl F. Payne, Chairman

  
Susan Stokes, Deputy Clerk