

**HORIZON DRIVE ASSOCIATION
BUSINESS IMPROVEMENT DISTRICT
BOARD MEETING MINUTES
Hospice & Palliative Care – Spoons Room 101
December 14, 2009 – 10:00 am**

A meeting of the Board of Directors (the “Board”) of Horizon Drive BID, was held on Monday, December 14, 2009 at the Hospice Palliative Care Facility, Room 101. The regularly scheduled meeting which was to take place on Wednesday, December 9, 2009 was postponed due to weather related issues.

Board Members Present

Dale Reece – Clark Atkinson – Chuck Keller – Richard Tally – Jan Rohr – Bill Milius

Board Members Not Present

Eileen Blanchard

Also Present

Victoria Patsantaras, District Representative
Diane Hatfield, Recording Secretary

Call to Order

Dale R. Reece, President, called the meeting to order at 10:10 am, and Diane Hatfield recorded the minutes.

Minutes

Minutes from the November 14th Board Meeting were presented for approval. The motion was made by Clark Atkinson, seconded by Chuck Keller, and unanimously passed that the minutes from the November 14th Board Meeting be approved.

According to the instruction of the Board Members at the November 14th meeting, a Resolution to amend the bylaws was to enable Board Members to serve a maximum of three (3) four year terms, and to enable Officers to serve a maximum of three (3) one year terms was prepared and signed by the board members present. In addition, a Second Amendment to the Bylaws was prepared and signed by Chuck Keller, Secretary.

Report of Consultant(s)

Victoria Patsantaras, District Representative

District Boundaries – assessments are to be made on commercial property within the district. Two commercial properties - Crossroads Apartments and the Dialysis Clinic - are not currently being assessed, while two residential properties within the district are. The two residences are believed to be mistakenly attached to commercial property, and the Dialysis Clinic is designated as a charity, and therefore declared

exempt. Further research into these properties is to be done to determine their correct status.

Expenses – discussion was held regarding how expenses were to be handled. The motion was made by Clark Atkinson, seconded by Chuck Keller, and unanimously passed that expenses made by Victoria of \$100 or less will be reimbursed upon request; expenses between \$101 - \$500 requires the approval of the President, and expenses above \$500 would require the approval of the Board.

Stationery – it was determined that 500 business cards, 1,000 printed envelopes, and a ream of plain bond paper would be ordered for business conducted by Victoria.

Chronology of the HDBID – Victoria has asked board members to review her work to date on the Chronology of the HDBID, and advise her of any additional information that may be missing.

Unfinished Business

US Census Report / State of Colorado – DORA - completion of these surveys is optional, but the general consensus is that the board shall comply with any requests of this type. Eileen Blanchard is to provide information and numbers required to complete these reports.

Wage Compensation – discussion regarding financial compensation for the District Representative and the Recording Secretary was held. Statements reflecting work performed between the 1st and 31st of each month are to be submitted at the beginning of the following month so that the CPA will have adequate time to prepare checks for signature at the regularly scheduled board meeting.

Gateway Maintenance – the board requested that Victoria make contact with Parks and Recreation to introduce herself. She will be looking into the maintenance status which is to be provided by the city. In addition to the many responsibilities of upkeep, major projects currently pending are irrigation repair, pylon repair, and additional trees. A representative of the city will be invited to our March, 2010 meeting in order for him to provide an update.

New Business

New Board Members – current board members are asked to consider members of the district that would be interested in serving on the board. Several names were mentioned for the board to investigate further.

Election of Officers – board members were also asked to contemplate what office they would like to consider filling.

Expansion of District – The motion was made by Clark Atkinson, seconded by Jan Rohr and unanimously passed that Victoria begin work on expansion of the district.

It was also suggested that Victoria begin looking into grants on behalf of the district; Western Colorado Community Foundation (WCCF) gives seminars on how to write a grant, and may not be difficult for her to be a part of that.

January Board Meeting

The January 10, 2010 board meeting will be held at Hospice Palliative Care – Spoons, conference room 101 from 9:00 am – 10:00 am. A workshop facilitated by Clark Atkinson will be held directly afterwards in the same location.

Meeting Adjournment

Dale Reece, President, adjourned the meeting at 11:30 am. After the meeting, board members assembled at the Walker Field Regional Airport, where Rex Tippets, Director of Aviation gave an overview of the improvements being made at the airport, followed by a tour.

Respectfully submitted,

Dale Reece, President