

Parks and Recreation Advisory Board Minutes Regular Meeting – February 9, 2012

Item 1: Meeting Called to Order by Tawny Espinoza at 12:06 p.m.

Meeting Location: Parks and Recreation Administration Office

Roll Call

Board Members Present: Scott Coleman
Dr. Scott McBrayer
Tawny Espinoza
David McInay
Bart Dickson
Dr. William Findlay
Jim Doody (Ex-Officio)

Board Members Absent: Lenna Watson

Parks & Recreation Staff Present: Rob Schoeber, Director
Tressa Fisher, Administrative Specialist
Traci Wieland, Recreation Superintendent

Item 2: Approve Minutes

Dave McInay moved to approve the December 1, 2011 Parks and Recreation Advisory Board minutes. Scott Coleman seconded. The minutes were approved unanimously.

Motion adopted by the Parks and Recreation Advisory Board: 5 Yes 0 No

Note: Dr. William Findlay was not present at the time of this motion.

Item 3: CIP Presentation

The CIP presentation has been rescheduled for the March 1, 2012 meeting.

Item 4: Hospitality Room Plan Review

Rob Schoeber distributed a packet of information regarding the “proposed” reservation plan for the hospitality suite (See attached). Staff has revised the documents numerous times, based on feedback from the partners and main users of the stadium. The hospitality room will seat approximately 100 people and will be a multi-use facility available for meetings, banquets, receptions, parties, etc. The current proposed fees are \$400 / full day and \$300 / half day, with a 50% discount for the partners (JUCO, Colorado Mesa University, Mesa County, and School District 51). The fees are reasonably low compared to other rental rates in the area; therefore, it was decided not to offer a nonprofit discount at this time. Rob Schoeber stated the City’s goal is not to undercut any of the private businesses, but to keep the facility affordable for the community. The rental fees are for the “room only” and do not include any food and/or beverages. All reservations for the hospitality suite will be taken through the Parks and Recreation Administration Office and will be handled similar to the existing process for renting park shelters. Rob Schoeber stated the

hospitality room will be automatically reserved along with the major sporting events. Once an athletic event is booked, the partners will be allowed to use the room however they want, including the option of renting the room to someone else. If food is being sold in anyway, the customer must go through the City's pre approved vendor list. All alcohol sales must be handled by Two Rivers Convention Center, unless a separate management agreement is in place prior to the event. Patrons cannot bring their own alcohol, but are allowed to bring their own food as long as it is not being sold. Dave McIlroy suggested the reservation process diagram be reworded to better clarify the food options. Rob Schoeber stated the Rockies are operating under a management contract that permits them to sell their own alcohol and concessions.

City staff will be responsible for all set up and clean up of the facility. Discussion ensued regarding the need to define the hours of operation, as well as the need to determine the actual length of the "half day" rentals. The Board members questioned whether or not the facility will be available for rent during the morning of the event days, stating just because one of the partners has an event, that shouldn't necessarily mean they have the hospitality room for the entire day. Rob Schoeber stated there are partners who are trying to "pre-sell" their nights already. Councilman Doody expressed concern regarding the partners having the ability to resell the room should they choose not to use it themselves, stating the hospitality suite is truly owned by the people, not the partners. Mr. Doody said the suite should be opened to the public if the partners are not using it. Discussion ensued regarding potential scheduling conflicts, such as a wedding that is booked when rainout games have to be rescheduled. The Board agreed it would be cleaner and easier to black out the room on the days the partners have an event, in order to avoid these types of scheduling conflicts. Everyone agreed the reservation process will be a trial and error system in the beginning, and that there will be a lot of logistics to work out with the locker-rooms, concessions, etc. The Parks and Recreation Advisory Board members stated they are in support of the current proposal.

Item 5: Lincoln Park Renovation Update

Traci Wieland reported the resolution to apply for the \$250,000 GOCO grant for the Lincoln Park renovation will be going to City Council on Monday, February 13, 2012. The grant application is due March 2, 2012 and will be awarded on June 19, 2012. Major elements of the application include the removal of the loop road, an accessible playground, and an arboretum trail.

Item 6: Project Updates

Rob Schoeber provided an update on the Matchett Park farm lease, stating an RFP will be going out soon. The lease has been modified to change some of the parameters as well as the amount of farmable acres. City staff will now be far more active in weed control versus it being the farmer's responsibility. The new lease will continue to list the property as open to the public for recreation purposes (walking, biking, horseback riding). Several Board members suggested installing a much larger park sign on the property, as many people are not aware they are able to use the trails for recreation purposes. Mr. Schoeber also briefly discussed the disc golf course, reporting a local group has recently submitted a proposal to relocate the course to Watson Island.

Rob Schoeber discussed the current status of the restaurant at Tiara Rado, stating the previous contractor asked to be released from the contract in December 2011. The replacement options will be presented to City Council on Monday, February 13, 2012. Several members of City staff met with a group of people from the surrounding area who strongly expressed their desires for the restaurant to restore its community atmosphere, while also working to become a destination place for lunches, dinners, etc. Rob Schoeber stated these members will most likely be asked to participate in the selection process. Mr. Schoeber stated the City is eager to find a new private contractor who is able to establish a happy balance between the golfers and the external customers.

Item 7: For the Good of the Community

No items were discussed

Item 8: Adjourn

Meeting adjourned at 1:01 p.m.

Respectfully submitted,

Tressa Fisher
Administrative Specialist

The Lincoln Park Tower

The City of Grand Junction is proud to offer a new concept for business meetings, social events, or sporting event gatherings. The hospitality suite at Lincoln Park Tower offers a beautiful view of the Grand Valley and overlooks one of Grand Junction's most popular attractions with Stocker Stadium and Suplizio Field.

Amenities:

- Indoor climate controlled suite with seating for 100
- Room configurations to fit a variety of events
- 6 LCD HDTV's throughout the suite
- State of the art audio visual
- Elevator access
- Access to designated sporting events at Suplizio Field or Stocker Stadium



Price and Terms:

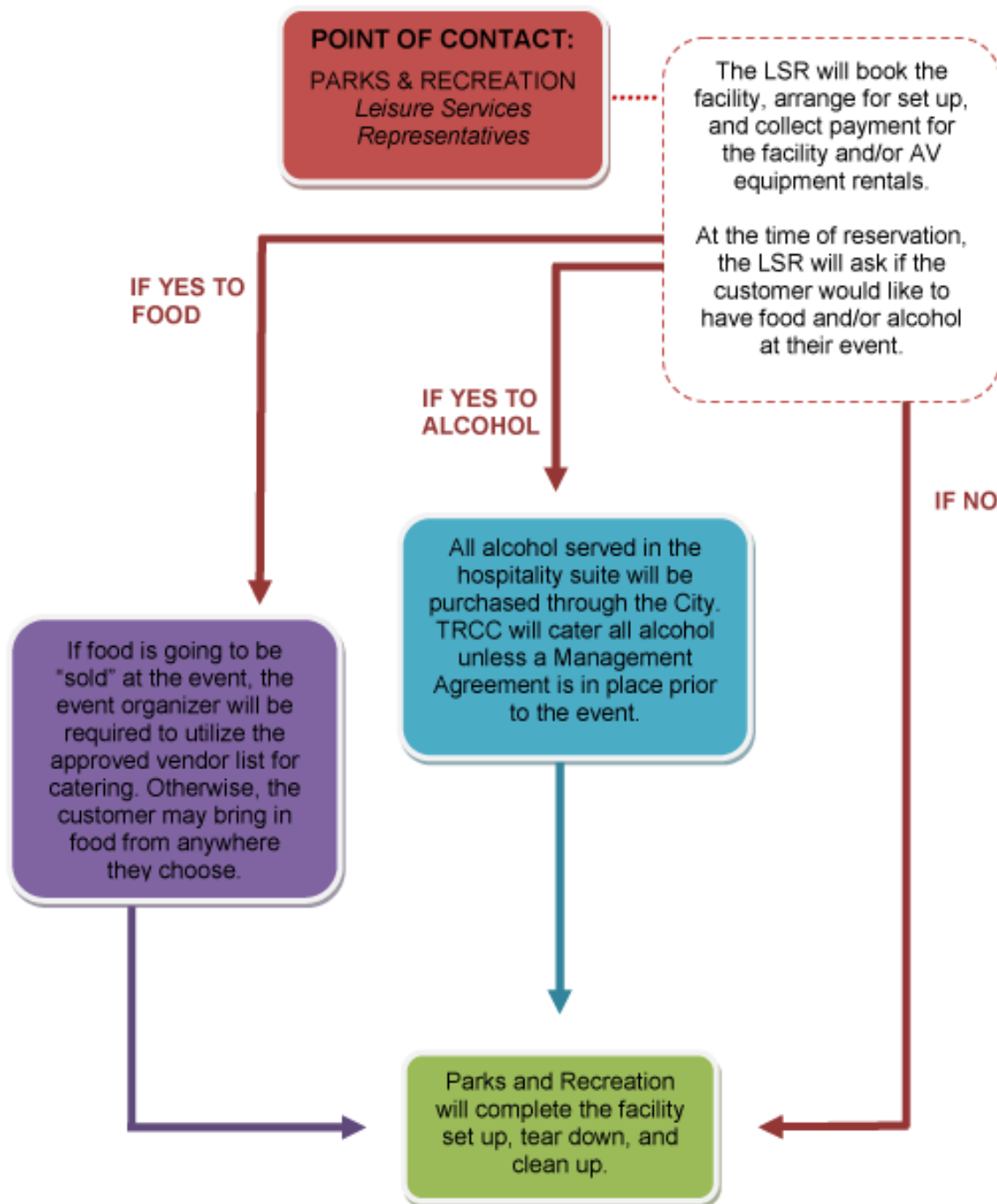
- \$400 Full day rental fee
- \$300 Half day rental fee
- Gate fees may be applicable



To reserve the hospitality suite, please contact our Leisure Services Representatives at 970-254-3866.

CITY OF
Grand Junction
COLORADO

PARKS AND RECREATION STADIUM HOSPITALITY SUITE **PROPOSED** RESERVATION PROCESS



THE TOWER AT LINCOLN PARK – HOSPITALITY SUITE

Proposal

The hospitality suite will be available for a variety of events, including athletic events, business meetings, service club functions, weddings, receptions, training seminars, etc. Reservations for this facility will be coordinated through the Parks and Recreation Department. The Recreation Division utilizes Class software for all facility registrations. This software allows us to link together rentals of the hospitality area with other facilities including Stocker, Suplizio, the Lincoln Park Barn, and the Lincoln Park loop area. This is important in avoiding potential conflicts that can occur.

The partners will have first priority for reserving the hospitality suite. Game schedules for Colorado Mesa University and School District #51 are generally available 3-12 months in advance. The hospitality suite will be held for the partners and reserved for their events at the time game schedules are presented. Additional special requests will be reviewed on a case by case basis. Events will be permitted if there is no conflict with previously scheduled events and upon approval of the event organizer.

The partners will have the option of utilizing the facility for their use or renting it to outside organizations, such as booster clubs or alumni groups. Our contract will remain with the partner and all fees charged over and above will be between the partner group and the event organizer. The partners will be responsible for event facilitation, including security, ticketing, catering, etc.

USER FEES	PROPOSAL	FINAL APPROVAL
General Use	\$400 / \$300	
Partners	\$200 / \$150	
JUCO	N/C	
Rockies	Included in game fee	Included in game fee