

RIVERVIEW TECHNOLOGY CORPORATION
Quarterly Board of Directors Meeting
Minutes
May 6, 2015

Members Present: Susan Corle, Will Hays, Craig Little, Pat Tucker, Derek Wagner, Katie Worrall
Others Present: Hannah Benson, Michael Burke, Jon Maraschin, Ken Short
Ex-Officios: Bennett Boeschstein,

Call to Order and Approval of Minutes: Pat Tucker called the meeting to order at 9:20 am and asked for a motion to approve the February 4, 2015 Minutes. Susan Corle made a motion to approve the Minutes as written, and Katie Worrall seconded. All members voted AYE and the motion passed.

Corporate: Lease Update: Jon Maraschin explained that according to the last meeting, BIC will continue to pay \$1/year for their lease, but RTC will take over building improvements. RTC has asked Sam Starritt to review the new lease terms and draft a new lease with this amendment. It should be complete and ready for Board review at the next quarterly meeting.

Executive/Finance Committee: Financial Statements 3/31/15: Jon reviewed financial statements, highlighting the fact that DOE work orders are up as the cabin renovation gets underway. Reimbursable expenses are down due to a mild winter. Currently ahead of budget by \$49K. All building projects are mostly complete so property management has been working on special projects instead of ongoing maintenance. Expecting to end year with \$20K income, which is less than last year, but taking Bldg. 12a off the lease was a big loss.

2015 Committees: Historical Designation: This project is on hold until DOE and RTC can agree upon a solution. Discussed turning the dike road walking trail into an interactive walk with signs to learn about the campus' history. Derek Wagner asked if there is an example of another DOE site creating a visitor center. Jon says, yes, there is a site in Ohio that has a successfully run visitor center, as well as a few others across the country; what they don't have is a visitor center on a site that the DOE does not own. DOE has been working with the Museum to determine if a partnership can be formed. If DOE does decide to go forward, a lease would be the first step before any work was completed. All RTC staff time is being reimbursed as they work on feasibility of the project. A more concrete plan should be ready to present at the next meeting and a vote will be taken on the Board would like to move forward.

Property Management: HRL Compliance Water Assessment for DOE: The water pipes have been flushed and RTC hired HRL Compliance to complete a water assessment for Bldg. 32. The results of the assessment were the water does not meet standards, but is safe to drink, and RTC was provided with a letter confirming that. RTC has agreed to provide bottled water for Bldg. 32.

Other Business: Leahy Memorial Dedication 6/2/2015: The DOE is having a dedication ceremony of their new pavilion in honor of Phillip Leahy. The Board is invited

and encouraged to attend. RTC is helping with logistics, but DOE is paying for it. Former Board members will also be invited for a networking lunch following the ceremony.

Officers Reaffirmed: Jon reaffirmed new Board positions that were voted on at February meeting. Will Hays will be President, Pat Tucker Past Chair, Steve Hovland Secretary/Treasurer. Derek Wagner moves to ratify, Susan Corle seconds and all members vote Aye.

Adjournment: There being no further business, the meeting was adjourned at 10.00 a.m.

Next Meeting – August 5, 2015