



**Grand Junction Regional Airport Authority Board
Board Meeting and Workshop
Meeting Minutes
August 18, 2015**

EXECUTIVE SESSION

Time: 3:00PM

- I. Call to Order**
 - II. Approval of Agenda**
-

Commissioner Wood said that he received a call from Mr. Ben Wegener, who was leaving the court in Glenwood Springs, and said he probably wouldn't be here prior to 5PM but intends to be here for the public meeting and he asked if they could hold the West Star issue until his arrival.

Chairman Wagner said that item "C. Security Solutions Committee Update" under discussion items, as a result of some comments they might make during Commissioner's Comments that it might be better served to put that at the top of the discussion items.

Commissioner Wood moved to approve the agenda with the fore mention change; moving the Security Solutions Update to the top of the discussion list. Commissioner Ball seconded. Voice Vote. All Ayes.

- III. Motion into Executive Session**

To confer with the Authority's legal counsel for the purpose of receiving legal advice relating to a pending investigation, as authorized by CRS§24-6-402(4) (b). In addition, to discuss matters that are required to be kept confidential by federal or state laws or rules and regulations as authorized by C.R.S. 24-6-402(4)(c). In particular, to discuss letter of reference and other personal information provided as part of the hiring process of the Airport Manager, information required to remain confidential under C.R.S. 24-72-204(3)(a)(III) and (XI)(B).

- III. Adjourn Executive Session**

REGULAR BOARD MEETING

Time: 5:15PM

- I. Call to Order**

Mr. Rick Wagner, Board Chairman, called the Meeting of the Grand Junction Regional Airport Authority Board to order at 5:31 PM on August 18, 2015 in Grand Junction, Colorado and in the County of Mesa.

Present:

Commissioners Present:

Rick Wagner, Chairman
Steve Wood, Vice Chairman
Paul Nelson
Dave Murray
Rick Taggart
Troy Ball
Rick Langley

Airport Staff:

Ben Johnson, Interim Airport Manager
Victoria Villa, Clerk
Amy Jordan
Ben Peck
Ty Minnick
Austin Fay
Chance Ballegeer
Brian Harrison
Shawn Stratton
Ted Balbier

Other:

Guy Parker, GJAUTA
Barry Hicks, GJAUTA
Manuel Torres, Citizen
Terry Torres, Citizen
Rich Livingston, Livingston & Mumby LLC.
Bob Erbsch, Citizen
Deborah G., Citizen
Larry Kempton Sr., Kempton Air LLC.
Bradley Sullivan, CFC
Shannon Kinslow, TOIL
Wayne Clark, Citizen
Joe Fournier, Citizen
Brad Barker, Citizen

II. Approval of Agenda

Commissioner Nelson moved to approve the agenda. Commissioner Wood seconded. Voice Vote. All Ayes.

III. Conflict Disclosures

Chairman Wagner - None
Commissioner Wood – Hangar Owner
Commissioner Nelson - None
Commissioner Murray – None
Commissioner Taggart – None
Commissioner Ball – None
Commissioner Langley – None

IV. Commissioner Comments

Commissioner Wood commented on the staff's excellent handling of an emergency landing they had, it made national news and it was handled extremely well.

Chairman Wagner said that the federal criminal investigation is not going to be further pursued by the Department of justice, they made the decision not to indict at this time but they can always change their minds within the statute of limitations. Chairman Wagner said that ever since 2013 almost every major decision that the Board has made is effected somewhat by the

existence of that federal investigation. Since May of 2014 the Airport Authority has had a non-prosecution agreement with the Department of Justice that included. The Board rectifying some deficiencies, changing some policies and creating policies that had not existed before in order to bring the operation of the Airport into a status that might be expected by the governing agencies, federal government and for the citizenry as well. Chairman Wagner said that they have completed all of their obligation. Chairman Wagner said that they don't know the reasons why the Justice Department chose to proceed the way they did and they are not certain why the Justice Department decided to step in to begin with, they are interested in seeing the documentation that would be contained in the bureau's affidavit and support of the search warrant and he believes that will probably be unsealed and be made available to the public in a short period of time. Chairman Wagner said that they aren't privileged to the reasons that the Department of Justice decide to prosecute/not prosecute or anything else. Prosecution decisions are made on a lot of levels, many of which don't have anything to do with guilt or innocence. Chairman Wagner said that they will probably never know why exactly they decided to do what they've done but it is in face done. Chairman Wagner said that they are now at greater liberty to discuss a lot of these matters publicly, and they will be taking certain actions that they were precluded from doing because it might have impacted the justice department's investigation in the past and because they had agreed to not do anything that might cloud or interfere with their investigative process. Chairman Wagner said that their hands are still tied to some degree because the Federal Government and the Grand Junction Regional Airport Authority are bound because all of the money that the airport gets, of significance, comes from the Federal Government and the FAA. Chairman Wagner said that they are going to continue to see what their relationship with the FAA is going to be going forward and what steps they can all take to make sure that things that have happened in the past do not happen again. Chairman Wagner said that there continues to be an ongoing federal civil investigation, which those take more time and they can't make any further comment on that.

Chairman Wagner said that the FAA has determined that a portion of the fence that was constructed by the prior administration, was not within the reimbursable guidelines so they are asking for their money back. The FAA made an initial demand for \$500,000. The fence continues to be an issue and they want to see it changed, they have been working on this for three years, the TSA has teased the airport with a seeming approval of the projects and then they denied it. Chairman Wagner said that they have had some productive meetings with the TSA and they are getting good support from the congressional representatives.

V. Citizen Comments.

None.

VI. Consent Agenda

A. July 21, 2015 – Regular Board Meeting Minutes

Commissioner Wood made a motion to approve the July 21, 2015 Regular Board Meeting Minutes as presented. Commissioner Murray seconded. Voice Vote. All Ayes.

VII. Discussion Items

A. Security Solutions Committee Update

Commissioner Wood briefed the Board. Commissioner Wood said that the day before the last Board Meeting they had a walk through by a couple of representatives of the Colorado region of the TSA and they didn't have any reason to believe, based on that walk through, that they weren't still proceeding toward a resolution. Commissioner Wood said that on the 23rd they were startled to receive a letter from the Federal Security Director, denying their ASP amendment. On the morning of the 24th the committee met to briefly go over the letter and decide what action to take, and without them doing anything, they were contacted by Senate and Congressional staffers and the rest of that, within a few days, was a letter jointly signed by Senator Bennett, Senator Gardener and Congressman Tipton to the TSA administrator asking them to have a senior level TSA from Washington DC come to Grand Junction and get to some resolution. Commissioner Wood said that last Thursday afternoon they met with Andrew Johnson, the branch manager of aviation compliance within the TSA, and they felt like it was constructive. Commissioner Wood said that a lot of things to do with security is security sensitive information (SSI) which restricts him from talking about the details. Commissioner Wood said that they last they heard was that the TSA thought it was a good meeting and they are "cautiously moving forward" toward a phased approach. Commissioner Wood said that they found that the things they discussed dozens of times with subordinate people had not made it up the chain but they were able to answer the questions they had. As it stands now the committee anticipates the strong likelihood of a visit from their Federal Security Director or at least to be contacted by them by the end of the week.

Discussion:

Chairman Wagner said that it was nice to finally get information to someone who is an actual decision maker. Chairman Wagner said that it was surprising on how little Andrew seemed to know about the specifics on what they are trying to do even though it had been presented time and time again, the information never made it up the chain.

Commissioner Wood thanked staff, committee members and others for all of the hours and work put in to this. Commissioner Wood gave a big thanks to both Senators and Congressmen as well as County Commissioners for their voice to keep the word out there that this is something that has to get fixed.

B. Financial Update

Mr. Minnick briefed the Board. Mr. Minnick briefly went over the income statement and said that they came in line with budget and prior year so it's looking really good right now. Mr. Minnick said that enplanements year to date are around 124,000 vs. 128,000 in prior year so they are a little behind, mostly due to how slow the first quarter was. Mr. Minnick said that the enplanements are still below prior year by about 3%, but for the month enplanements were around 21,700 due to the Allegiant flight operating their seasonal service to LA.

Mr. Minnick presented a slide showing the five year historical comparison to actual and July was a very good month they beat that historical average by a lot but of course they are going to start trending off as the year goes on because they will have fewer and fewer enplanements. Mr. Minnick said that July was their highest month for enplanements since 2009.

C. Audit Committee Report

Commissioner Langley briefed the Board. Commissioner Langley said that March of 2014 an Audit Committee was stood up and they have managed the last two audits. Commissioner Langley said that one of the commitments they made was to take on some internal controls and internal audits of vendors and Mr. Minnick has gotten to the point to where he can start executing and pursuing some of these audit. Commissioner Langley said that all of the audits that were performed were found to be acceptable. Commissioner Langley said that the committee is looking at different options and alternatives for the parking lot that is coming up for renewal. Mr. Langley said that the committee decided to invite EKS&H back, which is their CPA firm that has done the last two audits, to bring them back this year for continuity and independence. They have requested an engagement letter for the audit to begin in January for a completion of the audit by March but they don't know what the status is.

Commissioner Langley said that Mr. Minnick went through all of the airport's capital equipment assets, which is something that has not been done in a very long time, and what is typical in these situations is that assets disappear, break, wear out, get thrown away etc. and they often time don't get removed from the books. Mr. Minnick went through the books to true them up with the physical counts of the assets that are actually on hand. Commissioner Langley said that there were some very minor things that were fully depreciated, there was a Denali truck and an ATV that actually had netbook value that are no longer here at the airport, they were sold back in 2012 so they made that adjustment and removed those assets from the books.

Discussion.

Commissioner Murray asked if any other material variances were found in the true up.

Mr. Minnick said that he found variances but those items are at a zero book value.

Commissioner Murray asked if there were any items missing regardless of value.

Mr. Minnick said no but when people put stuff on the books they don't always put the greatest description or there's no way to know that they are even talking about.

D. Tenant Hangar Repair Requests

Mr. Ben Johnson briefed the Board. Mr. Johnson said that they are looking for some guidance on a couple of issues. One issue is with the Sky Adventures hangar is that there are some leaching that is coming through a retaining wall and staining the sidewalk. Mr. Johnson said that they have found a pretty easy and inexpensive fix for that.

Leslie Henderson, building manager for Sky Adventures, said that this issue started after the ramp was replaced so originally they did the landscaping on the north side of that in 2009/2010 and they thought that maybe the water started leaching through due to landscaping being done but the problem is that it's only in this one area and it's eroding the sidewalk and it's killing the plants. Ms. Henderson said that the Airport Authority has done multiple testing to see what the water is because she was worried that they were getting some of the deicing since the tank sits right above there but the testing didn't show that that's what is was.

Mr. Johnson said that what they did with all of these is lumped them together and asked Armstrong to provide an opinion on likely cause of this kind of thing and they came up with a fairly inexpensive and easy solution of just excavating back some of the back fill against that retaining wall and putting in a proper drainage over to a proper drain.

Commissioner Wood asked if that was something that staff could do.

Mr. Johnson said yes.

Chairman Wagner asked if this was the result of design error from the change in the ramp.

Ms. Henderson said that that's when they noticed it and it's also when they developed another issue which is on the North West side of the hangar.

Commissioner Wood asked how the drainage changed when the ramp was replaced.

Mr. Ben Peck, Facilities Manager, said that the slope didn't really change but pure speculation on his part is that they had to do a lot of over excavation on the deice ramp and they backfilled that with pit run so his thought would be maybe it created a hardpan and gave it a different path and that hillside has been landscaped over with rock and fabric so they don't get that evaporation like they used to. Mr. Peck said that thinks it's a multitude of things causing it.

Mr. Johnson said that the other issue is a little more complicated, which is drainage on the North West corner of the hangar, as the ramp comes in there the water sheets off the ramp and misses the ramp drain. Mr. Johnson said that the issue is coming between the two buildings and the roof drains dump into this area that is not sloped or drained properly so the water ends up in the corner of Sky Adventures hangar.

Ms. Henderson said that they are also getting sheet drainage coming from the ramp. Ms. Henderson said that after the ramp was completed, because it was dug up right to their building, she walked with Jviation in 2010 she has notes going to them saying that she believed this was installed correctly and it was draining back. At that point in time, Ms. Henderson said that Jviation put a block down to try to drain it away but with the amount of rain this year they have continual water coming in.

Mr. Johnson said that they asked Armstrong to dig into that one a little more and just with an off the cuff look at it, they can excavate that area, regrade it so it drains properly, then run a drain underneath it back to either the drain on the ramp or on the landside it's a significant amount of

work. Armstrong's proposal was \$7,500 to look into that and that would give them a preliminary design, survey work and cost estimates for the construction.

Commissioner Murray asked who did the initial design and was that considered. Commissioner Murray asked if this was reported to their liability carrier and who did the excavation to begin with and if that was properly done.

Mr. Peck said that he knows that a lot of the design work was done by former engineering firm, Jviation.

Commissioner Ball said that rather than spending money on another study, why they don't put that money towards just getting the job done.

Mr. Johnson said that the survey work will have to be done anyways to do the design.

Denis Cori with Armstrong Consultants said that they don't know if the as built condition of the ramp was as designed but they think an as built survey is needed. Mr. Corsi said that they can take the water and drain it north into the trench drain or take it south over the hill. Mr. Corsi said that they can relatively inexpensively spend time developing a cost estimate of one or the other of those solutions but until they have the survey they don't know which one of those will actually work. Mr. Corsi said that they will get cost estimates on trenching it to the north or the south and see what the magnitude of cost is and then once they have that cost to verify that one of those two will work then they might go back and get the survey.

Mr. Johnson briefed the Board on a separate hangar having issues owned by Vic Gerardi. Mr. Johnson said that this hangar is settling.

Representative for the hangar, Mr. Rich Livingston said that his client acquired this hangar about 2006 and it did have some minor cracking. Mr. Livingston said that in 2011 the Airport Authority installed some drainage improvements outside, immediately adjacent to the wall of this building. Mr. Livingston said that this is all anecdotal, they don't have any engineering studies or anything that's been done but after that exterior work was done over the course of the next three or four years, more and more cracks began to show up in the concrete and now the overhead door binds at one corner. Mr. Livingston said that Mr. Bradley Sullivan has the hangar next door and is interested in this hangar and did some homework and was told it would be about \$12,000 to stabilize the situation. Mr. Livingston said that his client is asking if the Authority believes that there was some contribution from the external work to this issue, would the Authority be willing to share some of the cost associated with the remediation.

Mr. Johnson said that they asked Armstrong to look into this and give an opinion and the end result was by the time they figure out whose fault it was they could have just paid for the fix.

Commissioner Murray said that he wants to make sure they make the right decision to fix it, to be assured that it doesn't create yet another problem.

Mr. Livingston said that they are asking the Authority to split the cost. Mr. Livingston said that they will enter into a release agreement with the Airport Authority making a full and final settlement. Mr. Livingston said that before they actually do the work they will get a final bid and if that bid is less than \$12,000 the Authority would only be paying their half of whatever that figure is and if it's more than \$12,000 then they pay.

Commissioner Taggart made a motion to split the cost not to exceed \$6,000 with Mr. Livingston's client and to include a release agreement with the Airport Authority making this a full and final settlement. Commissioner Wood seconded. Voice Vote. All Ayes.

E. Runway Alternatives Analysis

Denis Corsi and Eric Trinklein with Armstrong Consultants, presented the draft report of the modifications to standards analysis that was performed regarding options for meeting the long term objective of providing a minimum of 20 year useful pavement life on runway 11/29 in the pursuit of correction of modifications to design standards. Mr. Corsi presented background information on runway 11/29 and said that it's well beyond the end of its useful life and back in 2009 a nominal two inch mill and overlay was conducted to extend the pavement life an additional ten years while the steps were completed to move forward with some type of a project to ultimately reconstruct or replace that runway so it is expected to last until 2019. Mr. Corsi said that constructing a replacement runway to the North of the existing runway by 637ft is currently the proposed action as the corrective step towards providing a new runway and meeting all of the design standards. *Presentation Attached*

VIII. Action Items

A. Airport Manager Selection

Commissioner Murray briefed the Board. Commissioner Murray said that when the task force was created they evaluated the job description and updated it and came up with the requirements that they were looking for in a new Airport Manager, then they put the announcement out and they had 62 applicants. Commissioner Murray said that they went through a process of scoring them with a matrix of requirements and according to what they presented in their cover letter and resume. Out of that process the task force sorted them from high to low scores, then they had an interview with the applicants that scored the highest. Commissioner Murray said that they had some great candidates but they came up with two finalists and they brought the finalists in to meet them as well as the City Council, County Commissioners and people from the community. Commissioner Murray opened it up for the Board to discuss if they would like to make a motion to select candidate A, candidate B, or to reopen the search.

Discussion:

Commissioner Ball suggested not to reopen for additional candidates. Commissioner Ball said that they have two excellent candidates at this point and he believes they need to make a decision on one or the other.

Commissioner Wood said that he was grateful for the excellent work put forth by the search committee and for the candidates that expressed interest in the job.

Commissioner Wood made a motion for the Board to authorize staff to proceed with making a formal offer of employment to David Fiore. Commissioner Langley seconded. Roll Call Vote. Commissioner Murray: Aye, Commissioner Langley: Aye, Commissioner Nelson: Aye, Chairman Wagner: Aye, Commissioner Wood: Aye, Commissioner Ball: Aye, Commissioner Taggart: Aye. Motion carries.

B. PH, LLC (West Star) Lease Assignment

Mr. Ben Wegener briefed the Board. Mr. Wegener said that at the last Board meeting there was an assignment of a ground lease from PH, LLC to Store Master Funding and the Board asked for that to be looked into a little more and since they have there has been a few other items that have come to light. Mr. Wegener said that PH is assigning the lease they have for the paint hangar over to Store Master Funding and then they will sublease it to West Star Aviation. Mr. Wegener said that there hasn't been any rent that has been paid for the hangar so there is a back rent issue.

Discussion:

Ms. Jordan said that if the Board approves rent payment to begin billing as of June 5th, which is the date on the certificate of occupancy, the amount due would be \$4,370. If they elect to begin billing the date the lease was executed it was in March but became effective April 1st then that would be \$38,146.40.

Chairman Wagner said that at the time of the approval they didn't have a stiff occupancy.

Commissioner Taggart made a motion for the Board to accept the addendum as written from the original lease that indicated 143,049 sq. ft. now to 121,698ft with the same \$.20 per sq. ft. yielding a new monthly lease of \$2028.30 per month. Commissioner Nelson seconded. Voice Vote. All Ayes

Ms. Jordan said that they did pay \$2384.15 for the month of August so that amount is prorated 25 days in June, July and then the credit for August so it's \$3362.70 that is owed.

Commissioner Taggart made a motion that the Board consent to the assignment of the ground lease agreement between PH LLC. and Store Master Funding with a condition that the lease payment that is in rears in the amount of \$3362.70 be paid immediately. Commissioner Nelson seconded. Voice Vote. All Ayes

Commissioner Langley made a motion that the Board approve the ground lease estoppel and authorize Mr. Wagner to sign the document. Commissioner Ball seconded. Voice Vote. All Ayes.

Commissioner Ball made a motion for the Board to approve the memorandum of ground lease and authorize the Chairman to sign the document. Commissioner Nelson seconded. Voice Vote. All Ayes.

Ms. Jordan said that Store and West Star are requesting a consent to lease in the sublease.

Commissioner Wood made a motion for the Board to authorize the Chairman to sign a sublease from Store to West Star. Commissioner Ball seconded. Voice Vote. All Ayes.

C. Resolution 2015-007 – Appointment of a Budget Officer

Chairman Wagner briefed the Board. Chairman Wagner said that they appoint a budget officer to work on the presentation of the budget. Chairman Wagner said that he and Mr. Minnick spoke a little bit and he thinks that if they do appoint him they can have a presentation by the 13th of August. Chairman Wagner recommended they appoint Mr. Ty Minnick as Budget Officer.

Commissioner Nelson made a motion for the Board to appoint Ty Minnick as Budget Officer by Resolution. Commissioner Langley seconded. Roll Call Vote. Commissioner Taggart: Aye, Commissioner Ball: Aye, Commissioner Wood: Aye, Chairman Wagner: Aye, Commissioner Nelson: Aye, Commissioner Langley: Aye, Commissioner Murray: Aye.

D. Torres License Agreement

Mr. Wegener briefed the Board. Mr. Wegener said that this is just a basic license agreement and the provisions are that they are able to revoke the use of that roadway on the property at any time, but it grants Mr. Torres to access and use it and he will continue to maintain the road and he has agreed to indemnify the airport if he or anyone he has out there gets hurt.

Commissioner Ball made a motion for the Board to approve the revocable license agreement concerning parcel number 2701-082-00-940 between the Grand Junction Regional Airport Authority and Manuel & Terri Torres and authorize the Chairman to sign the agreement. Commissioner Murray seconded. Voice Vote. All Ayes.

E. 2015 AIP 52 Grant Offer and Co-Sponsorship Agreement

Mr. Johnson briefed the Board. Mr. Johnson gave a quick update on the projects and where they sit this year. Apron design modification project is underway and nearly complete. Bids were solicited and received for the fog seal restripe project on the main runway and taxiway, bids were opened on August 12th and Armstrong is just doing due diligence behind the scenes verifying those bids and they should have recommendations at the September meeting. The taxiway connector rehabilitation project was bid at the same time as a separate construction project and they received only one bid and have run into a couple of snags on that so for various reasons that one will be rebid. The segmented circle and lighting modifications are currently out for bid and the bid opening is September 3rd. Mr. Johnson said that grants have to be executed and entered into the federal system by September 18th and after they get the grants signed and sent they will work on the awards to contracts. Mr. Johnson said that they only submitted one grant application and it was split into two grants, the apron design project was split out in two separate grants since it is a design only project so they have AIP 52 and AIP 53. AIP 52 contains all of the projects they just went over minus the apron design, they are still waiting on a final grant

agreement from the FAA on that one and they will be modifying the financial amount of that grant from 2.34million dollars to 2.76million dollars and that was because when they got the bids in they got a more final number for that grant. Mr. Johnson said that they don't have the final grant offer but the FAA sent the draft grant offer and the only change to the final draft will be that number. Staff recommends for the chairman and airport's counsel be authorize to sign the grant agreement when the final grant agreement is received and the subsequent sponsorship agreements with the city and the county and approval of the interim airport manager to sign the letter amending the AIP application.

Discussion:

Mr. Johnson said that the state and local matches will go up from \$130,000 to \$148,000.

Commissioner Nelson made a motion to authorize the Chairman, the Board Attorney and the acting Airport Manager to execute the agreements in AIP 52 grant offer and supporting documents. Commissioner Wood seconded. Roll Call Vote. Commissioner Murray: Aye, Commissioner Langley: Aye, Commissioner Nelson: Aye, Chairman Wagner: Aye, Commissioner Wood: Aye, Commissioner Ball: Aye, Commissioner Taggart: Aye.

F. 2015 AIP 53 Grant Offer and Co-Sponsorship Agreements

Mr. Johnson said that this is the grant for the apron design only modifications, the numbers didn't change, they do actually have the final grant offer for this one and they are ready to get it executed for \$167,760.

Commissioner Nelson made a motion for the Board to authorize the Chairman and Airport Counsel to sign the final grant agreement and the other associated documents on AIP 53. Commissioner Murray seconded. Roll Call Vote. Commissioner Taggart: Aye, Commissioner Ball: Aye, Commissioner Wood: Aye, Chairman Wagner: Aye, Commissioner Nelson: Aye, Commissioner Langley: Aye, Commissioner Murray: Aye.

G. Armstrong Pay Request

Mr. Johnson briefed the Board. Mr. Johnson said that this in monthly billing for 2015 AIP projects through July 31. Mr. Johnson said that they have reviewed the invoices and based on the review they had Armstrong revise one of those invoices for project three on task order D, changing the payment total to \$141,776.50. Staff has reviewed them and they concur with the work that has been done so they recommend to approve the payment.

Commissioner Langley made a motion for the Board to approve the invoices as presented in the amount of \$141,776.50 to Armstrong. Commissioner Nelson seconded. Voice Vote. All Ayes.

H. Letter of Support for DOLA Grand Application

Mr. Johnson briefed the Board. Mr. Johnson said that they discussed this last month as the Board may recall, for exploring a joint use fire station with the City fire department and it was decided that the best way forward was to do a feasibility study to figure out the logistics, how would it

work, the integration, possible location, and funding sources. Mr. Johnson said that the city will apply for the grant and manage the grant but what they need from the airport is just a letter of support saying that they commit the money to the grant and support the idea. The total project cost is estimated at \$50,000 and the DOLA grant would pay for half of that and then the Airport and the City would cover the other half making the Airport's portion \$12,500. Since the last time they met the fire department met with the City Council and received their approval to go forward with the grant application. The draft letter of support was presented to the Board. Staff recommends that the Board approve the Chairman to sign the letter of support, supporting the DOLA grant application and committing the \$12,500 to the project if it's awarded.

Discussion:

Commissioner Murray asked where the \$50,000 came from.

Ms. Jordan said that it came from a meeting that she and Mr. Johnson had with the City Fire Chief and their grant administrator, who has experience with multiple administrative DOLA grants and have done a study similar to this and it came in at about \$50,000.

Commissioner Wood made a motion for the Board to approve the Chairman to sign the letter supporting the City of Grand Junction DOLA grant request and authorize Airport's share not to exceed \$12,500. Commissioner Murray seconded. Voice Vote. Six Ayes, Chairman Wagner: Abstain.

I. Purchase Request – Veeder Root System

Fleet supervisor, Fidel Lucero briefed the Board. Mr. Lucero said that he is proposing to purchase a veeder root system, it's an inventory, reporting and ullage reporting for gas and diesel that they use on their airside fuel site. Mr. Lucero said that what it would be doing is reporting to their current fuel management system and allow them to monitor the ullage that they have in and out of that site but more importantly it's going to bring them in compliance with the Colorado Division of Oil and Public Safety, who they report to every year anyway but currently they report manually and by do this they will limit a yearly onsite inspection and can report electronically. The cost of this system is \$14,013 installed, they solicited five companies for estimates and only one has delivered a complete estimate. Staff recommends to award the work to Eaton Sales and Service.

The agreement was not reviewed by counsel and there were terms that the Board did not agree with

Item was tabled.

IX. Any Other business which may come before the Board

Commissioner Murray said that based on conversation that they had in light of the change in the Department of Justice's position *Commissioner Murray made a motion to empower special litigation committee to decide whether or not to make referrals of and to refer matters for review by state or local authorities with jurisdiction over such matters in the wake of the closure of the criminal investigation by the US Department of Justice and empower the special litigation*

committee to make decisions concerning handling and responding to issues. Commissioner Ball seconded. Voice Vote. All Ayes.

X. Adjourn

Chairman Wagner adjourned the meeting by major motion.

The Board meeting adjourned at approximately 8:30PM.

Rick Wagner, Board Chairman

ATTEST:

Victoria Villa, Clerk to the Board