



### MODIFICATION OF GRANT OR AGREEMENT

PAGE PAGES	OF
1	1

<b>1. U.S. FOREST SERVICE GRANT/AGREEMENT NUMBER:</b> 17-CO-11020402-006	<b>2. RECIPIENT/COOPERATOR GRANT or AGREEMENT NUMBER, IF ANY:</b> N/A	<b>3. MODIFICATION NUMBER:</b> 1
<b>4. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING GRANT/AGREEMENT (unit name, street, city, state, and zip + 4):</b> Grand Mesa, Uncompahgre & Gunnison NFs 2250 South Main Street Delta, CO 81416	<b>5. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4):</b> Grand Valley Ranger District 2777 Crossroads Blvd, Unit 1 Grand Junction, CO 81506	
<b>6. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip + 4, county):</b> City of Grand Junction 250 North 5 <sup>th</sup> Street Grand Junction, CO 81501	<b>7. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS payment use only):</b>	

#### 8. PURPOSE OF MODIFICATION

<b>CHECK ALL THAT APPLY:</b>	This modification is issued pursuant to the modification provision in the grant/agreement referenced in item no. 1, above.
<input type="checkbox"/>	CHANGE IN PERFORMANCE PERIOD:
<input checked="" type="checkbox"/>	CHANGE IN FUNDING: \$30,000.00
<input type="checkbox"/>	ADMINISTRATIVE CHANGES:
<input checked="" type="checkbox"/>	OTHER (Specify type of modification): Update annual operating & financial plan for 2018 (attached)

**Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full force and effect.**

9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed):

#### 10. ATTACHED DOCUMENTATION (Check all that apply):

<input checked="" type="checkbox"/>	Revised Scope of Work
<input checked="" type="checkbox"/>	Revised Financial Plan
<input type="checkbox"/>	Other:

#### 11. SIGNATURES

**AUTHORIZED REPRESENTATIVE:** BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.

<b>11.A. CITY OF GRAND JUNCTION, COLORADO SIGNATURE</b> 	<b>11.B. DATE SIGNED</b> 6/12/18	<b>11.C. U.S. FOREST SERVICE SIGNATURE</b> 	<b>11.D. DATE SIGNED</b>
(Signature of Signatory Official)		(Signature of Signatory Official) <i>ACTING FOR</i>	
<b>11.E. NAME (type or print):</b> GREG CATON		<b>11.F. NAME (type or print):</b> WILLIAM A. EDWARDS	
<b>11.G. TITLE (type or print):</b> City Manager		<b>11.H. TITLE (type or print):</b> District Ranger	

#### 12. G&A REVIEW

<b>12.A. The authority and format of this modification have been reviewed and approved for signature by:</b>  Merna Fehlmann U.S. Forest Service Grants & Agreements Specialist	<b>12.B. DATE SIGNED</b> 6/12/2018
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ANNUAL OPERATING PLAN  
2018 Scope of Work

I. GENERAL PROJECT DESCRIPTION:

Funds provided by the City of Grand Junction to the Forest Service will be used to provide trail, recreation, and fuels reduction management work within the Kannah Creek watershed.

Specific Projects Planned for the 2018 Season Include:

- 1) Continuation of fuel reduction work involving the treatment of approximately of oakbrush, pinyon & juniper. Vegetation will be either mastecated, cut, piled and burned or chipped.
- 2) Planning, preparation and possible execution of a prescribed fire on the North side of Kannah Creek Basin.
- 3) Trail maintenance work on the Kannah Creek Trail System involving the clearing of down trees, cleaning of drainage structures and improving/hardening creek crossings. City of GJ money funds the seasonal crew leader for the trail crew and is matched with FS funds. Forest will provide funds for four Youth Conservation Corp enrollees to form a 6 person crew.

II. PROJECT SPECIFICS

A. FOREST SERVICE SHALL:

1. Plan, design and complete work mentioned in this annual operating plan.
2. Deposit funds received under the terms of the Agreement into a Forest Service Cooperative Work Fund to be used for the purpose of related overhead expenses for the completion of this annual scope of work.

B. CITY OF GRAND JUNCTION, COLORADO SHALL:

1. Provide a percentage of the matching funds (\$30,000) necessary to complete this project.

C. TERM OF ANNUAL OPERATING PLAN: The project work will be completed during the period starting **June 1<sup>st</sup>, 2018** and ending **July 1<sup>st</sup>, 2019**.

D. PRINCIPAL CONTACTS. The principal contacts for this instrument are:

**Forest Service Project Contact**

Craig Warren  
Fire Management Specialist  
Grand Valley Ranger District  
2777 Crossroads Blvd. Unit 1  
Grand Junction, CO 81506

Phone: (970) 242-8211  
FAX: (970) 263-5819  
Email: cwarren@fs.fed.us

**Cooperator Project Contact**

Mark Ritterbush  
Water Services Manager  
City of Grand Junction  
333 West Avenue, Bldg E  
Grand Junction, CO 81501

Phone: (970) 244-1578  
FAX: (970) 244-1426  
Email: markri@gjcity.org

**Forest Service Administrative Contact**

Merna Fehlmann  
Agreements Specialist  
2250 Hwy 50  
Delta, CO 81416

Phone: (970) 874-6606  
FAX: (970) 874-6698  
Email: mfehlmann@fs.fed.us

**Cooperator Administrative Contact**

Randi Kim  
Utilities Director  
City of Grand Junction  
333 West Avenue, Bldg A

Phone: (970)  
FAX: (970) 244-1426  
Email: randik@gjcity.org

E. FINANCIAL PLAN: Attached is a Financial Plan identified as Exhibit A for Agreement No. 17-CO-11-02-04-02-006 and AOP for the project work shown above.

Forest Service Agreement # 17-CO-11020402-006

Cooperator Agreement # \_\_\_\_\_

**Collection Agreement Financial Plan**

**Cooperator and FS Contributions**

<b>COST ELEMENTS and related data</b>				<b>Cooperator Contribution</b>	<b>FS Non-Cash Contribution</b>	
<b>Line Item Cost Subtotals - FY 2018</b>				<b>Subtotal</b>	<b>Subtotal</b>	<b>Combined Subtotals</b>
<b>PERSONNEL</b>						
<b>Resource Specialists (List all personnel):</b>		<b># of Days</b>	<b>\$/Day</b>			
Trails - GS-5 employee (crew leader)		0.00	\$131.00	\$0.00		\$0.00
Trails - GS-3 employee		0.00	\$104.00	\$0.00		\$0.00
YCC Crew (4 ppl x 50 days @ \$85/day)		200.00	\$85.00		\$17,000.00	\$17,000.00
Fuels - M. Murrel (GS-7)		10.00	\$298.00	\$2,980.00		\$2,980.00
Fuels - J. Parr (GS-8)		10.00	\$320.00	\$3,200.00		
Fuels - K. Miller		10.00	\$230.00	\$2,300.00		
Trail Supervision - C. Foreman		0.00	\$245.00		\$0.00	\$0.00
Supervision - Fuels Crew - C. Warren		5.00	\$310.00		\$1,550.00	\$1,550.00
Project Oversight (Budget/Plans) - L. Paulson		0.00	\$398.00		\$0.00	\$0.00
<b>Subtotal, Personnel:</b>		<b>235.00</b>		<b>\$8,480.00</b>	<b>\$18,550.00</b>	<b>\$21,530.00</b>
<b>TRAVEL</b>						
<b>Explanation of trips: From Where/To Where/For Whom</b>		<b>Vehicle Mileage Cost or Airfare Cost</b>	<b># of Trips</b>	<b>Per Diem and Lodging</b>		
Field Per Diem (45 days/Seasonal emp.)			0	\$22.00	\$0.00	\$0.00
Field Per Diem (45 days per YCC)			0	\$22.00		\$0.00
<b>Subtotal, Travel:</b>		<b>\$0.00</b>	<b>0</b>	<b>\$44.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>EQUIPMENT</b>						
<b>Name and Type of Equipment:</b>		<b>Unit Cost</b>	<b>Quantity</b>			
Fuels Vehicle - (FOR & Mileage - 2 months)		\$800	2		\$1,600.00	\$1,600.00
Equipment Gas & Repairs (chainsaws)		\$200	3	\$600.00		\$600.00
Trails Vehicle - (FOR & Mileage) allocated funds		\$800	0		\$0.00	\$0.00
Pack Stock Costs for trail crew (pasture, vet, etc)		\$1,000	0	\$0.00		\$0.00
<b>Subtotal, Equipment:</b>				<b>\$600.00</b>	<b>\$1,600.00</b>	<b>\$2,200.00</b>
<b>SUPPLIES</b>						
<b>Name and Type of Supplies:</b>		<b>Unit Cost</b>	<b>Quantity</b>			
Misc materials, tools, fuel, tack, camping		\$1	0	\$0.00		\$0.00
Materials/Supplies for Fuel Project		\$1	1500	\$1,520.00		\$1,520.00
		\$0	0		\$0.00	\$0.00
<b>Subtotal, Supplies:</b>			<b>1,500</b>	<b>\$1,520.00</b>	<b>\$0.00</b>	<b>\$1,520.00</b>



<b>CONTRACTUAL</b>			
<b>Describe Contracts that will most likely result from this project:</b>			
Contract work associated with prescribed fire	\$19,400.00		\$19,400.00
			\$0.00
<b>Subtotal, Contractual:</b>	<b>\$19,400.00</b>	<b>\$0.00</b>	<b>\$19,400.00</b>
<b>OTHER</b>			
<b>Describe Other Costs of the Project:</b>			
			\$0.00
			\$0.00
Overhead (training, PPE, admin.) paid by FS allocated funds @ 15%		\$4,500.00	\$4,500.00
<b>Subtotal, Other:</b>	<b>\$0.00</b>	<b>\$4,500.00</b>	<b>\$4,500.00</b>
<b>TOTAL DIRECT CHARGES</b>	<b>\$30,000.00</b>	<b>\$24,650.00</b>	<b>\$49,150.00</b>
<b>OVERHEAD ASSESSMENT</b> (if applicable, see FSH 1909.13)	<b>Insert Rate Here:</b>	0.0%	\$0.00
<b>Total Party Costs</b>	<b>\$30,000.00</b>	<b>\$24,650.00</b>	<b>\$54,650.00</b>
<b>COST ELEMENTS SUBJECT TO NATIONAL PASS-THROUGH RATES</b>		<b>Cooperator Contribution</b>	
<b>TOTAL CHARGES</b>			
			<b>\$0.00</b>
<b>OVERHEAD ASSESSMENT</b> (if applicable, see FSH 1909.13)	<b>Insert Rate Here:</b>		\$0.00
<b>Total Pass-Through Costs</b>	<b>\$0.00</b>		
<b>TOTAL PROJECT COSTS</b>			<b>\$54,650.00</b>

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 45 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

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**File Code:** 1580  
**Date:** December 28, 2016

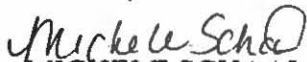
Rick Brinkman  
Water Services Supervisor  
City of Grand Junction  
333 West Avenue, Bldg. A  
Grand Junction, CO 81501

Dear Mr. Brinkman:

Enclosed is an executed copy of Collection Agreement #17-CO-11020402-006. The purpose of this agreement is for land management treatments within in the Grand Junction Watershed.

Craig Warren is the project manager for this agreement. If you have any questions, please call him at (970) 242-5820.

Sincerely,

  
MICHELE SCHAAL  
Administrative Officer

Enclosure

cc: cdwarren@fs.fed.us





FS Agreement No. 17-CO-11020402-006

Cooperator Agreement No. \_\_\_\_\_

**COLLECTION AGREEMENT**  
**Between The**  
**CITY OF GRAND JUNCTION, COLORADO**  
**And The**  
**UNITED STATES DEPARTMENT OF AGRICULTURE,**  
**U.S. FOREST SERVICE**  
**GRAND VALLEY RANGER DISTRICT**

This COLLECTION AGREEMENT is hereby entered into by and between the City of Grand Junction, hereinafter referred to as "City", and the United States Department of Agriculture (USDA), Forest Service, Grand Valley Ranger District, hereinafter referred to as the "U.S. Forest Service," under the provisions of the Cooperative Funds Act of June 30, 1914 (16 U.S.C. 498 as amended by Pub.L. 104-127)..

Background: This agreement is replacing Agreement #08-CO-11020402-002 which expires 12/31/2016 and will promote the beneficial relationship over the past years between the City of Grand Junction and the Grand Valley Ranger District in providing both protection and an effective land management program within the Grand Junction City Watershed boundaries and the Kannah Creek Basin. Both parties wish to renew both the MOU and Collection Agreements beginning on January 1, 2017 terminating on December 31, 2021.

Title: Protection of the City of Grand Junction Municipal Watershed (Kannah Creek, Whitewater Creek and the North Fork of the Kannah Creek Watersheds)

- I. **PURPOSE:** The purpose of this agreement, and incorporated Financial Plan, is to document the voluntary contribution of funds from City to the U.S. Forest Service to implement land management treatments within the boundaries of the Grand Junction Watershed including mechanical (mastication) vegetative treatments, prescribed burns, weed spraying and trails repair and reconstruction. In addition, this agreement will allow for the transfer of any remaining unspent funds in Agreement number 08-CO-11020402-002.

**II. THE FOREST SERVICE SHALL:**

- A. **LEGAL AUTHORITY.** City shall have the legal authority to enter into this agreement, and the institutional, managerial, and financial capability to ensure proper planning, management, and completion of the project, which includes funds sufficient to pay the nonfederal share of project costs, when applicable.
- B. Perform in accordance with the Financial Plan.



- C. Upon presentation of a Bill for Collection, deposit with the U.S. Forest Service the amount agreed to in the Financial Plan.

**III. THE U.S. FOREST SERVICE SHALL:**

- A. ADVANCE BILLING. The maximum total cost liability to the City for this agreement is \$30,000.00. The U.S. Forest Service shall bill City prior to commencement of work for deposits sufficient to cover the estimated costs for the specific payment period. Overhead will not be assessed.

Billing Method: Lump Sum

Billing must be sent to:

Rick Brinkman, Water Services Supervisor
333 West Avenue, Bldg. A
Grand Junction, CO 81501
rickb@gjcity.org

- B. Perform in accordance with the attached Financial Plan.
- C. The Forest Service shall provide and implement the following:

Implement on-the-ground project work on both Forest Service and City lands within the Kannah Creek Basin known as the Grand Junction Watershed. Project work may include prescribed fire planning and implementation, mechanical fuels treatments, recreational trail maintenance and construction, rangeland monitoring, weed spraying and timber management activities within the greater watershed area.

Prepare necessary documentation in order to complete identified projects including but not limited to project identification and layout, prescribed fire/burn plans, smoke permits, contract and project specifications and NEPA analysis as required.

Administer project implementation and oversight for active projects including monitoring of past and present project effectiveness.

Provide match to funds expended by the City on an annual basis. This will normally come as an in-kind contribution of personnel, equipment and supplies.

Deposit all cash funds received under the terms of this agreement to a Forest Service Cooperative Work Fund to be used for the purpose for which it was contributed, including related overhead costs.



**IV. IT IS MUTUALLY AGREED AND UNDERSTOOD BY AND BETWEEN THE PARTIES THAT:**

A. PRINCIPAL CONTACTS. Individuals listed below are authorized to act in their respective areas for matters related to this agreement.

**Principal Cooperator Contacts:**

<b>Cooperator Program Contact</b>	<b>Cooperator Administrative Contact</b>
Greg Lanning; Public Works & Utilities Director 250 Nth 5 <sup>th</sup> St Grand Junction, CO 81501 970-244-1564 FAX: 970-244-1426 gregl@gjcity.org	Rick Brinkman; Water Services Supervisor 333 West Avenue, Bldg. A Grand Junction, CO 81501 970-244-1429 FAX: 970-244-1426 rickb@gjcity.org

**Principal U.S. Forest Service Contacts:**

<b>U.S. Forest Service Program Manager Contact</b>	<b>U.S. Forest Service Administrative Contact</b>
Craig Warren Fuels specialist 2777 Crossroads Blvd., Unit 1 Grand Junction, CO 81506 970-242-5820 FAX: 970-242-8219 cdwarren@fs.fed.us	Merna Fehlmann; Grants and Agreements Specialist 2250 Hwy 50 Delta, CO 81416 970-874-5802 FAX: 970-874-6606 mfehlmann@fs.fed.us

B. FOREST SERVICE LIABILITY TO THE COOPERATOR. The United States shall not be liable to City for any costs, damages, claims, liabilities, and judgments that arise in connection with the performance of work by the U.S. Forest Service or its contractors under this agreement, including but not limited to damage to any property owned by City or any third party.

C. REFUNDS. Funds collected in advance by the U.S. Forest Service, which are not spent or obligated for the project(s) approved under this agreement, may be refunded to City, authorized for use for a new agreement by City, or waived by City. A Data Universal Numbering System (DUNS) number and registration in the System for Award Management (SAM) by City may be necessary to process a refund. Due to processing costs, any balance less than \$25 shall not be refunded to City.

D. MEMBERS OF CONGRESS. Pursuant to 41 U.S.C. 22, no member of, or delegate to, Congress shall be admitted to any share or part of this agreement, or benefits that may arise therefrom, either directly or indirectly.





- E. **FREEDOM OF INFORMATION ACT (FOIA)**. Public access to agreement records must not be limited, except when such records must be kept confidential and would have been exempted from disclosure pursuant to Freedom of Information regulations (5 U.S.C. 552). Requests for research data are subject to 2 CFR 215.36.

Public access to culturally sensitive data and information of Federally-recognized Tribes may also be explicitly limited by P.L. 110-234, Title VIII Subtitle B §8106 (2009 Farm Bill).

- F. **PARTICIPATION IN SIMILAR ACTIVITIES**. This agreement in no way restricts the U.S. Forest Service or City from participating in similar activities with other public or private agencies, organizations, and individuals.
- G. **ENDORSEMENT**. Any of City's contributions made under this agreement do not by direct reference or implication convey U.S. Forest Service endorsement of City's products or activities.
- H. **NOTICES**. Any communication affecting the operations covered by this agreement by the U.S. Forest Service or City will be sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the U.S. Forest Service Program Manager, at the address specified in the agreement.

To City, at City's address shown in the agreement or such other address designated within the agreement.

Notices are effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

- I. **COLLABORATION**. The U.S. Forest Service and City may mutually agree to collaborate in the review of draft publications, interpretive signs, manuscripts, and other printed material and audiovisuals prior to completion. This agreement, in and of itself, does not authorize City's participation in the project.
- J. **PROPERTY IMPROVEMENTS**. Improvements placed by City on National Forest System land at the direction or with the approval of the U.S. Forest Service become property of the United States. These improvements are subject to the same regulations and administration of the U.S. Forest Service as would other national forest improvements of a similar nature. No part of this agreement entitles City to any interest in the improvements, other than the right to use them under applicable U.S. Forest Service regulations.



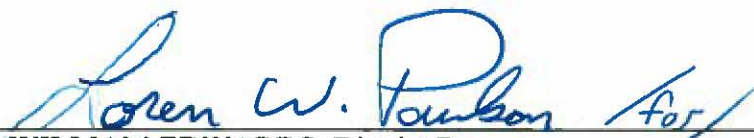
- K. PURCHASE OF ASSETS. Any assets (such as equipment, property, or improvements) purchased by the U.S. Forest Service with City's contributions shall become the property of the U.S. Forest Service.
- L. TRAINING, EVALUATION, AND CERTIFICATION OF SAWYERS. Any of the cooperator's employees, and any participants and volunteers engaged on behalf of the cooperator and Forest Service, who will use chain saws or crosscut saws on National Forest System lands to conduct the program of work contained in this agreement must be trained, evaluated, and certified in accordance with Forest Service Manual 2358 and Forest Service Handbook 6709.11, section 22.48b. The cooperator is responsible for providing this training, evaluation, and certification, unless the Forest Service and the cooperator determine it is not in the best interest of the partnership. In these circumstances, the Forest Service, upon request and based on availability of Agency funding and personnel, may assist with developing and conducting training, evaluation, and certification of the cooperator's employees, and any volunteers and participants engaged on behalf of the cooperator and the Forest Service, who will use chain saws or cross cut saws on National Forest System lands.
- M. OFFSETS, CLAIMS AND RIGHTS. Any and all activities entered into or approved by this agreement will create and support afforestation/ reforestation efforts within the National Forest System without generating carbon credits. The U.S. Forest Service does not make claims of permanence or any guarantees of carbon sequestration on lands reforested or afforested through partner assistance. The U.S. Forest Service will provide for long-term management of reforested and afforested lands, according to applicable Federal statute regulations and forest plans.
- N. TERMINATION FOR COLLECTION AGREEMENTS. Either party, in writing, may terminate this agreement in whole, or in part, at any time before the date of expiration. The U.S. Forest Service shall not incur any new obligations for the terminated portion of this agreement after the effective date of termination and shall cancel as many obligations as possible. Full credit must be allowed for U.S. Forest Service expenses and all non-cancelable obligations properly incurred up to the effective date of termination.
- O. DEBARMENT AND SUSPENSION. City shall immediately inform the U.S. Forest Service if they or any of their principals are presently excluded, debarred, or suspended from entering into covered transactions with the Federal Government according to the terms of 2 CFR Part 180. Additionally, should City or any of their principals receive a transmittal letter or other official Federal notice of debarment or suspension, then they shall notify the U.S. Forest Service without undue delay. This applies whether the exclusion, debarment, or suspension is voluntary or involuntary.
- P. MODIFICATIONS. Modifications within the scope of this agreement must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 30 days prior to



implementation of the requested change. The U.S. Forest Service is not obligated to fund any changes not properly approved in advance.

- Q. COMMENCEMENT/EXPIRATION DATE. This agreement is executed as of the date of the last signature, and is effective through 12/31/2021 at which time it will expire. The expiration date is the final date for completion of all work activities under this agreement.
- R. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to act in their respective areas for matters related to this agreement. In witness whereof, the parties hereto have executed this agreement as of the last date written below.

  
 \_\_\_\_\_ 12.9.16  
 Date  
 GREG LANNING, Public Works Director  
 City of Grand Junction

  
 \_\_\_\_\_ 12/12/16  
 Date  
 WILLIAM EDWARDS, District Ranger  
 U.S. Forest Service, Grand Mesa, Uncompahgre and  
 Gunnison National Forests

The authority and format of this agreement have been reviewed and approved for signature.

  
 \_\_\_\_\_ 12/12/2016  
 Date  
 Merna Fehlmann  
 U.S. Forest Service Grants Management Specialist

**Burden Statement**

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

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ANNUAL OPERATING PLAN  
Scope of Work

I. GENERAL PROJECT DESCRIPTION: Provide protection and management of the Grand Junction City Watershed within the boundaries of the greater Kannah Creek drainage involving both City and Forest Service lands.

II. PROJECT SPECIFICS

A. FOREST SERVICE SHALL:

1. Implement on-the-ground project work on both Forest Service and City lands within the Kannah Creek Basin known as the Grand Junction Watershed. Project work may include prescribed fire planning and implementation, mechanical fuels treatments, recreational trail maintenance and construction, rangeland monitoring, weed spraying and timber management activities within the greater watershed area.
2. Prepare necessary documentaion in order to complete identified projects including but not limited to project identification and layout, prescribed fire/burn plans, smoke permits, contract and project specifications and NEPA analysis as required.
3. Administer project implementation and oversight for active projects including monitoring of past and present project effectiveness.
4. Provide a match to funds expended by the City on an annual basis. This will normally come as an in-kind contribution of personnel, equipment and supplies.
5. Deposit all cash funds received under the terms of this agreement to a Forest Service Cooperative Work Fund to be used for the purpose for which it was contributed, including related overhead costs.

B. COOPERATOR SHALL:

1. Provide a percentage of the matching funds on an annual basis (\$30,000 per year) beginning in 2017 and ending in 2022.

C. TERM OF ANNUAL OPERATING PLAN: The project work will be completed during the period starting January 1, 2017 and ending January 1, 2022

D. PRINCIPAL CONTACTS. The principal contacts for this instrument are:

***Forest Service Project Contact***

Craig Warren  
Fuels Specialist  
Grand Valley Ranger District  
2777 Crossroads Blvd., Unit 1  
Grand Junction, Colorado 81506  
Phone: 970-263-5820  
FAX: 970-263-5819  
E-Mail: waedwards@fs.fed.us

***Cooperator Project Contact***

Rick Brinkman  
Water Services Manager  
City of Grand Junction  
333 West Avenue, Bldg E  
Grand Junction, Colorado 81501  
Phone: 970-244-1429  
FAX: 970-244-1426  
E-Mail: rickbr@gjcity.org

***Forest Service Administrative Contact***

Merna Fehlman  
Agreements Specialist  
Supervisors Office  
2250 Hwy. 50  
Delta, Colorado 81416  
Phone: 970-856-6606  
FAX: 970-856-6698  
E-Mail: mfehlmann@fs.fed.us

***Cooperator Administrative Contact***

Greg Lanning  
Public Works Director  
City of Grand Junction  
333 West Avenue, Bldg A  
Grand Junction, Colorado 81501  
Phone: 970-256-4021  
FAX: 970-244-1426  
E-Mail: gregl@gjcity.org

E. FINANCIAL PLAN: Attached is a Financial Plan identified as Exhibit A for Agreement No. 17-CO-11020402-006 AOP for the project work shown above.

Forest Service Agreement # 07-CO-11020402-006

Cooperator Agreement #

**Collection Agreement Financial Plan**

**Cooperator and FS Contributions**

<b>GOST ELEMENTS and related data</b>			<b>Cooperator Contribution</b>	<b>FS Non-Cash Contribution</b>	
<b>Line Item Cost Subtotals</b>			<b>Subtotal</b>	<b>Subtotal</b>	<b>Combined Subtotals</b>
<b>PERSONNEL</b>					
<b>Resource Specialists (List all personnel):</b>	<b># of Days</b>	<b>\$/Day</b>			
Trails - GS-5: crew leader	60.00	\$133.00	\$7,980.00		\$7,980.00
Trails - GS - 3: crew employee	60.00	\$105.00	\$6,300.00		\$6,300.00
Fire/Fuels - Murrell	10.00	\$297.00	\$2,970.00		\$2,970.00
Fire/Fuels - Parr	10.00	\$309.00	\$3,090.00		\$3,090.00
Fire/Fuels - Miller	10.00	\$225.00	\$2,250.00		\$2,250.00
YCC Crew (3 persons, 50 days ea) @\$75/day	150.00	\$75.00		\$11,250.00	\$11,250.00
Fire/Fuels Oversight - Warren	7.00	\$312.00		\$2,184.00	\$2,184.00
Recreation Oversight - Paulsen	7.00	\$398.00		\$2,786.00	\$2,786.00
Recreation - Foreman	10.00	\$245.00		\$2,450.00	\$2,450.00
				\$0.00	\$0.00
<b>Subtotal, Personnel:</b>	<b>324.00</b>		<b>\$22,590.00</b>	<b>\$18,670.00</b>	<b>\$41,260.00</b>
<b>TRAVEL</b>					
<b>Explanation of trips:</b>	<b>Vehicle Mileage Cost or Airfare Cost</b>	<b># of Trips</b>	<b>PerDiem and Lodging</b>		
From Where/To Where/For Whom					
Field per diem reg seasonals		90	\$22.00	\$1,980.00	\$1,980.00
				\$0.00	\$0.00
Field per diem YCC: 3 persons; 45 days		135	\$22.00		\$2,970.00
<b>Subtotal, Travel:</b>	<b>\$0.00</b>	<b>225</b>	<b>\$44.00</b>	<b>\$1,980.00</b>	<b>\$2,970.00</b>
<b>EQUIPMENT</b>					
<b>Name and Type of Equipment:</b>	<b>Unit Cost</b>	<b>Quantity</b>			
Chainsaw gas and repairs	\$250	2	\$500.00		\$500.00
Pack Stock costs (pasture, vet)	\$1,000	2	\$2,000.00		\$2,000.00
Fire/Fuels vehicle - mileage - 2 months	\$800	2		\$1,600.00	\$1,600.00
Rec vehicle - mileage and FOR	\$800	3		\$2,400.00	\$2,400.00
<b>Subtotal, Equipment:</b>	<b>#####</b>	<b>9</b>	<b>\$2,500.00</b>	<b>\$4,000.00</b>	<b>\$6,500.00</b>
<b>SUPPLIES</b>					
<b>Name and Type of Supplies:</b>	<b>Unit Cost</b>	<b>Quantity</b>			
Materials, tools fuel, tack camp equipment - REC	\$1,500	1	\$1,500.00		\$1,500.00
Materials, burn fuel and ignition devices	\$1,430	1	\$1,430.00		\$1,430.00
				\$0.00	\$0.00
<b>Subtotal, Supplies:</b>	<b>#####</b>	<b>2</b>	<b>\$2,930.00</b>	<b>\$0.00</b>	<b>\$2,930.00</b>

<b>CONTRACTUAL</b>			
Describe Contracts that will most likely result from this project:			
			\$0.00
			\$0.00
			\$0.00
<b>Subtotal, Contractual:</b>		<b>\$0.00</b>	<b>\$0.00</b>
<b>OTHER</b>			
Describe Other Costs of the Project:			
			\$0.00
			\$0.00
Training, certifications, PPE; paid by FS @15%		\$4,500.00	\$4,500.00
<b>Subtotal, Other:</b>		<b>\$0.00</b>	<b>\$4,500.00</b>
<b>TOTAL DIRECT CHARGES</b>		<b>\$30,000.00</b>	<b>\$30,140.00</b>
<b>OVERHEAD ASSESSMENT</b> (if applicable, see FSH 1909.13)		<b>Insert Rate Here:</b>	
		0.0%	\$0.00
<b>Total Party Costs</b>		<b>\$30,000.00</b>	<b>\$30,140.00</b>
<b>COST ELEMENTS SUBJECT TO NATIONAL PASS-THROUGH RATES</b>		<b>Cooperator Contribution</b>	
<b>TOTAL CHARGES</b>			<b>\$0.00</b>
<b>OVERHEAD ASSESSMENT</b> (if applicable, see FSH 1909.13)		<b>Insert Rate Here:</b>	
			\$0.00
<b>Total Pass-Through Costs</b>			<b>\$0.00</b>
<b>TOTAL PROJECT COSTS</b>			<b>\$60,140.00</b>

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