

MINUTES

Grand Junction Housing Authority
Board of Commissioners
Special Meeting

Friday, February 15, 2008
Housing Authority Offices
1011 North Tenth Street
2:30 p.m.

1. Call to Order

A special Board Meeting of the Grand Junction Housing Authority (GJHA) was called to order Friday, February 15th at 2:40 p.m. by Board Chair Steve Heinemann at the Housing Authority's main facility. Attendance included: Board Members Teresa Coons, Erin Ginter, Patti Hoff, Ora Lee, and Tisha Petelo; and staff members Executive Director Jody Kole, and Executive Assistant Kristine Franz. Kathleen Belgard joined the meeting during the Executive Session.

2. Review Executive Director's Proposed Performance Appraisal Format

In reply to Erin's question regarding the origination of the attached performance appraisal format, Jody explained that several Executive Director Performance Appraisal formats were previously reviewed by Board Members, and it was decided that the Appraisal form used by the Adams County Housing Authority was the most usable tool for the GJHA. To personalize the Appraisal form, the Board requested Jody insert the GJHA 2007 Board/Staff Goals on Page 4 of the form. A proposed abbreviation of those Goals was inserted for the Board's review.

Apologizing for the long overdue performance review, Steve directed Jody to schedule her 2008 performance review now for sometime in September, 2008.

After brief discussion, the Board decided to proceed with Jody's performance evaluation, adding additional evaluation topics to the form if needed.

Jody indicated that clear rating feedback (not number averaging) would be most beneficial to her.

3. Roll Call Vote to Move into Executive Session to Discuss Personnel Issues – Specifically the Performance Review of the Executive Director – C.R.S. 24-6-402(4)(f)(I)

Jody and Kris left the room at 2:46 p.m., as the Meeting moved into Executive Session with a motion by Steve and a unanimous roll call vote.

Kathleen Belgard joined the group.

4. Adjourn

With no further business, the Meeting was adjourned.

