

**GRAND JUNCTION REGIONAL AIRPORT AUTHORITY**

**Date: April 21, 2015**

**Location: GRAND JUNCTION REGIONAL AIRPORT  
AIRPORT TERMINAL BUILDING – 2<sup>ND</sup> FLOOR  
2828 WALKER FIELD DRIVE, GRAND JUNCTION, CO**



**EXECUTIVE SESSION AGENDA**

**Time: 4:00PM – 5:00PM**

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**I. Call to Order**

**II. Motion into Executive Session**

To confer with the Authority's legal counsel for the purpose of receiving legal advice relating to a pending investigation, as authorized by CRS§24-6-402(4)(b).

**III. Adjourn Executive Session**

**REGULAR BOARD MEETING**

**Time: 5:15PM**

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**I. Call to Order**

**II. Approval of Agenda**

**III. Conflict Disclosures**

**IV. Commissioner Comments**

**V. Citizens Comments**

*The Grand Junction Regional Airport Authority welcomes public comments at its meetings. The Citizens Comment period is open to all individuals that would like to comment. If you wish to speak under the Citizens Comment portion of the agenda, please fill out a comment card prior to the meeting. If you have a written statement for the Board, please have 10 copies available and give them to the Clerk for distribution to the Board. The Board Chairman will indicate when you may come forward and comment. Please state your name for the record.*

**VI. Consent Agenda**

*The Consent Agenda is intended to allow the Board to spend its time on the more complex items on the agenda. These items are perceived as non-controversial and can be approved by a single motion. The public or Board Members may ask that an item be removed from the Consent Agenda and be considered individually.*

A. March 17, 2015 – Regular Board Meeting Minutes \_\_\_\_\_ 1

**VII. Discussion Items**

A. Financial Update (Presented by: Staff, Ty Minnick) \_\_\_\_\_ 2

B. Manager Search Committee Update (Presented by: Commissioner, Dave Murray)

C. Security Solutions Committee Update (Presented by: Commissioner, Steve Wood)

D. Waste Oil Container Request (Presented by: Staff, Ben Johnson)

E. Draft New Standard Form Lease – Public Comments (Presented by: Staff, Ben Johnson) \_\_\_\_\_ 3

F. Draft Employee Handbook (Presented by: Staff, Amy Jordan) \_\_\_\_\_ 4

G. Republic Parking Request (Presented by: Staff, Ben Johnson)	5
H. Mesa County Federal Mineral Lease District Grant Update (Presented by: Staff, Amy Jordan)	6
I. Airline Lease Agreement (Presented by: Staff, Amy Jordan)	Handout

**VIII. Action Items**

A. April 14, 2015 Letter from City of Grand Junction (Presented by: Chairman Rick Wagner)	
B. GJRAA Bylaw Amendment (Presented by: Attorney, Ben Wegener)	7
C. Alpine Bank Tri-Party Agreement and Memorandum of Ground Lease Agreement Ratification (Presented by: Attorney, Ben Wegener)	8
D. Federal Aviation Administration Airport Improvement Program Grant Application (Presented by: Staff, Austin Fay)	9
E. Armstrong Consultant Task Order: Apron Design Modification (Presented by: Staff, Austin Fay)	10
F. Armstrong Consultant Task Order: Runway Alternatives Study (Presented by: Staff, Austin Fay)	11
G. Proposal for a Non-Aeronautical Ground Lease (Presented by: Staff, Amy Jordan)	12
H. Conveyance Device Service Agreement (Presented by: Staff, Ben Peck)	13
I. Insurance Brokerage Services Selection Recommendation (Presented by: Staff, Ty Minnick)	14
J. On-Airport Rental Car Concession Recommendation and Contract (Presented by: Staff, Amy Jordan)	15
K. Grant Management and Oversight Policy (Presented by: Staff, Ben Johnson)	16
L. Asset Disposal Policy Modifications (Presented by: Staff, Ty Minnick)	17

**IX. Any other business which may come before the Board**

**X. Adjournment**

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**DIRECTIONS TO MEETING LOCATION:**

GRAND JUNCTION REGIONAL AIRPORT - TERMINAL  
 2828 WALKER FIELD DRIVE, SECOND FLOOR  
 GRAND JUNCTION, CO 81506

Grand Junction Regional Airport is located at the end of Horizon Drive, north of Interstate 70. Parking is available in the Airport’s main parking lot. Please bring your parking ticket into the meeting, and we will validate the parking ticket. [Map of the Airport Campus](#)

Thank you for your patience as we transition to a new meeting location. This will be the meeting location for the remaining Board meetings for 2015.