



Grand Junction Regional Airport Authority Board
Meeting Minutes
April 10, 2012

Opening:

Mr. Doug Simons, Board Chairman, called the regular meeting of the Grand Junction Regional Airport Authority Board to order at 5:15 PM on April 10, 2012 in Grand Junction, Colorado and in the County of Mesa.

Present:

Commissioners:

Doug Simons, Chairman
Morgan Hamon, Vice Chairman
Tom LaCroix
Denny Granum
John Stevens
David Hibberd
Tom Kenyon

Airport Staff:

Rex Tippetts, Director of Aviation
Amy Jordan, Clerk
Gary Schroen
Kathie Lucas

Other:

Shannon Kinslow, TOIL
Bill Pitts, Grand Junction City Council
Dan Thurlow, CPC
Sam Susuras, Grand Junction City Council
John Camper, Private Pilot
Dag Adamson, Private Pilot
Larry Kempton, AOPA
Dave Hartman, Armstrong
Collin Fay, CFC
David Shepard, GJUTA

I. Approval of Agenda

Commissioner Stevens moved to approve the agenda. Vice Chair Hamon seconded. Voice vote: All Ayes. The agenda was approved as distributed.

I. Conflict Disclosures

John Stevens: None
Tom LaCroix: Yes, Lessee Hangar One Association
Morgan Hamon: Yes, Sub-lessee Parkerson Hangars
Doug Simons: Yes, Lessee
David Hibberd: Yes, Lessee Clear Blue Sky Association
Tom Kenyon: None

II. Commissioner Comments

NONE.

II. Citizens Comments

1. David Shepard, Grand Junction Users and Tenant Association
Mr. Shepard updated the Board on the status of the Grand Junction Regional Airport Users and Tenant Association (GJUTA). Shepard said that the Association has been through three rounds of bylaws and is still working on them. Mr. Shepard said that the GJUTA has acquired an attorney, who has met with the Airport Authority's Attorney. Mr. Shepard also told the Board that he would like to get information on the GJUTA posted on the Airport's website. The GJUTA website is gjtalks.com.

Mr. Shepard also commented on the leasing guidelines, saying that the first draft of the guidelines was a good first attempt. Mr. Shepard said that he would like to have the GJUTA Attorney and the GJRA Attorney meet and discuss the guidelines, prior to having a public comment session.

Mr. Shepard also commented on the executive session that the Board is scheduled to go into this evening. Mr. Shepard said that the Board should not go into executive session, because it does not allow for transparency.

III. Consent Agenda

A. Minutes: March 2012 Regular Board Meeting

Discussion: NONE.

Commissioner LaCroix moved to approve the consent agenda. Commissioner Hibberd seconded. Voice vote: All Ayes. The consent agenda was approved as distributed.

IV. Action Items

A. Approval of the Grand Junction Regional Airport Authority 2011 Audited Financial Statements

Lisa Hemann, with Chadwick, Steinkirchner, Davis & Co., P.C. presented the 2011 Audited Financial Statements to the Board.

Lisa explained that each year, an independent Certified Public Accounting (CPA) firm audits the financial statements. Chadwick, Steinkirchner, Davis & Co., P.C. (CSD) audited the 2011 financial statements.

Lisa said that the purpose of the annual audit is to express an opinion on whether the financial statements prepared by airport staff (with board oversight), are fairly presented, in all material respects, and in conformity with U.S. generally accepted accounting principles.

Lisa said that CSD looked closely at estimates and depreciation. Lisa also said that airport staff was easy to work with and very cooperatives. Lisa said that everything looked good in this year's financial statements and that there was nothing significant to report.

Lisa also said that she did have a chance to meet with board members, Tom LaCroix, Denny Granum, and Morgan Hamon to do a detail review of the financial statements.

Direction, Rex Tippetts said that upon approval by the board, the 2011 audited financial statements are released to reporting agencies, investors (bondholders), and other interested parties.

Discussion: NONE.

Commissioner LaCroix moved to adopt the 2011 Audited Financial Statements. Commissioner Stevens seconded. Voice vote: All Ayes. The 2011 Audited Financial Statements were approved as distributed.

V. Discussion Items

A. Managers Update

Director Rex Tippetts updated the Board on a variety of topics including:

1. Meeting with the Federal Aviation Administration, concerning the 2012 Capital Improvement Program for the Airport.
2. First grant of 2012 should be coming in shortly. This grant will be for the replacement aircraft rescue fire truck.
3. Annual Federal Aviation administration (FAA) meeting will be in Seattle next week. He will be attending.
4. The FAA has required that all airports have a formal operating plan for diversions. Airport staff is working on this plan, which must be complete by May 15th.
5. FAA RTR (Antenna Farm) - This farm needs to be relocated prior to construction beginning on the replacement runway. He has been meeting with the FAA to coordinate this.

B. Airport Leasing Guidelines

Chairman Simons lead the discussion regarding the leasing guidelines. Simons said that the board is not happy with where the guidelines are at this time. Chairman Simons said that the board needs additional time to develop the guidelines and alternative prior to public comment session. Simons also said that he agreed that a meeting between the Authority's Attorney and the GJUTA Attorney would be productive. The rest of the board members agreed. Simons suggested moving the public comment session dates into June, to allow for additional time. The rest of the board members agreed. Simons also said that he would like a board committee to meet with the Grand Junction Users and Tenant Association to discuss the guidelines. The rest of the board members agreed that that would be a good idea, as they want to all avoid another year like 2011.

C. Security Solutions Committee Update

Vice Chairman Hamon gave an update of the committee's progress. Hamon said that the committee has created and distributed a survey to all the badge holders that have access to Aviator's and Navigator's. This survey is to assist the committee in understanding how all the users feel about the present security situation, and get an idea of what they are comfortable with moving forward.

Hamon also said that committee member, Steve Wood was successful in obtaining a meeting with the head of the Transportation Security Administration (TSA) and that the committee is working on meeting with the Federal Aviation Administration (FAA).

VI. Adjourn into Executive Session

- A. Discuss Security Sensitive Information as authorized by Colorado Revised Statute 24-6-402(4) (c).

Commissioner LaCroix moved to that the Authority Board go into executive session to discuss matters which are required to be kept confidential by law, as authorized by Colorado Revised Statute Section 24-6-402(4)(c). The matter required to be kept confidential is Sensitive Security Information, which is required to be kept confidential pursuant to federal regulations at 49 CFR Section 1520.9(a). Vice Chairman Hamon seconded. Voice vote: All Ayes.

VII. Adjournment

The Board adjourned the meeting at 6:30 P.M.

The next meeting of the Airport Authority Board will be at 5:15 P.M. on May 8, 2012.

Doug Simons, Board Chairman

ATTEST:

Amy Jordan, Clerk to the Board