



Purchasing Division

REQUEST FOR QUOTE

**RFQ-4197-16-SH
POLICE BICYCLES**

Responses Due:

March 15, 2016 prior to 2:30 P.M.

Email response to Purchasing Representative noted below

Purchasing Representative:

Susan Hyatt, Senior Buyer

Phone (970) 244-1513

susanh@gjcity.org

*****Submittal by EMAIL is required for this quote*****

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1. SCOPE

1.1 The City of Grand Junction is soliciting competitive quotes from qualified and interested companies to provide bicycles for Grand Junction Police Department (GJPD). Bicycles will be used by the Bicycle Patrol Division of GJPD to patrol the general public, special events and other social gatherings.

1.2 **The Owner:** The Owner is the City of Grand Junction Police Department. The term Owner means the Owner or his authorized representative.

2. REQUIREMENTS/SPECIFICATIONS

2.1 General Requirements & Specifications

2.1.1 Delivery of Quotes: Offerors shall submit their quote to the City of Grand Junction stated date, and time as stated on cover page of this RFQ. Late quotes will not be considered. Please email quotes to susanh@gjcity.org.

2.1.2 Specifications:

- A. Bicycles shall be Surly Wednesday or Diamondback El Oso De Acero *or exact equivalent*.
- B. Bicycles shall have steel frame. Aluminum is not acceptable.
- C. Bicycles shall have fat tires.
- D. Supplier shall provide detailed specification sheets for all bicycles offered.
- E. Supplier shall provide any necessary training to GJPD staff on special features, operation, maintenance and general care of bicycles.
- F. Warranty and delivery information shall be provided on Response Form.
- G. The **number of bicycles to be purchased shall depend on quotes received**; it is expected the purchase quantity shall be between five and seven.

2.1.3 It is the Owner's intention to make an all or none award. However, the Owner reserves the right to split the award, should the Owner find it necessary to do so.

2.1.4 Award(s) shall be based upon the lowest responsive and responsible Quote that meets the required specifications and demonstrated capabilities.

2.1.5 Should it be determined that a demonstration is required, Supplier shall make available a demonstration of their proposed model.

- 2.1.6 All prices submitted by Offeror on the attached response form shall include: shipping (FOB Destination), assembly, and training charges.
- 2.1.7 For City of Grand Junction Purchases, invoices shall be submitted to:
Grand Junction Police Department
555 Ute Avenue
Grand Junction, CO 81501
and shall reference: the RFQ number, Purchase Order number, the name of the agency and the date.

NOTE: *Payment may be delayed if the above information is omitted from any submitted invoice.*

The attached Response Form must be used for your response. Failure to comply shall result in your disqualification as a contender for this purchase.

RESPONSE FORM

RFQ-4197-16-SH

POLICE BICYCLES

SIZE	BRAND	MODEL	EACH PRICE	DISCOUNT FOR BUYING MORE THAN FIVE
Small				
Medium				
Large				

State warranty information: _____ and provide manufacturer's written warranty statement.

Delivery will be _____ days after receipt of order from owner.

- The undersigned certifies that no Federal, State, County or Municipal tax will be added to the above quoted prices.

Company Name – Typed or Printed

Phone Number

Address

Authorized Dealer Agent – Typed or Printed

City, State, and Zip Code

Authorized Agent Signature

Email Address of Agent or Sales Contact

Date

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INCLUDE THIS PAGE, YOUR DETAILED SPECIFICATION SHEETS AND WARRANTY INFORMATION IN YOUR EMAIL.