



HORIZON DRIVE **District**

Gateway to Grand Junction

Official Minutes

Board Meeting of the Horizon Drive Business Improvement District

January 11, 2012

Shaw Construction

760 Horizon Drive, Suite 201, Grand Junction, CO 81506

10:00 a.m. to 10:30 a.m.

Attendance:

Clark Atkinson

Jan Rohr

Lynne Sorlye

Bill Milius

Chuck Keller

Dale Reece

Brenda Brock

Others:

Victoria Patsantaras, District representative

Jarrold Pearson, attorney for District

Jay Moss, property owner, 2764 Compass Drive

Call to Order: The meeting was called to order at 10:02 a.m. by Clark Atkinson. Minutes were taken by Victoria Patsantaras. A quorum (4) of Board Members is present.

Welcome: Welcome and outline. The Board will engage in a brief meeting to carry out the routine District business, and then will close the meeting to the public. Beginning at approximately 10:30 a.m., the District Board will begin a Design Charette with Ciavonne Roberts Associates, the selected Landscape & Design Consultant firm, pursuant to the landscape and design services solicited in SOQ-3375-11-DH.

Consent Agenda: The consent agenda, consisting of emailed documents: Minutes of Board Meeting of December 1, 2011, Treasurer's Reports of November and December, 2011, and Representative's report dated January 5, 2012, were received by all board members. Chuck Keller moved for approval of the entire consent agenda, Jan Rohr seconded the motion and it is unanimously approved.

VISIT THE DISTRICT

WWW.HORIZONDRIVEDRIVEDISTRICT.COM

970.985.1833

P.O. Box 4191 Grand Junction, CO 81502

Routine Business:

1. Lightning Round. The Board chairman requested each person present give a short comment or update on the District and related matters.

2. Ciavonne Roberts Associates, contract. Clark Atkinson explains the background of contract draft with Ciavonne Roberts, highlighting that the work is a service contract for design development and 3D modeling of the entire Horizon Drive corridor, and construction documents for Phase 1 only. The amount of contract is approximately \$83,000, which will be borne by the District directly. The service contract does not include preparing construction documents for Phase 2 or 3. Discussion ensued concerning the contract, associated time to review it, meetings to finalize and execute, as well as project billing and payment sequence.

Chuck Keller moved that the District empower Clark Atkinson and Jan Rohr to negotiate and execute a contract with Ciavonne Roberts Associates, with the Board reviewing the contract at the February 2012 meeting from a historical standpoint. Brenda Brock seconded the motion and it was unanimously passed.

Dale Reece moved that Bill Milius and Clark Atkinson approve the invoices as they are received. This motion was seconded by Lynne Sorlye and unanimously passed.

3. Bylaws for District. As previously discussed at the November 2011 board meeting, a document that combines the earlier, 2004 Bylaws for the District, and two subsequent amendments, has been prepared by Jarrod Pearson. The document is prepared for signature thereon by the Secretary.

Lynne Sorlye moved for approval of the Amended and Restated Bylaws of the Horizon Drive Business Improvement District. The motion was seconded by Jan Rohr and unanimously passed.

4. Budget for 2012. The District's annual obligation to file a certified copy of the budget with the State of Colorado is briefly discussed. The document is prepared for the Treasurer's signature.

Jan Rohr moved for acceptance of the Certified Budget 2012 and for signature thereon by the Treasurer. Lynne Sorlye seconds the motion and it is unanimously passed.

5. Goal setting for 2012. Discussion regarding time needed to review the strategic plan and set goals for action items. The next board meeting, February 8, 2012, will be extended one hour to accommodate the additional discussion.

New Business:

1. Election of Officers for 2012. According to the Bylaws, at the first meeting of each year the Board is to select its officers. Discussion occurs relative to the length of board terms and in turn, officer terms. The Board expresses appreciation for the efforts by the sitting officers.

Dale Reece moves for reappointment of all officers for 2012. Chuck Keller seconds the motion and it is unanimously passed.

Clark Atkinson – Chairman and President
Jan Rohr – Vice President
Chuck Keller – Secretary
Bill Milius – Treasurer

2. Resignation. Lynne Sorlye offers her resignation as board member, effective April, 2012.

All business before the Board being concluded, and with thanks to all, the public portion of the meeting is adjourned at 10:55 a.m.

After a short break, the Board members will begin the Design Charette hosted by Ciavonne Roberts Associates, which is estimated to extend to 3:00 p.m.

The next scheduled Board meeting is February 8, 2012 and will be held at the HDD office, 2764 Compass Drive, second floor conference room, 10:00 a.m. to 1:00 p.m.

Horizon Drive District

By: _____
Chuck Keller, Secretary

Date: _____