GRAND JUNCTION CITY COUNCIL MINUTES OF THE REGULAR MEETING APRIL 5, 2017

The City Council of the City of Grand Junction convened into regular session on the 5th day of April, 2017 at 6:00 p.m. Those present were Councilmembers Bennett Boeschenstein, Martin Chazen, Chris Kennedy, Duncan McArthur, Barbara Traylor Smith, Rick Taggart, and Council President Phyllis Norris. Also present were City Manager Greg Caton, City Attorney John Shaver, and City Clerk Stephanie Tuin.

Council President Norris called the meeting to order. Councilmember Chazen led the Pledge of Allegiance which was followed by an Invocation by Bishop William Ogle, Church of Jesus Christ of Latter-day Saints.

Appointments to the Commission on Arts and Culture

Councilmember Boeschenstein moved to appoint Andy Hamilton to a partial term ending February 2019 and appoint Honora Thompson, Sarah Meredith-Dishong, Ellen Moore, and Merritt Kinsey to the Commission on Arts and Culture, all terms ending February 2020. Councilmember Chazen seconded the motion. Motion carried by roll call vote.

Certificate of Appointment to the Ridges Architectural Control Committee (ACC)

Garrett Syphers was present to receive his certificate of appointment to the Ridges ACC. Councilmember Chazen presented his certificate and thanked him for his willingness to serve. Mr. Syphers thanked Council.

Proclamations

Proclaiming April 2017 as Child Abuse Prevention Month in the City of Grand Junction

Councilmember Traylor Smith read the proclamation. Melissa Lytle, Executive Director of Western Slope Center for Children, was present to receive the proclamation. She announced their fundraiser on Saturday, April 18, 2017.

Proclaiming April 2017 as Month of the Young Child in the City of Grand Junction

Councilmember Boeschenstein read the proclamation. Lacy Hildebrant, Program Assistant with Mesa County Partnership for Children and Families, was present to

receive the proclamation. Ms. Hildebrandt explained the purpose of recognizing this month as Month of the Young Child and its importance.

Proclaiming April 2017 as National Autism Awareness Month in the City of Grand Junction

Councilmember Taggart read the proclamation. Doug Sorter, Business Operations and Development VP for STRiVE, was present. Mr. Sorter told a story of how this condition affects families and how STRiVE has a program to diagnose children with expertise not found anywhere closer than Denver.

Councilmember Traylor Smith added there is a STRiVE fundraiser called Tulips and Juleps to be held on May 6th at the Western Colorado Botanical Gardens.

Proclaiming April 16, 2017 as Health Care Decisions Day in the City of Grand Junction

Councilmember Kennedy read the proclamation. Erica Eng, Director of Patient Experience for Community Hospital, Mary Watson, Safety Officer/Community Project Coordinator for HopeWest, and Dyann Walt, Adult Services Supervisor for Mesa County, were all present. Ms. Walt thanked Council for the proclamation and described their efforts in trying to bring awareness to the community. She expressed appreciation for the Colorado Mesa University (CMU) intern students working with them and encouraged anyone over the age of 18 to make a plan or appoint an agent who can make their healthcare decisions. She said there are multiple events taking place on April 16th.

Proclaiming April 9th through 15th as National Public Safety Telecommunicator Week in the City of Grand Junction

Councilmember McArthur read the proclamation. Grand Junction Regional Communication Center Operations Manager Monica Million and members of her staff were present to accept the proclamation. Ms. Million expressed appreciation to Council for recognizing their role and introduced her staff. She then showed a video telling the telecommunicator's "story" and described events associated with the week.

Canvass of the April 4, 2017 Municipal Election

By City Charter (Section 25) provides that "that the council shall meet as a canvassing board and duly canvass the election returns within two days after any municipal election." The City Clerk therefore brings forward the election returns to the canvassing board for review and acceptance.

City Clerk Stephanie Tuin presented the election results and gave a background on this process. She stated the election is conducted in partnership with Mesa County which

has worked well many years. She expressed her appreciation to Mesa County and to the City Clerk Staff.

Besides designating Council as the canvassing board, the City Charter also provides that "Whenever any member of the council is a candidate for re-election, the council shall appoint some justice of the peace or notary public of said city to take the place of said candidate upon said canvassing board as a member thereof." City Clerk Tuin brought four notary publics to the canvassing meeting and asked that Council accept them to replace said candidates on the dais. City Clerk Tuin then reviewed the returns with the canvassing board and there were no questions on the returns. City Clerk Tuin asked the board to sign the certificates of election.

The canvassing board signed the Certificates of Election and accepted the results as presented. Once signed, City Clerk Tuin asked the candidates to return to their places on the dais.

Citizens Comments

Dennis Simpson, 3112 East 4th Street (business), 2306 East Piazza Way (residence), addressed Council on the Bonsai Design initiative. He noted the \$10 million debt issued by the Downtown Development Authority (DDA) to the City which is to repay almost all of the debt service. He stated that the agreement between the DDA and the City should include a provision where it had to be annually appropriated. Mr. Simpson likened this agreement to Certificates of Participation (COP) and said it is a new COP type instrument. He mentioned a meeting on March 17th and provided candidate's quotes that opposed COP's and questioned the integrity of those elected. He pointed out Councilmember McArthur's opinion that \$1 million should not be provided to Bonsai Design.

Council Reports

Councilmember McArthur said between March 16th and April 5th he attended: the Mi Mexico event with the Western Colorado Latino Chamber of Commerce; the National League of Cities (NLC) Congressional Conference in Washington D.C.; the Energy Environmental National Resources committee meeting; the Colorado Municipal League (CML) breakfast meeting with Colorado Senators; a meeting with Congressman Tipton discussing the Presidential budget and Jordan Cove; the RSVP Volunteer recognition luncheon; a meeting with a Webelos group; a Community Development Block Grant (CDBG) meeting with Kathy Portner and Dave Thornton; and participated in a legislative videoconference.

Councilmember Boeschenstein said on March 10th he attended the Young Entrepreneur Banquet at CMU with speaker Ron Allred. He mentioned a group in town considering an Arts and Culture District led by Sean and Gisela Flannigan and spoke of the presentation at the Council Workshop regarding riverfront activities. He also attended a presentation by Traci Wieland, Parks and Recreation Department Superintendent, about the Riverside neighborhood's RIO project.

Councilmember Chazen had no comments.

Councilmember Kennedy thanked the citizens of the City for exercising their right to vote which is a true right and has a large impact on everyone's daily lives. He said he will be attending a broadband conference in the next two weeks.

Councilmember Traylor Smith said she has been focused on the Grand Junction Economic Partnership (GJEP) report, which listed working with 28 new companies, 84 active leads, 117 active prospects, 185 potential tech related companies, and 23% of the new companies are related to outdoor recreation. She said the results of this report stated GJEP has been mentioned in the media 38 times, which is up 275% since 2016, and has reached 6 million individuals.

Councilmember Taggart stated he has been focused on the Grand Junction Regional Airport Authority (GJRAA) which has two legal issues left to be resolved. He said there is optimism that these issues will be resolved within 60 days. He said the GJRAA is completing interviews for an engineering firm to complete the runway project which will be discussed at the meeting on Tuesday, April 11th. The Authority has narrowed down the candidates for the At-Large position on the board and will be making recommendations to Council and County Commissioners.

Council President Norris had no comments.

Consent Agenda

Councilmember Kennedy moved to adopt the Consent Agenda items #1 through #4. Councilmember McArthur seconded the motion. Motion carried by roll call vote.

1. Approval of Minutes

- a. Minutes of the March 1, 2017 City Council Regular Meeting
- b. Summary of the March 13, 2017 City Council Workshop
- c. Minutes of the March 15, 2017 Special (Executive Session) Meeting
- d. Minutes of the March 15, 2017 City Council Regular Meeting

2. Set Public Hearing

- a. Legislative
 - Ordinance Amending Sections of the Zoning and Development Code (Title 21 of the Grand Junction Municipal Code) Regarding Nonconforming Signage and Set a Hearing for April 19, 2017.

3. Contract

a. Purchase Two (2) Single Axle 4x2 Hook Lift Trucks with a 5-yard Dump Body, V Box Spreader, and Snow Removal Equipment.

4. Resolution

a. Resolution Authorizing a Telecommunication Facility at Saccomanno Park, H Road and 26 ½ Road.

The City Council took a break at 7:08 p.m.

The meeting reconvened at 7:14 p.m.

Public Hearing – Resolution Amending the Comprehensive Plan Future Land Use Map from Residential Medium (4-8 du/ac) to Village Center, Located 521 28 ³/₄ Road and an Ordinance Approving a Rezone to PD (Planned Development) and an Outline Development Plan for the Mind Springs Health Campus, Located at 515, 521 28 ³/₄ Road, and 2862 North Avenue

The applicant, Mind Springs Health, requests approval of a Comprehensive Plan amendment, an Outline Development Plan (ODP), a Planned Development (PD) zone district with a default zone of C-1 (Light Commercial) for their 12.34-acre campus located at 515 28 ³/₄ Road, 2862 North Avenue, and 521 28 ³/₄ Road, which will ultimately support a three-phase expansion including a 48 bed psychiatric hospital designed for future expansion up to 64 beds.

The public hearing was opened at 7:14 p.m.

Scott D. Peterson, Senior Planner, presented this item. He described the request, the location, and the site. Mind Springs Health is a regional provider of mental health services who seeks to expand its Grand Junction Campus. The property at 515 28 ³/₄ Road operates under a 2004 Conditional Use Permit for an Unlimited Group Living Facility. The facility is not, however, a group living facility, but an in-patient treatment facility with stays that may exceed 30 days which houses patients temporarily with no intent that a patient will make a permanent home there. The applicant and City staff propose that the Conditional Use Permit (CUP) shall terminate at such time as the

proposed Comprehensive Plan amendment, ODP, and PD zoning ordinance become effective.

Since 2004, the applicant has acquired the adjacent properties at 2862 North Avenue and 521 28 ³/₄ Road for expansion. The proposal is that all three properties be rezoned to a PD zone district with C-1 default standards in order to provide a flexible but consistent zoning classification for expansion of the outpatient behavioral health sciences and inpatient psychiatric hospital care campus.

Also requested is a Comprehensive Plan Future Land Use Map change from Residential Medium (4 - 8 du/ac) to Village Center for the property located at 521 28 ³/₄ Road. The applicant has also submitted a simple subdivision application to combine all three properties into one lot for development purposes. This application is being reviewed separately in accordance by the Director in accordance with the Zoning and Development Code.

The properties located at 515 28 ³/₄ Road and 2862 North Avenue are already zoned C-1 and R-8, however, a PD zone must provide community benefits. These benefits for this project are: to have an effective infrastructure consolidating medical services into one centralized location; to reduce traffic demands; provide a greater quality and quantity of open space (31% of site to be landscaped); and to provide an innovative design in architecture congruent with existing structures on the site.

Mr. Peterson then described the buildings proposed, their sizes, and usage. The PD will include the demolition of a building where building C will be located. The vacant lot was acquired in 2015 and a respite house with a larger setback will be built on this site. The applicant will meet all other City Code requirements including parking and landscaping, however, the internal ring road will be gated at three points for staff use.

Mr. Peterson then described a number of aesthetics and activities included in the plans. He also described the phases of the project and stated the findings and facts. Mr. Peterson stated the Planning Commission recommended approval of the proposal and introduced Mr. Rob Jenkins.

Mr. Jenkins, architect for the project, presented Mind Spring's development plan. He noted that Mind Springs is a regional health care provider which has run out of room for outpatient services and is leasing space in other buildings. He stated that Mind Springs manages 13 other facilities throughout the region and reviewed issues with the existing plan under the CUP. Mr. Jenkins said Mind Springs has redeveloped their 2013 concept into three phases which included acquisition of property, organization of the model of care, and remodeling the main building.

Mr. Jenkins stated this request is driven by the increasing need for psychiatric care on the Western Slope. He said there is a constant waiting list for the West Springs Hospital and by 2019 the bed need forecast is 64. He listed future campus details which will include room for expansion and said they will provide services during construction and when the new facility is completed they will tear down building C. He outlined the schedule for the project and added the phasing may be changed in the future. With a budget of \$34 million, they hope to begin reviewing the plan immediately and open the new hospital in November of 2018.

Councilmember Kennedy expressed appreciation for the presentation, said he had no major concerns, and stated he will be supporting the request.

Councilmember Traylor Smith thanked Mr. Jenkins for the thorough presentation.

Councilmember Boeschenstein asked if the applicant, Kim Boe, Mind Springs Hospital Executive Vice President, was present. Mr. Jenkins said yes. Councilmember Boeschenstein said the Vagrancy Committee would like to meet with hospital representatives. Mr. Jenkins said he has received comments from the PD regarding not admitting homeless to the hospital, however, homelessness is not a diagnosis. He stated that homeless people that have a mental health diagnosis will be treated. Councilmember Boeschenstein stated the facility at the Regional Center that allowed long term care of homeless and mentally unstable patients, will soon be closing.

Councilmember Boeschenstein asked how this project will be funded. Mr. Jenkins said the project will be funded by donations and additional financing and added they are the only facility of this type between Denver and Salt Lake City.

Councilmember McArthur asked if the existing storm water retention facility is reconfigured in the site plan and is there sufficient drainage for the proposed facilities. Mr. Peterson stated the retention facility to be enlarged is west of the Texas Roadhouse restaurant, however, the plan is not finalized and is to be reviewed by development engineers. Mr. Jenkins added they will be doubling the footprint and increasing depth of the retention facility. Councilmember McArthur thanked Mind Springs and the Planning Department.

The meeting was opened for public comments.

There were no public comments.

The public hearing was closed at 8:02 p.m.

Councilmember Traylor Smith moved to approve Resolution No. 20-17 – A Resolution Amending the Comprehensive Plan Future Land Use Map from Residential Medium (4-8 du/ac) to Village Center, Located at 521 28 ³/₄ Road and Ordinance No. 4742 – An Ordinance Approving a Rezone to PD (Planned Development) with a Default Zone of C-1 (Light Commercial) and an Outline Development Plan for the Mind Springs Health Campus on final passage and ordered final publication in pamphlet form Councilmember Boeschenstein seconded the motion. Motion carried by roll call vote.

Ordinance Rezoning the Lusby Apartment Complex, Located at 1321 Kennedy Avenue

The applicant is requesting approval of a rezone from R-16 (Residential-16 du/ac) to R-24 (Residential - 24 du/ac) for the Lusby Apartment Complex, located at 1321 Kennedy Avenue, to allow for the development of additional residential units. The property is currently developed at the R-16 maximum density, yet approximately one half of the property is vacant. Rezoning to R-24 will allow for additional residential dwelling units to be constructed in an area shown as "Residential High" supporting 16 to 24 units per acre in the Comprehensive Plan.

The public hearing was opened at 8:04 p.m.

Kathy Portner, Planning Manager, presented this item. She described the request, location, and site. The subject parcel is currently zoned R-16 (Residential-16 units per acre) and is approximately 0.4 acres in size. There is potential for more residential development on this lot, but the owner is prevented from further development due to the existing zoning. Under the R-16 zoning, the site has met its maximum density. The request for R-24 zoning (Residential - 24 units per acre) is to provide for high density residential uses.

Approximately 2% of all land in the City limits is zoned either R-16 or R-24 with only 6% of the R-16 land currently vacant and 39% of the R-24 land vacant. There is more opportunity for higher density housing near the CMU campus. The Planning Commission has recommended approval.

Robert Jones, Vortex Engineering and Architecture, Inc., representing the applicant, 2294 Patterson Road, stated there is a need for additional student housing. Mr. Jones stated CMU is rapidly expanding with a student body of over 11,000 students and the rezone request will provide additional housing which meet the review criteria. He asked for approval.

Councilmember Boeschenstein asked what the average size of the units are. Mr. Jenkins stated each unit has two bedrooms, two baths, and are 800 square feet.

Councilmember Taggart expressed appreciation, however, he is concerned about a letter from Christine Coolidge suggesting another choice. Ms. Portner said a variance is not an option and a rezone is the only option for more units.

Councilmember Kennedy asked what the rent range is per unit. Mr. Jenkins stated \$900 to \$1,000 per month providing availability of multi-family units at affordable rates. Councilmember Kennedy suggested rezoning the entire neighborhood to address the real housing need.

There were no public comments.

The public hearing was closed at 8:15 p.m.

Councilmember Kennedy moved to approve Ordinance No 4743 – An Ordinance Rezoning the Lusby Apartment Complex from R-16 (Residential - 16 du/ac) to R-24 (Residential - 24 du/ac) located at 1321 Kennedy Avenue on final passage and ordered final publication in pamphlet form. Councilmember Boeschenstein seconded the motion. Motion carried by roll call vote.

Ordinance Amending Sections of the Zoning and Development Code (Title 21 of the Grand Junction Municipal Code) Regarding Group Living

The proposed ordinance addressing Group Living and Household Living reorganizes the text, better defines terminology, establishes appropriate regulations, simplifies by removing ambiguities, establishes spacing requirements between facilities, clarifies development versus registration requirements, identifies appropriate zone districts for group living land uses and establishes decision-making authority. The proposed ordinance repeals and replaces Section 21.04.030(p) of the Zoning and Development Code (Code) which provides standards and regulations for Residential Living.

The public hearing was opened at 8:15 p.m.

David Thornton, Principal Planner, presented this item. He described the reason for the proposal and stated, over time, City staff, applicants, neighbors, aggrieved parties and boards have found it difficult to understand and apply the group living provisions of the Code. The use-specific regulations and related definitions are confusing, duplicative, contradictory, uncertain, and not well organized. For example, it is unclear what constitutes a group living facility as opposed to a type of multi-family housing with special amenities, such as fitness facilities, activity rooms, and group dining options. The Group Living Codes are confusing to the community. To address these issues, Community Development staff met with a number of focus groups to discuss how to improve the regulations. They included Hilltop, Ariel Services (foster care), sororities, and fraternities. The ordinance is the result of the input received. It is a reorganization and clarification of text and allows new types of group living. Group living is one of two types of residential living; family versus unrelated individuals.

Mr. Thornton said three of the subcategories are: fraternity/sorority, rooming/boarding house, and other group living. He said the City expects to see more group living in the community given demographic pressures.

To preserve the character of residential neighborhoods, special ("use-specific") standards and requirements are carried over from the previous Code for group living facilities, with some modifications, and new ones are proposed for the first and third categories (fraternities/sororities and rooming/boarding houses). Also proposed are geographic limitations on where fraternities and sororities can be located (within 500 feet of the CMU campus only). With the other group living category, there is generally no use-specific regulations proposed, just increased parking standards and zoning limitations.

Mr. Thornton provided the standards that will be included for sororities and fraternities that are located off campus but located within five hundred feet of the campus.

The proposed ordinance is the outcome of these meetings and workshops. It is intended to: eliminate outdated and unnecessary text; better organize the text so that the requirements and processes are more clear; promote the integration of group living into City neighborhoods while protecting their residential character; allow new types of group living that are currently prohibited (such as fraternities and sororities and dormitory style living) while creating regulations and processes to ensure adequate protection for the peace and quiet enjoyment of residential neighborhoods; and ensure that neighbors of group living homes and facilities have a process and a forum to register undesirable neighborhood impacts.

Demographic pressures such as the growth of CMU, increased homelessness, and the lack of affordable traditional housing are causing developers to get creative with housing options. Dormitory style and other congregate living are expected to become more common in the community. In dormitory style living found in a multi-unit development, residents have exclusive access to a bedroom, but share common living areas. These may look very much like apartments, but rental is by the bedroom rather than by the unit. The proposed ordinance allows such types of living, but establishes specific parking requirements (.8 parking spaces per bed) to help mitigate neighborhood impacts and increase spaces.

There may be citizens present who want to speak on the dormitory style units. The Planning Commission has recommended approval.

Councilmember McArthur asked what the purpose is of the screening and buffering of the property. Mr. Thornton said the purpose is to minimize impacts on the neighborhood. Councilmember McArthur asked if a tiny house subdivision would be allowed with this change. Mr. Thornton said those would be treated like single family

units. Councilmember McArthur asked if there is a minimum lot size. Mr. Thornton said lot size is defined by the zone district. Councilmember McArthur stated that he is seeing more multi-family-type complexes and asked how the issue of parking is being handled with the Grand Avenue development. City Attorney Shaver said The Lofts was approved under the existing Code and is only subject to appeal at this point.

Councilmember Kennedy said there are more confusing changes with this Code. He asked if the boundary of 500 feet is tangible and if it will it expand as the campus expands. Mr. Thornton stated it is a designated boundary and if the campus outgrows it, this may have to be revisited at that time. Councilmember Kennedy asked if the property has to be owned by the chapter. Mr. Thornton said the chapter can lease the property. Councilmember Kennedy said this is an example of household living versus group living. He asked if there might be a conflict with Home Owner Association (HOA) covenants.

City Attorney Shaver said HOA covenants are above and beyond the City Codes and an HOA covenant could prevail. Councilmember Kennedy said he would be supporting this request.

City Attorney Shaver said with the State, Federal Government, and lenders trying to accommodate the Code, it will never be perfectly clear, however, the matrix table is the essence of the provisions proposed.

Councilmember Traylor Smith asked if there is any flexibility for the 500-feet boundary. Mr. Thornton said not for the entire property; there is no flexibility. City Attorney Shaver said if any portion of the parcel were to be within the boundary, that would be construed to be sufficient.

City Manager Caton said the buffer idea is to keep students on campus if possible, however, the Code will continue to be evaluated.

Councilmember Taggart said if Gail Howe is in agreement with the 500 feet boundary, then CMU may be concerned that the property needs to be closely managed. He said the word "barrack" has a connotation and needs to be taken out of the Code. City Attorney Shaver said he will remove this wording.

Council President Norris said typically citizens do not want group homes in their neighborhoods and asked if subdivision rules can override having a group home located within a neighborhood. City Attorney Shaver answered yes.

Rickie Howie, 1003 Chipeta Avenue, said she received a card on The Lofts and submitted a one-page list of objections. She said she met with Ms. Portner and Ms. Bowers and was assured that when the response from the cards came back to the

Planning Commission, she would receive notice. She did not receive notice and found out today that the project was approved. She said she was totally ignored and feels the City does not give citizens a chance to exercise their rights. She feels that citizen responses are dismissed and her opinion was ignored. Ms. Howie said The Lofts are rented out by the bedroom and there is nothing to eliminate or prohibit one bedroom having multiple occupants. She said there is no one in charge governing the number of people per unit. She said she knows of thirty people who have called the Planning Commission and objected to this ordinance. She asked if Council would postpone the item and let the Planning Commission talk to the neighborhood.

Janet Antwine, 960 Ouray Avenue, said she lives close to The Lofts and also wrote a letter addressing three issues. She expressed concerns with parking and wanted to know if any other part of the City is impacted by this ordinance. She said .8 parking spaces per bed is not enough and there should be at least one space (or more) per bed. She also asked if this will increase the traffic flow, will businesses be impacted due to the lack of parking, and will the children walking to school be effected by the traffic increase. Ms. Antwine said the wording in the law needs to be specific because some college students will do whatever they want to do. She asked Council to consider density and to discuss the issue with the Police Department and the Sheriff's Department.

Lee Joramo, 959 Ouray Avenue, said he is concerned about the .8 parking space per bed because every college student will have a car if they live off campus. He said .8 is way under what it should be and this does not accommodate for visitors or multiple occupancy. Mr. Jaramo expressed concerns regarding commercial enterprises using Airbnb in such units. He asked that this issue be tabled.

There were no other public comments.

The public hearing closed at 8:54 p.m.

City Manager Caton stated, as related to The Lofts, the existing Code does not have great guidance with one unit requiring two spaces. He said this ordinance helps by increasing parking from .5 to .8 per bed with possibly an alternative method of transportation contemplated.

Mr. Thornton said the limited research found a range .7 to zero with some units having had a one to one ratio, however, the number can be amended in the future. He said there are possibilities of vacancies with the spillover not producing a large number of cars. Mr. Thornton stated they want to encourage housing choice with dormitory style living which works in other communities.

Councilmember Traylor Smith asked if the ordinance does not include on-street parking. Mr. Thornton said that is correct.

Council President Norris said The Lofts are a separate issue. City Manager Caton said that is correct.

Councilmember Taggart said CMU has staff that deals with these types of issues. He said an understanding of students attending college is necessary and this ordinance is based on some national standards. He will be supporting the ordinance.

Councilmember Boeschenstein moved to approve Ordinance No. 4744 – An Ordinance Amending Sections of the Zoning and Development Code (Title 21 of the Grand Junction Municipal Code) Regarding Group Living on final passage and ordered final publication in pamphlet form. Councilmember McArthur seconded the motion. Motion carried by roll call vote.

Non-Scheduled Citizens & Visitors

There were none.

Other Business

There was none.

Adjournment

With no further business, the meeting adjourned at 9:01 p.m.

Stephanie Tuin, MMC City Clerk