



Statement of Qualifications
SOQ-4054-15-SDH
GRJ F.5-30.8 Structure Geotechnical Investigation
CDOT Project Code SA#20432

RESPONSES DUE:

May 29, 2015 Prior to 2:00 p.m.
City Clerk's Office
250 North 5th Street,
Grand Junction, CO 81501

PURCHASING REPRESENTATIVE:

Scott Hockins
Purchasing Supervisor
scotth@gjcity.org
970-244-1484

May 4, 2015

This solicitation has been developed specifically intended to solicit competitive responses for this project, and may not be the same as previous City of Grand Junction solicitations. All offerors are urged to thoroughly review this solicitation prior to submitting. Submittal by **FAX IS NOT ACCEPTABLE** for this solicitation.

STATEMENT OF QUALIFICATIONS

SECTION 1.0: ADMINISTRATIVE INFORMATION & CONDITIONS FOR SUBMITTAL

- 1.1 **Issuing Office:** This Statement of Qualifications (SOQ) is issued by the City of Grand Junction (City).
- 1.2 **Purpose:** The City of Grand Junction is requesting qualifications from individuals or firms interested in providing Geotechnical Investigations services for the structure replacement on F ½ Road at 30.8.
- 1.5 **Responses: Proposals are due by May 29, 2015 prior to 2:00pm:**
City of Grand Junction
City Clerk's Office
250 N 5th Street
Grand Junction, CO 81501
- 1.6 **Confidential Material:** All materials submitted in response to this SOQ shall ultimately become public record and shall be subject to inspection after contract award. "Proprietary or Confidential Information" is defined as any information that is not generally known to competitors and which provides a competitive advantage. Unrestricted disclosure of proprietary information places it in the public domain. Only submittal information clearly identified with the words "**Confidential Disclosure**" shall establish a confidential, proprietary relationship. Any material to be treated as confidential or proprietary in nature must include a justification for the request. The request shall be reviewed and either approved or denied by the City Attorney. If denied, the proposer shall have the opportunity to withdraw its entire proposal, or to remove the confidential or proprietary restrictions. Neither cost nor pricing information nor the total proposal shall be considered confidential or proprietary.
- 1.7 **Addenda:** All Questions shall be submitted in writing to the appropriate person as shown in Section 1.1. Any interpretations, corrections and changes to this SOQ or extensions to the opening/receipt date shall be made by a written Addendum to the SOQ by the City Purchasing Division. Sole authority to authorize addenda shall be vested in the City of Grand Junction Purchasing Representative. Addenda will be issued electronically through the City's website at www.gjcity.org by selecting the Bids link. Offerors shall acknowledge receipt of all addenda in their proposal.
- 1.8 **Open Records:** Proposals shall be received and publicly acknowledged at the location, date, and time stated herein. Offerors, their representatives and interested persons may be present. Proposals shall be received and acknowledged only so as to avoid disclosure of process. However, all proposals shall be open for public inspection after the contract is awarded. Trade secrets and confidential information contained in the proposal so identified by offer as such shall be treated as confidential by the City to the extent allowable in the Open Records Act.
- 1.9 **Submission:** Each proposal shall include **one (1) hard copy** and **one (1) electronic copy on USB Flash Drive**, shall be placed in a sealed envelope and marked clearly on the outside "**SOQ-4054-15-SDH GRJ F.5-30.8 Structure Geotechnical Investigation CDOT**

Project Code SA #20432.” For proper comparison and evaluation, the City requests that proposals be formatted as directed.

- 1.10 Venue:** Any agreement as a result of responding to this RFP shall be deemed to have been made in, and shall be construed and interpreted in accordance with, the laws of the City, Mesa County, Colorado.
- 1.11 Ownership:** All plans, prints, designs, concepts, etc., shall become the property of the Owner.
- 1.12 Compliance with Laws:** Proposals must comply with all Federal, State, County and local laws governing or covering this type of service and the fulfillment of all ADA (Americans with Disabilities Act) requirements.
- 1.13 Immigration Reform and Control Act of 1986 and Immigration Compliance:** The Offeror certifies that it does not and will not during the performance of the contract employ illegal alien workers or otherwise violate the provisions of the Federal Immigration Reform and Control Act of 1986 and/or the immigration compliance requirements of State of Colorado C.R.S. § 8-17.5-101, *et.seq.* (House Bill 06-1343).
- 1.14 Public Funds/Non-appropriation:** Funds for payment have been provided through the Federal Highway Administration and the City of Grand Junction budget approved by the City Council for the stated fiscal year only. State of Colorado statutes prohibit the obligation and expenditure of public funds beyond the fiscal year for which a budget has been approved. Therefore, anticipated orders or other obligations that may arise past the end of the stated City of Grand Junction fiscal year shall be subject to budget approval. Any contract will be subject to and must contain a governmental non-appropriation of funds clause.
- 1.15 OSHA Standards:** All Offerors agree and warrant that services performed in response to this invitation shall conform to the standards declared by the US Department of Labor under the Occupational Safety and Health Act of 1970 (OSHA). In the event the services do not conform to OSHA Standards, the Owner may require the services to be redone at no additional expense to the Owner.
- 1.16 Indemnification:** Contractor shall defend, indemnify and save harmless the City of Grand Junction, State of Colorado, and all its officers, employees, insurers, and self-insurance pool, from and against all liability, suits, actions, or other claims of any character, name and description brought for or on account of any injuries or damages received or sustained by any person, persons, or property on account of any negligent act or fault of the Contractor, or of any Contractor’s agent, employee, subcontractor or supplier in the execution of, or performance under, any contract which may result from proposal award. Contractor shall pay any judgment with cost which may be obtained against the Owner growing out of such injury or damages.
- 1.17 Insurance Requirements:** The selected Bidder agrees to procure and maintain, at its own cost, policy(s) of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by the Bidder pursuant to this Section. Such insurance shall be in addition to any other insurance requirements imposed by this Contract or by

law. The Bidder shall not be relieved of any liability, claims, demands, or other obligations assumed pursuant to this Section by reason of its failure to procure or maintain insurance in sufficient amounts, durations, or types.

Bidder shall procure and maintain and, if applicable, shall cause any Subcontractor of the Bidder to procure and maintain insurance coverage listed below. Such coverage shall be procured and maintained with forms and insurers acceptable to the HDD. All coverage shall be continuously maintained to cover all liability, claims, demands, and other obligations assumed by the Bidder pursuant to this Section. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage. Minimum coverage limits shall be as indicated below unless specified otherwise in the Special Conditions:

- (a) Worker Compensation insurance to cover obligations imposed by applicable laws for any employee engaged in the performance of work under this Contract, and Employers' Liability insurance with minimum limits of:

ONE MILLION DOLLARS (\$1,000,000) each accident,
ONE MILLION DOLLARS (\$1,000,000) disease - policy limit, and
ONE MILLION DOLLARS (\$1,000,000) disease - each employee

- (b) General Liability insurance with minimum combined single limits of:

ONE MILLION DOLLARS (\$1,000,000) each occurrence and
ONE MILLION DOLLARS (\$1,000,000) per job aggregate.

The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, products, and completed operations. The policy shall include coverage for explosion, collapse, and underground hazards. The policy shall contain a severability of interests provision.

- (c) Comprehensive Automobile Liability insurance with minimum combined single limits for bodily injury and property damage of not less than:

ONE MILLION DOLLARS (\$1,000,000) each occurrence and
ONE MILLION DOLLARS (\$1,000,000) aggregate

- (d) Professional Liability & Errors and Omissions Insurance policy with a minimum of:

ONE MILLION DOLLARS (\$1,000,000) per claim

This policy shall provide coverage to protect the contractor against liability incurred as a result of the professional services performed as a result of responding to this Solicitation.

With respect to each of Bidder's owned, hired, or non-owned vehicles assigned to be used in performance of the Work. The policy shall contain a severability of interests provision. The policies required by paragraphs (a), (b), (c), and (d) above shall be endorsed to include

the City and/or County, and the City's and/or County's officers and employees as additional insureds. Every policy required above shall be primary insurance, and any insurance carried by the HDD, its officers, or its employees, or carried by or provided through any insurance pool of the HDD, shall be excess and not contributory insurance to that provided by Bidder. No additional insured endorsement to any required policy shall contain any exclusion for bodily injury or property damage arising from completed operations. The Bidder shall be solely responsible for any deductible losses under any policy required above.

SECTION 2.0: BACKGROUND/SCOPE OF SERVICES

- 2.1 Background:** The City of Grand Junction plans to remove and replace the GRJ-F.5-30.8 bridge structure. The structure is over Lewis Wash and is located within the City limits of the City of Grand Junction, Mesa County. The current structure is a twin concrete box culvert (CBC) that was originally constructed in 1949. The structure is classified as "structurally Deficient" with a sufficiency rating of 54.2. The replacement structure will also be a twin CBC.

The funding for the project comes from both the Federal Highway Administration (FHWA) administered by Colorado Department of Transportation (CDOT) and the City of Grand Junction.

- 2.2 Scope of Services:** The City of Grand Junction expects the Geotechnical investigation to evaluate the subsurface conditions with regard to developing recommendations for culvert foundations, wingwall foundations and earthwork.

- Two borings, one on each side of the culvert to a depth ten (10) feet below the bottom of the stream channel. Samples of the subsurface soil for laboratory testing to determine the engineering properties of the material. In addition, a bulk sample of the stream bed material will be collected and tested for scour calculations.
- Laboratory testing in accordance with current ASTM procedures including but not limited to grain-size analysis, Atterberg limits determination, natural moisture content and density determination, optimum moisture and density (Proctor) determination, swell/consolidation testing and water soluble sulfates content determination.
- Prepare a final report stamped by a Colorado Registered Professional Engineer to include boring logs, laboratory testing results, discussion of subsurface conditions, discussion of ground water conditions, discussion of geological hazards which may impact the proposed construction, recommendations for culvert and wingwall foundations in accordance with LRFD procedures, recommendations for roadway approach pavements and recommendations for general earthwork.

2.3 Response Requirements:

- A. **Qualifications:** Provide qualifications for consideration and include prior experience with similar projects. Include key personnel, professional qualifications for staff who would work on this project.
- B. **Strategy and Implementation Plan:** Describe your proposed strategy and/or plan for the project, and describe how your firm intends to meet the requirements.
- C. **References:** Provide a minimum of three references with their names, addresses and telephone numbers that can attest to your experience in projects of similar scope and size.
- D. **Fee Schedule:** In a separate sealed envelope please provide a complete Hourly Fee Schedule and Lump Sum Fees for Traffic Control and Geotechnical Testing. The owner intends to open the Fee Schedule for the firm considered to be most qualified.

2.4 Tentative Project Schedule:

Statement of Qualifications Available	May 11, 2015
Proposal Deadline	May 29, 2015
Consultant Selection	June 1, 2015
Geotechnical Samples Collected	June 4, 2015
Project Completion	June 16, 2015

The Consultant will be chosen based on all information provided and deemed to be in the best interest of the City of Grand Junction.

End SOQ