

MINUTES
Downtown Development Authority
Board Meeting
Friday, November 3, 2000
Reed Building, 350 Main Street

PRESENT:

Bruce Bengé, P.J. McGovern, Becky Brehmer, Chris Launer, Bruce Hill, Theresa Kareus, Pat Gormley, Doug Simons, Kathleen Killian, Barbara Creasman and Doug Coralic, owner of Gay Johnson's

ABSENT:

Cindy Enos Martinez, Pat Gormley and Mark Hermundstad

CALL TO ORDER:

The meeting was called to order by Bruce Bengé at 7:38 a.m.

APPROVAL OF MINUTES:

The minutes for October 6 were approved on a motion from Chris Launer and a second by Doug Simons. Motion carried.

FINANCIAL REPORT:

Deferred to November 17th Workshop.

UNITED METHODIST CHURCH:

The United Methodist Church was recently declared a local historic building. It is a requirement for them to have a local government sponsorship and they have asked the DDA to provide this. There are no costs involved in being a sponsor. The sponsorship was approved on a motion from Doug Simons and a second from Bruce Hill. Motion carried.

SIDEWALK CAFÉS / VENDOR PERMITS:

Discussion ensued regarding how to monitor the sidewalk café's and what price to charge for the annual permits. The final decision was that partitions will not be necessary, a 3ft easement from all public benches, phones and kiosks will be required, and an annual fee of \$5/chair will now be charged. Doug Simons motioned the decision, Becky Brehmer seconded the motion. Motion carried.

WEST END PARKING:

Doug Coralic from Gay Johnson's shared his recent dealings with the city regarding his proposed plan to build a 20,000 sq ft building on the corner of 1st and Grand Ave. He stated that he was told this location was not in the Downtown boundaries and therefore, would not receive credit for the 500 sq ft public and 1000 sq ft employee parking that currently exists. Doug mentioned that the space would be used for "shared parking" with the new Justice Center being built as well. After several encounters with the city, Doug stated they decided not to build until the city allows some variances.

Discussion ensued that it would be profitable for the DDA to encourage the initiation of the project, as it will generate additional TIF funds and will benefit the downtown area. A motion was made by Chris Launer to lobby for having the boundaries map changed to include the 1st and Grand Avenue lot. P.J. McGovern seconded the motion. Motion carried.

The details of the property trade were also discussed. The decision was made to approve the trade, as long as no landscaping requirements were put in place, on a motion by Chris Launer and a second by Bruce Hill. Motion carried.

CITY / DDA RELATIONSHIP:

Discussion ensued regarding Kelly Arnold's, City Manager, concerns and the decision was made to begin reviewing and updating the bylaws as soon as possible. To address the Finance issue, a motion was made by P.J. McGovern that in the interim, Bruce Hill's position as the Vice Chairperson, will act as Treasurer for the DDA. Chris Launer seconded the motion. Motion carried.

It was agreed that the board members need a "board retreat" to review and update the bylaws as well as draft a "DDA Mission Statement". The retreat is currently being scheduled and all board members will be contacted shortly.

ADJOURN:

The meeting was adjourned at 9:05 a.m.