



Grand Junction Forestry Advisory Board Minutes

January 20, 2016

Parks Operations Building

2529 High Country Ct, Grand Junction, CO 81501

Item 1: Meeting Called to Order by Grand Junction Forestry Advisory Board Member, Kamie Long at 8:02 a.m.

Roll Call

Board Members Present:

Kamie Long
Chuck Thompson
Shirley Nilsen
Teddy Hildebrandt
Elizabeth Neubauer

Parks & Recreation Staff Present:

Randy Coleman, Parks Supervisor
Darcy Austin, Sr. Administrative Assistant

Item 2: Approve Minutes

Elizabeth Neubauer moved to accept the January 7, 2106 Forestry Board meeting minutes. Motion was seconded by Teddy Hildebrandt.

Motion adopted by the Grand Junction Forestry Advisory Board: 5 Yes 0 No

Item 3: Stephanie Tuin – By-laws & Codes

- The Board agreed that the By-Laws were complete and Stephanie Tuin stated that she would take them before City Council at their workshop on February 29th or March 14th. Randy Coleman and Kamie Long will go over “Chapter 8” and bring back to the board at the next meeting. Stephanie Tuin stated that those could be brought before City Council at the same time if they are ready to go by those dates.
- The Board discussed adding an ordinance regarding “alley ways” or possibly making a “policy”.

- We receive several calls regarding overhanging branches and issues between neighbors. The policy on this is that they need to contact their attorney because it's a private matter. Does the City have a Mediator that can assist the neighbors to help resolve the issue?

Item 4: Arbor Day 2016

- The Board discussed responsibilities for the upcoming Arbor Day event (please see the attached spreadsheet).

Item 4: Forestry Update

- Randy Coleman ordered 50 bare root trees, mostly trees that aren't in the Grand Valley currently.
- The Board discussed putting in posts at the parks for the tight rope walkers so they would no longer tie them to the tree's which can cause undue stress. Randy Coleman will look into this and get back with the Board.

Item 7: Adjourn

The next Forestry Board meeting will be held on February 4, 2016 at 8:00 a.m. at Parks Operations

Elizabeth Neubauer moved to adjourn. Motion was seconded by Chuck Thompson.

Motion adopted by the Grand Junction Forestry Advisory Board: 5 Yes 0 No

Meeting adjourned at 9:42 a.m.

Respectfully submitted,

Darcy Austin

Activity	Items Needed	Person(s) Responsible for:	Volunteers	Other
Tree Climbing (younger kids, 3-12)	Harnesses/Ropes Hard hat/helmets Lysol/Hand wipes Sign explaining activity	Teddy / Chuck Teddy Shirley Darcy / City	Need help to put kids in/ take out of harness	*Need to confirm tree *City Forestry climbers also assist
Throw Bag (older kids, 12-18)	Throw bags Ropes Bucket truck Fencing Root beer/Recycle bin REC passes (prize) Climbing gym (prize) Sign explaining activity	Teddy / Chuck Teddy / Chuck Randy / City Randy / City Randy / City Darcy / City Darcy / City Teddy Darcy / City	Need assistance with - kids in throwing - get bags out of trees - keep track of prizes/ give drinks	Need to confirm tree
Hand Tree (art project, all ages)	Tree board Construction paper Skissors Crayons/Colored pencils Double sided tape Sign explaining activity	Randy / City Shirley / Darcy Shirley / Darcy Shirley / Darcy Shirley / Darcy Darcy / City	Need assistance with - hand cut outs - write out what they love about nature - place hand on tree	
Guess Tree Height, Width, Diameter (focused on adults)	Submission form Box Pencil/Pen Sign explaining activity	Darcy Darcy Darcy Darcy / City	Just need to place items at tree.	*Need to determine tree. *Winner receives a tree for their yard. *Most of the items should be already put together and on the computer.
Seedling Giveaway (all)	Seedlings Speices details	Randy Kamie	Staffed by City	

Activity	Items Needed	Person(s) Responsible for:	Volunteers	Other
Pruning for those in Need	Request letter to Contractors Outreach / Media Fliers Application for work Boxes for forms - multiple Sign(s) explaining activity	Darcy / Randy All Darcy / Kamie Darcy Darcy Darcy / City		*Most of the documents should be on the computer and just need updating *Invite City Media person to next forestry board meeting *Have multiple locations around park *Hand out fliers during the day
Tree Planting with Community (HOA)	Application List of HOAs	Randy / Kamie Randy / Darcy	Yes please	*Plan on either April 9 or 16 *Timing depends on when trees arrive *Approx 50 trees
Poster Contest	Frames Hand out art pads/ pencils Judge posters Mail posters Present at participating schools Present to winner Hang winners at Library	Elizabeth / Randy (?) Darcy All Darcy City Crew / Forestry Bd Randy Elizabeth / Shirley		*Mail to CTC by April 1st (due April 4th)