



**NOTICE OF AWARD EXTENSION-5585-25-KN**

January 27, 2025

Clinton R. Erikson  
American Maid LLC  
125 North 8<sup>th</sup> Street, Suite #3  
Grand Junction, CO 81501

**DESCRIPTION:**

**ANNUAL EXTENSION FOR**

Professional Services Contract (SS)-3977-15-NJ  
Weekend Janitorial Services – PD & Senior Center

Dear Mr. Erikson,

You are hereby notified that your firm's contract has been extended to provide **Weekend Janitorial Services – PD & Senior Center** for the City of Grand Junction as needed for **2025**. This extension continues to include the necessary work as required for the types of tasks and functions related to the contract.

**Scope of Work:** The Contractor shall perform for the Owner the Work set forth in the Contract Documents reference Professional Services Contract (SS)-3977-15-NJ Weekend Janitorial Services - PD.

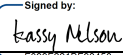
**Contract fees:** The estimated monthly cleaning cost is \$2,020.00.

**Contract Documents:** The Owner's Professional Services Contract (SS)-3977-15-NJ, Exhibits A through D, and this Notice of Award Extension, all of which are incorporated herein by the reference as if fully set forth, constitute and shall be referred to as the "Contract Documents" or the "Contract".

**Insurance:** Please provide your updated proof of insurance as required in "Exhibit B" of the original Contract within 15 days after receiving this notice (unless updated Certificate is already on file). The document(s) can be emailed to Kassy Nelson at [kassy.nelson@gjcity.org](mailto:kassy.nelson@gjcity.org), or you can mail it to the Purchasing Office, 910 Main Street, Grand Junction, CO 81501, attention Kassy Nelson. The "City of Grand Junction" is to be noted as certificate holder.

The contract has been established using the Scope of Service in the formal solicitation.

Sincerely,

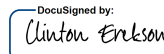
Signed by:  
  
\_\_\_\_\_  
Kassy Nelson, Buyer

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**SUPPLIER ACKNOWLEDGEMENT**

In Witness whereof, the Contractor agrees to this Contract Extension by signature below.

**American Maid LLC**

By:   
\_\_\_\_\_  
Clinton Erikson  
President

2/3/2025

\_\_\_\_\_  
Date



**NOTICE OF AWARD EXTENSION-5364-24-KH**

January 8, 2024

Clinton R. Erikson  
American Maid LLC  
125 North 8<sup>th</sup> Street, Suite #3  
Grand Junction, CO 81501

**DESCRIPTION:**

**ANNUAL EXTENSION FOR**

Professional Services Contract (SS)-3977-15-NJ  
Weekend Janitorial Services – PD & Senior Center

Dear Mr. Erikson,

You are hereby notified that your firm's contract has been extended to provide **Weekend Janitorial Services – PD & Senior Center** for the City of Grand Junction as needed for **2024**. This extension continues to include the necessary work as required for the types of tasks and functions related to the contract.

**Scope of Work:** The Contractor shall perform for the Owner the Work set forth in the Contract Documents reference Professional Services Contract (SS)-3977-15-NJ Weekend Janitorial Services - PD.

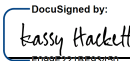
**Contract fees:** The estimated monthly cleaning cost is \$1,750.00.

**Contract Documents:** The Owner's Professional Services Contract (SS)-3977-15-NJ, Exhibits A through D, and this Notice of Award Extension, all of which are incorporated herein by the reference as if fully set forth, constitute and shall be referred to as the "Contract Documents" or the "Contract".

**Insurance:** Please provide your updated proof of insurance as required in "Exhibit B" of the original Contract within 15 days after receiving this notice (unless updated Certificate is already on file). The document(s) can be emailed to Kassy Hackett at [kassyh@gjcity.org](mailto:kassyh@gjcity.org), or you can mail it to the Purchasing Office, 910 Main Street, Grand Junction, CO 81501, attention Kassy Hackett. The "City of Grand Junction" is to be noted as certificate holder.

The contract has been established using the Scope of Service in the formal solicitation.

Sincerely,


DocuSigned by:  
  
705942218F3530  
Kassy Hackett, Buyer

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**SUPPLIER ACKNOWLEDGEMENT**

In Witness whereof, the Contractor agrees to this Contract Extension by signature below.

**American Maid LLC**

By:   
21C0CC1B8B5E414...  
Clinton Erikson

1/19/2024

Date

President



**NOTICE OF AWARD EXTENSION-5154-23-KH**

December 12, 2022

Clinton R. Erikson  
American Maid LLC  
125 North 8<sup>th</sup> Street, Suite #3  
Grand Junction, CO 81501

**DESCRIPTION:**

**ANNUAL EXTENSION FOR**

Professional Services Contract (SS)-3977-15-NJ  
Weekend Janitorial Services - PD

Dear Mr. Erikson,

You are hereby notified that your firm's contract has been extended to provide **Weekend Janitorial Services - PD** for the City of Grand Junction as needed for **2023**. This extension continues to include the necessary work as required for the types of tasks and functions related to the contract.

**Scope of Work:** The Contractor shall perform for the Owner the Work set forth in the Contract Documents reference Professional Services Contract (SS)-3977-15-NJ Weekend Janitorial Services - PD.

**Contract fees:** The estimated monthly cleaning cost is \$2,020.00.

**Contract Documents:** The Owner's Professional Services Contract (SS)-3977-15-NJ, Exhibits A through D, and this Notice of Award Extension, all of which are incorporated herein by the reference as if fully set forth, constitute and shall be referred to as the "Contract Documents" or the "Contract".

**Insurance:** Please provide your updated proof of insurance as required in "Exhibit B" of the original Contract within 15 days after receiving this notice (unless updated Certificate is already on file). The document(s) can be emailed to Kassy Hackett at [kassyh@gjcity.org](mailto:kassyh@gjcity.org), or you can mail it to the Purchasing Office, 910 Main Street, Grand Junction, CO 81501, attention Kassy Hackett. The "City of Grand Junction" is to be noted as certificate holder.

The contract has been established using the Scope of Service in the formal solicitation.

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**SUPPLIER ACKNOWLEDGEMENT**

In Witness whereof, the Contractor agrees to this Contract Extension by signature below.

**American Maid LLC**

DocuSigned by:  
By: Clinton Erikson Clinton Erikson  
2468661B8B5E414...

12/12/2022

Date

Title: President



**NOTICE OF AWARD EXTENSION-4964-22-SH**

October 20, 2021

Clinton R. Erikson  
American Maid LLC  
125 North 8<sup>th</sup> Street, Suite #3  
Grand Junction, CO 81501

**DESCRIPTION:**

**ANNUAL EXTENSION FOR**

Professional Services Contract (SS)-3977-15-NJ  
Weekend Janitorial Services - PD

Dear Mr. Erikson,

You are hereby notified that your firm's contract has been extended to provide **Weekend Janitorial Services - PD** for the City of Grand Junction as needed for **2022**. This extension continues to include the necessary work as required for the types of tasks and functions related to the contract.

**Scope of Work:** The Contractor shall perform for the Owner the Work set forth in the Contract Documents reference Professional Services Contract (SS)-3977-15-NJ Weekend Janitorial Services - PD.

**Contract fees:** The estimated monthly cleaning cost is \$2,020.00.

**Contract Documents:** The Owner's Professional Services Contract (SS)-3977-15-NJ, Exhibits A through D, and this Notice of Award Extension, all of which are incorporated herein by the reference as if fully set forth, constitute and shall be referred to as the "Contract Documents" or the "Contract".

**Insurance:** Please provide your updated proof of insurance as required in "Exhibit B" of the original Contract within 15 days after receiving this notice (unless updated Certificate is already on file). The document(s) can be emailed to Susan Hyatt at [susanh@gjcity.org](mailto:susanh@gjcity.org), or you can mail it to the Purchasing Office, 250 North 5<sup>th</sup> Street, Grand Junction, CO 81501, attention Susan Hyatt. The "City of Grand Junction" is to be noted as certificate holder.

The contract has been established using the Scope of Service in the formal solicitation.

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**SUPPLIER ACKNOWLEDGEMENT**

In Witness whereof, the Contractor agrees to this Contract Extension by signature below.

**American Maid LLC**

By: \_\_\_\_\_

Title: \_\_\_\_\_

*[Signature]*

*President*

*Clinton R. Erikson*

Date

*10-21-2021*





## **NOTICE OF AWARD EXTENSION-4847-21-SH**

November 5, 2020

Clinton R. Erikson  
American Maid LLC  
125 North 8<sup>th</sup> Street, Suite #3  
Grand Junction, CO 81501

### **DESCRIPTION:**

### **ANNUAL EXTENSION FOR**

Professional Services Contract (SS)-3977-15-NJ  
Weekend Janitorial Services - PD

Dear Mr. Erikson,

You are hereby notified that your firm's contract has been extended to provide **Weekend Janitorial Services - PD** for the City of Grand Junction as needed for **2021**. This extension continues to include the necessary work as required for the types of tasks and functions related to the contract.

**Scope of Work:** The Contractor shall perform for the Owner the Work set forth in the Contract Documents reference Professional Services Contract (SS)-3977-15-NJ Weekend Janitorial Services - PD.

**Contract fees:** The estimated monthly cleaning cost is \$2,020.00.

**Contract Documents:** The Owner's Professional Services Contract (SS)-3977-15-NJ, Exhibits A through D, and this Notice of Award Extension, all of which are incorporated herein by the reference as if fully set forth, constitute and shall be referred to as the "Contract Documents" or the "Contract".

**Insurance:** Please provide your updated proof of insurance as required in "Exhibit B" of the original Contract within 15 days after receiving this notice (unless updated Certificate is already on file). The document(s) can be emailed to Susan Hyatt at [susanh@gjcity.org](mailto:susanh@gjcity.org), or you can mail it to the Purchasing Office, 250 North 5<sup>th</sup> Street, Grand Junction, CO 81501, attention Susan Hyatt. The "City of Grand Junction" is to be noted as certificate holder.

The contract has been established using the Scope of Service in the formal solicitation.

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### **SUPPLIER ACKNOWLEDGEMENT**

In Witness whereof, the Contractor agrees to this Contract Extension by signature below.

American Maid LLC

By: \_\_\_\_\_

Title: \_\_\_\_\_

11-19-20  
\_\_\_\_\_  
Date



## **NOTICE OF AWARD EXTENSION-4715-19-SH**

December 9, 2019

Clinton R. Erikson  
American Maid LLC  
125 North 8<sup>th</sup> Street, Suite #3  
Grand Junction, CO 81501

### ***DESCRIPTION:***

### **ANNUAL EXTENSION FOR**

Professional Services Contract (SS)-3977-15-NJ  
Weekend Janitorial Services - PD

Dear Mr. Erikson,

This CONTRACT award is **extended** as of the **9<sup>th</sup> day of December, 2019**, by and between the **City of Grand Junction**, Colorado, a municipal Corporation in the County of Mesa, State of Colorado, hereinafter in the Contract Documents referred to as the "Owner" and **American Maid LLC**, hereinafter in the Contract Documents referred to as the "Contractor". This extension shall cover the time period of **January 1, 2020** through **December 31, 2020**.

The Contract and the Owner, in consideration of the mutual covenants, promises, and agreements herein contained, agree to the second annual extension as follows:

**Scope of Work:** The Contractor shall perform for the Owner the Work set forth in the Contract Documents reference Professional Services Contract (SS)-3977-15-NJ Weekend Janitorial Services - PD.

**Contract fees:** In consideration of the length of time this contract has been in effect and the fact that paid labor has increased over 57% since contract inception with no annual increases, the Owner agrees to increase the contract by \$300 per month. The estimated monthly cleaning cost is hereby increased from \$1,720.00 to \$2,020.00.

**Contract Documents:** The Owner's Professional Services Contract (SS)-3977-15-NJ, Exhibits A through D, and this Notice of Award Extension, all of which are incorporated herein by the reference as if fully set forth, constitute and shall be referred to as the "Contract Documents" or the "Contract".

**Insurance:** Please provide your updated proof of insurance as required in "Exhibit B" of the original Contract within 15 days after receiving this notice (unless updated Certificate is already on file). The document(s) can be emailed to Susan Hyatt at [susanh@gjcity.org](mailto:susanh@gjcity.org), or you can mail it to the Purchasing Office, 250 North 5<sup>th</sup> Street, Grand Junction, CO 81501, attention Susan Hyatt. The "City of Grand Junction" is to be noted as certificate holder.

The contract has been established using the Scope of Service in the formal solicitation.

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### **SUPPLIER ACKNOWLEDGEMENT**

In Witness whereof, the Contractor agrees to this Contract Extension by signature below.

American Maid LLC

By: \_\_\_\_\_

Title: \_\_\_\_\_

12-09-2019  
\_\_\_\_\_  
Date





**NOTICE OF AWARD EXTENSION-4578-18-SH**

October 22, 2018

Clinton R. Erikson  
American Maid LLC  
125 North 8<sup>th</sup> Street, Suite #3  
Grand Junction, CO 81501

**DESCRIPTION:**

**ANNUAL EXTENSION FOR**  
Professional Services Contract (SS)-3977-15-NJ  
Weekend Janitorial Services - PD

Dear Mr. Erikson,

This CONTRACT award is **extended** as of the **22<sup>nd</sup> day of October, 2018**, by and between the **City of Grand Junction**, Colorado, a municipal Corporation in the County of Mesa, State of Colorado, hereinafter in the Contract Documents referred to as the "Owner" and **American Maid LLC**, hereinafter in the Contract Documents referred to as the "Contractor". This extension shall cover the time period of **January 1, 2019** through **December 31, 2019**.

The Contract and the Owner, in consideration of the mutual covenants, promises, and agreements herein contained, agree to the second annual extension as follows:

**Scope of Work:** The Contractor shall perform for the Owner the Work set forth in the Contract Documents reference Professional Services Contract (SS)-3977-15-NJ Weekend Janitorial Services - PD.

**Contract Documents:** The Owner's Professional Services Contract (SS)-3977-15-NJ, Exhibits A through D, and this Notice of Award Extension, all of which are incorporated herein by the reference as if fully set forth, constitute and shall be referred to as the "Contract Documents" or the "Contract".

**Insurance:** Please provide your updated proof of insurance as required in "Exhibit B" of the original Contract within 15 days after receiving this notice (unless updated Certificate is already on file). The document(s) can be emailed to Susan Hyatt at [susan.h@gjcity.org](mailto:susan.h@gjcity.org), or you can mail it to the Purchasing Office, 250 North 5<sup>th</sup> Street, Grand Junction, CO 81501, attention Susan Hyatt. The "City of Grand Junction" is to be noted as certificate holder.

The contract has been established using the Scope of Service in the formal solicitation.

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**SUPPLIER ACKNOWLEDGEMENT**

In Witness whereof, the Contractor agrees to this Contract Extension by signature below.

**American Maid LLC**

By: \_\_\_\_\_

Title: \_\_\_\_\_

10-23-2018  
\_\_\_\_\_  
Date

Received 01/02/2019 from  
Clint Erikson via email sent  
12/28/2018.



CITY OF GRAND JUNCTION/MESA COUNTY, COLORADO

\*\*\*\*\*

**PROFESSIONAL SERVICES CONTRACT – SS-3977-15-NJ**

This CONTRACT made and entered into this 23<sup>rd</sup> day of January, 2015 by and between the City of Grand Junction, a government entity in the County of Mesa, State of Colorado, hereinafter in the Contract Documents referred to as the "Owner" and American Maid LLC, hereinafter in the Contract Documents referred to as the "Contractor."

The Contractor shall perform the work set forth and described by the attached scope of work titled Exhibit A.

The total amount of the Contract shall not exceed \$20,640.00 paid by the Owner. The Contractor shall be paid in accordance with the fee schedule set forth in the Exhibit C and incorporated by this reference. To receive payment, Contractor must submit invoices for work completed.

Contract Administrator for the Owner is Jim Stavast.

Contract Administrator for the Contractor is Clint Erickson.

The term of this Contract shall be from January 1, 2015 to December 31, 2015.

Contractor shall provide the insurance bonds and indemnities required in the Solicitation Documents.

The awarded contractor and the Owner agree that this contract may, upon mutual agreement of the Contractor and the Owner, be extended under the terms and conditions of the contract for up to three (3), one (1) year contract periods, contingent upon appropriation by the City Council and satisfaction of both parties.

Contract Documents: It is agreed by the parties hereto that the following list of instruments, drawings, and documents which are attached hereto, bound herewith, or incorporated herein by reference constitute and shall be referred to either as the "Contract Documents" or the Contract, and all of said instruments, drawings, and documents together as a whole constitute the Contract between the parties hereto, and they are fully a part of this agreement as if they were set out verbatim and in full herein:



- The body of this contract agreement
- Exhibit A – Scope of Work
- Exhibit B – Insurance Requirements
- Exhibit C – American Maid Proposal
- Exhibit D – Police Department Floor Plan

**CITY OF GRAND JUNCTION**

By: James D. Stewart  
Jim Stavast, Facilities Supervisor

1-23-2015  
Date

ATTEST:

By: James M. Roll / Clerk  
Name/Title:

**(AMERICAN MAID LLC)**

By: Clinton R. Erickson  
Name/Title: Clinton R. Erickson President

1-23-2015  
Date

ATTEST:

By: James M. Roll / Clerk  
Name/Title:

# Exhibit A

**Scope of Work:** To provide weekend janitorial services at the Public Safety Building located at 555 Ute Avenue and the Senior Recreation Center located at 550 Ouray:

1. Perform the typical daily cleaning duties and tasks of a professional custodian in the open and accessible areas of the building. Refer to the special conditions section listed below access details and limitations.
2. Sweep and/or dust mop all hard surface floors.
3. Damp mop or auto-scrub all hard surface floors.
4. Vacuum all carpeted areas using the back-vac. An upright vacuum is supplied for use on entry mats if needed.
5. Gather and dispose of trash, using the supplied containers. Reline trash receptacles as needed. See special condition #3 below.
6. Clean glass as needed. Entry ways, glass doors, sidelights, and service windows.
7. Clean and sanitize restrooms including sinks, countertops, toilets, urinals, partition walls and floors.
8. Check and refill soap, toilet paper, and towel dispensers as needed.
9. Clean and sanitize tables and counters in "public" areas as defined in Special Condition #3 below.
10. Report maintenance and repair items needed to the Facilities Staff via message on the white board, by email, or by cell phone.

## Requirements:

- 1) Hours of work are to be eight hours, per day on Saturdays and Sundays. Typically it is one person working from 2:00 pm until 10:30 pm, allowing for a 30 minute lunch break. Two people working four hours each is an option that can be discussed. There is some flexibility in the shift starting time that can be discussed as well.
- 2) The Public Safety building will be cleaned on all Saturdays and Sundays. The Senior Recreation Center will be cleaned on all Saturdays, after 4:00 pm, and every other Sunday after 4:00 pm.
- 3) Contractor is to designate one or two primary custodians for these shifts with a third as a backup. These designated custodians will be the only personnel allowed into the Police Station to perform the cleaning duties. This will allow for coverage if the primary custodian will be on vacation or out sick.
- 4) The designated custodians will be subject to, and have to pass, a full Police/FBI background check including finger prints to be allowed to work in the building.
- 5) The janitorial services provided will have to meet the City's expectations in how the work is performed and the final product. The City utilizes green cleaning methods and chemicals. The City will provide one or two weekends, as needed, training the designated custodians with the City's equipment and supplies, and the best approach for cleaning the building.
- 6) It is preferred that the selected custodians be professional in appearance including an identifying company uniform, such as a logo t-shirt or something similar.

## **Special Conditions:**

- 1) Building and room access is primarily through the use of key cards. If the card doesn't open the door, you are not allowed in that area. The one regular key you will have will only access the custodial closets.
- 2) There are many doors in sensitive areas that you will not have access through either by key or card key. If the door is locked, skip that area and move on. This includes any offices that may be locked.
- 3) Trash service – The people in the building are responsible for emptying their personal trash cans into the 55 gallon barrels, so do not pick up office trash. However, you are responsible for “public” areas of use, defined as lobbies, hallways, restrooms, conference rooms; break rooms, and training rooms. You are also responsible for emptying the 55 gallon barrels and trash carts located throughout the building.
- 4) If you choose to utilize the cleaning equipment on site it is expected that the equipment will be properly used and returned clean and ready for the next use. Custodial carts and closets are expected to be left in their current configuration and are to be clean and stocked for the next shift.
- 5) People's desks and personal work spaces are not to be cleaned. This applies to the work surfaces where paperwork and files may be located. Vacuuming under desks and work stations is expected.
- 6) Much of the square footage of the building is either “off limits” or technically closed on the weekends. Refer to the attached drawings for these referenced areas.
- 7) The Records area is to be cleaned after they close at 6:00 pm. This is to minimize the disruption to the records staff.
- 8) The main entry foyer floor mat and glass need to be cleaned at 5:30pm before the interior doors lock down at 6:00pm. If the doors lock while the custodian is in the foyer, they will have to exit through the exterior doors and re-enter the building through the RSO or Property doors.
- 9) The RSO office door to the registration room will need to be propped open for a short time while these areas are being cleaned. If the door closes and locks, the custodian will have to exit the building and re-enter through another door.
- 10) 911Dispatch area – Typically the best time to clean is in the 6:00pm - 8:00pm time frame. The custodian will first need to check with the dispatch supervisor for approval to clean. If an incident occurs prior to or during the cleaning, the custodian will be asked to leave the dispatch area. If this happens the custodian can check back later or may have to skip this area for that night.
- 11) The City will provide all cleaning products (Hillyard), trash liners, and paper products needed for this building. Cleaning equipment is available on site to be used if the contractor chooses. See special condition #4 above. Contractor is to supply the labor and any other equipment the contractor deems necessary.
- 12) The large training room and dispatch training rooms (2) should be checked daily and cleaned as needed. These areas will be rarely used on the weekends.

## Exhibit B

**Insurance Requirements:** The selected Contractor agrees to procure and maintain, at its own cost, policy(s) of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by the Contractor pursuant to this Section. Such insurance shall be in addition to any other insurance requirements imposed by this Contract or by law. The Contractor shall not be relieved of any liability, claims, demands, or other obligations assumed pursuant to this Section by reason of its failure to procure or maintain insurance in sufficient amounts, durations, or types.

Contractor shall procure and maintain and, if applicable, shall cause any Subcontractor of the Contractor to procure and maintain insurance coverage listed below. Such coverage shall be procured and maintained with forms and insurers acceptable to The Owner. All coverage shall be continuously maintained to cover all liability, claims, demands, and other obligations assumed by the Contractor pursuant to this Section. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage. Minimum coverage limits shall be as indicated below unless specified otherwise in the Special Conditions:

(a) Worker Compensation insurance to cover obligations imposed by applicable laws for any employee engaged in the performance of work under this Contract, and Employers' Liability insurance with minimum limits of:

FIVE HUNDRED THOUSAND DOLLARS (\$500,000) each accident,  
FIVE HUNDRED THOUSAND DOLLARS (\$500,000) disease - policy limit, and  
FIVE HUNDRED THOUSAND DOLLARS (\$500,000) disease - each employee

(b) General Liability insurance with minimum combined single limits of:

ONE MILLION DOLLARS (\$1,000,000) each occurrence and  
ONE MILLION DOLLARS (\$1,000,000) per job aggregate.

The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, products, and completed operations. The policy shall include coverage for explosion, collapse, and underground hazards. The policy shall contain a severability of interests provision.

(c) Comprehensive Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than:

ONE MILLION DOLLARS (\$1,000,000) each occurrence and  
ONE MILLION DOLLARS (\$1,000,000) aggregate

This policy shall provide coverage to protect the contractor against liability incurred as a result of the professional services performed as a result of responding to this Solicitation.

With respect to each of Contractor's owned, hired, or non-owned vehicles assigned to be used in performance of the Work. The policy shall contain a severability of interests provision. The policies required by paragraphs (b), and (c) above shall be endorsed to include the Owner and the Owner's officers and employees as additional insureds. Every policy required above shall be primary insurance, and any insurance carried by the Owner, its officers, or its employees, or carried by or provided through any insurance pool of the Owner, shall be excess and not contributory insurance to that provided by Contractor. No additional insured endorsement to any required policy shall contain any exclusion for bodily injury or property damage arising from completed operations. The Contractor shall be solely responsible for any deductible losses under any policy required.



## Exhibit C



125 North 8<sup>th</sup> Street Suite #3, Grand Junction CO 81501  
Phone: 970-263-7466 E-Mail: [clint@americanmaid.biz](mailto:clint@americanmaid.biz)

To: Mr. Jim Stavast  
Facilities Service Manager  
City of Grand Junction  
333 West Ave Bldg B  
Grand Junction CO 81501

From: Mr. Clinton R. Erikson  
American Maid LLC  
President

Re: Response of request for proposal for weekend custodial services for City of Grand Junction  
Public Safety Building and Senior Recreation Center.

Dear Mr. Stavast,

Thank you for the opportunity to tour these two facilities and provide this bid to provide custodial service. A brief description of American Maid LLC is provided below for your information.

American Maid LLC is a locally owned and operated limited liability corporation with Clinton R. Erikson and Brenda J. Erikson officers. We have been residents of Mesa County Colorado since 1993. American Maid LLC has been in business for over 6 years and our company officers and team leaders have a combined paid cleaning experience of over 25 years. This experience is in commercial, industrial and residential cleaning. Our office is located in downtown Grand Junction. We currently have 17 employees meeting our customer's needs on a daily and nightly basis.

Our business is currently 1/3 residential and 2/3 commercial with our staff working days and nights throughout Mesa and western Garfield Counties seven days a week. We have extensive experience cleaning large retail, industrial and commercial buildings such as your facility on a nightly basis. These buildings include many types of flooring, office, showroom, kitchen and food prep areas, restrooms and locker rooms, parts counter and customer service areas that are similar to your facility. The names of some of these companies are provided below as references.

Our team is professional in their appearance, speech, manner and performance at all times. Our employees have a dress code which includes company shirts, pants, closed toe shoes and any other required safety equipment. We hold mandatory staff training and safety meetings weekly.

We use a local professional payroll service that provides safety training as needed to our employees as well as performing hiring, termination, seven year criminal background checks, state and federal withholding, workman compensation insurance and the administration of future medical insurance and 401K savings plans, etc. American Maid LLC is bonded and insured.

The mission of American Maid LLC is to provide our customers with a professional, honest, reliable cleaning service at a fair price by well trained employees and management. Our cleaning teams and management will exceed the expectations of our customers and will resolve their concerns in a friendly and respectful manner. American Maid LLC exists to free up our clients time.

Our business model is that we provide “verified” professional cleaning services. “Verified” customer service is that an extensive follow up service is provided by our “clean sweep consultant” (a full time team leader) who’s only job is training our cleaning teams and checking each clients home or business to assure that each technician or team is cleaning to American Maid / client standards. Client satisfaction is our number one priority. This account supervisor or owner/management can meet with you weekly or monthly to assure your satisfaction with our service.

Before cleaning service begins, we meet with each client to discuss their specific needs and create a customized list of daily/weekly/monthly items or areas to be cleaned. This list is provided to both the client and the cleaner. We have found that this custom list helps remind the client of the agreed upon cleaning schedule and helps the technician meet their daily cleaning goals.

Our company summary is that American Maid LLC cleaning company will provide premium quality cleaning and customer service to the households and businesses of Mesa and western Garfield Counties. Our goal is to exceed customer expectations every day on every service visit.

- Listed below are five references for American Maid LLC:

1. Grand Junction Pipe;	Michele Finney	970-245-9303
2. Fruita Recreation Center;	Turi Nycum	970-858-0360
3. Grand Junction Endoscopy;	Deb Jones	970-683-4803
4. Hanson Equipment Inc;	Dave Anderies	970-243-7771
5. Western Slope Auto;	Tracy Noland	970-254-2100

- Evidence of proof of liability insurance and workers compensation insurance will be addressed and e-mailed to you personally from Home Loan Insurance and Pay Pros of Colorado respectively. Our liability insurance limits should meet your needs but can be adjusted if necessary.

- Below is the American Maid LLC cost estimate for cleaning the City of Grand Junction Public Safety Building and the Grand Junction Senior Recreation Center including estimated staff hours:

Estimated weekly cost is \$400.00. The total “average” estimated monthly cleaning cost is \$1,720.00. Monthly estimated cleaning costs listed are **based on a 4.3 week per month multiplier**. Yearly cleaning cost is estimated at \$20,640.00

Our estimated monthly staff hours are 68.8 (8 hrs/day x 2 days per week x 4.3 week/month multiplier). As per your request, the estimated staff hours will be eight (8) man hours of work per visit per night for full service.

The above estimate includes full janitorial service of all of the areas seen during our contractor site tour and listed in your “request for quote” using your equipment and supplies.

An extensive, specific item per visit cleaning plan can be created and provided for your use / review before service begins.

Please note that I can also provide semi-annual / annual stripping and waxing of all of your VCT tile floors in your facility as needed, as well as full interior / exterior window cleaning and carpet cleaning.

We will be very flexible with you to meet your needs and can increase or decrease areas / items / frequency of cleaning as needed after service begins or for any additional cleaning needed for separate projects outside of this proposal.

Thank you for your time in reading this proposal Jim. Please call our references, they will be happy to talk with you about our level of service. We look forward to meeting with you to discuss further your specific cleaning needs and how our team can help your team be successful in the maintenance of your facility.

Regards,

Clinton R. Erekson  
President, American Maid LLC  
Ph: 970-263-7466  
Cell: 970-261-4042



125 North 8<sup>th</sup> Street Suite #3, Grand Junction CO 81501  
Phone: 970-263-7466 E-Mail: [clint@americanmaid.biz](mailto:clint@americanmaid.biz)

Request for weekend custodial services for:  
Grand Junction Public Safety Building and Senior Recreation  
Center

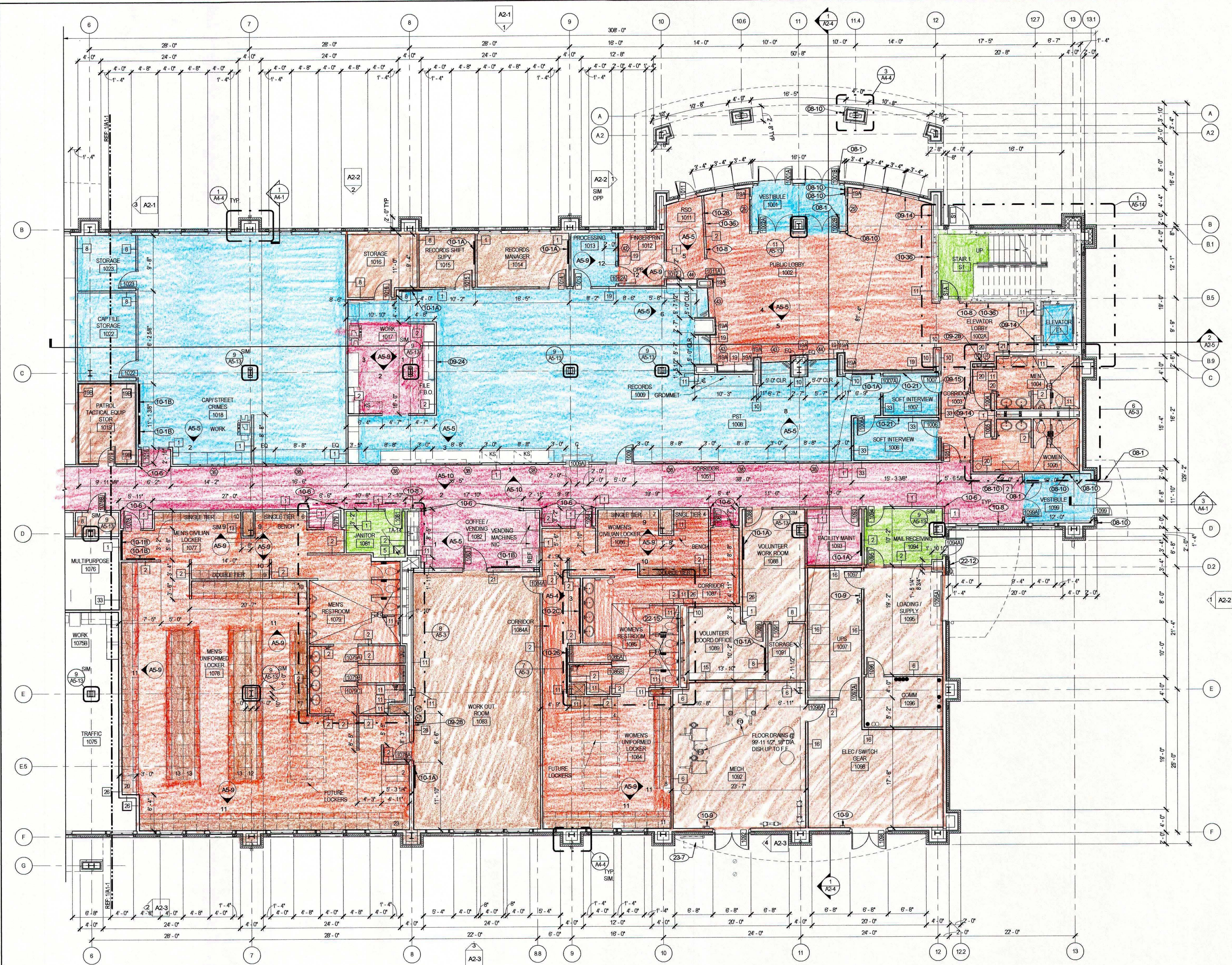
Submitted by American Maid LLC

January 21, 2015



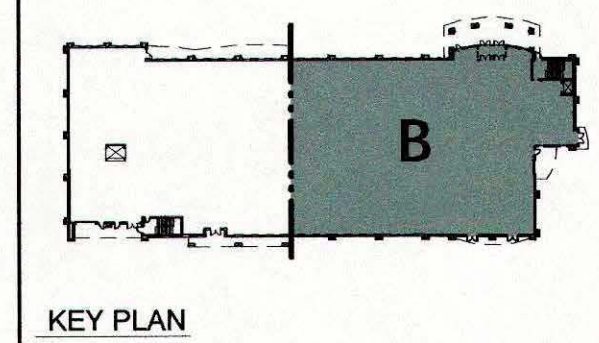






**FLOOR PLAN - FIRST FLOOR AREA B**  
1/8" = 1'-0"  
NORTH

- GENERAL NOTES**
1. ALL INTERIOR PARTITIONS ARE TYPE 1, UNO.
  2. INTERIOR DIMENSIONS ARE TO F.O. STUD, UNO.
  3. EXTERIOR DIMENSIONS ARE TO F.O. STUD, MASONRY, OR CONC. UNO.
  4. REFERENCE ROOM FINISH SCHEDULE, SHEET A5-1, FOR INTERIOR FINISHES.
  5. USE MOISTURE RESISTANT GWB IN WET AREAS.
- KEYNOTES**
- |       |   |
|-------|---|
| 08-1  | DOOR LEAF CONTROLLED BY AUTO OPERATOR           |
| 08-10 | PUSH BUTTON FOR AUTO OPERATOR                   |
| 09-14 | WOOD CHAIR RAIL AND BASE                        |
| 09-15 | FLAM PANEL WAINSCOT W/ WOOD CHAIR RAIL AND BASE |
| 09-24 | TOP OF WALL 7'-0" AFF W/ GWB CAP                |
| 09-28 | PN18 TO 7'-4" AFF                               |
| 10-1A | MARKER BOARD 4'W x 3'H                          |
| 10-1B | MARKER BOARD 5'W x 4'H                          |
| 10-20 | TACK BOARD 5'W x 4'H                            |
| 10-6  | CORNER GUARD                                    |
| 10-8  | FIRE EXTINGUISHER CABINET                       |
| 10-9  | FIRE EXTINGUISHER & WALL BRACKET                |
| 10-21 | SOUND ABSORBING WALL UNITS                      |
| 10-26 | WALL TALKERS VW08-12W                           |
| 10-28 | WALL TALKERS VW08-18W                           |
| 10-36 | CONTINUOUS ART RAIL @ 7'-4" AFF                 |
| 22-12 | FIRE DEPARTMENT CONNECTION (REF PLB3)           |
| 22-15 | ATTACH PLUMBING TO RESTROOM WALL ONLY           |
| 23-7  | GAS METER (REF MECH & CIVIL)                    |



KEY PLAN

GRAND JUNCTION PUBLIC  
SAFETY FACILITIES: 911  
REGIONAL COMMUNICATION  
CENTER AND POLICE BUILDING

555 UTE AVENUE  
GRAND JUNCTION, CO  
81501

FLOOR PLAN - FIRST FLOOR  
AREA B

FOR CONSTRUCTION

REVISIONS  
4 ADD D4

DATE:  
07/08/11

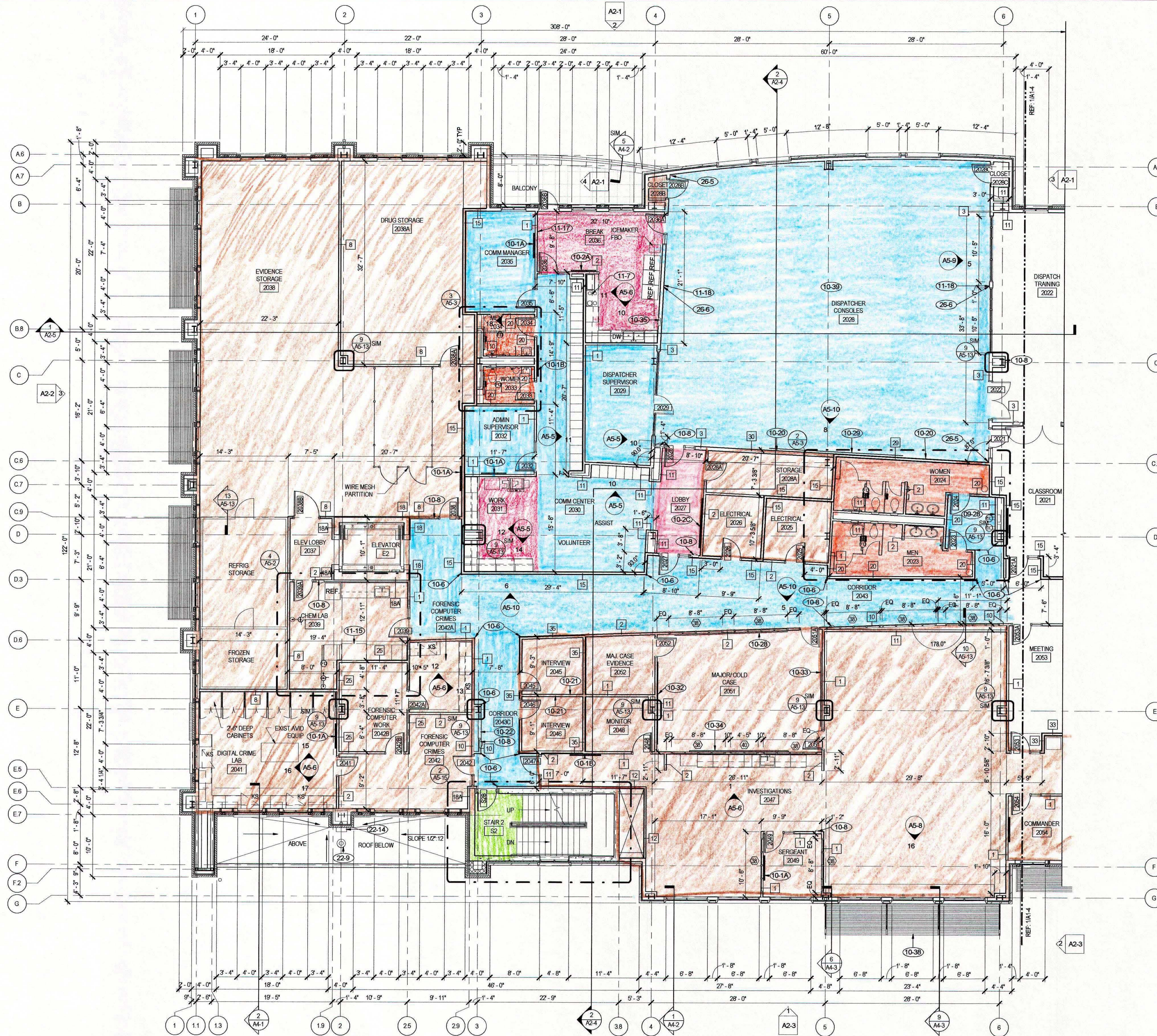
DATE: 07/26/11

PROJECT #: 1031-1

SHEET #:

**A1-2**





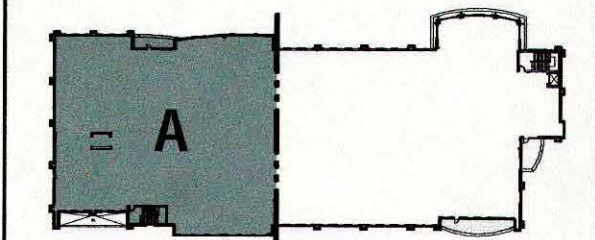
**FLOOR PLAN - SECOND FLOOR AREA A**  
1/8" = 1'-0"  
NORTH

**GENERAL NOTES**

1. ALL INTERIOR PARTITIONS ARE TYPE 1, UNO. REFERENCE SHEET A3-4 FOR WALL TYPES & CONSTRUCTION.
2. INTERIOR DIMENSIONS ARE TO F.O. STUD. UNO.
3. EXTERIOR DIMENSIONS ARE TO F.O. STUD. MASONRY, OR CONC. UNO.
4. REFERENCE ROOM FINISH SCHEDULE, SHEET A5-1, FOR INTERIOR FINISHES.
5. USE MOISTURE RESISTANT GWB IN WET AREAS.

**KEYNOTES**

10-28	FINISH TO 7'-4" AFF
10-1A	MARKER BOARD 4W x 3H
10-1B	MARKER BOARD 5W x 4H
10-2A	TACK BOARD 4W x 4H
10-2C	TACK BOARD 8W x 4H
10-6	CORNER GUARD
10-8	FIRE EXTINGUISHER CABINET
10-20	6" LONG MAP RAILS @ 8" AFF
10-21	SOUND ABSORBING WALL UNITS
10-22	RECESSED GUN LOCKER
10-28	WALL TALKERS VW6-18W
10-29	WALL TALKERS VW6-20W
10-32	WALL TALKERS VW6-8W
10-33	WALL TALKERS VW6-12W
10-34	WALL TALKERS VW6-20W
10-35	TYPE X FIRE EXTINGUISHER AND CABINET
10-38	SUNSHADE BELOW
10-39	MAP RAIL MOUNTED AT 8'-0" AFF
11-7	RANGE HOOD (REF. MECH)
11-15	FUME HOOD
11-17	
11-18	OVERFLOW DRAIN (REF. PLBG)
22-9	PARAPET DRAIN (REF. PLBG)
26-5	
26-6	



**KEY PLAN**

ARCHITECTURE  
ENGINEERING  
PLANNING  
INTERIOR

**BLYTEH GROUP CO.**

The Art & Science of Construction

618 Road Avenue  
Grand Junction, CO 81501  
Office: 970.242.0388  
www.blytegroup.com

**GRAND JUNCTION PUBLIC SAFETY FACILITIES: 911 REGIONAL COMMUNICATION CENTER AND POLICE BUILDING**

555 UTE AVENUE  
GRAND JUNCTION, CO 81501

**FLOOR PLAN - SECOND FLOOR AREA A**

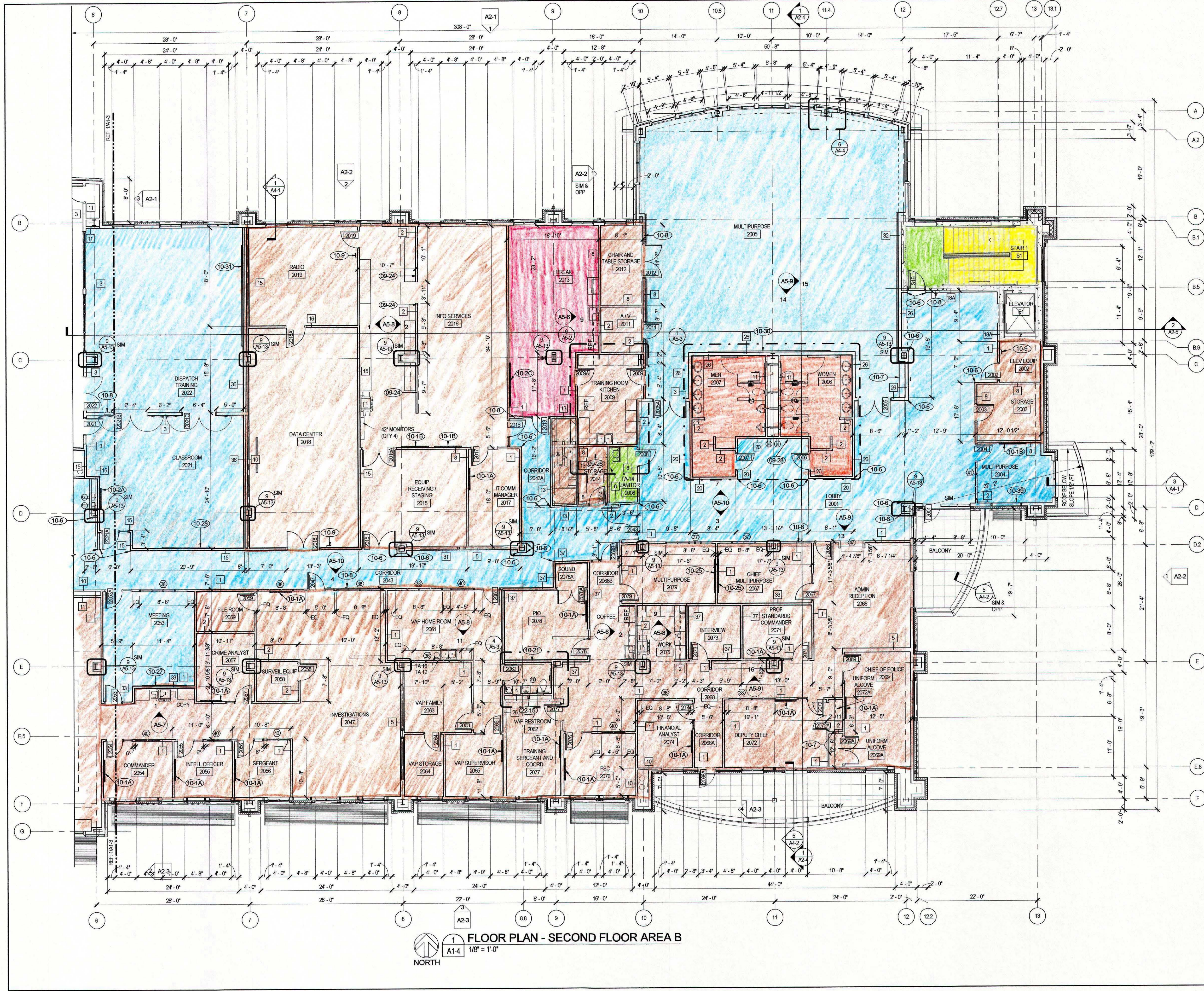
**FOR CONSTRUCTION**

REVISIONS      DATE:  
4    ADD 04      07/08/11

DATE: 07/29/11  
PROJECT # 1031-1  
SHEET #:

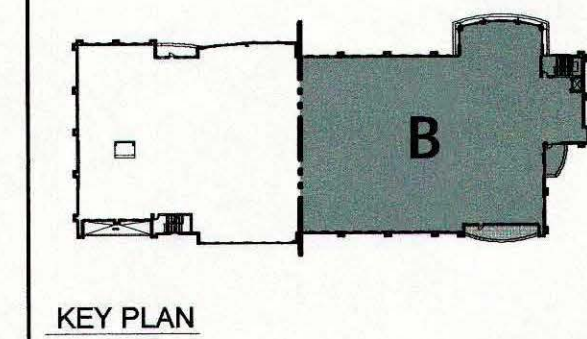
**A1-3**





GENERAL NOTES	
1.	ALL INTERIOR PARTITIONS ARE TYPE 1, UNO.
2.	INTERIOR DIMENSIONS ARE TO F.O. STUD, UNO.
3.	EXTERIOR DIMENSIONS ARE TO F.O. STUD, MASONRY, OR CONC. UNO.
4.	REFERENCE ROOM FINISH SCHEDULE, SHEET A5-1, FOR INTERIOR FINISHES.
5.	USE MOISTURE RESISTANT GWB IN WET AREAS.

KEYNOTES	
09-24	TOP OF WALL 7'-0" AFF W/ GWB CAP
09-26	1'-6" AND 2'-0" DEEP HEAVY DUTY SHELVING
09-28	PN18 TO 7'-4" AFF
10-1A	MARKER BOARD 4W x 3H
10-1B	MARKER BOARD 5W x 4H
10-2A	TACK BOARD 4W x 4H
10-2C	TACK BOARD 8W x 4H
10-6	CORNER GUARD
10-7	COAT ROD & SHELF ABOVE, FBO (MOUNT ROD 5'-6" AFF)
10-8	FIRE EXTINGUISHER CABINET
10-9	FIRE EXTINGUISHER & WALL BRACKET
10-21	SOUND ABSORBING WALL UNITS
10-25	WALL TALKERS VWG6-8W
10-27	WALL TALKERS VWG6-16W
10-28	WALL TALKERS VWG6-18W
10-30	WALL TALKERS VWG6-28W
10-31	WALL TALKERS VWG6-28W
10-39	MAP RAIL MOUNTED AT 8'-0" AFF
22-15	ATTACH PLUMBING TO RESTROOM WALL ONLY



Architectural  
Engineering  
Project Management  
Interior

**BLYTEH GROUP** CO.  
The Art & Science of Construction

618 Road Avenue  
Grand Junction, CO 81501  
970.242.1000  
www.blytehgroup.com

**ACOM**

GRAND JUNCTION PUBLIC  
SAFETY FACILITIES: 911  
REGIONAL COMMUNICATION  
CENTER AND POLICE BUILDING

555 UTE AVENUE  
GRAND JUNCTION, CO  
81501

FLOOR PLAN - SECOND  
FLOOR AREA B

FOR CONSTRUCTION

REVISIONS	DATE:
4 ADD 04	07/08/11

DATE:	07/26/11
PROJECT #:	1031-1
SHEET #	

**A1-4**





**NOTICE OF AWARD EXTENSION-4121-15-NJ**

October 12, 2015

Clinton R. Erikson  
American Maid LLC  
125 North 8<sup>th</sup> Street, Suite #3  
Grand Junction, CO 81501

**DESCRIPTION:**

**FIRST ANNUAL EXTENSION FOR**  
Professional Services Contract (SS)-3977-15-NJ  
Weekend Janitorial Services - PD

Dear Mr. Erikson,

This CONTRACT award is **extended** as of the **12<sup>th</sup> day of October 2015**, by and between the **City of Grand Junction**, Colorado, a municipal Corporation in the County of Mesa, State of Colorado, hereinafter in the Contract Documents referred to as the "Owner" and **American Maid LLC**, hereinafter in the Contract Documents referred to as the "Contractor". This extension shall cover the time period of **January 1, 2016** through **December 31, 2016**.

The Contract and the Owner, in consideration of the mutual covenants, promises, and agreements herein contained, agree to the second annual extension as follows:

**Scope of Work:** The Contractor shall perform for the Owner the Work set forth in the Contract Documents reference Professional Services Contract (SS)-3977-15-NJ Weekend Janitorial Services - PD.

**Contract Documents:** The Owner's Professional Services Contract (SS)-3977-15-NJ, Exhibits A through D, and this Notice of Award Extension, all of which are incorporated herein by the reference as if fully set forth, constitute and shall be referred to as the "Contract Documents" or the "Contract".

**Insurance:** Please provide your updated proof of insurance as required in "Exhibit B" of the original Contract within 15 days after receiving this notice (unless updated Certificate is already on file). The document(s) can be emailed to Nick Jones at [Nickj@gjcity.org](mailto:Nickj@gjcity.org), or you can mail it to the Purchasing Office, 250 North 5<sup>th</sup> Street, Grand Junction, CO 81501, attention Nick Jones. The "City of Grand Junction" is to be noted as certificate holder.

The contract has been established using the Scope of Service in the formal solicitation.

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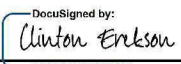
**SUPPLIER ACKNOWLEDGEMENT**

In Witness whereof, the parties hereto have cause this Contract Extension to be duly executed, intending to be bound thereby.

**City of Grand Junction**

By:  10/12/2015 | 15:17 MT  
Title: Jim Stavast Facilities Supervisor Date

**American Maid LLC**

By:  10/12/2015 | 15:12 MT  
Title: Clinton Erikson President Date



**NOTICE OF AWARD EXTENSION-4290-16-SH**

September 13, 2016

Clinton R. Erikson  
American Maid LLC  
125 North 8<sup>th</sup> Street, Suite #3  
Grand Junction, CO 81501

**DESCRIPTION:**

**Second ANNUAL EXTENSION FOR**  
Professional Services Contract (SS)-3977-15-NJ  
Weekend Janitorial Services - PD

Dear Mr. Erikson,

This CONTRACT award is **extended** as of the **13<sup>th</sup> day of September, 2016**, by and between the **City of Grand Junction**, Colorado, a municipal Corporation in the County of Mesa, State of Colorado, hereinafter in the Contract Documents referred to as the "Owner" and **American Maid LLC**, hereinafter in the Contract Documents referred to as the "Contractor". This extension shall cover the time period of **January 1, 2017** through **December 31, 2017**.

The Contract and the Owner, in consideration of the mutual covenants, promises, and agreements herein contained, agree to the second annual extension as follows:

**Scope of Work:** The Contractor shall perform for the Owner the Work set forth in the Contract Documents reference Professional Services Contract (SS)-3977-15-NJ Weekend Janitorial Services - PD.

**Contract Documents:** The Owner's Professional Services Contract (SS)-3977-15-NJ, Exhibits A through D, and this Notice of Award Extension, all of which are incorporated herein by the reference as if fully set forth, constitute and shall be referred to as the "Contract Documents" or the "Contract".

**Insurance:** Please provide your updated proof of insurance as required in "Exhibit B" of the original Contract within 15 days after receiving this notice (unless updated Certificate is already on file). The document(s) can be emailed to Susan Hyatt at [susanh@gjcity.org](mailto:susanh@gjcity.org), or you can mail it to the Purchasing Office, 250 North 5<sup>th</sup> Street, Grand Junction, CO 81501, attention Susan Hyatt. The "City of Grand Junction" is to be noted as certificate holder.

The contract has been established using the Scope of Service in the formal solicitation.

---

**SUPPLIER ACKNOWLEDGEMENT**


In Witness whereof, the parties hereto have cause this Contract Extension to be duly executed, intending to be bound thereby.

**City of Grand Junction**

By:   
Title: Purchasing Supervisor

September 13, 2016  
Date

**American Maid LLC**

By:   
Title: president

September 27, 2016  
Date





**NOTICE OF AWARD EXTENSION-4437-17-SH**

December 8, 2016

Clinton R. Erikson  
American Maid LLC  
125 North 8<sup>th</sup> Street, Suite #3  
Grand Junction, CO 81501

**DESCRIPTION:**

**Thirds and Final ANNUAL EXTENSION FOR**  
Professional Services Contract (SS)-3977-15-NJ  
Weekend Janitorial Services - PD

Dear Mr. Erikson,

This CONTRACT award is **extended** as of the **8<sup>th</sup> day of December, 2017**, by and between the **City of Grand Junction**, Colorado, a municipal Corporation in the County of Mesa, State of Colorado, hereinafter in the Contract Documents referred to as the "Owner" and **American Maid LLC**, hereinafter in the Contract Documents referred to as the "Contractor". This extension shall cover the time period of **January 1, 2018** through **December 31, 2018**.

The Contract and the Owner, in consideration of the mutual covenants, promises, and agreements herein contained, agree to the second annual extension as follows:

**Scope of Work:** The Contractor shall perform for the Owner the Work set forth in the Contract Documents reference Professional Services Contract (SS)-3977-15-NJ Weekend Janitorial Services - PD.

**Contract Documents:** The Owner's Professional Services Contract (SS)-3977-15-NJ, Exhibits A through D, and this Notice of Award Extension, all of which are incorporated herein by the reference as if fully set forth, constitute and shall be referred to as the "Contract Documents" or the "Contract".

**Insurance:** Please provide your updated proof of insurance as required in "Exhibit B" of the original Contract within 15 days after receiving this notice (unless updated Certificate is already on file). The document(s) can be emailed to Susan Hyatt at [susanh@gjcity.org](mailto:susanh@gjcity.org), or you can mail it to the Purchasing Office, 250 North 5<sup>th</sup> Street, Grand Junction, CO 81501, attention Susan Hyatt. The "City of Grand Junction" is to be noted as certificate holder.

The contract has been established using the Scope of Service in the formal solicitation.

---

**SUPPLIER ACKNOWLEDGEMENT**

In Witness whereof, the Contractor agrees to this Contract Extension by signature below.

**American Maid LLC**

By: \_\_\_\_\_

Title: \_\_\_\_\_

17-19-2017  
\_\_\_\_\_  
Date



**NOTICE OF AWARD EXTENSION-4578-18-SH**

October 22, 2018

Clinton R. Erikson  
American Maid LLC  
125 North 8<sup>th</sup> Street, Suite #3  
Grand Junction, CO 81501

**DESCRIPTION:**

**ANNUAL EXTENSION FOR**  
Professional Services Contract (SS)-3977-15-NJ  
Weekend Janitorial Services - PD

Dear Mr. Erikson,

This CONTRACT award is **extended** as of the **22<sup>nd</sup> day of October, 2018**, by and between the **City of Grand Junction**, Colorado, a municipal Corporation in the County of Mesa, State of Colorado, hereinafter in the Contract Documents referred to as the "Owner" and **American Maid LLC**, hereinafter in the Contract Documents referred to as the "Contractor". This extension shall cover the time period of **January 1, 2019** through **December 31, 2019**.

The Contract and the Owner, in consideration of the mutual covenants, promises, and agreements herein contained, agree to the second annual extension as follows:

**Scope of Work:** The Contractor shall perform for the Owner the Work set forth in the Contract Documents reference Professional Services Contract (SS)-3977-15-NJ Weekend Janitorial Services - PD.

**Contract Documents:** The Owner's Professional Services Contract (SS)-3977-15-NJ, Exhibits A through D, and this Notice of Award Extension, all of which are incorporated herein by the reference as if fully set forth, constitute and shall be referred to as the "Contract Documents" or the "Contract".

**Insurance:** Please provide your updated proof of insurance as required in "Exhibit B" of the original Contract within 15 days after receiving this notice (unless updated Certificate is already on file). The document(s) can be emailed to Susan Hyatt at [susan.h@gjcity.org](mailto:susan.h@gjcity.org), or you can mail it to the Purchasing Office, 250 North 5<sup>th</sup> Street, Grand Junction, CO 81501, attention Susan Hyatt. The "City of Grand Junction" is to be noted as certificate holder.

The contract has been established using the Scope of Service in the formal solicitation.

---

**SUPPLIER ACKNOWLEDGEMENT**

In Witness whereof, the Contractor agrees to this Contract Extension by signature below.

**American Maid LLC**

By: \_\_\_\_\_

Title: \_\_\_\_\_

10-23-2018  
\_\_\_\_\_  
Date

Received 01/02/2019 from  
Clint Erikson via email sent  
12/28/2018.