

New Application Checklist

<input type="checkbox"/>	Complete Colorado Liquor Retail License Application (DR 8403 (FMB) or DR 8404 (all others)) and all required documents listed on page 2. Colorado Liquor Forms - www.colorado.gov/pacific/enforcement/liquor-forms
<input type="checkbox"/>	Apply for City Sales Tax License (250 N 5 th St, 970-244-1521, gjsalestax@gjcity.org).
<input type="checkbox"/>	Obtain letter from City Community Development (250 N 5 th St, 970-244-1430, comdev@gjcity.org) stating alcohol sale/service is an allowed use for the proposed location or apply for a Conditional Use Permit.
<input type="checkbox"/>	Complete Persigo Food Service Pretreatment Application and Fee if any type of food service is required or will be available.
<input type="checkbox"/>	Check with Mesa County Health Department (510 29 ½ Rd, 970-248-6900, healthinfo@mesacounty.us) for applicable food requirements/license.
<input type="checkbox"/>	Include Hours of Operation for food and alcohol service. CRS 44-3-901(6)(b)
<input type="checkbox"/>	Include Menu, if applicable.
<input type="checkbox"/>	Drop off completed application packet to the City Clerk’s Office for review.
<input type="checkbox"/>	*AFTER the completed application is accepted by the City Clerk’s Office: Schedule fingerprinting appointment(s) at one of the following State approved vendors for each principal (individuals with more than 10% ownership, officers, directors, partners, members) and <i>include receipt with application.</i> <ul style="list-style-type: none"> • Colorado Fingerprinting at coloradofingerprinting.com Create account and select “LIQUOR LIC – LOCAL PD SO 44-3-307” and Use CBI Code “6359LLQH” for City of Grand Junction City Clerk • IdentoGO at uenroll.identogo.com and use Service Code “25YQ6K” and CBI Account Number CONCJ6359
<input type="checkbox"/>	AND Complete and sign Notice to Applicant - Privacy Statement

Items to be Reviewed after Application is Complete

Fees - Needs and Desires Survey - Notice of Hearing/Affidavit of Posting - Local Licensing Authority Hearing

The applicant or representative must be present at the hearing and provide sufficient evidence indicating the Needs and Desires of the neighborhood for the license. The Local Licensing Authority generally meets the 1st and 3rd Wednesdays of each month in the Municipal Hearing Room (250 North 5th Street) at 2:00 p.m.

Once the Authority approves the application, it will be forward to the Colorado Department of Revenue - Liquor Enforcement Division for processing. The State review and approval process may take 2-3 months unless concurrent review was requested. Upon State approval, the license is sent to our office. The City of Grand Junction license will then be prepared and both licenses will be issued once all inspections are completed and occupational tax is collected. **A certificate of occupancy may be required before a license can be issued.**

[Colorado Liquor Code](#)

[Colorado Liquor Rules](#)

[Colorado Beer Code](#)

***Background reports generated from fingerprints taken prior to application acceptance cannot be accepted.**

City Application and License Fees

Application	New	\$ 1,000.00
	Transfer	\$ 750.00
License	Arts	\$ 41.25
	Beer/Wine	\$ 48.75
	Brew Pub	\$ 75.00
	Campus Liquor Complex	\$ 75.00
	-Each Related Facility	\$ 15.00
	Club	\$ 41.25
	Fermented Malt Beverage	\$ 3.75
	Hotel/Restaurant	\$ 75.00
	-Each Optional Premises	0
	Liquor Licensed Drug Store	\$ 22.50
	Lodging/Entertainment	\$ 75.00
	Retail Liquor Store	\$ 22.50
	-Tasting Permit	\$ 100.00
	Tavern	\$ 75.00
Other	Register/Change Manager	\$ 30.00

City Occupational Tax*

Arts	\$ 150.00
Beer/Wine	\$ 300.00
Brew Pub	\$ 300.00
Campus Liquor Complex**	\$ 300.00
Club	\$ 150.00
Distillery Pub	\$ 300.00
Fermented Malt Beverage – On/Off Premises	\$ 100.00
Hotel/Restaurant**	\$ 300.00
Liquor Licensed Drug Store	\$ 300.00
Lodging/Entertainment	\$ 300.00
Racetrack	\$ 300.00
Retail Liquor Store	\$ 300.00
Retail Sales Room	\$ 300.00
Tavern	\$ 500.00

*Pro-rated for new licenses based on license issue date and due annually on January 1st thereafter.

**Amount may vary with Optional Premises/Related Facility.