## MEMORANDUM OF UNDERSTANDING RE: CONTROL OF CONFIDENTIAL DATA

This Confidentiality Agreement ("Agreement") is made and effective July 16, 2008 by and between the City of Grand Junction and Mesa County.

## 1. Confidential Information.

The City of Grand Junction proposes to disclose certain of its confidential sales tax information (Confidential Information) to Mesa County for the purpose of verifying Mesa County's sales tax information.

## 2. Mesa County's Obligations.

- A. Mesa County agrees that the Confidential Information is to be considered confidential and proprietary to the City of Grand Junction and Mesa County shall hold the same in confidence, shall not use the Confidential Information other than for the purposes of verifying the information, and shall disclose it only to directors or employees with a specific need to know. Mesa County will not disclose, publish or otherwise reveal any of the Confidential Information received from the City of Grand Junction to any other party whatsoever except with the specific prior written authorization of the City of Grand Junction.
- B. Mesa County agrees to store and maintain confidential information in a secure place, physically and/or electronically, and to keep adequate records of what confidential information is received and the disposition thereof.
- C. Mesa County agrees to restrict access to such information to persons whose duties and responsibilities require such access, and to make certain that confidential information is not disclosed to unauthorized persons.

It is understood and agreed that if any of the provisions of this memorandum are violated, the City of Grand Junction may refuse to furnish any additional confidential information.

Signed.	Signed:
Jodi Romero, Financial Operations Manager	Marcia Arnhold, Finance Director
City of Grand Junction	Mesa County
Date: 17/08	Date: 7/17/08